

# CITY OF KIRTLAND

## APPLICATION FOR DRIVEWAY APRON PERMIT

Permit No.: \_\_\_\_\_

Pay In Number and Date: \_\_\_\_\_

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### DIRECTIONS:

1. Please supply the information in Section I below.
  2. Check the boxes in Section II below which best describes the work to be done.
  3. If you have any questions, please call the Service Department at 440-256-1234.
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### SECTION I:

DATE: \_\_\_\_\_

Location of Apron: \_\_\_\_\_

Owner's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Owner's Address: \_\_\_\_\_

Contractor's Name: \_\_\_\_\_

Contractor's Address: \_\_\_\_\_

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### SECTION II:

Please check all items that apply.

Does the road have a curb?     yes                       no

Will the driveway apron be:     concrete             asphalt             resurfaced

Property is zoned:                 commercial         residential

Replace culvert pipe?             yes                       no

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City of Kirtland:

\_\_\_\_\_

Application Approved by:

\_\_\_\_\_

Date

# CITY OF KIRTLAND

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## GENERAL STANDARDS FOR DRIVEWAY APRONS

1. Sub-grade shall be well drained and of adequate load bearing nature;
2. Concrete shall be protected from freezing and premature drying. Concrete shall be reinforced 6.5 sack and a minimum of 6 inches thick.
3. Sub-base material shall be a minimum of 3 inches thick and compacted to a minimum of 90%.
4. The edge of the roadway shall be sawed in a straight and uniform line, parallel to the center line of the roadway, but not to encroach upon traffic flow or the width of the road.
5. Finish grade of the apron shall be even and flush with the roadway, at the road edge.
6. If there is no curb at the road edge, the apron must slope a minimum of 4 inches back away from the edge of the roadway toward the drainage ditch.
7. If the grade and slope of the property prohibits the slope as stated in Item 6 above, a trench drain shall be installed in the apron to stop surface water from entering the roadway.
8. If the apron is to be asphalt, it will be a minimum of 4 inches thick consisting of two inches of 301 binder and two inches of 404 topping after compacting.
9. All work must be inspected before hard surface is installed.

Call 440-256-1234 for Inspection and Permit.