

## KIRTLAND CITY COUNCIL MINUTES

November 4, 2015

The meeting of Kirtland City Council was called to order at 7:12 p.m. by Council President R. Robert Umholtz. The meeting began with the Pledge of Allegiance followed by Mr. Schulz leading the prayer. The members of Council present were: William Catania, Douglas Davidson, David Kirek, Timothy Powell, Matthew Schulz, Robert Skrbis and R. Robert Umholtz.

Administrative personnel present were: Mayor Mark A. Tyler, Law Director Daniel F. Richards, Service Administrator Carm Catania, City Engineer Philip Kiefer, Police Chief Wayne Baumgart and Fire Chief Anthony Hutton. Absent: Finance Director Keith Martinet

### MINUTES OF THE OCTOBER 19, 2015 COUNCIL MEETING:

Mr. Kirek moved to waive the reading of the minutes, with the second by Mr. Schulz. The motion of Council passed by unanimous vote. Mr. Davidson moved to adopt the Minutes, as presented, with the second by Mr. Kirek. **ROLL CALL: MOTION CARRIED 7/0 (VOTING YEA: KIREK, POWELL, SCHULZ, SKRBIS, UMHOLTZ, CATANIA AND DAVIDSON. VOTING NAY: NONE.)**

### DEPARTMENT REPORTS:

**Fire Chief Anthony Hutton** advised that a formal report has been distributed. No questions were asked of Chief Hutton.

**Police Chief Wayne Baumgart** advised that the monthly report has been distributed. Chief Baumgart stated that the Kirtland Police Department is participating in No Shave November to show their support and raise money for cancer. Part of the funds raised will also go towards Thanksgiving for needy families.

Chief Baumgart advised there have been eleven car break ins in the City. Mentor and Willoughby have also had numerous break ins. He stated, last week the midnight shift received a call from a resident notifying them of strangers in the neighborhood. The suspects, from Euclid, were apprehended and they are also being investigated to see if they had a part in the other city incidents.

**Service Administrator Carm Catania** did not present a formal report. Mr. Catania stated service crews are continuing to patch and will do so until the asphalt plants close. He noted they are caught up on drainage issues and will continue with tree trimming as time allows. Mr. Catania stated all 5 trucks will be ready by the end of this week for the winter season.

Mr. Catania stated a local contractor has been very generous with the City by donating equipment, labor and fill material to assist in widening the road from the elementary school to the recreation park. He noted this project is approximately 65% complete, work will continue next year.

Councilman Davidson inquired how much money was received from Storm Water Management to which Mr. Catania stated approximately \$468,000.

**DEPARTMENT REPORTS (continued):**

**City Engineer Philip Kiefer** advised that a formal report has been distributed. No questions were asked of Mr. Kiefer.

**Finance Director Keith Martinet** was not present at this meeting.

**Law Director Daniel Richards** did not present a formal report and no questions were asked of him.

**MAYOR'S REPORT/ANNOUNCEMENTS:**

Mayor Tyler thanked everyone who voted and took part in the election and he congratulated the winners. The Mayor also sent out congratulations to the boys and girls soccer teams and the football team for making the playoffs.

Mayor Tyler expressed his appreciation to the Police Department for their apprehension of the robbery suspects.

The Mayor stated while he cannot participate in No Shave November, he is happy to contribute to the cause.

**STANDING COMMITTEE REPORTS:**

None.

**CORRESPONDENCE:**

None.

**PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA:**

None.

**OLD BUSINESS:**

**RESOLUTION NO. 15-R-55**  
**(Mayor Tyler)**

- **(Second Reading) A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO THE FOURTH AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING WITH THE LAKE COUNTY BOARD OF COMMISSIONERS AND THE LAKE COUNTY DEPARTMENT OF UTILITIES, AND DECLARING AN EMERGENCY.**

Read by title only. Mr. Skrbis moved to waive the third reading. **ROLL CALL: MOTION CARRIED 7/0 VOTING YEA: KIREK, POWELL, SCHULZ, SKRBIS, UMHOLTZ, CATANIA AND DAVIDSON. VOTING NAY: NONE.**) Mr. Kirek moved to declare an emergency and adopt, with a second by Mr. Davidson. **ROLL CALL: ADOPTED 7/0 VOTING YEA: KIREK, POWELL, SCHULZ, SKRBIS, UMHOLTZ, CATANIA AND DAVIDSON. VOTING NAY: NONE.**)

**ORDINANCE NO. 15-O-60**  
**(Mayor Tyler)**

- **(Second Reading) AN ORDINANCE CREATING CHAPTER 883 OF THE CODIFIED ORDINANCES OF THE CITY OF KIRTLAND REGARDING MUNICIPAL INCOME TAX EFFECTIVE FROM AND AFTER JANUARY 1, 2016, AND CONTINUING IN FULL FORCE CHAPTER 882 OF THE CODIFIED ORDINANCES FOR TAX YEARS BEGINNING ON OR BEFORE DECEMBER 31, 2015.**

Read by title only and place on second reading.

**NEW BUSINESS:**

None.

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**CONTINUING CONCERNS:**

Mr. Richards asked if there was any objection to the liquor license request from J A L Enterprises Inc., DBA Jakes Place located at 9264 Chillicothe Road, Unit 7. Mr. Richards advised the school board is not contesting. Chief Baumgart stated he had no objection to the issuance of a liquor license. Council unanimously agreed to take no action.

**COUNCIL COMMENTS:**

Councilman Skrbis stated he received feedback from residents requesting Council speak loudly during meetings so the public can hear.

**PUBLIC COMMENTS:**

None.

**ADJOURNMENT:**

Mr. Powell moved to adjourn, with the second by Mr. Schulz. The motion of Council passed by unanimous vote and the meeting adjourned at 7:30 p.m.

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President of Council

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Clerk of Council