

KIRTLAND CITY COUNCIL MINUTES

April 3, 2024 – Work Session

The work session meeting of Kirtland City Council commenced at 6:40 p.m. Council members present were: Ronald Fenstermaker, Suzanne Grazia, Scott Haymer, Joseph Smolic and Eric Ziegler. Absent: Matthew Schulz and Julie Symonds.

Mayor Kevin Potter, Law Director Matthew Lallo, Finance Director Louis Slapnick, City Engineer Douglas Courtney, Service Director Joseph Fornaro, Police Chief Brian McCallister, Fire Chief Anthony Hutton and Senior Center Coordinator Teresa Szary were in attendance.

With regard to legislation on tonight's agenda, Mayor Potter noted that the Arbor Day Proclamation and the legislation relating to Public Works Week can be passed tonight.

Referring to the legislation for the Fox Hill drainage project closeout, Mr. Courtney advised that the project remained open because a couple of castings were back-ordered; they have now been received and installed. He noted that the contractor has been waiting for payment for a while. For the Rockwood Drive drainage project, Mr. Courtney advised that the contractor has also been waiting for payment. He requested that both resolutions be passed tonight to officially close the projects and pay the contractors.

With regard to the legislation for striping and pavement markings by Pat Flowers, Mayor Potter requested that it be passed tonight so the work can be scheduled. It was noted that this includes Route 306, Route 6 and Kirtland Chardon Road. Mr. Fornaro confirmed it is the same company used the last few years. Answering Council President Smolic, Mr. Fornaro said that crack seal was applied to the middle joint of the road, and the paint is not lasting as long on the crack seal and a lot of the paint has been covered. He noted that glass beads are added to the paint to help reflect, but the City is not getting two years out of the paint as in the past. Mr. Fornaro advised that all companies use the same paint. Mr. Smolic inquired about road reflectors; Mr. Fornaro advised that those reflectors have to be put in when the road is being paved. Mr. Fornaro said that adding reflectors to the edge of the road, in addition to the center, will increase the cost.

Mayor Potter advised that Resolution 24-R-25 relates to the footers and block work for the outdoor bathrooms at the Community Center. Mayor Potter said there were no bids when the entire project was put out for bid last fall, and a masonry contractor provided a price to dig a footer and lay the blocks. The Mayor requested that the legislation be passed tonight, noting that the contractor is available to start soon. Mr. Fornaro said it would help if the City can get this project started, noting that the closeout for the grant is coming up soon. Mayor Potter noted that this was in the budget last year and carried over to this year.

With regard to Resolution 24-R-26 relating to engineering services for the street repair and maintenance project, Mr. Courtney said he would appreciate it being passed tonight, noting that he has several hours invested already.

Mr. Fornaro advised that a chipper came in last week, noting that Council should see legislation for the next meeting.

Mayor Potter requested that Mr. Ziegler schedule a Finance Committee meeting; it was agreed that it be scheduled for Monday, April 15 at 6:00 p.m. to discuss methods for road funding.

Councilman Haymer noted that a Public Utilities Commission meeting will need to be scheduled. Mr. Lallo advised that the Public Utilities Commission consists of the Mayor, the Public Service Administrator, the City Engineer, the Director of Finance, the President of Council, and one other Council member selected by the President and approved by Council. It was noted that the additional Council member has not yet been selected during this term of Council; Mr. Lallo advised that legislation is not required. Council President Smolic selected Councilman Scott Haymer, since he is Chair of the Utilities Standing Committee of Council. Each Council member present stated his/her approval of the Council President's selection.

Discussion ensued, and it was agreed that before a Public Utilities Commission meeting is scheduled, meetings should be held at each of the wastewater treatment plants, with a letter sent inviting the residents served by each treatment plant. Mr. Lallo noted the meeting could be a public meeting of the Utilities Standing Committee; or it could be a meeting with Mr. Fornaro and the Committee Chair (Councilman Haymer) only. Mr. Lallo said the invitation to the residents should come from the Utilities Standing Committee Chair.

There was no further discussion, and the work session meeting adjourned at 6:59 p.m. upon the unanimous consent of Council.

President of Council

Clerk of Council