

KIRTLAND CITY COUNCIL MINUTES

February 6, 2017

The meeting of Kirtland City Council was called to order at 7:17 p.m. by Council President R. Robert Umholtz. Mr. Schulz led the prayer which followed the Pledge of Allegiance. The members of Council present were: Kevin Eilerman, David Kirek, Kevin Potter, Matthew Schulz, Robert Skrbis, Joseph Smolic and R. Robert Umholtz.

Administrative personnel present were: Mayor Douglas E. Davidson, Law Director Daniel Richards, Finance Director Keith Martinet, Service Administrator Carm Catania, City Engineer Philip Kiefer and Police Chief Wayne Baumgart. Fire Captain Douglas Bode was present in the absence of Fire Chief Anthony Hutton.

MINUTES OF THE JANUARY 18, 2017 WORK SESSION:

Mr. Schulz moved to waive the reading of the minutes, with the second by Mr. Kirek. The motion of Council passed by unanimous vote. Mr. Schulz moved to adopt the Minutes, as presented, with the second by Mr. Kirek. **ROLL CALL: MOTION CARRIED 6/0/1 (VOTING YEA: EILERMAN, KIREK, POTTER, SCHULZ, SKRBIS AND SMOLIC. VOTING NAY: NONE. ABSTAINING: UMHOLTZ).**

MINUTES OF THE JANUARY 18, 2017 COUNCIL MEETING:

Mr. Eilerman moved to waive the reading of the minutes, with the second by Mr. Kirek. The motion of Council passed by unanimous vote. Mr. Eilerman moved to adopt the Minutes, as presented, with the second by Mr. Kirek. **ROLL CALL: MOTION CARRIED 6/0/1 (VOTING YEA: EILERMAN, KIREK, POTTER, SCHULZ, SKRBIS AND SMOLIC. VOTING NAY: NONE. ABSTAINING: UMHOLTZ).**

DEPARTMENT REPORTS:

Fire Captain Douglas Bode did not present a formal report and no questions were asked of him.

Police Chief Wayne Baumgart advised that the formal report will be distributed later this week.

Service Administrator Carm Catania advised that the new truck has been delivered and is working well. Responding to an inquiry from Councilman Smolic regarding a clogged drain, Mr. Catania stated that he is expecting a quote and then a purchase order will be issued. Mr. Catania stated that the problem is likely a cracked pipe.

City Engineer Philip Kiefer advised that his formal report has been distributed. In response to an inquiry from Councilman Schulz, Mr. Kiefer confirmed that the \$172,000 in the 2017 appropriation is the estimate for the Route 306 slope stabilization project.

With regard to the Raccoon Hill project, Councilman Smolic inquired if there is any update on the project starting date. Mr. Catania stated that the contractor ordered the materials; he noted that it is weather dependent because one of the holes is very deep.

Finance Director Keith Martinet advised that he and the Mayor distributed the budget; he thanked the Department Heads, noting that they do a good job of putting the budget together and keeping spending within the budget. Mr. Martinet also publicly thanked Julie Loxterman, Helen Petersburg, Chris Speece and Denise Roelle for their assistance in putting the budget books together.

DEPARTMENT REPORTS (continued):

Law Director Daniel Richards did not present a formal report and no questions were asked of him.

MAYOR'S REPORT/ANNOUNCEMENTS:

Mayor Davidson stated that Councilman Potter did a good job following up with Wendy Zele of First Energy with regard to some energy conservation approaches, noting that there are rebates available for LED lighting. Noting that he has discussed this with Mr. Martinet and Mr. Catania, the Mayor stated that he will continue to work on this.

The Mayor thanked Finance Director Martinet and his team for the work on the budget.

Councilman Potter stated that he followed up with a phone call to Wendy Zele, noting that he is requesting some fine tuning on some of the reports that she provided. Mr. Potter stated that he will share the information he receives from Ms. Zele in this regard.

With regard to energy efficiency, Councilman Potter noted that he forwarded information to the Mayor from someone who contacted him with regard to a free audit provided by his company relating to the money spent on energy and gas.

Mayor Davidson noted that he and Mr. Martinet finalized the budget over the weekend. He noted that concurrently with the budget, the City will be looking at the CRA. He noted that the City may be able to work with engineering or business students from Lakeland Community College, along with other contacts, with regard to energy efficiency and conservation.

STANDING COMMITTEE REPORTS:

As Chairman of the Police and Fire Standing Committee, Councilman Smolic advised that the committee plans to meet again for further review of the ordinance amending Chapter 618.

CORRESPONDENCE:

None.

PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA:

Shane Guy, Painesville resident, stated that he is present to represent a couple of groups that perform trap, neuter and return of cats. Mr. Guy stated that he has spoken at length with Councilman Smolic. With regard to taking care of feral cats, Mr. Guy stated that his concern is in the way that it is handled and announced to the public. He stated that these groups are concerned that people will be afraid to contact them to help with trap, neuter and return, noting that they depend upon the people that feed the cats to contact them and tell them where the cats are and facilitate them to spay and neuter those cats. Mr. Guy stated that in seven years, a couple cats can litter approximately 45,000 cats. Mr. Guy stated that they are non-profit and do not charge cities to help out in this regard; he noted that Council and the City Administration can contact them at any time.

Cindy Valerio, 225 East 266 Street, Euclid, stated that the City is welcome to contact these groups if there are any situations that need to be addressed.

OLD BUSINESS:

- ORDINANCE NO. 16-O-60** - (Tabled) – AN ORDINANCE AMENDING CHAPTER 618 OF THE CODIFIED ORDINANCES OF THE CITY OF KIRTLAND, RELATING TO ANIMALS.
(Mayor Davidson)

The legislation remains tabled.

- RESOLUTION NO. 17-R-1** - (Third Reading) – A RESOLUTION DECLARING INTENT TO CONDUCT AN INTERNET AUCTION FOR THE SALE OF UNNEEDED, OBSOLETE OR UNFIT PERSONAL PROPERTY OF THE CITY OF KIRTLAND, AND DECLARING AN EMERGENCY.
(Mayor Davidson)

Read by title only. Mr. Kirek moved to declare an emergency and adopt, with the second by Mr. Smolic. **ROLL CALL: ADOPTED 7/0 (VOTING YEA: EILERMAN, KIREK, POTTER, SCHULZ, SKRBIS, SMOLIC AND UMHOLTZ. VOTING NAY: NONE).**

NEW BUSINESS:

- ORDINANCE NO. 17-O-4** - AN ORDINANCE SETTING THE APPROPRIATION FOR THE YEAR 2017.
(Mayor Davidson)

Read by title only and placed on First Reading.

* * * * *

CONTINUING CONCERNS:

None.

COUNCIL COMMENTS:

Councilman Potter noted that “Coffee with Council” will be held this Saturday at 9:00 a.m. in Council Chambers.

Council President Umholtz stated that Council is in receipt of a notice of request from the Ohio Division of Liquor Control for transfer of a C1, C2 permit from 9100 Chillicothe LLC, dba Kirtland Sunoco, to Kirtland One Stop LLC, dba Kirtland One Stop Sunoco. Council President Umholtz inquired if there have been any issues with this establishment; Police Chief Baumgart stated that he just received this notice tonight and has not yet had an opportunity to look into this matter. Since the City’s response is not due until March 6, 2017, Council members agreed to wait until the next meeting to determine whether a hearing should be requested, which will allow the Police Chief to look into the applicant’s background.

PUBLIC COMMENTS:

None.

ADJOURNMENT:

Mr. Eilerman moved to adjourn, with the second by Mr. Kirek. The motion of Council passed by unanimous vote and the meeting adjourned at 7:38 p.m.

President of Council

Clerk of Council