

KIRTLAND CITY COUNCIL MINUTES

July 11, 2022 – Work Session

The work session meeting of Kirtland City Council commenced at 6:36 p.m. Council members present were: Ronald Fenstermaker, Jeffrey Ruple, Matthew Schulz and Joseph Smolic. Richard Lowery arrived later in the meeting. Scott Haymer and Eric Ziegler were absent.

Mayor Kevin Potter, Finance Director Louis Slapnicker, Service Director Joseph Fornaro, Police Chief Brian McCallister, and Senior Center Coordinator Teresa Szary were also in attendance. Law Director Matthew Lallo arrived later in the meeting.

Finance Director Louis Slapnicker advised that an amendment to the appropriation is on tonight's agenda (amendment No. 2). Mr. Slapnicker stated this relates to the bid for Barbicas and coincides with the closeouts with Ronyak for Booth Road and Emerald Glen. He stated that overall an increase to the appropriation is seen in the amount of \$623,989.69. He noted that \$250,000 of that amount relates to transfers - it doubles the amount in the appropriation, as it is transferred out of the General Fund, into the transfer fund, and then expended from there. Mr. Slapnicker stated that actual dollars appropriated being spent is an increase of \$373,976.35.

Mr. Slapnicker advised that he provided Council members with the summary of changes. He noted there is a transfer for an increase of \$50,000 related to the police vehicle that will be ordered. Police vehicles are approximately two to two and one-half years out; pending the appropriation approval, the funds would be encumbered so the police vehicle can be ordered.

Mr. Slapnicker advised there is a transfer for an increase of \$200,013.34 to the Road Improvement Fund 460, in part to fund the 2022 road program.

Noting that Fund 205 is the previous road levy fund, Mr. Slapnicker stated there is an increase from zero dollars to \$123,963.01, relating to the recent sale of the roller for \$50,000 and the closeout process with Ronyak for Booth Road and Emerald Glen. He noted there are some purchase orders still encumbered against that balance.

Discussion ensued regarding the process for fund transfers and expenditures.

Answering Councilman Schulz, Chief McCallister stated the police vehicle will most likely be a Ford; the color (black or white) will be whatever is available.

Mr. Slapnicker noted that the amendment to the appropriation coincides with the legislation on the agenda relating to transfer of funds. He requested that both pieces of legislation be passed tonight.

Referring to the order of legislation on the agenda, Mayor Potter inquired if it is necessary to pass the amendment to the appropriation before the legislation is passed for the Barbicas Paving bid award. Following discussion, Mr. Lallo said it is not required that the appropriation amendment be passed first; he noted that the bid is formally accepted when the contract is signed, and no funds would be expended until the contract is signed.

In discussion of the agenda, Mayor Potter suggested that Ordinance 22-O-39, 22-O-40 and 22-O-41, relating to the Kirtland Recreation Park, proceed to third reading.

Discussion ensued regarding Resolution 22-R-47 relating to Council's pledge to allocate funds received as a result of any income tax increase towards the City's road program. Councilman Schulz suggested that it reference Ordinance Section 236.12 relating to the annual road plan. Mr. Lallo provided suggested language for a proposed amendment to Section I of the Resolution. Mayor Potter requested that this Resolution be adopted tonight, noting that Council does not meet again until August 22, and this should be addressed now for the community.

Mr. Lallo mentioned to Mr. Fornaro that the road crew did a wonderful job on Regency Woods Drive.

There was no further discussion, and the work session meeting adjourned at 6:59 p.m. upon the unanimous consent of Council.

President of Council

Clerk of Council