

KIRTLAND CITY COUNCIL MINUTES

February 3, 2014

The meeting of Kirtland City Council was called to order at 7:03 p.m. by Council President R. Robert Umholtz. Following the Pledge of Allegiance, Mr. Schulz led the prayer. The members of Council present were: William Catania, Douglas Davidson, David Kirek, Timothy Powell, Matthew Schulz, Robert Skrbis and R. Robert Umholtz.

Administrative personnel present were: Mayor Mark A. Tyler, Law Director Daniel Richards, Finance Director Keith Martinet, City Engineer Philip Kiefer, Service Administrator Carm Catania, Police Chief Wayne Baumgart and Fire Chief Anthony Hutton.

MINUTES OF THE JANUARY 22, 2014 WORK SESSION:

Mr. Schulz moved to waive the reading of the minutes, with the second by Mr. Powell. The motion of Council passed by unanimous vote. Mr. Kirek moved to adopt the Minutes, with the second by Mr. Davidson. **ROLL CALL: MOTION CARRIED 6/0/1 (VOTING YEA: KIREK, POWELL, SCHULZ, UMHOLTZ, CATANIA AND DAVIDSON. VOTING NAY: NONE. ABSTAINING: SKRBIS).**

MINUTES OF THE JANUARY 22, 2014 COUNCIL MEETING:

Mr. Kirek moved to waive the reading of the minutes, with the second by Mr. Davidson. The motion of Council passed by unanimous vote. Mr. Schulz moved to adopt the Minutes, with the second by Mr. Powell. **ROLL CALL: MOTION CARRIED 6/0/1 (VOTING YEA: KIREK, POWELL, SCHULZ, UMHOLTZ, CATANIA AND DAVIDSON. VOTING NAY: NONE. ABSTAINING: SKRBIS).**

PRESENTATION OF RESOLUTION 14-R-4

Mr. Umholtz read the resolution in its entirety acknowledging the accomplishments of the Division VI Kirtland High School football team for their 2013 undefeated season. He then requested that the members of the football team, Coach LaVerde and Superintendent Barrett come forward to receive the framed resolution. Tiger LaVerde expressed the gratitude of the team and they received the applause of all those present and the congratulations of the Mayor, the Council and the City Administration personnel. A short picture session followed. Mr. Davidson expressed his sentiments to see what the team can accomplish next year and in their college years. Mr. Umholtz indicated that the team had a strong foundation from this experience on which to build their futures. The Mayor also congratulated the team on its many accomplishments.

DEPARTMENT REPORTS:

Fire Chief Anthony Hutton did not present a formal report and no questions were asked of him.

Police Chief Wayne Baumgart gave no formal report and no questions were asked of him. The Chief did commend the Service Department for keeping the streets salted and plowed this winter.

Service Administrator Carm Catania gave no formal report and no questions were asked of him. Mr. Catania did mention that the signal box at the intersection of Routes 615 and 306 was moved because it had been hit and damaged by several vehicles. The old foundation will be removed when weather permits.

Mr. Davidson asked Mr. Catania about the status of the City's salt supply for the remainder of the winter. Mr. Catania indicated that the supply was sufficient for the remainder of the winter. Mr. Catania explained that ODOT is rationing the salt supply and their needs take priority over the City. ODOT may offer a secondary contract for salt this season and Mr. Catania felt that the City should consider participating in that contract if offered. Mr. Catania noted that the extension made to the salt bin was helpful in extending the City's salt supply this winter.

City Engineer Philip Kiefer did not present a formal report and no questions were asked of him.

Finance Director Keith Martinet gave no formal report and no questions were asked of him. Mr. Martinet noted the State of Ohio auditors started the City's audit process today and would be on site for approximately two months. The auditors anticipate making their formal report by the end of June, 2014. This audit process is conducted every two years by the State.

Mr. Schulz asked Messrs. Keifer and Catania if they had noticed that there was a lump in the road by Pumpkinville. Mr. Catania responded that he would check on the road condition there on his way home from the Council meeting this evening. Mr. Catania added that an emergency generator has been installed at the Templeview station. This was at the County's request in connection with the Templeview sewer project.

Law Director Daniel Richards did not present a formal report and no questions were asked of him.

MAYOR'S REPORT/ANNOUNCEMENTS:

The Mayor stated that he and the Finance Director are working diligently to finalize the budget, and it will be completed to present to Council at the February 19, 2014 Council meeting.

Mayor Tyler reminded Council members to file their financial disclosure statements with the Ohio Ethics Commission.

The Mayor also congratulated Mr. Catania on his foresight in handling the salt supply for this season.

The Mayor indicated that a work session was held earlier this evening with the Council-at-Large members to review ward apportionments. This process is conducted periodically to ensure that each of the four wards is kept below the maximum number of 1,400 voters allowed by the Board of Elections. The plan will be presented to the entire Council at a future work session for their consideration and approval.

Mayor Tyler extended an expression of sympathy from everyone present to Robert Skrbis and his family on the loss of their father.

Mr. Davidson at this point thanked Susan Eadie and the Mayor for their thorough work on the ward apportionment project. He then asked if it was time to begin a measurement process on the section of Route 306 just south of Eisenhower on the west side of the road. Mr. Davidson suggested that measurements might be warranted to track the movement of the guardrail in that area and address other related issues. The Mayor responded that this is not a new issue and indicated that the City has not received any OPWC funding to date for this project. The Mayor said the City will continue to monitor the matter.

STANDING COMMITTEE REPORTS:

None.

CORRESPONDENCE:

None.

PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA:

None.

OLD BUSINESS:

RESOLUTION NO. 14-R-7 - (Second Reading) - A RESOLUTION ACCEPTING
(Council President Umholtz) THE PLAT OF ALPENROSE SUBDIVISION FOR
RECORD PURPOSES ONLY.

Read by title only and placed on Second Reading.

RESOLUTION NO. 14-R-8 - (Second Reading) - A RESOLUTION AUTHOR-
(Mayor Tyler) IZING THE MAYOR TO ENTER INTO AN
INSPECTION AND MAINTENANCE AGREEMENT
FOR STORMWATER BEST MANAGEMENT
PRACTICES WITH THE ALPENROSE
HOMEOWNERS' ASSOCIATION.

Read by title only and placed on Second Reading.

NEW BUSINESS:

None.

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CONTINUING CONCERNS:

None.

COUNCIL COMMENTS:

Councilman Davidson commented that funds for a highway and design study for a crosswalk between the schools and the shopping center on Route 306 should be placed on the 2014 budget. Mr. Umholtz confirmed with Mr. Schulz that the cost of such project would be in the range of \$4,000 to \$5,000 and Mr. Schulz confirmed those figures. Discussion ensued concerning which standing committee should spearhead this effort and it was suggested by Mr. Powell that the matter should be taken up by the entire Council at the budget discussions. Mr. Umholtz suggested it would be good to do the feasibility study and put the issue to rest since many residents have expressed concern about the matter. The Mayor noted that the Police Chief, the Law Director and the City Engineer have all already provided input and expressed concerns on this project and the Mayor also noted that he has tentatively added the survey cost to the 2014 budget.

Mr. Umholtz mentioned that he would not be at the next Council meeting on February 19, 2014. On that night, the School Board will be honoring the football team at 7 p.m. during the break between the Junior Varsity and Varsity basketball games. Mr. Barrett will introduce any Council and Administration members who are able to attend. Mr. Umholtz suggested that the Council meeting begin at 7:30 p.m. or 7:45 p.m. so that Council could attend the School Board event. Mr. Skrbis suggested the Council meeting should begin at 8:00 p.m. to allow sufficient time for both meetings. Mr. Umholtz indicated that the time change will need to be posted by the Clerk of Council so a decision should be made at this meeting. Mayor Tyler noted that the budget presentation to Council will be made after the Council meeting on February 19th, but he suggested that new business will be kept to a minimum in light of the later start time. The Finance Director added that the first reading of the appropriations will need to be on the February 19th agenda.

Mr. Skrbis then made a motion to amend the start time of the regularly scheduled February 19th meeting of Council from 7 p.m. to 8 p.m. to accommodate attendance at the presentation of the School Board to the football team on the same evening. Mr. Powell seconded the motion. **ROLL CALL: MOTION CARRIED 7/0 (VOTING YEA: KIREK, POWELL, SCHULZ, SKRBIS, UMHOLTZ, CATANIA AND DAVIDSON. VOTING NAY: NONE.)**

PUBLIC COMMENTS:

None.

ADJOURNMENT:

Mr. Kirek moved to adjourn, with the second by Mr. Schulz. The motion of Council passed by unanimous vote and the meeting adjourned at 7:35 p.m.

President of Council

Clerk of Council