

KIRTLAND CITY COUNCIL MINUTES

July 6, 2016

The meeting of Kirtland City Council was called to order at 7:09 p.m. by Council President R. Robert Umholtz. Mr. Schulz led the prayer which followed the Pledge of Allegiance. The members of Council present were: Kevin Eilerman, David Kirek, Matthew Schulz, Robert Skrbis, Joseph Smolic and R. Robert Umholtz. Kevin Potter was absent.

Administrative personnel present were: Mayor Douglas E. Davidson, Law Director Daniel F. Richards, Finance Director Keith Martinet, City Engineer Philip Kiefer, Police Chief Wayne Baumgart and Fire Chief Anthony Hutton.

MINUTES OF THE JUNE 20, 2016 COUNCIL MEETING:

Mr. Kirek moved to waive the reading of the minutes, with the second by Mr. Eilerman. The motion of Council passed by unanimous vote. Mr. Kirek moved to adopt the Minutes, as presented, with the second by Mr. Eilerman. **ROLL CALL: MOTION CARRIED 5/0/1 (VOTING YEA: EILERMAN, KIREK, SKRBIS, SMOLIC AND UMHOLTZ. VOTING NAY: NONE. ABSTAINING: SCHULZ).**

DEPARTMENT REPORTS:

Fire Chief Anthony Hutton advised that the monthly report has been distributed.

Police Chief Wayne Baumgart advised that the June monthly report has been distributed. Noting that he had to call Dispatch regarding a dog situation, Councilman Skrbis commended the Dispatcher and the Police Officer for their excellent handling of the situation.

Councilman Smolic publicly thanked Chief Hutton for attending to Bruno Luther, noting that he had a stroke last Tuesday and passed away on Friday. Mr. Smolic noted that Mr. Luther was a Kirtland resident for 37 years and will be missed.

City Engineer Philip Kiefer advised that his monthly report for June has been distributed. As a follow-up, Councilman Skrbis noted that Mr. Kiefer and Mr. Catania were going to visit Jason Washburn's property on Chillicothe Road, as well as Wisner Road. Mr. Kiefer advised that he visited Mr. Washburn's property before this evening's meeting, noting that he and Mr. Catania need to visit the easterly neighbor when Mr. Catania returns from vacation, and they will also look at Wisner Road.

Finance Director Keith Martinet advised that he has prepared, posted and distributed the May financial statements. Mr. Martinet stated that access to the financial statements will soon be available on the City website; he noted that he is also looking into software relating to the Ohio Checkbook program.

Responding to Councilman Eilerman, Mr. Martinet stated that the budget status is approximately the same as it was last year at this time; he noted that city income taxes are slightly greater.

Law Director Daniel Richards did not present a formal report and no questions were asked of him.

MAYOR'S REPORT/ANNOUNCEMENTS:

Mayor Davidson noted that Tom Coffield had planned to attend tonight's meeting in Service Administrator Catania's absence, but he fell at home and was injured and could not attend the meeting.

With regard to the filling of the pond, Mayor Davidson stated that he called the Ohio Department of Natural Resources regarding animals located in and around the pond. He noted that because of the time of year, the geese will find another place to go. The Mayor noted that he has instructed Mr. Catania and the Service Department employees to relocate any turtles that are found; he noted that if any snakes are found, they will not be relocated.

With regard to paving, Mayor Davidson advised that Killdeer received the first several layers of chip and seal; the fog coat, which firms the surface, will be applied on July 15. He noted that the residents will be notified prior to application of the fog coat so they are aware of the time frame that the emulsion will be drying.

With regard to the budget and capital equipment, Mayor Davidson advised that legislation will be on Council's agenda before the end of the year to acquire an ambulance. Noting that the Fire Department worked to obtain grants for two additional power cots, the Mayor stated that the new power cot should not be installed in the old ambulance that needs to be replaced. The Mayor stated that the strategy is to keep the fleet of average age so the serviceability of the equipment is good and it is beneficial for the residents.

Mayor Davidson stated that he signed a purchase order for lease payments for two police vehicles, one truck and one sedan; he noted the importance of preventing the average age of the fleet from getting too old.

Councilman Skrbis noted that on one of the Kirtland Facebook pages there was an inquiry regarding the steel plate that is on Route 6. Noting that he was unsure whether it was in Kirtland or Chardon, Mr. Skrbis stated that he followed up with the Ohio Department of Transportation and was advised that several months ago they ordered a specialized box culvert, but because of the Republican National Convention all of their workers have been redirected and the road is scheduled to be repaired before winter. Councilman Schulz stated that he has also been following this, noting that there were some problems with the first order of the box culvert. Mayor Davidson stated that the steel plate is irritating for vehicles and a possible hazard for motorcycles; he noted that it is in Geauga County. Mr. Skrbis noted that he first called Chardon, and he was advised to call ODOT; he stated that he received a response within 20 minutes.

With regard to paving, Councilman Smolic inquired what road is scheduled for work following the work on Killdeer. Mayor Davidson advised that milling and paving on Eagle Road will be done next. The Mayor stated that Arborhurst is on the list, noting that different specifications are being reviewed for the continuous curbing. He noted that the concrete continuous curbing is very expensive, and the asphalt continuous curbing is somewhat expensive. The Mayor noted that the City is trying to coordinate the work on Eagle and Arborhurst to occur at the same time so that equipment can be shared between the two jobs. Mayor Davidson stated that Worrell Road is on the schedule for work that is being done with Willoughby Hills; he noted that there is still some legislation and authorization to be done in Willoughby Hills. The Mayor noted that patching continues. Noting that Shadowbrook is being patched, the Mayor stated that there is a 10 ft. deep culvert that began to fail; it was roped off, and then dug out and replaced.

Mayor Davidson stated that there is approximately \$300,000 in the budget for road repairs this year due to the amount spent on Lakebrook last year. He noted that if hot mix asphalt paving had been used on Martin and Wrenwood, 75 percent of the entire budget would have been used for paving. The Mayor noted that the City is able to address Killdeer and some other roads, in addition to repairs to the centerlines of Route 306 and Kirtland-Chardon Road. Mayor Davidson noted that by using the chip and seal surface treatment, approximately 32 percent of the budget was spent on Martin and Wrenwood.

MAYOR'S REPORT/ANNOUNCEMENTS (continued):

With regard to the filling of the pond, Mayor Davidson stated that all of the fill and the trucking involved was provided gratis to the City; he noted that the City rented the bulldozer at a cost of approximately \$4,000, which is approximately one percent of the budget. He noted that further detail will be provided in the article in the Kirtland Chronicle.

Councilman Smolic inquired about the surface treatment for Eagle Road and Arborhurst. Mayor Davidson advised that based on the speed and volume of traffic, Eagle Road will be hot mix asphalt; he noted that Arborhurst will be hot mix asphalt based on the fact that it has a good base and it will be repaired in similar condition to how it was originally built in that development, which was continuous curb and filled in the center.

STANDING COMMITTEE REPORTS:

Councilman Smolic stated that the Safety (Police and Fire) Standing Committee met prior to the regular Council meeting tonight. Law Director Richards noted that it was a constructive meeting and that further direction was provided for the final draft. Mr. Richards noted that he will supplement some of the information from the outside sources discussed.

CORRESPONDENCE:

None.

PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA:

None.

OLD BUSINESS:

None.

NEW BUSINESS:

None.

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CONTINUING CONCERNS:

None.

COUNCIL COMMENTS:

Mayor Davidson noted that Deloris Parsons has indicated that she is ready for "graduation" from the Board of Zoning Appeals. The Mayor noted that he has the name of an interested candidate for that position, and that legislation will soon be placed on the Council agenda.

PUBLIC COMMENTS:

Carleen Shetler, 9022 Martin Road, stated her concerns about the resurfacing done on Martin Road. She noted that she is retired and was able to watch the work being done; she stated that the contractor stretched the material and that not enough material was put in sufficiently. She stated that a very thin layer of tar was applied, and it was even applied over dirt, which has not held up well. Mrs. Shetler stated that she was expecting something different and was not made aware that the plan had been changed. She stated that her kids were looking forward to bike riding, rollerblading and skateboarding, but they cannot do that on the road that is now there. Mrs. Shetler stated that she does not believe the road will last a year, noting that there is already washboarding on the north side of the road, and the edge of the road is beginning to deteriorate. She stated that there are areas where there is no tar covering the stone, and the road does not meet acceptable standards. She noted that there is already a rut near the intersection of Booth Road. Mrs. Shetler stated that the contractor should come back and fix the road. She stated that she is very disappointed with the road.

Mayor Davidson thanked Mr. and Mrs. Shetler for attending the meeting, noting that he has great respect for them; he stated that he appreciates their observations. Mayor Davidson stated that he was at Martin Road while they were paving, but he was not there the entire time. He noted that going forward, the City will ensure that there is a representative of the City present during the entire time of the paving to inspect the work. The Mayor stated that Martin Road has been widened, drainage work was done, and it received a cement base treatment. He noted that although it is not a surface for rollerblading, people should be able to ride their bikes. The Mayor stated that the City does not have the budget to do all of the roads in hot mix asphalt, but the chip and seal provides the base for a future hot mix asphalt surface when the funds are available, and it protects the road. He noted that if the roads get beyond the state of repair, they will need to be reconstructed. The Mayor stated that chip and seal is used in Lake County, Trumbull County, Geauga County, Cuyahoga County and Mahoning County. Mayor Davidson stated that he and Service Administrator Catania will look at Martin Road next week, and he will have the contractor come back if remediation is needed.

ADJOURNMENT:

Mr. Kirek moved to adjourn, with the second by Mr. Eilerman. The motion of Council passed by unanimous vote and the meeting adjourned at 7:40 p.m.

President of Council

Clerk of Council