

KIRTLAND CITY COUNCIL MINUTES

June 20, 2023 – Work Session

The work session meeting of Kirtland City Council commenced at 6:33 p.m. Council members present were: Ronald Fenstermaker, Suzanne Grazia, Scott Haymer, Richard Lowery, Joseph Smolic and Eric Ziegler. Absent: Matthew Schulz.

Mayor Kevin Potter, Law Director Matthew Lallo, Finance Director Louis Slapnicker, City Engineer Douglas Courtney, Service Director Joseph Fornaro, Police Chief Brian McCallister and Senior Center Coordinator Teresa Szary were also in attendance.

With regard to the amended appropriation on tonight's agenda (23-O-49), Mr. Slapnicker advised that the only change is a \$400,000 appropriation for the Old Town sewer project out of Fund 455. He advised that \$250,000 is grant funding, and \$150,000 was budgeted last year from the General Fund into the Sanitary Sewer Improvement Fund (the transfer was already made in 2022). Mr. Slapnicker advised that it was required for the \$250,000 grant. He noted this needs to be appropriated, although there is no cash transaction taking place. Because this is a Lake County project, OPWC pays the contractor directly. According to the Auditor of State, the City is required to record the grant as revenue and as an expenditure.

Mayor Potter noted that Resolution 23-R-50 is on tonight's agenda relating to acceptance of the bids for the road program. He noted that as part of the bid package, Crary and Far Bar were included for chip seal pricing; however, after further review and discussion it is his recommendation that the funds instead be used for some base repairs in other areas of the City, including Crary, Far Bar, Hillcrest and Regency Woods Drive. He noted that on Kirtland Chardon Road, some full depth repairs were made last year, which made a big difference. Discussion ensued.

Responding to Council President Smolic, Mr. Fornaro said the roads that will be paved as part of the road program this year are Fox Hill, Crestwood to Oakwood, and Blueberry Hill. He advised that maintenance (full-depth and partial-depth repairs) will be done on Hillcrest island, Far Bar curve, and Regency Woods Drive.

Council President Smolic inquired about the detour for the bridge repair. Mr. Fornaro said the detour will be Forestdale, noting that was decided by Lake County.

Mr. Fornaro advised that the Service Department has started some crack sealing and asphalt repairs. He noted that the City rents a machine for crack sealing, since the City's machine no longer works; hopefully, a new machine can be purchased in the future.

Councilman Fenstermaker inquired if there is an updated spreadsheet for the road plan, listing all roads and conditions. Mr. Courtney advised that he and Mr. Fornaro are working to get that spreadsheet updated; he noted the current road plan will be revised significantly.

Discussion ensued regarding legislation on the agenda; it was noted that it has been requested that the readings be waived for 23-R-42, 23-R-47, 23-R-48, 23-O-49 and 23-R-50. With regard to Resolution 23-R-46 relating to authorizing solicitation of bids for solid waste collection, Mr. Fornaro said he would like to have a bid awarded by October.

With regard to Resolution 23-R-42 relating to the Tax Budget, Mr. Slapnicker noted that in mid-May he sent a memo to Council members in this regard; he said he would re-send it now so everyone has it available during the Council meeting.

There was no further discussion, and the work session meeting adjourned at 6:55 p.m. upon the consensus of Council.

President of Council

Clerk of Council