

## KIRTLAND CITY COUNCIL MINUTES

February 17, 2016

The meeting of Kirtland City Council was called to order at 7:14 p.m. by Council President R. Robert Umholtz. Mr. Schulz led the prayer which followed the Pledge of Allegiance. The members of Council present were: Kevin Eilerman, David Kirek, Kevin Potter, Matthew Schulz, Robert Skrbis, Joseph Smolic and R. Robert Umholtz.

Administrative personnel present were: Mayor Douglas E. Davidson, Law Director Daniel F. Richards, Finance Director Keith Martinet, City Engineer Philip Kiefer, Police Chief Wayne Baumgart and Fire Chief Anthony Hutton.

### MINUTES OF THE JANUARY 20, 2016 COMBINED MEETING:

Mr. Kirek moved to waive the reading of the minutes, with the second by Mr. Skrbis. The motion of Council passed by unanimous vote. Mr. Kirek moved to adopt the Minutes, as presented, with the second by Mr. Skrbis. **ROLL CALL: MOTION CARRIED 7/0 (VOTING YEA: POTTER, SCHULZ, SKRBIS, SMOLIC, UMHOLTZ, EILERMAN AND KIREK. VOTING NAY: NONE).**

### MINUTES OF THE FEBRUARY 1, 2016 WORK SESSION:

Mr. Kirek moved to waive the reading of the minutes, with the second by Mr. Schulz. The motion of Council passed by unanimous vote. Mr. Kirek moved to adopt the Minutes, as presented, with the second by Mr. Schulz. **ROLL CALL: MOTION CARRIED 7/0 (VOTING YEA: POTTER, SCHULZ, SKRBIS, SMOLIC, UMHOLTZ, EILERMAN AND KIREK. VOTING NAY: NONE).**

### MINUTES OF THE FEBRUARY 1, 2016 COUNCIL MEETING:

Mr. Kirek moved to waive the reading of the minutes, with the second by Mr. Skrbis. The motion of Council passed by unanimous vote. Mr. Kirek moved to adopt the Minutes, as presented, with the second by Mr. Skrbis. **ROLL CALL: MOTION CARRIED 7/0 (VOTING YEA: POTTER, SCHULZ, SKRBIS, SMOLIC, UMHOLTZ, EILERMAN AND KIREK. VOTING NAY: NONE).**

### DEPARTMENT REPORTS:

**Fire Chief Anthony Hutton** did not present a formal report and no questions were asked of him.

**Police Chief Wayne Baumgart** advised that the Police Department is close to making some arrests on a few cases, noting that the Department has worked very hard on these cases.

**City Engineer Philip Kiefer** gave no formal report and no questions were asked of him.

**Finance Director Keith Martinet** advised that the State Auditors are starting their work in the City, noting that every two years a full audit is done. He noted that the auditors from the local government services will be done by May, and the second group of auditors will be at City Hall after May. Mr. Martinet noted that they are working in the Council office.

**DEPARTMENT REPORTS:**

Mr. Martinet advised that Councilman Eilerman found a typographical error in the appropriation - Sub-Section 16 needs to be corrected from "Beautification Fund" to "Recreation Park Fund". Mr. Martinet stated that there is no money currently appropriated in this fund, but the title should be corrected. Responding to Councilman Skrbis regarding the donations made last year by the Baseball League and the Kiwanis, Mr. Martinet advised that there is \$1300 in the fund that is set aside for recreation park development.

**Law Director Daniel Richards** did not present a formal report. With regard to review of the draft Ordinance relating to dog regulations, Mr. Richards requested that questions and comments be forwarded to him or to the Clerk of Council within the next month, so he can meet with the Standing Committee and finalize the draft to present to Council as a Whole.

Responding to Councilman Skrbis with regard to a disclosure to be read at the "Coffee with Council" gatherings, Mr. Richards stated that he will put something together to clarify that there is no action being taken without public notice.

**MAYOR'S REPORT/ANNOUNCEMENTS:**

Mayor Davidson noted that the pastors' luncheon was held today at City Hall, with 24 people in attendance, including pastors and Department Heads. He noted that Helen Petersburg did a great job putting the luncheon together.

The Mayor noted that Cub Scout Pack 286 visited City Hall to learn about City government; they also visited the Police Department.

Mayor Davidson advised that the Senior and Recreation Levy will be due for renewal or replacement this year; he noted that this will need to be discussed.

Mayor Davidson stated that he plans to have a paving strategy in place by the first Council meeting in April. He noted that it will be posted on the City website once it is reviewed with Council.

With regard to the skeet shooting issue, Mayor Davidson stated that he had three meetings with Frank Floyd Jr., the President of the Kirtland Country Club. The Mayor stated that Mr. Pshock (Kirtland resident) contacted the News Herald, and an article was published in this regard, including the map showing the locations of the complaints which represents how this is impacting people. Mayor Davidson advised that a resident who is a hobbyist in the shooting sports contacted him and will provide information regarding silencers for shotguns; he noted that he will share this information with the Country Club.

**STANDING COMMITTEE REPORTS:**

Councilman Smolic stated that a meeting will be organized for the Police and Fire Standing Committee to review the ordinance draft relating to dogs.

**CORRESPONDENCE:**

None.

**PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA:**

**Elder Grant Howarth, (LDS Church)**, stated that the Mayor wrote a letter with regard to the brown signs that they are requesting on I-90 for Historic Kirtland. He noted that the signs will provide direction for visitors and will help with accessibility and safety. Elder Howarth noted that the Lake County Historical Society, Senator Portman and Representative Joyce have also written letters in support of the signs.

**OLD BUSINESS:**

**ORDINANCE NO. 16-O-9** - **(Second Reading) - AN ORDINANCE SETTING THE APPROPRIATION FOR THE YEAR 2016.**  
**(Mayor Davidson)**

Read by title only. Mr. Eilerman moved to amend the Ordinance to include the corrected "Exhibit A" provided by Finance Director Martinet. Mr. Schulz provided the second. **ROLL CALL: MOTION CARRIED 7/0 (VOTING YEA: POTTER, SCHULZ, SKRBIS, SMOLIC, UMHOLTZ, EILERMAN AND KIREK. VOTING NAY: NONE).** The legislation was placed on Second Reading.

Noting that he appreciates the materials from the Fire Chief with regard to the Department needs, Councilman Schulz inquired about a difference in the figures in the handout and in the budget for a squad. Chief Hutton noted that the cost for the vehicle would be approximately \$200,000; he noted that, including the cot load system, the cost would be approximately \$250,000.

Responding to an inquiry from Councilman Schulz regarding EMS billing, Chief Hutton stated that it is "soft" billing, noting that for residents, only the insurance company is billed; non-residents are billed for any amount not paid by insurance.

**NEW BUSINESS:**

None.

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**CONTINUING CONCERNS:**

Mayor Davidson noted that two Resolutions have been prepared in recognition of community members; he requested that Council members sign the Resolutions for presentation at the next meeting.

**COUNCIL COMMENTS:**

Councilman Skrbis advised that he will not be available for the March 21 Council meeting.

Councilman Eilerman stated that he is continuing to work on a proposal for the Mayor for beautification of the downtown Historic Town Center area. In preparation for summer, Mr. Eilerman noted that he met with the Garden Club; they are providing a template of flowers that they would recommend for any businesses that are interested. He noted that Elder Howarth has been very helpful in providing suggestions.

**PUBLIC COMMENTS:**

None.

**ADJOURNMENT:**

Mr. Kirek moved to adjourn, with the second by Mr. Schulz. The motion of Council passed by unanimous vote and the meeting adjourned at 7:30 p.m.

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President of Council

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Clerk of Council