

## KIRTLAND CITY COUNCIL MINUTES

February 4, 2019

The meeting of Kirtland City Council was called to order at 7:05 p.m. by Council President Kevin Potter. Mr. Skrbis led the prayer which followed the Pledge of Allegiance. The members of Council present were: David Kirek, John Lesnick, Richard Lowery, Kevin Potter, Joseph Smolic and Robert Skrbis. Absent: Matthew Schulz.

Administrative personnel present were: Mayor Douglas E. Davidson, Law Director Daniel Richards, City Engineer Philip Kiefer, Service Administrator Carm Catania, Police Chief Lance Nosse, Fire Chief Anthony Hutton and Economic Development Manager Monica Drake.

### MINUTES OF THE JANUARY 23, 2019 WORK SESSION:

Mr. Kirek moved to waive the reading of the minutes, with the second by Mr. Smolic. The motion of Council passed by unanimous vote. Mr. Kirek moved to approve the Minutes, as presented, with the second by Mr. Smolic. **ROLL CALL: MOTION CARRIED 6/0 (VOTING YEA: KIREK, LESNICK, LOWERY, POTTER, SKRBIS AND SMOLIC. VOTING NAY: NONE).**

### MINUTES OF THE JANUARY 23, 2019 COUNCIL MEETING:

Mr. Kirek moved to waive the reading of the minutes, with the second by Mr. Lesnick. The motion of Council passed by unanimous vote. Mr. Kirek moved to approve the Minutes, as presented, with the second by Mr. Lesnick. **ROLL CALL: MOTION CARRIED 6/0 (VOTING YEA: KIREK, LESNICK, LOWERY, POTTER, SKRBIS AND SMOLIC. VOTING NAY: NONE).**

### DEPARTMENT REPORTS:

**Fire Chief Anthony Hutton** advised that the monthly report has been distributed. Responding to a question concerning how the equipment and Department held up during the recent cold weather, Chief Hutton stated the equipment held up well. There were some calls for broken water pipes, including a call for a sprinkler head in the Police Department. Fortunately, there was no damage caused and a contractor will be brought out to work on the system.

**Police Chief Lance Nosse** advised that the monthly report has been distributed. Council President Potter stated he and Councilman Lesnick were able to stop by last week and see the new PSAP equipment. There was a dispatcher available to answer their questions, and she seemed very excited about the system.

Chief Nosse stated the dispatchers are very pleased with the new system, and it is working very well. In response to a question from Mr. Lesnick, Chief Nosse confirmed that the dispatcher sends the information to the computer, and the cruisers have a mapping system so the officers are able to pull up the map if needed.

**Service Administrator Carm Catania** did not present a formal report. Mr. Catania stated the Department fared well with the couple days of snow and cold that occurred recently; he noted the salt supply is holding up.

Responding to Mr. Lesnick's question concerning progress on the radio installation, Mr. Catania stated there was a roll of wire received the other day but no progress beyond that.

**DEPARTMENT REPORTS (continued):**

Council President Potter mentioned the crosswalk at Joseph Street is not working properly when the button is pressed to cross from the gas station to the east side of Route 306. Mr. Catania stated there was an electrical issue on the northwest corner, which may be the reason the other side is not working or does not shut off. Mr. Catania stated Cook Paving is doing some repairs; he noted he would look into it again.

Councilman Lesnick noted that nothing was done with the bridge on Eagle Road because the County owns it, but there are huge potholes. Mr. Catania stated that the County normally maintains the bridge; he noted that the Department can put in cold patch and tamp it down, which the Department is currently doing on a regular basis. Mr. Lesnick stated there are also a few large holes on Regency Woods. Mr. Catania stated he would ask Tom Coffield to send a crew to those areas to investigate.

Council President Potter stated a resident reported standing water on Route 306, south of Route 6, beyond Bertha's Gallery. Mr. Catania stated he had not been made aware of the concern in that area but was aware of situations around Bridlehurst and south where his Department had ground aprons down because pavement resurfacing was lower. Mr. Catania went on to say he would take a look at the area the resident reported, but he imagines it is a similar situation.

Councilman Lesnick asked if Mr. Catania could give any detail on the additional hours and days his Department and trucks ran, due to the snow and ice removal caused by recent weather. Mr. Catania responded that snow is not a necessary factor in additional hours, extreme cold can also be a factor; during the storm they were out 24/7 for approximately three to four days. The Department has five trucks, and ten men, running two 12-hour shifts (five guys during the day, five at night). There are seven trucks in the Department, with one "desperate" spare and a second spare. Mr. Catania stated that for a typical winter season, 15 to 20 days on a 24-hour schedule is normal. When the Department is not scheduled 24 hours, they are on-call. The Police Department typically calls and they respond immediately.

Responding to Councilman Lesnick, Mr. Catania stated the truck with the new bed is not working out very well. He noted it is still a good truck, but there have been various problems. Mr. Catania noted that the Department has a good mechanic.

Responding to Councilman Lowery, Mr. Catania stated the men are on call only if work is not scheduled. During the scheduled night shift, if there is no weather situation, the scheduled men are maintaining the equipment and handling other chores. Night shift is not year-round and did not begin until after New Year's this year.

There was discussion regarding salting the roads; Mr. Catania stated that hills and intersections are done first. Mr. Catania stated salting the roads has no effect when the temperature dips below the mid-twenties, but friction from traffic will make the ice melt. He noted that salt will give traction for a while, but then disintegrates -- or melts and refreezes -- which makes roads difficult. Discussion ensued concerning a spray to treat the roads. Mr. Catania noted that there is a cost to outfit the trucks to use a spray.

**City Engineer Philip Kiefer** did not present a formal report. Responding to Councilman Lesnick, Mr. Kiefer stated that the plans for Fox Hill are coming along and he should have something ready to present by the end of the month. Mr. Lesnick thanked Mr. Kiefer and the Mayor for providing the PCR report in Excel format.

Councilman Skrbis stated he received an e-mail from Andrew Lessick, 10993 Chillicothe, stating nothing had been done as promised regarding the drainage problem; he noted he will forward the e-mail to both Mr. Kiefer and Mr. Catania for review. Mr. Catania stated he will contact the resident tomorrow; Mr. Skrbis requested that he be copied if an e-mail response is provided. Mr. Catania stated he thought this was one of the resident issues resolved when his Department was grading residents' yards and making sure their yards were draining properly; he noted that he will follow-up on this issue.

**DEPARTMENT REPORTS (continued):**

**Economic Development Manager Monica Drake** advised that everyone is invited to the Strategic Planning kick-off meeting to be held at the Holden University Center at Lakeland Community College, from 6:00 to 9:00 p.m. on February 6.

Ms. Drake reported this past Wednesday she was interviewed on WINT, discussing the Strategic Planning process. She advised that the tower climbers have been pushed back to the week of the 18<sup>th</sup>, due to the cold weather.

Ms. Drake stated that last week she met with the CDBG Director and discussed different ways to leverage funds to help communities. Ms. Drake went on to say she will continue to follow up, including attending the March meeting regarding the CDBG funding. The funding is two-fold; it can be used for low income and also economic development, including programs to reface businesses. Ms. Drake stated that applications need to be submitted; she noted that a year-round submittal may be implemented.

Mr. Lesnick stated Mr. Kiefer had tried to get a grant through OPWC for public sewers, and he asked if Ms. Drake would be able to work with Mr. Kiefer on resubmitting or incorporating the need in a different grant submission. Mr. Kiefer stated if the grant is resubmitted it should score better due to the Health Department's notice to the EPA of unsanitary conditions. There was discussion regarding the scope of the project, and Mr. Kiefer noted that the more grant money that is requested, the lower the score.

**Law Director Daniel Richards** did not present a formal report. Councilman Lesnick inquired about the small cell wireless ordinance. Mr. Richards stated it is ready to be discussed and that some choices need to be made.

**MAYOR'S REPORT/ANNOUNCEMENTS:**

Mayor Davidson did not present a formal report.

Responding to Councilman Smolic, Mayor Davidson stated that the budget reports can be sent out electronically, to allow Council time to review them before the budget meeting.

**STANDING COMMITTEE REPORTS:**

Councilman Lowery stated that a Planning and Zoning Standing Committee meeting will be held following tonight's Council meeting.

Council President Potter stated that the meeting minutes from the Economic Development Standing Committee will be prepared and the Committee can hopefully convene following the February 20 Council meeting to approve the minutes.

Councilman Lesnick scheduled a Utilities Standing Committee meeting after the next Council meeting on Wednesday, February 20, 2019, to discuss the Small Cell Wireless ordinance.

Councilman Skrbis scheduled a Public Relations Standing Committee meeting for March 4, 2019, at 6:00 p.m., to discuss the City website.

Mr. Lowery noted that at the Committee meeting following tonight's Council meeting, there will be discussion regarding the tabled alternative energy ordinance; there will also be discussion regarding fees, an Architectural Review Board and referendum zoning.

**CORRESPONDENCE:**

None.

**PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA:**

None.

**OLD BUSINESS:**

**ORDINANCE NO. 18-O-31**  
**(Council President Potter)**

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**(Tabled) - AN ORDINANCE ADOPTING CHAPTER 1468  
OF THE CODIFIED ORDINANCES OF THE CITY OF  
KIRTLAND RELATING TO ALTERNATIVE ENERGY.**

The legislation remains tabled.

**NEW BUSINESS:**

None.

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**CONTINUING CONCERNS:**

None.

**COUNCIL COMMENTS:**

None.

**PUBLIC COMMENTS:**

None.

**ADJOURNMENT:**

Mr. Lowery moved to adjourn, with the second by Mr. Lesnick. The motion of Council passed by unanimous vote and the meeting adjourned at 7:39 p.m.

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President of Council

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Clerk of Council