

CITY OF KIRTLAND
PLANNING AND ZONING COMMISSION

MINUTES OF THE MEETING
WORK SESSION
APRIL 16, 2024

The meeting commenced at 6:40 p.m. Present were Commission members Richard DeMarco, Michael Denk, Daniel Laux, Lita Laven and Joseph Vinciquerra.

Also present were Mayor Kevin Potter, Assistant Law Director Mark Marong, City Engineer Douglas Courtney.

Chairperson Denk began the meeting reviewing the Public Session - Public Request for a sign face replacement at All Store Inn, 7852 Euclid Chardon Road.

The Commission reviewed the Public Hearing item regarding Proposed Zoning Ordinance Amendments. Mr. Marong stated this is more of a housekeeping item, the intention is to cleanup language to make it easier for residents to understand. It was noted that the Zoning Office has not received any inquiries or comments regarding the public hearing.

Mr. Marong further stated that after the Public Hearing P&Z Resolution 24-PZ-2 will be read by Chairperson Denk, and a motion can be made and considered for recommendation to City Council. There was a brief discussion regarding the Chagrin River Watershed riparian setback ordinance that was talked about at a previous P&Z meeting. Doug Courtney suggested revisiting the proposed changes again. He will reach out to Law Director, Matt Lallo, in this regard.

A brief discussion regarding the need to update the online version of the current ordinances was had. Mayor Potter stated this is a budgeted item for 2024. Mr. Marong stated the process is done through American Legal. Additional discussion ensued.

With regard to Agenda item Tabled Requests, discussion regarding the Dominion Energy Conditional Use Permit Application was had. Mr. Marong stated the resident meeting is scheduled soon and the only thing that will need to be done this evening is to note on the record that the applicant has requested the matter be tabled.

A question was asked if the new fence that was erected at 9304 Chillicothe Road was part of the approved site plan. A brief discussion followed.

There was no further discussion, and the meeting adjourned upon unanimous consent of the Commission members at 6:55 p.m.

CHAIRMAN

SECRETARY