

## KIRTLAND CITY COUNCIL MINUTES

November 16, 2015

The meeting of Kirtland City Council was called to order at 7:10 p.m. by Council President R. Robert Umholtz. The meeting began with the Pledge of Allegiance followed by Mr. Schulz leading the prayer. The members of Council present were: William Catania, Douglas Davidson, Timothy Powell, Matthew Schulz, Robert Skrbis and R. Robert Umholtz. Absent: David Kirek

Administrative personnel present were: Mayor Mark A. Tyler, Law Director Daniel F. Richards, Finance Director Keith Martinet, Service Administrator Carm Catania, City Engineer Philip Kiefer, Police Chief Wayne Baumgart and Fire Chief Anthony Hutton.

### MINUTES OF THE NOVEMBER 4, 2015 WORK SESSION:

Mr. Davidson moved to waive the reading of the minutes, with the second by Mr. Powell. The motion of Council passed by unanimous vote. Mr. Davidson moved to adopt the Minutes, as presented, with the second by Mr. Powell. **ROLL CALL: MOTION CARRIED 6/0 (VOTING YEA: POWELL, SCHULZ, SKRBIS, UMHOLTZ, CATANIA AND DAVIDSON. VOTING NAY: NONE.)**

### MINUTES OF THE NOVEMBER 4, 2015 COUNCIL MEETING:

Mr. Davidson moved to waive the reading of the minutes, with the second by Mr. Powell. The motion of Council passed by unanimous vote. Mr. Davidson moved to adopt the Minutes, as presented, with the second by Mr. Powell. **ROLL CALL: MOTION CARRIED 6/0 (VOTING YEA: POWELL, SCHULZ, SKRBIS, UMHOLTZ, CATANIA AND DAVIDSON. VOTING NAY: NONE.)**

**Presentation by Elaine Courtney:** On behalf of the Courtney family, Elaine Courtney presented a framed 1899 vintage municipal map of the City of Kirtland to Mayor Tyler to be hung in City Hall. Mayor Tyler and President Umholtz thanked the Courtney family for the map.

### DEPARTMENT REPORTS:

**Fire Chief Anthony Hutton** did not present a formal report. No questions were asked of Chief Hutton.

**Police Chief Wayne Baumgart** did not present a formal report. No questions were asked of Chief Baumgart.

**Service Administrator Carm Catania** did not present a formal report. Mr. Catania stated the local contractor working on the Rec Park road removed his equipment, he is expected to return in the spring. He added that patching is complete on Singlefoot Trail. Mr. Catania also mentioned service trucks are ready for the snow and crews continue to work on tree trimming.

Mr. Powell stated he has received resident complaints regarding overgrown property on Ledgewood. Mr. Catania stated he will go by and issue a citation if they are in violation of the City code. Mr. Powell also inquired on the S. Raccoon property that appears to be in disrepair. Mr. Catania stated he needs a search warrant to enter the property and he will get with the Law Director regarding this residence.

**DEPARTMENT REPORTS (continued):**

**City Engineer Philip Kiefer** did not present a formal report. Mr. Kiefer thanked Elaine Courtney for presenting the map to the City. No questions were asked of Mr. Kiefer.

**Finance Director Keith Martinet** advised financial statements have been distributed. Mr. Martinet thanked Mr. Powell and Mr. Catania for their service on City Council. Mr. Martinet also thanked Mayor Tyler stating he appreciated the Mayor's confidence in his department heads. No questions were asked of Mr. Kiefer.

**Law Director Daniel Richards** did not present a formal report and no questions were asked of him.

**MAYOR'S REPORT/ANNOUNCEMENTS:**

Mayor Tyler thanked Mr. Powell and Mr. Catania for their service on City Council.

Mayor Tyler listed the achievements from his terms as Mayor:

Mr. Davidson also added the Mayor's participation in the labor contracts for the Police and Fire departments. Mr. Davidson expressed his appreciation to Mayor Tyler for his service to the City of Kirtland.

**STANDING COMMITTEE REPORTS:**

Mr. Skrbis stated he gave an informal Recreation Committee presentation to the Kiwanis at their last meeting.

**CORRESPONDENCE:**

None.

**PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA:**

**Mr. Arcidiacono of Elm Street** stated he is concerned over the noise from skeet shooters at the Kirtland Country Club. Mr. Umholtz stated the City is aware of the noise issue to residents adding that Chief Baumgart is in talks with the Willoughby Hills Police Chief.

**OLD BUSINESS:**

**ORDINANCE NO. 15-O-60**  
**(Mayor Tyler)**

- (Third Reading) AN ORDINANCE CREATING CHAPTER 883 OF THE CODIFIED ORDINANCES OF THE CITY OF KIRTLAND REGARDING MUNICIPAL INCOME TAX EFFECTIVE FROM AND AFTER JANUARY 1, 2016, AND CONTINUING IN FULL FORCE CHAPTER 882 OF THE CODIFIED ORDINANCES FOR TAX YEARS BEGINNING ON OR BEFORE DECEMBER 31, 2015.

Read by title only. Mr. Skrbis moved to adopt, with a second by Mr. Schulz. **ROLL CALL: ADOPTED 6/0 VOTING YEA: POWELL, SCHULZ, SKRBIS, UMHOLTZ, CATANIA AND DAVIDSON. VOTING NAY: NONE.**

**NEW BUSINESS:**

**ORDINANCE NO. 15-O-61**  
**(Mayor Tyler)**

- AN ORDINANCE PROVIDING TEMPORARY APPROPRIATIONS FOR THE THREE MONTH PERIOD ENDING MARCH 31, 2016.

Read by title only and place on first reading.

**ORDINANCE NO. 15-O-62**  
**(Mayor Tyler)**

- A RESOLUTION DEDICATING THE STREETS IN THE LAZIO'S RIDGE SUBDIVISION, WHICH PLAT WAS PREVIOUSLY ACCEPTED FOR RECORD PURPOSES ONLY.

Read by title only and place on first reading.

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**CONTINUING CONCERNS:**

None

**COUNCIL COMMENTS:**

Mr. Umholtz thanked Mr. Powell and Mr. Catania for their devotion and countless hours of service to the City of Kirtland. He also thanked Mayor Tyler for his service and in guiding the City admirably during his terms.

Mr. Skrbis expressed his thanks to Mr. Powell and Mr. Catania for their service on City Council.

Mr. Davidson expressed his thanks to Mr. Powell and Mr. Catania for their service on City Council stating their concern for the residents and the City is impressive.

Mr. Schulz expressed his thanks to Mr. Powell and Mr. Catania for their service on City Council adding that he appreciated their insight and history.

Mr. Umholtz advised with Mr. Davidson's election to Mayor, there is a Council-at-Large seat is vacant. He added that he received interest from four people and would like to hold an executive session at the next City Council meeting on 12/7/15 to discuss with a motion to appointment during the public meeting. Mr. Umholtz requested the Council Clerk add this to the 12/7/15 agenda.

**PUBLIC COMMENTS:**

None.

**ADJOURNMENT:**

Mr. Davidson moved to adjourn, with the second by Mr. Powell. The motion of Council passed by unanimous vote and the meeting adjourned at 7:40 p.m.

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President of Council

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Clerk of Council