

## KIRTLAND CITY COUNCIL MINUTES

July 6, 2022

The meeting of Kirtland City Council was called to order at 7:00 p.m. by Council President Jeffrey Ruple. Mr. Schulz led the prayer which followed the Pledge of Allegiance. The members of Council present were: Ronald Fenstermaker, Scott Haymer, Richard Lowery, Jeffrey Ruple, Matthew Schulz, Joseph Smolic and Eric Ziegler.

Administrative personnel present were: Mayor Kevin Potter, Law Director Matthew Lallo, City Engineer Douglas Courtney, Service Director Joseph Fornaro, Police Chief Brian McCallister, Fire Chief Anthony Hutton and Senior Center Coordinator Teresa Szary.

### ADMINISTRATION OF OATH FOR NEW POLICE OFFICER:

Police Chief McCallister introduced John Sluga and requested that he come forward, noting he was an applicant for the lateral transfer position posted in February. He will be replacing Officer Megyesi, who retired from the Police Department. Chief McCallister said that Mr. Sluga is a stand-out candidate and it quickly became apparent he should be considered for the position. He is coming to Kirtland from the Stark County Sheriff's Office where he served as a school resource officer and a deputy on patrol. Prior to his service with Stark County, Mr. Sluga spent time as an Ohio State Trooper and a Federal Law Enforcement Officer with the National Security Agency. He is a graduate of Lake Catholic and also served honorably in the United States Coast Guard. Chief McCallister thanked him for his service, stating that the City and the Police Department are proud to have him join the Department and look forward to many years of professional, dedicated service.

John Sluga, joined by his wife and two daughters, was administered the Oath of Office by Mayor Potter. Chief McCallister presented Officer Sluga with the Kirtland Police Department Challenge Coin, along with a Certificate of Appointment that contains the mission, vision and core values of the Kirtland Police Department. Chief McCallister welcomed Officer Sluga to the Department, and he received the applause and congratulations from all those present.

### MINUTES OF THE JUNE 20, 2022 FINANCE COMMITTEE MEETING:

Mr. Schulz moved to waive the reading of the minutes, with the second by Mr. Smolic. The motion of Council passed by unanimous vote. Mr. Schulz moved to approve the Minutes, as presented, with the second by Mr. Smolic. **ROLL CALL: MOTION CARRIED 6/0/1 (VOTING YEA: HAYMER, LOWERY, SCHULZ, SMOLIC, ZIEGLER AND FENSTERMAKER. VOTING NAY: NONE. ABSTAINING: RUPLE).**

### MINUTES OF THE JUNE 20, 2022 COUNCIL MEETING:

Mr. Smolic moved to waive the reading of the minutes, with the second by Mr. Lowery. The motion of Council passed by unanimous vote. Mr. Smolic moved to approve the Minutes, as presented, with the second by Mr. Lowery. **ROLL CALL: MOTION CARRIED 6/0/1 (VOTING YEA: HAYMER, LOWERY, SCHULZ, SMOLIC, ZIEGLER AND FENSTERMAKER. VOTING NAY: NONE. ABSTAINING: RUPLE).**

### DEPARTMENT REPORTS:

**Fire Chief Anthony Hutton** reported the Fire Department responded to 125 calls during the month of June and 59 EMS transports.

**DEPARTMENT REPORTS (continued):**

Chief Hutton advised there was a structure fire in the Rocking Horse development last week. He noted the fire unfortunately was already in the attic when they arrived on the scene. He noted that it was a good use of the automatic aid MAVIS system in Lake County, and all Departments worked well together. There were no residents home at the time of the fire, so there were no civilian injuries; there was one minor firefighter injury from another Department. Chief Hutton thanked the other Departments and Chiefs that helped.

Chief Hutton noted that all of Kirtland's full-time firefighters and several part-time firefighters completed the mass casualty active threat training that was held at Lakeland Community College a couple weeks ago. It was an opportunity for Fire Departments and Law Enforcement to interact and train together, including agencies throughout Lake County.

Chief Hutton advised that Wonderstruck will be held this weekend at Lakeland Community College, and they are expecting 6,000 to 7,000 people each day. He said there will likely be some traffic issues, noting that Kirtland will have Fire and EMS personnel present all weekend. He noted that University Hospitals will provide a medical trailer for support; it is basically a mobile emergency room.

Councilman Smolic inquired about the cause of the fire. Chief Hutton responded that the fire looks to be accidental, noting they are still looking into the cause. He noted it has been turned over to the insurance companies.

Councilman Lowery inquired if there were any injuries during the July 4 holiday. Chief Hutton said that for the Fire Department, the 4<sup>th</sup> of July was very quiet, noting that the rain on Friday night helped. He noted there were very few calls, including the surrounding area.

**Police Chief Brian McCallister** advised that on July 4 the Police Department responded to multiple noise disturbances because of fireworks, many of which they were unable to locate due to the nature of the activity. He noted they spoke to a couple residents and advised them of the Ordinance; they did not have to take any enforcement action in terms of issuing citations.

Agreeing with Chief Hutton, Chief McCallister said the mass casualty drill was excellent. All of the officers walked away with a new understanding, especially in helping EMS in these situations and in clearing the school after an incident has taken place.

With regard to Wonderstruck, Chief McCallister said they are working with those putting on the event; they have private security, and multiple police officers from several different agencies are scheduled to be present to assist with security and to assist EMS.

Answering Councilman Smolic regarding the drill at Lakeland College, Chief McCallister said a lot was based on casualty collection after the incident occurs, evaluating the scene, and putting together an evacuation team. The officers will funnel those responding from other agencies, working to get teams of Police and EMS together to do extractions and treat wounded people on the scene, and get people out for critical treatment.

**Service Director Joseph Fornaro** advised that the blue tractor made another round of roadside mowing. To date, the Department has completed 10 ditch enclosures, and there are another 5 on the books, which will likely wrap up the ditch enclosures for the year. He advised that the Department has done over 1,000 feet of ditching this year to date.

Mr. Fornaro said the Department has done some road patching and will do more patching within the next couple weeks; they will also do some crack sealing.

**DEPARTMENT REPORTS (continued):**

Councilman Schulz inquired if the patching on Monterey has been completed. Mr. Fornaro said there is a little more to be done.

Councilman Fenstermaker inquired if the City is still sharing the mechanic with the school. Mr. Fornaro said he believes the school hired a mechanic in July.

Mr. Fornaro thanked Mr. Lowery, Mr. Sams and Mr. Blum for spending the entire day a couple weeks ago with 150 youth, noting that they did a great job painting the salt building.

**City Engineer Douglas Courtney** advised that three bids were received on June 21 for the streets. He noted they came in a little higher than expected and they are recommending a pared down version of the contract, which still gets the bulk of the work completed. Mr. Courtney noted there is legislation on tonight's agenda for First Reading.

With regard to Old Town Sewer improvements, Mr. Courtney noted there was a meeting with Lake County Department of Utilities on June 22 to discuss final submittals and a public hearing date. The final assessment list is due to the County on Friday, and the public hearing should be held the second or third week of September.

Mr. Courtney noted there is closeout legislation on tonight's agenda for 2020 street rehabilitation for Emerald Glen and the 2019 Booth Road paving project.

Referring to the additional funds from the County for the sewer project, Councilman Fenstermaker inquired if there is a revised estimate for the residents for tie-in. Mr. Courtney advised that the money contributed by the County will go to the bottom line of the construction costs; it will provide a reduction in their assessment of approximately \$7500. Mr. Courtney said the tap-in fee to the County would be approximately \$5,700; and the cost for abandoning the septic and tying-in would be approximately \$5,000.

Councilman Schulz inquired about the overall construction estimate relative to construction inflation for the Old Town Sewer project. Mr. Courtney advised he has not yet re-evaluated the estimate; he is waiting for the transmittal of the final plans and estimates. He noted that he suspects there will be an 8 to 12 percent increase from his last estimate of approximately \$3.62 million.

**Law Director Matthew Lallo** advised that in the last few weeks he has fielded several phone calls with residents regarding nuisance dogs, zoning violations, grass violations, snow plowing questions. He noted that Ordinances 22-O-39 through 22-O-41 address Section 1068 of the Ordinances relating to the Kirtland Recreation Park. Mr. Lallo stated that it was noticed early on that this section references a Park and Recreation Commission, which is not currently in existence. He stated that Mr. Fornaro, as the Director of Public Service, has taken control of the responsibility for maintenance of the park. Mr. Lallo stated that in these ordinances, he addressed the term as a "park operator" which keeps the possibility open of a Parks and Recreation Commission, if there is one, otherwise it goes to the Director of Public Service. He noted that he designated the points of ingress/egress, the entrance and exit of the park. At this time, within those three ordinances, it designated that the only entrance is through the school's property; however, there is another entrance off of a private drive (Russellhurst) and the City has a valid easement that was transferred from Ms. King to Mr. Masek to the City. Mr. Lallo noted that the City has the right for ingress/egress on that easement. He stated that within these ordinances, it allows people to traverse that private drive, via pedestrians, bicycles or under-speed vehicles (golf carts). Mr. Lallo requested that the ordinances receive at least two readings.

Mr. Lallo advised that the bid for the 2022 road project is also on the agenda, noting that legislation should also proceed to second reading because there needs to be an adjustment to the appropriations, which needs to be placed on the agenda.

**DEPARTMENT REPORTS (continued):**

With regard to the road materials bids for pick-up and delivery of limestone and asphalt concrete road materials, Mr. Lallo advised that the legislation can proceed to second reading.

Mr. Lallo advised Council that he plans to meet with Chief McCallister in the coming weeks, and they will hopefully have a modification of the ordinance addressing the discharge of firearms in the City to fully coincide with a State Ordinance that addresses discharge of firearms. He noted they will make sure there are no excessive restrictions on a person's right to keep and bear arms and to discharge firearms. He hopes to have something for Council in this regard when Council returns from summer recess.

Mr. Lallo stated that at next week's meeting, he would like to place on the agenda the Resolution from Council pledging to allocate the funds received as a result of an income tax increase to be devoted to the road program. After speaking with the Finance Director, Mr. Lallo stated that if the Charter amendment passes, Mr. Slapnick will create a separate line item within the General Fund to place those extra funds in that line item, so the residents can see that the City has those funds and that those funds are being paid towards the road program. Mr. Lallo reviewed with Council the language in the draft Resolution. There was discussion regarding drainage specific to a road project. Mr. Fornaro stated that drainage is always addressed in the rehab of a road. Councilman Schulz requested that the language reflect that it will not include capital equipment, as that is a separate budget item.

Councilman Fenstermaker mentioned the possibility of a surplus of funds for the road program in the future. Mr. Lallo advised that this Resolution is a pledge by each member of Council voting favorably to appropriate the funds only for the road program as a result of the income tax increase. Councilman Smolic inquired about reassessing at a specified time. Mayor Potter noted that the budget is reviewed every year, and there will be a separate fund category for this purpose. The Mayor noted that Council has the ability to raise the credit factor, which would provide a tax break for those that live in Kirtland and work elsewhere.

Mr. Lallo advised that the current Charter dictates that the maximum tax rate that the City can charge for income tax is 2 percent, and it mandates that Council shall pass a Resolution ordering the collection of 2 percent income tax. With the proposed Charter amendment, the City cannot exceed 2.25 percent income tax, but it does not mandate that the City collect 2.25 percent; it is mandating that the City collect between 2 and 2.25 percent. Mr. Lallo noted if there is a surplus of road funds in the future, Council has the authority built into the Charter amendment to reduce the income tax from 2.25 percent to 2 percent. He noted that the Charter amendment gives Council the flexibility to scale back, if necessary.

Councilman Schulz inquired about the updating of the Codified Ordinances, which was discussed during the budget. Mr. Lallo advised that the Planning and Zoning Commission is currently reviewing all the zoning ordinances, and there are other ordinances being reviewed to be included in the update.

**MAYOR'S REPORT/ANNOUNCEMENTS:**

Mayor Potter spoke regarding the recent residential fire in Kirtland, noting the devastation to the family, and also to the neighborhood. The Mayor thanked all the first responders, including those from the 8 or 9 other communities' Departments that also responded. He commented on the phenomenal coordination between the Departments.

Mayor Potter thanked the Church of Latter-day Saints, noting there were 150 volunteers to paint the salt barn, with the help of Mr. Lowery, Mr. Fornaro, Mr. Sams and Mr. Blum. He noted the barn looks brand new.

**MAYOR'S REPORT/ANNOUNCEMENTS (continued):**

With regard to the County's funds for the Old Town Sewer Project, Mayor Potter thanked Commissioner Plecnik for his work in this regard. The Mayor noted that in March he invited Commissioner Plecnik to a meeting at City Hall and asked him for help with funding for the residents of Old Town, and he committed to look into it. Mayor Potter noted that former Mayor Tyler, at his first meeting after his appointment, had the opportunity to vote to assist the residents of Old Town. The Mayor noted that the \$1 million will provide approximately \$7,500 relief to those residents.

In addition, the County committed \$250,000 in CDBG (Community Development Block Grants) funding to the residents of Old Town that meet a certain income threshold; those funds will assist in the septic abandonment and connection fees. Mayor Potter stated that the City continues to look for grant funding to assist the Old Town residents. The Mayor thanked all those involved in securing the funds from the County, including the assistance of Mr. Courtney, Mr. Fornaro, and Mr. Rothlisberger from the Department of Utilities, in compiling the data to submit to the Commissioners.

Mayor Potter noted that a great concert was held out front at City Hall on June 27, with the Dan Zola Orchestra. He noted it was a "city night", and he thanked Chief Hutton, Mr. Fornaro, Mr. Smolic and Mr. Haymer, along with several firefighters, who cooked hamburgers and hot dogs for the event. He noted another "city night" will be held on July 13, asking that anyone available to help that evening come and help set-up or cook. The Mayor advised that two more concerts will be held on July 20 and 27 with the Friends of the Library. He noted that Ms. Szary does a good job of keeping the Facebook posts updated.

With regard to Ordinance 22-O-33, Mayor Potter requested it be passed tonight, noting that the Law Director is working on the concurrent Resolution discussed with Council tonight, committing those additional funds from the hopeful passage of the Charter amendment this fall to roads specifically.

Mayor Potter noted that the amendment to the appropriation will be on next week's meeting agenda; he noted it will reflect two key items, one being a police car. The Mayor noted that it was recently learned that police cars are now two and one-half years out. With the Finance Director's recent reporting that income taxes are ahead this year, it was determined this is the appropriate measure to take now with regard to the reduced fleet rotation from 8 to 6 cars.

In support of the road program, Mayor Potter stated he has also asked the Finance Director, as part of the budget amendment, to expand that budget by approximately \$250,000. He noted that not all of the funds will come from the General Fund, as there are some items, such as the sale of the roller, that can only go to the Road Levy Fund 205; there are also contract closeouts. The Mayor noted that the amended appropriation will delineate where the \$250,000 expansion comes from. Mayor Potter stressed the importance of maintaining the roads, including partial depth repair.

Council President Ruple inquired if there are any partial depth repairs planned on Hobart. Mr. Fornaro stated that Hobart was on the list for maintenance this year. Councilman Smolic noted that the majority of the issues on Hobart seem to be shoulder issues. Mayor Potter stated that serious consideration will be given to Hobart for next year if the Charter amendment passes this fall.

Councilman Schulz inquired if there are culverts on Hobart that are load restricted; he noted there are a couple wooden culverts. Noting there have been issues with oversized vehicles, Mr. Schulz said the County has portable scales available. Mr. Fornaro stated that he will look into it.

Councilman Lowery thanked Mayor Potter for his work in obtaining the \$1 million grant from the County, noting that his due diligence and work behind the scenes makes a huge difference.

**STANDING COMMITTEE REPORTS:**

Councilman Smolic noted that the Service Department Standing Committee met before tonight's Council meeting to review the roads that were bid. He thanked Mr. Fornaro for the presentation and updating Council on the work planned to be done.

Responding to Councilman Schulz, Councilman Haymer advised that there is not a Utilities Standing Committee meeting scheduled at this time relating to discussion about internet service.

**CORRESPONDENCE:**

None.

**PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA:**

**Ed Szanyi, 7251 Shadowbrook Drive**, said he understands that bids were opened on June 21, and he inquired if the city was satisfied with the bids received. He inquired if a contractor was chosen. Mr. Courtney advised that a contract award has been recommended to Council, noting that it will be for the work planned. Mr. Szanyi inquired when the contractor will be able to start. Mr. Courtney advised that the contractor indicated in his bid that he can start in late July, but it will probably be early August, by the time the contract is awarded and a pre-construction meeting is held. Mr. Lallo stated there is legislation on the agenda for the awarding of the bid, noting that before the contract can be awarded, the City first needs to amend its appropriations, which will be on the agenda for next week's meeting.

Mr. Szanyi inquired if these will be paving projects, or if they will be tar and chip. Mr. Courtney advised they will be paving projects. Mayor Potter explained that amending the appropriation is for expansion of the maintenance. He advised that the contract is for \$1.312 million, noting that \$1.35 million has been appropriated.

**OLD BUSINESS:****PUBLIC COMMENTS ON AGENDA ITEMS OF NEW BUSINESS:**

None.

**ORDINANCE NO. 22-O-33** -  
**(Mayor Potter & Council Pres. Ruple)**

**(Third Reading) - AN ORDINANCE PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF THE CITY OF KIRTLAND, OHIO, A PROPOSAL TO AMEND THE CHARTER OF SAID CITY BY AMENDING ARTICLE VI – TAXATION, SECTION 1 – PROHIBITION OF EXCESSIVE INCOME TAX, AND DECLARING AN EMERGENCY.**

The legislation was read by title only. Mr. Ziegler moved to declare an emergency and adopt, with the second by Mr. Lowery. Responding to a question from Mr. Schulz regarding the second "whereas" clause in the legislation, Mr. Lallo stated that it addresses the reason for the proposed income tax increase. Mr. Lallo confirmed that Section I is the language that will be on the ballot. Mr. Schulz said it is important to note that the Law Director stated it would be a maximum of 2.25 percent, and a Charter amendment would not be necessary to reduce the income tax percentage. Mr. Lallo advised there is a separate ordinance for levying municipal income tax, which could be amended in the future. Mr. Schulz noted that the road bids received were significantly higher than the engineer's estimate, and price increases in construction have been excessive. Discussion ensued regarding updated projections and information for the public.

**OLD BUSINESS – ORDINANCE NO. 22-O-33 (continued):**

**ROLL CALL: ADOPTED 7/0 (VOTING YEA: HAYMER, LOWERY, RUPLE, SCHULZ, SMOLIC, ZIEGLER AND FENSTERMAKER. VOTING NAY: NONE).** Council President Ruple thanked Mayor Potter, Mr. Courtney, Mr. Fornaro, Mr. Slapnick and members of Council for their hard work in this matter. Mayor Potter added his thanks to the residents who shared their thoughts, and to Mr. Lallo for developing the proper language.

**RESOLUTION NO. 22-R-37** - (Second Reading) - A RESOLUTION AUTHORIZING THE CLOSEOUT OF THE CONTRACT WITH RONYAK PAVING, INC. FOR ITS WORK ON EMERALD GLENN COURT PURSUANT TO THE 2020 PAVEMENT REHABILITATION PROJECT, SECTION 1, AND DECLARING AN EMERGENCY.  
(Mayor Potter)

The legislation was read by title only and placed on Second Reading.

**RESOLUTION NO. 22-R-38** - (Second Reading) - A RESOLUTION AUTHORIZING THE CLOSEOUT OF THE CONTRACT WITH RONYAK PAVING, INC. FOR ITS WORK ON PHASE 2 OF THE BOOTH ROAD RE-SURFACING, AND DECLARING AN EMERGENCY.  
(Mayor Potter)

The legislation was read by title only and placed on Second Reading.

**NEW BUSINESS:**

**PUBLIC COMMENTS ON AGENDA ITEMS OF NEW BUSINESS:**

None.

**ORDINANCE NO. 22-O-39** - AN ORDINANCE AMENDING SECTION 1068.01 OF THE CODIFIED ORDINANCES OF THE CITY OF KIRTLAND RELATING TO THE LOCATION, MAINTENANCE, AND USE OF THE KIRTLAND RECREATION PARK, AND DECLARING AN EMERGENCY.  
(Mayor Potter)

The legislation was read by title only. Mr. Fenstermaker inquired what transpired to result in this ordinance, and the following two ordinances, being placed on the agenda. Mr. Lallo stated there is a private drive with eight property owners, noting that a couple years ago the City heard from one or two of those property owners who did not want pedestrians or anything else on that private drive. Prior to that time, the City performed some basic maintenance on the road, because it was an emergency access to the park. Mr. Lallo noted those property owners contacted a lawyer, and no one was allowed on that road any longer, including the cross country team that used to run there; the only entrance and exit to the park was through the Board of Education property. The Administration decided that the City should not be performing any maintenance on that road.

Mr. Lallo said the City has since been approached by a number of other residents asking the City to address this issue and open up that entrance for pedestrians, bicycles and golf carts. Mr. Lallo advised that the City owns that easement and has the right to open it up, even for vehicular traffic. Mr. Lallo stated this legislation would clean up the ordinance and address the ability for people to use that entrance to the park.

**NEW BUSINESS – ORDINANCE NO. 22-O-39 (continued):**

Mr. Schulz noted there is a culvert project that has been outstanding for four or five years, and at some point there will be a need for some alternate access. Responding to an inquiry from Mr. Schulz regarding potential future paving of the private drive, Mayor Potter advised that the road would not be a part of the paving program because it is a private drive, although it is appropriate to keep it safe for pedestrians and bicycles. Mr. Lallo confirmed that because it is a private drive, it is the responsibility of the property owners who live on that private road to pave it.

The legislation was placed on First Reading.

**ORDINANCE NO. 22-O-40** - **AN ORDINANCE AMENDING SECTION 1068.02 OF THE CODIFIED ORDINANCES OF THE CITY OF KIRTLAND RELATING TO THE PROHIBITED CONDUCT IN THE KIRTLAND RECREATION PARK, AND DECLARING AN EMERGENCY.**  
**(Mayor Potter)**

The legislation was read by title only and placed on First Reading. Answering Mr. Schulz, Mr. Lallo confirmed the Kiwanis can be present in the park as a park operator.

**ORDINANCE NO. 22-O-41** - **AN ORDINANCE AMENDING SECTION 1068.03 OF THE CODIFIED ORDINANCES OF THE CITY OF KIRTLAND RELATING TO THE DISCHARGING OF FIREARMS, FIRES, AND SIGNS IN THE KIRTLAND RECREATION PARK, AND DECLARING AN EMERGENCY.**  
**(Mayor Potter)**

The legislation was read by title only and placed on First Reading. Answering Mr. Smolic, Mr. Lallo explained that changes relating to the park entrance and exit were addressed in the ordinance relating to location, maintenance and use. He noted the only other change relates to a designated park operator rather than the Parks and Recreation Commission.

**RESOLUTION NO. 22-R-42** - **A RESOLUTION ACCEPTING THE BID OF CARMEUSE FOR THE PICK-UP AND DELIVERY OF LIMESTONE ROAD MATERIALS, AND DECLARING AN EMERGENCY.**  
**(Mayor Potter)**

The legislation was read by title only and placed on First Reading.

**RESOLUTION NO. 22-R-43** - **A RESOLUTION ACCEPTING THE BID OF THE SHELLY COMPANY FOR THE PICK-UP OF ASPHALT CONCRETE ROAD MATERIALS, AND DECLARING AN EMERGENCY.**  
**(Mayor Potter)**

The legislation was read by title only and placed on First Reading.

**RESOLUTION NO. 22-R-44** - **A RESOLUTION ACCEPTING THE BID OF BARBICAS PAVING LLC, AWARDED SECTIONS I THROUGH IIIA OF THE 2022 PAVEMENT REHABILITATION PROJECT, AND DECLARING AN EMERGENCY.**  
**(Mayor Potter)**

The legislation was read by title only and placed on First Reading.



**COUNCIL COMMENTS:**

None.

**CONTINUING CONCERNS:**

It was noted that this is an opportunity for the public to address Council about any continuing concerns. There were no comments from the public.

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Mr. Lowery moved to convene an executive session to discuss the threat of imminent litigation, pursuant to Article I, Section 7(c) of the City Charter. Mr. Smolic provided the second. **ROLL CALL: MOTION CARRIED 7/0 (VOTING YEA: HAYMER, LOWERY, RUPLE, SCHULZ, SMOLIC, ZIEGLER AND FENSTERMAKER. VOTING NAY: NONE).** The time was 8:15 p.m.

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Upon adjournment of the executive session, the regular session of Council reconvened at 8:22 p.m.

**ADJOURNMENT:**

Mr. Lowery moved to adjourn, with the second by Mr. Fenstermaker. The motion of Council passed by unanimous vote and the meeting adjourned at 8:23 p.m.

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President of Council

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Clerk of Council