

CITY OF KIRTLAND
PLANNING AND ZONING COMMISSION

MINUTES OF THE MEETING
JANUARY 10, 2022

The meeting was called to order by Michael Denk at 7:03 p.m. Present were Commission members Richard Blum, Richard DeMarco, Michael Denk and Daniel Laux. Joseph Vinciguerra was absent.

Also present were Mayor Kevin Potter and Councilman Joseph Smolic.

ELECTION OF OFFICERS

1. Chairman
Mr. DeMarco nominated Michael Denk as Chairman, with the second by Mr. Laux. The nomination was accepted, and there being no further nominations, Michael Denk was elected as Chairman upon roll call vote, passed 4-0 (Ayes – Blum, DeMarco, Laux and Denk; Nays – None).
2. Vice Chairman
Mr. Blum nominated Richard DeMarco as Vice Chairman, with the second by Mr. Laux. The nomination was accepted, and there being no further nominations, Richard DeMarco was elected as Vice Chairman upon roll call vote, passed 4-0 (Ayes – Blum, DeMarco, Laux and Denk; Nays – None).
3. Secretary
Mr. Laux nominated Richard Blum as Secretary, with the second by Mr. DeMarco. The nomination was accepted, and there being no further nominations, Richard Blum was elected as Secretary upon roll call vote, passed 3-0-1 (Ayes – DeMarco, Laux and Denk; Nays – None; Abstaining – Blum).

MINUTES OF THE DECEMBER 13, 2021 WORK SESSION

Mr. Blum moved to approve the minutes as presented, with the second by Mr. DeMarco. Upon roll call vote, the motion passed 4-0 (Ayes – Blum, DeMarco, Laux and Denk; Nays – None).

MINUTES OF THE DECEMBER 13, 2021 MEETING

Mr. Laux moved to approve the minutes as presented, with the second by Mr. DeMarco. Upon roll call vote, the motion passed 4-0 (Ayes – Blum, DeMarco, Laux and Denk; Nays – None).

PUBLIC SESSION:

PUBLIC REQUESTS

None.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None.

WORK SESSION:

Communications and Bills

1. City Council Meeting Minutes – November 15, 2021 Work Session and Council Meeting; December 1, 2021 Organizational Meeting; December 6, 2021 Work Session and Council Meeting; and December 20, 2021 Work Session and Council Meeting.
2. Board of Zoning Appeals Minutes of October 20, 2021.
3. Board of Zoning Appeals Notices of Decision – Appeals 21-12, 21-14, 21-15, 21-16 and 21-17.
4. Zoning Permits Report – December 1, 2021 to December 31, 2021.

Old Business

1. Alternative Energy Ordinance (No. 18-O-31) – Mayor Potter provided an update, noting that Mr. Godwin has been doing some work for the City relating to the city-wide energy audit; he will also be looking at the Alternative Energy Ordinance. The Mayor advised that Mr. Godwin will be attending the combined meeting with City Council next week.
2. Mayor Potter advised that Mr. Loconti filed Court action regarding several residential notices of violation that did not come into compliance; he noted that all were violations that have been occurring for quite some time. He noted that next month Mr. Loconti will be addressing temporary signs that are not in conformance, along with additional resident complaints.

New Business

1. Combined Meeting with City Council – January 19, 2022. The proposed agenda for the combined meeting was reviewed and discussed. There was discussion regarding existing non-conforming uses.

Mr. Blum inquired about the status of Sausalito. Mayor Potter noted that he will be meeting with the owner and Mr. Eckart on Wednesday; he noted the owner had some issues with getting a contractor and a long wait time for furniture, but they are still moving forward.

Adjournment

There was no further business before the Commission, and Mr. Blum moved to adjourn. Mr. Laux provided the second, and the motion passed upon unanimous vote. The meeting adjourned at 7:28 p.m.

CHAIRMAN

SECRETARY