

KIRTLAND CITY COUNCIL MINUTES

April 1, 2013

The meeting of Kirtland City Council was called to order at 7:06 p.m. by Council President R. Robert Umholtz. Mr. Webbe led the prayer which followed the Pledge of Allegiance. The members of Council present were: William Catania, David Kirek, Timothy Powell, Matthew Schulz, R. Robert Umholtz and Donald Webbe. Absent: Robert Skrbis.

Administrative personnel present were: Mayor Mark A. Tyler, Law Director Daniel Richards, Finance Director Keith Martinet, City Engineer Philip Kiefer, Service Administrator Carm Catania and Police Chief Wayne Baumgart. Fire Captain Douglas Bode was present in the absence of Fire Chief Anthony Hutton.

MINUTES OF THE MARCH 18, 2013 COUNCIL MEETING:

Mr. Kirek moved to waive the reading of the Minutes, with the second by Mr. Catania. The motion of Council passed by unanimous vote. Mr. Kirek moved to adopt the Minutes, with the second by Mr. Catania. **ROLL CALL: MOTION CARRIED 5/0/1 (VOTING YEA: SCHULZ, UMHOLTZ, CATANIA, KIREK AND POWELL. VOTING NAY: NONE. ABSTAINING: WEBBE).**

MINUTES OF THE MARCH 18, 2013 FINANCE COMMITTEE MEETING:

Mr. Kirek moved to waive the reading of the Minutes, with the second by Mr. Catania. The motion of Council passed by unanimous vote. Mr. Kirek moved to adopt the Minutes, with the second by Mr. Catania. **ROLL CALL: MOTION CARRIED 5/0/1 (VOTING YEA: SCHULZ, UMHOLTZ, CATANIA, KIREK AND POWELL. VOTING NAY: NONE. ABSTAINING: WEBBE).**

DEPARTMENT REPORTS:

Fire Captain Douglas Bode did not present a formal report and no questions were asked of him.

Police Chief Wayne Baumgart advised that the formal report will be distributed next week.

Service Administrator Carm Catania did not present a formal report. Referring to property on the southwest corner at the Route 6 and Route 306 intersection, Councilman Schulz stated that there is still debris on the property following the removal of the structure. Mr. Catania stated that he will follow-up on this matter.

Councilman Webbe commented on the helpfulness of Service Department employee Justin Gollin during the Easter egg hunt at the Community Center this past weekend, noting that Justin's work was "over and above" what he needed to do. Mr. Webbe requested that Service Administrator Catania relay Council's appreciation to Justin for all of his work.

Mr. Catania advised Council that, weather permitting, the contractor will re-stripe the intersection at Lakeland Community College next week.

City Engineer Philip Kiefer did not present a formal report. Councilman Webbe inquired if the work at the bottom of the hill is on schedule. Mr. Kiefer advised that a submittal will soon be made to the EPA.

Finance Director Keith Martinet gave no formal report and no questions were asked of him.

DEPARTMENT REPORTS (continued):

Law Director Daniel Richards did not present a formal report and no questions were asked of him.

MAYOR'S REPORT/ANNOUNCEMENTS:

Mayor Tyler noted that he was unable to attend the Easter egg hunt this year, but he heard it was a success.

The Mayor advised that he presented a "state of the City" address today at the Willoughby Rotary Club meeting. He noted that Mrs. Hauser, the Police Chief and the Fire Chief also attended.

Mayor Tyler reminded Council members to file their Ohio Ethics Commission financial disclosure statements, which are due on May 15 this year.

Mayor Tyler stated that the historic Kirtland properties are all connected to the sewer, noting that there are approximately one-half dozen properties that still need to tie in.

The Mayor reminded Council that a brief Finance Committee meeting will be held following tonight's Council meeting.

STANDING COMMITTEE REPORTS:

None.

CORRESPONDENCE:

None.

PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA:

None.

OLD BUSINESS:

None.

NEW BUSINESS:

None.

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CONTINUING CONCERNS:

None.

COUNCIL COMMENTS:

Council President Umholtz acknowledged receipt of a notice from the Ohio Division of Liquor Control of a request for a new D1, D2, and D3 permit for Kirtland Plaza Inc. (at 9270 Chillicothe Road). In discussion, it was noted that it is unclear whether this request entails the entire plaza or a specific tenant. Chief Baumgart noted that the beverage store has its own permit. Noting that the City must respond by April 22, Council President Umholtz requested that the Police Chief look into this further for discussion at the next Council meeting.

PUBLIC COMMENTS:

None.

ADJOURNMENT:

Mr. Kirek moved to adjourn, with the second by Mr. Powell. The motion of Council passed by unanimous vote and the meeting adjourned at 7:18 p.m.

President of Council

Clerk of Council