

KIRTLAND CITY COUNCIL MINUTES

June 17, 2019

The meeting of Kirtland City Council was called to order at 7:03 p.m. by Council President Kevin Potter. Mr. Schulz led the prayer which followed the Pledge of Allegiance. The members of Council present were: David Kirek, John Lesnick, Richard Lowery, Kevin Potter, Matthew Schulz and Joseph Smolic. Absent: Robert Skrbis.

Administrative personnel present were: Mayor Douglas E. Davidson, Law Director Daniel Richards, Finance Director Mary Kovalchik, City Engineer Philip Kiefer, Service Administrator Duane Martz, Police Chief Lance Nosse, Fire Chief Anthony Hutton and Economic Development Manager Monica Drake.

MINUTES OF THE MAY 29, 2019 WORK SESSION:

Mr. Schulz moved to waive the reading of the minutes, with the second by Mr. Lowery. The motion of Council passed by unanimous vote. Mr. Schulz moved to approve the Minutes, as presented, with the second by Mr. Lowery. **ROLL CALL: MOTION CARRIED 6/0 (VOTING YEA: SCHULZ, SMOLIC, KIREK, LESNICK, LOWERY AND POTTER. VOTING NAY: NONE).**

MINUTES OF THE MAY 29, 2019 COUNCIL MEETING:

Mr. Lowery moved to waive the reading of the minutes, with the second by Mr. Smolic. The motion of Council passed by unanimous vote. Mr. Lowery moved to approve the Minutes, as presented, with the second by Mr. Smolic. **ROLL CALL: MOTION CARRIED 6/0 (VOTING YEA: SCHULZ, SMOLIC, KIREK, LESNICK, LOWERY AND POTTER. VOTING NAY: NONE).**

MINUTES OF THE JUNE 3, 2019 WORK SESSION:

Mr. Smolic moved to waive the reading of the minutes, with the second by Mr. Lowery. The motion of Council passed by unanimous vote. Mr. Smolic moved to approve the Minutes, as presented, with the second by Mr. Lowery. **ROLL CALL: MOTION CARRIED 6/0 (VOTING YEA: SCHULZ, SMOLIC, KIREK, LESNICK, LOWERY AND POTTER. VOTING NAY: NONE).**

MINUTES OF THE JUNE 3, 2019 COUNCIL MEETING:

Mr. Kirek moved to waive the reading of the minutes, with the second by Mr. Lowery. The motion of Council passed by unanimous vote. Mr. Kirek moved to approve the Minutes, as presented, with the second by Mr. Lowery. **ROLL CALL: MOTION CARRIED 6/0 (VOTING YEA: SCHULZ, SMOLIC, KIREK, LESNICK, LOWERY, AND POTTER. VOTING NAY: NONE).**

DEPARTMENT REPORTS:

Fire Chief Anthony Hutton advised the monthly report has been distributed.

Responding to Mr. Lesnick's question regarding the 26 fire calls reported, Chief Hutton said the report lists the fire calls in a general category. Structure fires would be a different category than car fires, for example.

Mr. Lowery complimented the Chief on his department's parade vehicles.

Chief Hutton reported the day of the parade was quiet for his department, with only a few EMS calls coming in.

DEPARTMENT REPORTS (continued):

Police Chief Lance Nosse wished everyone a happy Father's Day, and advised the monthly report has been distributed.

Chief Nosse reported his department has received a grant through the State of Ohio for bulletproof vests, which will generate approximately \$6,000.00. The City is under contract with the officers to purchase vests for them, and the grant will create a savings in the budget.

Continuing with the good news, Chief Nosse reported Officer Phillips is back on 100 percent duty, and she is happy to be back.

Sergeant Fisher finished his executive leadership academy class at the Ohio State Highway Patrol. The class is 11 weeks long and very intense, but has already started to pay off as he brought back a good bit of knowledge from the class to share with the department.

The Strawberry Festival was a success, and there were no incidents to report this year. The half marathon went off without a hitch and ended promptly at 11:00, early enough to have only a little effect on Sunday services.

Answering Mr. Smolic, Chief Nosse explained the \$6,000.00 grant has no expiration date, and it will likely be a one-time deal.

Responding to Mr. Potter, Chief Nosse explained each custom designed vest costs between \$900.00 to \$1,000.00, depending on the equipment added to the vest. The \$6,000.00 grant, which is in addition to another grant already in place, will help a great deal. Every five years vests must be purchased, per the contract. Part-time officers will also receive vests, as they are eligible under this grant. The older vests will be disposed of in due time.

Mr. Lesnick asked Chief Nosse about money collected from issued citations that are listed on the monthly report. Chief Nosse responded he does not know exactly what is collected, as the Willoughby Municipal Court handles that. His department periodically receives a statement on monies collected, and how much is directed back to the City, which is given to the Finance Department. Mrs. Kovalchik agreed to provide a report on the past few years' history.

Responding to a question from the audience concerning the vests, Chief Nosse said the officers do have some say in additions made to customize the vests.

Service Administrator Duane Martz gave no formal report. In a brief summary of the past month, Mr. Martz stated the recent storms have kept the department busy with a lot of downed trees, berm erosion, and general cleanup, keeping the catch basins clean. They have been able to do some ditch enclosures, approximately half a dozen around town.

Mr. Martz reported the department has been out mowing and weed trimming almost daily. They have been working on the city streets, paying close attention to the intersections, hoping to enhance visibility and safety at those areas and trying to keep the city as clean and neat as possible.

Responding to Mr. Smolic's questions concerning power lines wrapping around branches, Mr. Martz said the City does not handle that.

Answering Mr. Potter's question concerning the ditch enclosures that were mentioned, Mr. Martz stated he was referring to calls from residents who want their ditch piped. When the Department receives a request, they go out and measure, put a list of materials together for the residents to order, and the Department does the install when the material arrives.

DEPARTMENT REPORTS (continued):

Mr. Schulz thanked Mr. Martz for responding to his text concerning the shoulder erosion and handling that and other things on Route 306. He went on to say he believes it is an important issue for cyclists, given the deep ruts.

Responding to an inquiry from Mr. Potter regarding the ditch fill-in work, Mr. Martz responded it is a program for stormwater management to pipe the ditches.

Mr. Kiefer was questioned by Mr. Potter whether he's noticed improvement around the City with the ditch enclosures, even though the City has continued to have water problems. Mr. Kiefer responded that because it's rained so much the last few years, it's hard to say if there is a noticeable difference, as there are still a lot of complaints coming in.

Mr. Potter inquired about the process of determining the size of pipe needed, to which Mr. Kiefer responded it is determined by the driveway culverts.

City Engineer Philip Kiefer gave no formal report.

Mr. Kiefer advised he called the County concerning Booth Road, and they have an application with OPWC to redo the deck of the bridge. The County should have an answer in late August whether or not that will be funded; they do not want to do anything now, especially if it may hurt the structural integrity of the bridge.

Also regarding Booth Road, Mr. Kiefer stated that Ronyak completed the re-do on the striping and now wants to be paid. Mr. Kiefer advised that the Purchase Order may have been closed out which would mean the funds may not be encumbered. Council originally authorized \$195,203.00 for the project, and the final cost is \$176,538.00. There were some savings, however the money will not be returned to the road fund because the Purchase Order was closed last December; and \$3,106.00 will be needed to pay for the restriping. The restriping had to be redone because it did not hold last Fall.

When asked, Mrs. Kovalchik stated she will look for funding when it's available. One option may be to see if something is appropriated and came in under budget, another is to make the request part of the amended appropriations. Mrs. Kovalchik advised she will be bringing an amended appropriation to Council, to try and take care of all the loose ends that are being brought to her attention for funding. Brief discussion ensued.

Mr. Smolic inquired about the status of an erosion concern at 7321 Raccoon Hill. Mr. Kiefer said he has not been out to the site yet.

Responding to Mr. Smolic's question concerning the County's plan to change the deck on the bridge on Booth Road, Mr. Kiefer said it would probably be a complete replacement.

Mr. Lowery stated that he believes the hole has been filled on Route 306, following the water main break. Mr. Kiefer stated that he contacted Aqua Ohio after the last meeting and requested it be completed before the Strawberry Festival, and it has been done.

Mr. Lesnick asked if there is any update from the EPA on the Old Tower sewer project, to which Mr. Kiefer said he's not heard anything new.

Responding to Mr. Lesnick's question about the \$500,000.00 loan for State Route 306, Mr. Kiefer said there were preliminary final costs and the reimbursement from the County should be \$280,000.00 as part of the escrow deposit. In discussion, it was noted the City paid \$440,000, rather than \$500,000.

DEPARTMENT REPORTS (continued):

Concerning the in-kind work, Mr. Kiefer reported the drainage work is not complete, and he asked for a time extension until mid-October. The original deadline was November 2018. Mr. Kiefer noted that the City will not be able to ask for reimbursement for any work that is not completed by mid-October. Mayor Davidson advised that Mr. Martz has prioritized the drainage work on Route 306 prior to other projects, once he is sure that the funds for needed materials have been allotted to the appropriate account.

Answering Mr. Lesnick, Mr. Kiefer stated the punch list for Route 306 has been closed out.

Finance Director Mary Kovalchik reported the City has an SP1+ rating, with the \$3 million BANs dated 6/19/19. The revenues are expected this week, as well as the payment from the prior year BANs that are being released this week. The BANs were sold to a single investor, at a 1.55% yield. Having the Treasurer's support was very helpful. The coupon on the notes are 2.75%, which is a very typical investing tactic. The yield is truly 1.55%, however the City received a premium on the notes so the coupon could read 2.75%. The City will receive an additional \$27,040.70 in premium proceeds, which will go into the bond retirement fund, and stay there until such time as the notes come due next year, at which point the funds will be used to pay against the notes.

Mrs. Kovalchik advised that the first reading of the tax budget is on tonight's agenda.

Concerning the question asked last Council meeting by Councilman Schulz concerning the City's delinquent taxpayers, Mrs. Kovalchik said the numbers were based on the last delinquent process that was run through the City. A good bit of the delinquency letters sent out were determined to be justified non-filers. This would consist of retirees, those who'd moved from the City, residents under a certain age and owed no tax. Once all of the justified non-filers were removed, the City had 1.04% in delinquencies. There were approximately 20 other surrounding communities researched to make sure the City is in line with them, and it is. Mrs. Kovalchik expects when the new delinquency is run the same amount generated in 2017 will not be generated, as that was the first year of the project.

Mrs. Kovalchik noted there will be some enhancements relating to the Ohio Bureau of Workers' Comp. Although it has not yet been reported, Mrs. Kovalchik expects to receive 88% of the 2017 premiums, which would be about \$56,000.00. The Finance Department will meet with the Department heads to determine safety issues and how the funds will be allocated, however the recommendation is that most of the funds be reserved for the premium next year.

Mrs. Kovalchik stated she continues to work with the City Engineer, in applying project costs, breakdowns, revenue sources, etc. The Engineer has provided all the memos for the Stormwater project, including the additional costs that are above what was bid. The County hopes to have Memorandums of Understanding returned this week. The Memorandums will require the signature of the Law Director and the Mayor. Since pre-funding is being requested, hopefully working closer with the engineer in the future the Finance Department will know what the cost is before it's presented to Council. Once all information has been collected, there will be a package presented to Council to show additional costs concerning construction administration, soil sampling, etc. These things are part of the projects, but not necessarily on the bid. The Finance Department's goal is to disclose these costs to Council at the same time the bid is being considered.

Cornerstone has begun the hardware installations for the new VIP system. Mrs. Kovalchik reported she has not yet received an update, and expects they have run into some snags as she expected the project completed by now.

Mr. Lesnick asked if the monies received for the in-kind sewer work (on Route 306) will be actual dollars, to which Mrs. Kovalchik said it had been requested to be received as reimbursed funds. Mr. Kiefer stated the total is \$200,00.00 for labor, equipment, and materials.

DEPARTMENT REPORTS (continued):

Mrs. Kovalchik said the money would be considered prefunding, and it will be allocated to wherever the funds were expended. Additionally, the funds will be used to pay whatever materials and supplies the Service Administrator requires to complete the stormwater drainage project.

Responding to Mr. Lesnick's concern on paying back the \$500,000.00 loan, Mrs. Kovalchik said she is looking into how long the note can be rolled. She went on to say she is not sure how the City takes ownership of the improvement, which needs to be determined due to the laws governing how the City can control the debt. The loan may have to be paid down sooner, depending on the answer of ownership, so getting an answer to the ownership question is pressing as it will affect the 2020 budget.

Responding to Mr. Smolic, Mrs. Kovalchik stated the contingency set aside for the stormwater projects is \$235,000.00.

Mr. Lesnick inquired if there would be a revised budget, to which Mrs. Kovalchik stated the budget would be amended at least once more, possibly twice, before the end of the year. She stated she is trying to develop a new structure for Council for next year.

Mrs. Kovalchik suggested Council use the monthly financial reports that are distributed to keep up with the City's finances until the new structure is completed. Revenues, as well as expenditures, are shown on the report by department.

Concerning the OPWC funding, Mrs. Kovalchik advised that she is looking into whether the City tracks grant income revenue and the matching expenditures. This information is needed for the GAP report.

Economic Development Manager Monica Drake reported she attended advanced training through the Ohio Economic Development Association, which was well worth the time. Ms. Drake said she will be meeting with a potential developer next week for updates. Ms. Drake reminded Council the referendum zoning initiative is very important to help bring jobs into the city.

Law Director Daniel Richards presented no formal report.

Mr. Richards, responding to Mr. Potter's question concerning the referendum zoning legislation, stated there were drafts of legislation since February. Mr. Richards went on to say his understanding is the desire is to wait until the legislation can be considered by the Charter Review Committee, which will take place next year. Mr. Richards also stated he believes it is appropriate that before any action is taken by City Council that it be placed on the agenda of the Planning Commission to review. Mr. Richards stated that drafts have been prepared, but there is not yet agreement on them.

Although he understands the rationale of waiting until next year for the Charter review, Mr. Potter stated he believes there should be a committee meeting to discuss it, noting that he believes Council had decided to move forward and place it on the ballot in November. Discussion ensued.

Mayor Davidson stated that he is in favor of moving away from referendum zoning, but he believes it is important that it is reviewed by the Charter Review Committee, along with other topics. The Mayor recommended that the language be provided to the Planning and Zoning Commission and the Board of Zoning Appeals.

Councilman Lowery requested that a Planning and Zoning Standing Committee meeting be scheduled for July 1, 2019 following the regular Council meeting, to discuss referendum zoning.

MAYOR'S REPORT/ANNOUNCEMENTS:

Mayor Davidson congratulated Natalie Palowski, who was voted Miss Kirtland. Miss Palowski comes from a nice family and participates in activities in school and service to the community.

The Mayor advised a Civil Service Commission meeting will be scheduled in the near future to certify the results of the promotional test to fill the role of Captain. There will also be certification of a lateral transfer to full-time firefighter, a position made available by the opening of the Captain's spot.

The Mayor stated that Booth Road now has lines, so the edge of the road can be seen.

There has been correspondence received from Waste Management stating they will be passing the gas taxes onto the City. The City will receive approximately \$180,000.00 in 2020 towards roads from the gas tax. Within the contract the City has with Waste Management, those taxes will be passed through to residents.

The Mayor advised that Helen Petersburg applied for a NOPEC grant for a charging station at the Community Center. The application was submitted early and will hopefully be approved.

Mayor Davidson stated that the electrical work at City Hall will be starting soon for LED lighting. By contract, the City does not have to pay for the work until the grant money from NOPEC is received.

There was a ribbon cutting for Kirtland Creamery last Friday, and the business is doing well. Mayor Davidson stated he is looking forward to the veterinary clinic opening.

Mayor Davidson congratulated Sergeant Fisher, who did a fine job handling the mission briefing with five different agencies before the Strawberry Festival parade.

Mayor Davidson voiced concerns over the General Fund, and plans to ask Mr. Kiefer to get a commercial appraisal of the undeveloped park property on State Route 6. This will be to determine if it makes sense to propose to Council the sale of the property to put money in reserve for the General Fund since the police replacement did not move forward.

Mr. Lesnick stated back in 2006, and revised in 2011, there was an illicit discharge and illegal connection control ordinance that was passed and put into legislation; there was to be a committee put in place to regulate and enforce the ordinance. Mayor Davidson stated that illicit discharges are typically with the Ohio EPA Surface Water Division. Mayor Davidson said he would confer with Mr. Kiefer to find out what actions were taken. He noted that in some cases, the City operates through other agencies, such as Chagrin River Watershed Partners and Lake County Stormwater Management. The City also participates in block grants but does not necessarily administer the program.

Mr. Kiefer stated that the Lake County Health Department does the inspections for Kirtland and other Level Two communities, which is how the City found out about the Old Town sewer problems. Lake County looks for illicit discharges and brings it to the City's attention.

Responding to Mr. Lesnick's question concerning the inspections done by Lake County and the language that was put into the ordinances for enforcement, Mr. Richards said the City is required to do the enforcement.

STANDING COMMITTEE REPORTS:

Council President Potter advised that a strategic planning meeting (Economic Development Standing Committee) will be held on July 8, 2019 at 5:30 p.m. Mr. Potter noted that on July 1, 2019, following the Council meeting, a Planning and Zoning Standing Committee meeting will be held.

CORRESPONDENCE:

Council President Potter advised that a letter was received from the Ohio EPA relating to the Vrooman Road bridge over the Grand River.

Responding to Mr. Lesnick's question concerning project delay on the Vrooman Road Bridge and if it was associated with a Native Indian land dispute, Mr. Kiefer said he'd not been made aware of that but had heard it had something to do with an endangered species. Mr. Kiefer stated that historic and archaeological findings will hold up a project.

PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA:

Bill Pastor, 8960 Billings Road, stated he has been a resident of Kirtland for 50 years. He went on to say he came to the meeting with a group to deal with issues concerning the Kirtland Senior Center. Mr. Pastor read from a prepared statement, expressing concern regarding the recent dismissal of a Kirtland Senior Center contractor. He questioned the actions of the City to expend City resources on a police investigation and prosecution over a \$30 billing issue. Mr. Pastor said the seniors lost the valued services of a dedicated, professional health worker, whose care over the past six years has been appreciated.

Paul Hannon, 8959 Conley Road, stated he and his wife have been Kirtland residents for 21 years. He stated he has experienced the professional services from this individual for approximately six years, and he has never had an issue with care, professionalism, ethics or any other behavior. Mr. Hannon also expressed his concern regarding the handling of this matter. He stated that this has disrupted the care that the seniors receive. He inquired who is responsible for the individual that takes care of the Senior Center and Community Center. Mr. Hannon inquired whether there would be a replacement of the contractor that was dismissed so that the seniors will continue to receive that service.

Mayor Davidson responded, stating the Senior Center Director works for him, and he can request that arrangements be made for someone to fill in and provide a similar service. Beyond that, he stated that the situation is a legal matter and the Law Department, Police Chief, and the Court will handle it.

Mr. Pastor asked if there was any process available to mediate the situation. He believes it to be ludicrous, and asked if the situation had gotten too far and only the Court can handle it now.

Mr. Richards said he would not make comments relative to a matter pending in court, brought to court by the lawful processes that are available. He went on to say he has faith and trust in the departments that were involved in the situation. He acknowledged that is most likely an answer that does not satisfy those in attendance, but going over the situation in detail would be prejudicial to the person charged to discuss at a City Council meeting as opposed to the proper format where she is protected. As the process moves forward, there will be arguments made in her defense, and everything in her defense will be brought to the attention of the Court.

Council President Potter asked the Law Director if it is appropriate for Council to go into Executive Session to gain a better understanding of the financial aspects of the situation. Mr. Richards responded that in his opinion, the case is where it should be, and will be discharged with the due process of law that's required of it. Mr. Richards went on to say he does not believe it is an appropriate topic for Council to discuss.

PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA (continued):

Mr. Pastor asked if the group would be informed on steps taken, to which Mr. Richards responded that the Court will make the decisions on the case. Mr. Potter suggested the group keep watch on the court docket.

Mr. Hannon stated the group came to show support and protest, and to ask Council to take a look at the City's dismissal processes and at what level the law will be used for enforcement. He went on to say ruining somebody's life for a \$30 billing issue is ludicrous.

Mr. Lesnick commented he is also concerned about the processes, and if thousands of dollars are going to be spent on the situation. However, the legal matter is not something he can or will get involved in, his concern is the finances.

Mr. Potter reminded those present that Mr. Richards is correct that litigating the case in a public forum is not appropriate. Mr. Lesnick agreed, stating after the situation has been resolved he would like to review the processes and finances involved.

Scott Haymer, 8110 Forestdale Drive, asked about the new crosswalk on Kirtland Chardon Road, across from Regency Woods Drive. Mr. Lesnick explained it's a trail crossing, not a crosswalk. Mr. Lesnick said that for many years, there has been a request for a path from Regency Woods Drive. Last year a group of residents asked again, and the park system requested a petition with the majority of the residents signing, they would put in a pathway into the park so residents will not have to walk up Kirtland Chardon to the main entrance. The signatures were gathered, and the park put the path in. Referring to the requirements for the school crosswalk, Mr. Haymer asked if there is a plan to put in flashing lights there, to which Mr. Lesnick stated he did not believe so due to it being a trail crossing.

Mayor Davidson commented on the school crosswalk, stating that the standard is to make the safest possible crosswalk, because it will be servicing the children between the school and the other side of the road.

Discussion ensued concerning the lines painted at the trail crossing, and whether approval was given or needed. It was decided to discuss this further in the Work Session of July 1, 2019.

Lucio Velotta, 8292 North Locust Drive, asked for an update on a situation previously brought to Council concerning the water that is flooding his property from South Locust. Mayor Davidson responded that he has discussed this with Duane Martz and requested that the Service Department do whatever can be done in the right-of-way to clean up and assist. There are a couple of items in line that need to be done before this is addressed, but in the meantime Mr. Martz can be contacted for follow-up. Mr. Velotta stated the problem is six years old, and he will accept the resolution but he was expecting something to be done sooner.

John Florentine, 7360 Ledgewood Drive, stated he was informed tonight the Rockwood project has been cancelled. The problem, Mr. Florentine stated, is all the overflow goes into his yard. The little ditch connected to his drain is not large enough to carry all the water. However, the biggest problem is the leaves. Mr. Florentine suggested the City purchase a truck that sucks up leaves, and residents can pull their leaves to the curb. He stated that when Rockwood was extended, there was a tube run underground, but the water fell straight down and undermined the road, so the tube was blocked with concrete. Mr. Florentine stated there have been attempts through the years to correct the problem, including a grate, to no avail.

Mr. Smolic stated the project was removed from the agenda due to funding. Pertaining to the leaves, Mr. Smolic stated there are 300 acres of trees behind the property, so moving leaves to the curb may not be beneficial; however, the situation needs to be resolved.

PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA (continued):

When asked, Mr. Kiefer explained the project specifications, including catching the water on the east side of Rockwood Drive, and then putting a pipe down to the bottom. Discussion ensued concerning a possible resolution. Mr. Potter apologized to Mr. Florentine for the lack of funding for the project, and said Council will look for another source of funding or an alternative way to correct it.

OLD BUSINESS:

None.

NEW BUSINESS:

RESOLUTION NO. 19-R-35 - **A RESOLUTION AUTHORIZING THE MAYOR TO PURCHASE ONE (1) NEW 2020 FORD 4-DOOR ALL WHEEL DRIVE EXPLORER POLICE VEHICLE FOR USE BY THE POLICE DEPARTMENT, AND DECLARING AN EMERGENCY.**
(Mayor Davidson)

The legislation was read by title only. Mr. Schulz moved to waive the three readings, with the second by Mr. Lowery. Mr. Potter noted that this was discussed during the budget process. **ROLL CALL: MOTION CARRIED 6/0 (VOTING YEA: SCHULZ, SMOLIC, KIREK, LESNICK, LOWERY AND POTTER; VOTING NAY: NONE).** Mr. Schulz moved to declare an emergency and adopt, with the second by Mr. Lowery. **ROLL CALL: ADOPTED 6/0 (VOTING YEA: SCHULZ, SMOLIC, KIREK, LESNICK, LOWERY AND POTTER; VOTING NAY: NONE).**

RESOLUTION NO. 19-R-36 - **A RESOLUTION ADOPTING A TAX BUDGET FOR FISCAL YEAR 2020.**
(Mayor Davidson)

The legislation was read by title only and placed on First Reading.

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CONTINUING CONCERNS:

None.

COUNCIL COMMENTS:

Mr. Schulz informed Council the Ohio Department of Transportation, the Ohio Laborers-Employers Cooperation and Education Trust, the Turnpike and the Ohio State Patrol, and Laborers Local 860 are offering a summer driving safety course on Wednesday, June 26, 2019, at 10:00 a.m. The purpose of the course is to remind drivers it is their responsibility to slow down for flashing lights and to minimize distractions. The course will be held at ODOT District 12 headquarters, off Transportation Boulevard.

PUBLIC COMMENTS:

None.

ADJOURNMENT:

Mr. Lowery moved to adjourn, with the second by Mr. Kirek. The motion of Council passed by unanimous vote and the meeting adjourned at 8:40 p.m.

President of Council

Clerk of Council