

## KIRTLAND CITY COUNCIL MINUTES

February 2, 2015

The meeting of Kirtland City Council was called to order at 7:05 p.m. by Council President Pro Tempore Timothy Powell. Mr. Schulz led the prayer which followed the Pledge of Allegiance. The members of Council present were: William Catania, Douglas Davidson, David Kirek, Timothy Powell, Matthew Schulz and Robert Skrbis. R. Robert Umholtz arrived shortly after the meeting commenced.

Administrative personnel present were: Mayor Mark A. Tyler, Law Director Daniel Richards, Finance Director Keith Martinet, City Engineer Philip Kiefer, Police Chief Wayne Baumgart and Fire Chief Anthony Hutton.

### MINUTES OF THE JANUARY 21, 2015 COUNCIL MEETING:

Mr. Kirek moved to waive the reading of the minutes, with the second by Mr. Catania. The motion of Council passed by unanimous vote. Mr. Kirek moved to adopt the Minutes, with the second by Mr. Catania. **ROLL CALL: MOTION CARRIED 6/0 (VOTING YEA: CATANIA, DAVIDSON, KIREK, POWELL, SCHULZ AND SKRBIS. VOTING NAY: NONE).**

### DEPARTMENT REPORTS:

Fire Chief Anthony Hutton did not present a formal report and no questions were asked of him.

Police Chief Wayne Baumgart advised that the formal report will be distributed to Council members' mailboxes this week.

City Engineer Philip Kiefer advised that his monthly report for January has been distributed.

Finance Director Keith Martinet advised that he would like to postpone until next meeting the Board of Tax Review meeting scheduled for tonight, noting that the information is not complete. Mr. Martinet stated that he is working on the budget and plans to present it to Council at the February 18 meeting.

Councilman Skrbis noted that he has a check from the Youth Baseball League, to be deposited in a special fund to begin the design phase for the recreation property. Mr. Martinet stated that he will work with the Law Director to prepare legislation to create a fund for development of the recreation park.

Law Director Daniel Richards did not present a formal report and no questions were asked of him.

### MAYOR'S REPORT/ANNOUNCEMENTS:

Mayor Tyler advised that the budget process is progressing and a presentation will be given at the next Council meeting.

The Mayor noted that there will be legislation at the next meeting for lease-purchase of equipment for the road paving program.

Mayor Tyler requested that a brief executive session be held tonight to discuss personnel matters.

**MAYOR’S REPORT/ANNOUNCEMENTS (continued):**

With regard to the donations and future donations relating to the recreation park, Councilman Powell suggested to the Mayor and the Recreation Standing Committee that there should be something in place to recognize the people or organizations who donate.

**STANDING COMMITTEE REPORTS:**

Noting that the Baseball League has been gracious in donating money to begin the recreation park design work, Councilman Skrbis stated that he attended the Kiwanis meeting and a motion was passed to donate money for this purpose. Mr. Skrbis noted that there was a tremendous amount of support from Kiwanis. Mr. Skrbis stated that there is a Recreation Standing Committee meeting following tonight's Council meeting, and he intends to discuss acknowledgment of those who provide contributions. Mr. Skrbis publicly thanked Mr. Eilerman (President of Kiwanis) and the Kiwanians, along with the Baseball Leagues, for their contributions. Mr. Skrbis also thanked Councilman Schulz and Councilman Davidson for their help and persistence in this regard.

**CORRESPONDENCE:**

Council President Pro Tempore Powell noted that Council members are in receipt of information provided by the Church of Jesus Christ of Latter-day Saints with regard to Historic Kirtland.

**PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA:**

**Kevin Eilerman, 8066 Pinehurst Drive,** commented on the Service Department's excellent work in clearing the roads during last night's snowstorm. Councilman Powell noted that Council members should have received copies of two e-mails from residents to the Mayor's office thanking the Road Department for their work in clearing the roads. Mr. Powell stated his thanks to the Road Department.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

None.

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**CONTINUING CONCERNS:**

None.

**COUNCIL COMMENTS:**

None.

**PUBLIC COMMENTS:**

None.

**ADJOURN INTO EXECUTIVE SESSION:**

Mr. Kirek moved to adjourn into executive session, pursuant to Article I Section 7(d) of the City Charter, to discuss personnel. Mr. Skrbis provided the second. **ROLL CALL: MOTION CARRIED 7/0 (VOTING YEA: CATANIA, DAVIDSON, KIREK, POWELL, SCHULZ, SKRBIS AND UMHOLTZ. VOTING NAY: NONE).** The executive session convened at 7:20 p.m.

**RETURN TO REGULAR SESSION:**

Mr. Kirek moved to adjourn the executive session, with the second of Mr. Catania. The executive session adjourned upon unanimous vote at 7:31 p.m. and the regular session of Council reconvened.

**ADJOURNMENT:**

Mr. Powell moved to adjourn, with the second by Mr. Kirek. The motion of Council passed by unanimous vote and the meeting adjourned at 7:32 p.m.

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President of Council

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Clerk of Council