

CITY OF KIRTLAND  
PLANNING AND ZONING COMMISSION

MINUTES OF THE MEETING  
WORK SESSION  
JANUARY 9, 2023

The meeting commenced at 6:20 p.m. Present were Commission members Richard Blum, Richard DeMarco, Michael Denk, Daniel Laux and Joseph Vinciquerra.

Also present were Mayor Kevin Potter, Councilman Joseph Smolic, City Engineer Douglas Courtney and Law Director Matthew Lallo. Dione DeMitro was present to discuss the comprehensive plan with the Commission.

Following discussion, it was noted that by the end of this week, Ms. DeMitro will send the Planning and Zoning Clerk a pdf copy of the comprehensive plan document for forwarding to the attendees of the January 18 combined meeting of Council, Planning and Zoning, and the Board of Zoning Appeals. Mayor Potter requested that everyone take a look at the plan before that meeting in preparation for discussion. He noted that the plan, with any recommendations for changes that come out of that meeting, will come back to the Commission for a vote at the February meeting. It will then go to Council.

Ms. DeMitro said the ongoing conversation has been helpful in expanding the plan from the start. Mayor Potter noted that once the comprehensive plan is adopted, there will be additional legislation providing for annual review of the plan, creating benchmarks and tracking the steps that are taken in implementation of the plan. Discussion ensued regarding creation of the benchmarks.

With regard to tonight's meeting agenda, the Commission discussed the conceptual plan for the addition of gas pumps at Circle K. Commission members expressed concerns about whether there would be sufficient space to allow for safe traffic flow.

There was discussion regarding the solar energy ordinance draft. Mr. Lallo noted that the minor changes have been made following discussion at the last meeting.

Chairman Denk noted that he prepared a summary of the proposed changes following the zoning ordinance review, which was included in the meeting packet. Brief discussion ensued.

There was no further discussion, and the meeting adjourned upon unanimous consent of the Commission members at 7:05 p.m.

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CHAIRMAN

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SECRETARY