

CITY OF KIRTLAND
PLANNING AND ZONING COMMISSION

MINUTES OF THE MEETING
APRIL 16, 2024

The meeting was called to order by Chairman Denk at 7:05 p.m. Present were Commission members Richard DeMarco, Michael Denk, Daniel Laux, Lita Laven and Joseph Vinciguerra.

Also present were Mayor Kevin Potter, Assistant Law Director Mark Marong, City Engineer Douglas Courtney.

MINUTES OF THE MARCH 11, 2024 WORK SESSION

Mr. DeMarco moved to approve the minutes as presented, with the second by Mr. Vinciguerra. Upon roll call vote, the motion passed 5-0 (Ayes – DeMarco, Laux, Laven, Vinciguerra and Denk; Nays – None).

MINUTES OF THE MARCH 11, 2024 MEETING

Mr. Laux moved to approve the minutes as presented, with the second by Ms. Laven. Upon roll call vote, the motion passed 5-0 (Ayes – DeMarco, Laux, Laven, Vinciguerra and Denk; Nays – None).

PUBLIC SESSION:

PUBLIC HEARING

Chairperson Denk read the Legal Notice in its entirety as published in the News Herald on April 5, 2024 and posted in the City. The public hearing portion of the meeting was opened at 7:07 p.m. Chairperson Denk invited anyone from the public to speak. Hearing none, the public hearing portion of the meeting closed at 7:08 p.m.

PUBLIC REQUESTS

Jason Snider, All Store Inn – Replacement of Sign Face on Existing Ground Sign at 7852 Euclid Chardon Road

Jason Snider was present in this regard for All Store Inn. Mr. Denk noted that the sign is the same size and will be located in the same location as previously approved. A question was asked regarding illumination. Mr. Snider confirmed the sign is internally illuminated.

Mr. DeMarco moved to approve the sign face replacement for All Store Inn, as presented; Mr. Vinciguerra provided the second. Upon roll call vote, the motion passed 5-0 (Ayes – DeMarco, Laux, Laven, Vinciguerra and Denk; Nays – None).

TABLED REQUESTS

Shane Kuhn, Dominion Energy – Conditional Use Permit Application and Preliminary Development Plan for Gas Utility Station Replacement at 8909 Euclid Chardon Rd.

Mr. Marong advised that the applicant is meeting with the residents and have requested the matter be tabled at this time. The application remains tabled.

Public Comments On Items Not On The Agenda

None.

WORK SESSION:

Communications and Bills:

1. City Council Meeting Minutes – March 4, 2024 Finance Committee/Work Session and Council Meeting; March 12, 2024 Finance Committee Meeting; March 20, 2024 Finance Committee/Work Session and Council Meeting
2. Zoning Permits Report – March 1, 2024 to March 31, 2024

Old Business:

Proposed Zoning Ordinance Amendments - Resolution No. 24-PZ-2

Pertaining to Zoning Ord. Amendments Sec. 1273.03; 1273.04; 1273.09; Sec. 1275.03; 1275.04; 1275.09; Sec. 1277.03; 1277.04; 1277.09; Sec. 1279.03; 1279.04; 1279.09 ; Sec.1284.04; 1292.06; 1296.03

Commission Member Richard DeMarco, moved to recommend to City Council approval of the proposed amendments to the above listed Sections of the Codified Ordinances, the particulars of which are set forth in Exhibit “A” attached to Resolution No. 24-PZ-2. Commission Member Lita Laven provided the second. Upon roll call vote, the motion passed 5-0 (Ayes – DeMarco, Laux, Laven, Vinciquerra and Denk; Nays – None).

New Business:

None.

Adjournment

There was no further business before the Commission, and Mr. Laux moved to adjourn. Mr. DeMarco provided the second, and the motion passed upon unanimous vote. The meeting adjourned at 7:18 p.m.

CHAIRMAN

SECRETARY