

CITY OF KIRTLAND  
PLANNING AND ZONING COMMISSION

MINUTES OF THE MEETING  
WORK SESSION  
MAY 13, 2024

The meeting commenced at 6:40 p.m. Present were Commission members Richard DeMarco, Michael Denk, Daniel Laux, Lita Laven and Joseph Vinciguerra.

Also present were Assistant Law Director Mark Marong, City Engineer Douglas Courtney.

Chairperson Denk began the meeting reviewing the Public Session - Public Request for a sign face replacement at D&S Automotive, 7920 Euclid Chardon Road.

The Commission reviewed the proposed Zoning Ordinance Amendment to Chapter 1294 Riparian Setbacks. Mr. Courtney provided a chronological history of the Riparian Setbacks Ordinance which was enacted in 2002. He noted that the model ordinance has been updated several times throughout the years. The Ordinance as presented will bring the current Ordinance up-to-date and reflect the current standards across the region. It will be in conformity with the Chagrin River Watershed Partners and the Regional Sewer District standards as well.

Mr. Marong suggested a few additional edits which include eliminating reference to the term “Zoning Inspector” and replace Zoning Inspector with “City.” Further, he suggested a copy of the existing riparian setback map be provided to the Commission members for the purpose of reference with the June 10, 2024 meeting packet. Mr. Marong will revise the Ordinance for inclusion in the June 10, 2024 meeting packet. He noted that a public hearing will need to be scheduled and he would like to target the June 10, 2024 meeting.

With regard to Agenda item Tabled Requests, it was noted there are no updates and this matter will remain tabled.

There was no further discussion, and the meeting adjourned upon unanimous consent of the Commission members at 6:58 p.m.

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CHAIRMAN

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SECRETARY