

## KIRTLAND CITY COUNCIL MINUTES

July 8, 2024

The meeting of Kirtland City Council was called to order at 7:00 p.m. by Council President Joseph Smolic. the Pledge of Allegiance was recited followed by prayer led by Mr. Zeigler. The members of Council present were Ronald Fenstermaker, Suzanne Grazia, Matt Schultz, Joseph Smolic, Julie Symonds and Eric Ziegler. Absent: Scott Haymer.

Administrative personnel present were Mayor Kevin Potter, Finance Director, Louis Slapnicker, City Engineer Douglas Courtney, Service Director Joseph Fornaro, Fire Chief Anthony Hutton, Police Chief Brian McCallister, and Senior Center Coordinator Teresa Szary.

### DEPARTMENT REPORTS:

**Fire Chief Anthony Hutton** reported that the department report for the month was distributed today. He reported that the City picked up the new ATV today, furthering stating that modifications will need to be made before the ATV will be used. Chief Hutton thanked the Kirtland Kiwanis and other donors for their generosity.

**Police Chief Brian McCallister** reported that the departmental reports were distributed. He reported that eight firework complaints were received between July 1<sup>st</sup> and July 7<sup>th</sup>. With one of the complaints resulting in the issuance of one citation. Chief McCallister stated that Mayor Potter affirmed moving forward with purchase of the cameras. He anticipates once the cameras are ordered a 6–8-week delivery time. He reported he has reviewed approximately 60 difference city ordinances relating to solicitation and canvassing hours. Reporting that the range of end times are broad but generally fall between 6:00 pm and sunset.

A question was asked if he located any ordinances that addressed adjusted hours based on seasonal changes. Responding he stated he only found one. After discussion amongst Council members President Smolic suggested an 8:00 p.m. cut-off time. Mr. Lallo responded he will draft legislation for the August 19<sup>th</sup> meeting. Chief McCallister also stated No Soliciting” stickers will be made available to the public as well as a form to submit to the Police Department for inclusion on No-Knock list.

Ms. Symonds requested an update on the status of the open positions. Responding Chief McCallister stated he has received a few applications and will be starting background processing soon.

**Service Director Joseph Fornaro** reported that his department is still working on crack sealing and also reported that the asphalt was tore out of the police department parking lot today and the plan is to repave this week depending on the weather. Mr. Fornaro reported the is bridge on schedule and he was advised they are looking to switch over to the other side of the road late-July early-August.

Ms. Symonds asked if Mr. Fornaro had an update regarding the leak. He reported they did not respond to his question, and he will follow-up.

**DEPARTMENT REPORTS (continued):**

**City Engineer Douglas Courtney** had no formal report. He was open to questions from Council.

**Director of Finance Louis Slapnicker. Not in Attendance.**

**Law Director Matt Lallo** reported that he is working on finalizing several public record requests at this time. He also reported he is working with Mr. Morgano on a property that was issued a zoning violation. Mr. Schultz inquired as to the nature of the violation and if there is a monetary fine associated with the violation. Responding Mr. Lallo explained the due process procedures.

**Senior Center Coordinator Teresa Szary** happily reported that the Senior Center welcomed the Perry Senior Center today for the semi-annual chair volleyball tournament. She also reported that the Chardon Polka Band concert has been rescheduled to Saturday, 13<sup>th</sup> from 3:00 – 5:00 p.m.

**MAYOR'S REPORT/ANNOUNCEMENTS:**

Mayor Potter took a moment to recognize the passing of long time Kirtland resident Jr. Orick. Mayor Potter honored Mr. Orick referring to him as a “legend” and providing an overview of Mr. Orick’s contributions to the City of Kirtland.

Mayor Potter thanked Council for passing legislation regarding a proposal to amend the Charter by amending Article VI-Taxation. He noted that this amendment will be on the ballot in the fall and that if the Amendment passes the .25% increase will specifically be allocated to the roads program.

Mayor Potter reported that Council members will be receiving a report from Eddie Eckert within the next few days with updates to the potential future economic development opportunities within the City. Mayor Potter encouraged Council members to contact himself or Mr. Eckert with any questions they have regarding the report.

**STANDING COMMITTEE REPORTS:**

None.

**CORRESPONDENCE:**

None.

**PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA:**

None.

**OLD BUSINESS:**

**PUBLIC COMMENTS ON AGENDA ITEMS OF OLD BUSINESS:**

None.

**ORDINANCE NO. 24-O-53 (Council President Smolic) (Second Reading) AN ORDINANCE AMENDING CODIFIED SECTIONS 1294.04, 1294.05, 1294.06, 1294.07, 1294.08, 1294.09, 1294.10, 1294.11, 1294.12, AND 1294.99 RELATING TO RIPARIAN SETBACKS, AND DECLARING AN EMERGENCY.**

The legislation was read by title only. The legislation was placed on Third reading and Mr. Lallo announced there will be a Public Hearing on August 19, 2024.

Mr. Schulz inquired if there was a highlighted version of this Ordinance outlining the changes. Responding Mr. Courtney when through each Section and explained the amendments as written.

**NEW BUSINESS:**

Public Comments on Agenda Items of New Business:

None.

**RESOLUTION NO. 24-R-54 (Mayor Potter) AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE TO ENTER INTO A CONTRACT TO PURCHASE ONE (1) FREIGHTLINER PLOW TRUCK FROM CONCORD ROAD EQUIPMENT, MFG., AND DECLARING AN EMERGENCY**

The legislation was read by title only. The legislation was placed on Second Reading.

Mr. Shultz inquired to Mayor Potter if this is relating to the cash purchase for the truck. Mayor Potter affirmed.

**COUNCIL COMMENTS:**

None.

**CONTINUING CONCERNS:**

None.

**ADJOURNMENT:**

Mr. Schultz moved to adjourn, with the second by Mr. Fenstermaker. The motion of Council passed by unanimous vote and the meeting adjourned at 7:26 p.m.

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President of Council

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Clerk of Council, Interim