

## **KIRTLAND CITY COUNCIL MINUTES**

### **January 6, 2020 – Work Session**

The work session meeting of Kirtland City Council commenced at 6:38 p.m. Council members present were: Scott Haymer, John Lesnick, Richard Lowery, Jeffrey Ruple, Matthew Schulz and Kelly Wolfe. Joseph Smolic arrived later in the meeting.

Mayor Kevin Potter, Law Director Daniel Richards, Assistant Finance Director Louis Slapnicker, City Engineer Philip Kiefer, Service Administrator Duane Martz, Police Chief Lance Nosse and Economic Development Manager Monica Drake were also in attendance.

Responding to Council President Lowery's inquiry regarding the resolution on tonight's agenda relating to the internet auction (No. 20-R-1), Chief Nosse provided examples of items that can be placed on the site for auction. He noted there is a 2003 Chevy Impala that would cost approximately \$7,000 to make it road-worthy; it is a high-mileage vehicle and it is not worth putting more money into the vehicle. He stated there are also miscellaneous items such as VCR's and DVD players that are obsolete. Chief Nosse explained the process, noting that photographs of the items are placed on GovDeals.com for bidding. There was discussion concerning the income to the city and whether there is a cost to place items on the website. Mr. Slapnicker stated he believes GovDeals receives 7-1/2 percent, and that fee is charged to the purchaser. Chief Nosse confirmed that there is no cost to the city for items placed on the website for internet auction. Responding to Councilman Lesnick, Chief Nosse stated he does not have a current list of items to be placed on the website, but a summary is provided to the city of items sold. Chief Nosse noted that many items are disposed of because they are obsolete.

With regard to Ordinance No. 20-O-2 on tonight's agenda, Mr. Richards stated that last year the legislature authorized the use of insurance instead of a bond for public officials that are required to be bonded. Mr. Richards advised that the Finance Director has indicated a desire to use insurance, and the insurance consultant was contacted. Mr. Richards stated it allows for a less expensive form of coverage. Mr. Slapnicker stated it will be consolidated into the city's insurance policy; he noted the cost savings is a couple hundred dollars. Discussion ensued in this regard. Councilman Ruple noted this has been an ongoing trend in the non-profit community, and it is easier to manage and less expensive. There was discussion regarding whether there is any urgency to pass the ordinance tonight; Mr. Slapnicker noted that it should be passed tonight due to the timing of the insurance renewal.

Mayor Potter stated that before the work session, he met with Councilman Lowery, Councilman Lesnick, Mr. Kiefer and Ms. Drake regarding the upcoming old town sewer project. The Mayor noted that a Public Utilities Commission meeting will be held, with the residents of the old town area invited, for an update on the project, including the expected cost and schedule. Mayor Potter stated the Public Utilities Commission will be comprised of himself, the Finance Director, the Service Administrator, the City Engineer, the Council President and one other member of Council. Noting that he requested Mr. Lesnick attend the meeting tonight because of his background regarding the project, the Mayor stated that it will be determined who the additional member of Council will be for the Public Utilities Commission relating to this project.

Mayor Potter advised that recently a proposal was requested from SME for assessment of five miles of roads – Billings Road, Springer Drive, Springer Court, Regency Woods Drive and the Parkwood/Crestwood neighborhood. The Mayor noted that the purpose is to gain a better understanding of the conditions of those roads so that bids can be obtained this year. He noted

that the estimate is approximately \$5500 for the visual inspection and a report based on the visual inspection; they will also provide a recommendation regarding core sampling for each of those roads.

The Mayor noted that the Finance Director and Assistant Finance Director are working on the end of year financials for 2019; they hope to have it completed by the end of this week.

Mayor Potter stated that the Charter review will take place this year, noting that he will have to appoint two electors from each ward and one at-large elector (total of 9) to the Charter Review Committee. He requested Council input in this regard.

Councilman Lesnick initiated discussion regarding the radio station and whether the expansion into Kirtland has taken place. There was also discussion regarding the new cell tower to be constructed behind City Hall; the Mayor noted that core sampling has been taken and construction should begin in a few months.

There was no further discussion, and the meeting adjourned at 7:02 p.m. upon the unanimous consent of Council.

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President of Council

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Clerk of Council