

CITY OF KIRTLAND  
PLANNING AND ZONING COMMISSION

MINUTES OF THE MEETING  
WORK SESSION  
JUNE 10, 2024

The meeting commenced at 6:40 p.m. Present were Commission members Richard DeMarco, Michael Denk, Lita Laven and Joseph Vinciguerra.

Also present were Assistant Law Director Mark Marong, City Engineer Douglas Courtney, and Mayor Kevin Potter.

The Commission began the meeting reviewing the Public Hearing item – Proposed Amendments to Chapter 1294 – Riparian Setbacks. Mr. Courtney stated the intention is to bring Chapter 1294 up-to-date and reflect the current standards across the region. Noting this Chapter was originally passed in 2002 and no changes or updates have been made.

Regarding Agenda item Public Request 4. 8560 Billings Road, Mr. Marong confirmed that there can only be one residence on the property and that the property owner would have to apply for a lot-split if they wanted two houses as proposed.

It was suggested that the CUP application be tabled or subject to conditions if approved.

City Engineer, Doug Courtney, reviewed a memo dated June 6, 2024, regarding Agenda Item 3., Village Outdoors 7910 Euclid Chardon Road Phase 2 Final Development Plan. Doug noted the building as submitted on the Final Development Plan is larger than the one on the original Plan. Further noting that the difference in size does not affect any of the setback requirements. Also noting that an updated storm water management plan will be required. Mr. Marong noted that there should be language to the effect of “subject to final engineering approval” included on the zoning permit.

Regarding Agenda item Tabled Requests, Mark Marong requested that the Clerk contact Dominion Energy and request confirmation of withdrawal of the application so that this item be removed from future Agendas.

There was no further discussion, and the meeting adjourned upon unanimous consent of the Commission members at 6:55 p.m.

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CHAIRPERSON

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SECRETARY