

KIRTLAND CITY COUNCIL MINUTES

March 4, 2013

The meeting of Kirtland City Council was called to order at 7:10 p.m. by Council President R. Robert Umholtz. Mr. Skrbis led the prayer which followed the Pledge of Allegiance. The members of Council present were: William Catania, Timothy Powell, Matthew Schulz, Robert Skrbis and R. Robert Umholtz. Absent: Donald Webbe.

Administrative personnel present were: Mayor Mark A. Tyler, Law Director Daniel Richards, Finance Director Keith Martinet, City Engineer Philip Kiefer, Service Administrator Carm Catania, Police Chief Wayne Baumgart and Fire Chief Anthony Hutton.

MINUTES OF THE FEBRUARY 20, 2013 SPECIAL PUBLIC MEETING:

Mr. Powell moved to waive the reading of the Minutes, with the second by Mr. Skrbis. The motion of Council passed by unanimous vote. Mr. Powell moved to adopt the Minutes, with the second by Mr. Skrbis. **ROLL CALL: MOTION CARRIED 5/0 (VOTING YEA: POWELL, SCHULZ, SKRBIS, UMHOLTZ AND CATANIA. VOTING NAY: NONE).**

MINUTES OF THE FEBRUARY 20, 2013 FINANCE COMMITTEE MEETING:

Mr. Powell moved to waive the reading of the Minutes, with the second by Mr. Skrbis. The motion of Council passed by unanimous vote. Mr. Powell moved to adopt the Minutes, with the second by Mr. Skrbis. **ROLL CALL: MOTION CARRIED 5/0 (VOTING YEA: POWELL, SCHULZ, SKRBIS, UMHOLTZ AND CATANIA. VOTING NAY: NONE).**

MINUTES OF THE FEBRUARY 20, 2013 COUNCIL MEETING:

Mr. Skrbis moved to waive the reading of the Minutes, with the second by Mr. Powell. The motion of Council passed by unanimous vote. Mr. Skrbis moved to adopt the Minutes, with the second by Mr. Powell. **ROLL CALL: MOTION CARRIED 5/0 (VOTING YEA: POWELL, SCHULZ, SKRBIS, UMHOLTZ AND CATANIA. VOTING NAY: NONE).**

DEPARTMENT REPORTS:

Fire Chief Anthony Hutton advised that the monthly report has been distributed.

Police Chief Wayne Baumgart stated that the February monthly report has been distributed.

Service Administrator Carm Catania did not present a formal report. Councilman Schulz inquired when the football signs will be installed; Mr. Catania noted that he has not yet received the signs and that he will look into it.

Mr. Schulz commented that the signal head at Kirtland Road is twisted from the wind. Mr. Catania stated that he will follow-up on this.

Mr. Schulz noted that there are a lot of potholes south of the bridge (on Route 306). Mr. Catania noted that another load of materials for patching was received today.

DEPARTMENT REPORTS (continued):

City Engineer Philip Kiefer advised that his monthly report has been distributed.

Finance Director Keith Martinet advised that the State Auditors will be at City Hall the first week in April, noting that they will be working in the Council office.

Law Director Daniel Richards did not present a formal report and no questions were asked of him.

MAYOR'S REPORT/ANNOUNCEMENTS:

Mayor Tyler stated that he attended the Willoughby Chamber of Commerce meeting on February 21 and presented his annual "state of the City" address. The Mayor noted that he attended the Lake County Development Council annual legislative breakfast on February 25.

The Mayor reminded Council members to complete their financial disclosure statements.

Mayor Tyler noted that a Finance Committee work session will be held immediately following tonight's Council meeting.

STANDING COMMITTEE REPORTS:

Following up on discussion at the last Council meeting, Councilman Powell noted that the Holden Arboretum will not be attending next week's Planning and Zoning Commission meeting with regard to the proposed deer fence.

CORRESPONDENCE:

None.

PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA:

None.

OLD BUSINESS:

ORDINANCE NO. 13-O-7
(Mayor Tyler)

- (Third Reading) - AN ORDINANCE AMENDING SECTIONS 1422.01 AND 1422.02 OF THE CODIFIED ORDINANCES OF THE CITY OF KIRTLAND, RELATING TO ADOPTION OF THE 2013 RESIDENTIAL CODE OF OHIO.

Read by title only. Mr. Powell moved to adopt, with the second by Mr. Schulz. **ROLL CALL: ADOPTED 5/0 (VOTING YEA: POWELL, SCHULZ, SKRBIS, UMHOLTZ AND CATANIA. VOTING NAY: NONE).**

OLD BUSINESS (continued):

- ORDINANCE NO. 13-O-8** - (Third Reading) - AN ORDINANCE AMENDING SECTIONS 1424.01 AND 1424.02 OF THE CODIFIED ORDINANCES OF THE CITY OF KIRTLAND, RELATING TO ADOPTION OF THE 2011 OHIO BUILDING CODE, THE 2011 OHIO MECHANICAL CODE, THE 2011 OHIO PLUMBING CODE AND THE 2011 NATIONAL ELECTRICAL CODE.
(Mayor Tyler)

Read by title only. Mr. Schulz moved to adopt, with the second by Mr. Skrbis. **ROLL CALL: ADOPTED 5/0 (VOTING YEA: POWELL, SCHULZ, SKRBIS, UMHOLTZ AND CATANIA. VOTING NAY: NONE).**

- ORDINANCE NO. 13-O-10** - (Second Reading) - AN ORDINANCE SETTING THE APPROPRIATION FOR THE YEAR 2013.
(Mayor Tyler)

Read by title only and placed on Second Reading.

NEW BUSINESS:

- RESOLUTION NO. 13-R-11** - A RESOLUTION COMMENDING KENNETH L. CRANDALL FOR HIS SERVICE AS PLANNING CONSULTANT FOR THE CITY OF KIRTLAND.
(Mayor and Council)

The Resolution was read in its entirety by Council President Umholtz. Mr. Powell moved to waive the three readings and adopt, with the second by Mr. Schulz. **ROLL CALL: ADOPTED 5/0 (VOTING YEA: POWELL, SCHULZ, SKRBIS, UMHOLTZ AND CATANIA. VOTING NAY: NONE).**

The commendation was presented to Kenneth Crandall, and he received the applause of all those present. Mr. Crandall stated that it has been a privilege to work with the members of City Council, the Administration and the members of the Planning and Zoning Commission. Mr. Crandall spoke briefly, noting his appreciation and respect for the City's representatives.

Mayor Tyler extended his personal thanks to Mr. Crandall for all he has done for the City; he also thanked Mrs. Crandall. Council President Umholtz also extended his appreciation to both Mr. Crandall and Mrs. Crandall. Some members of the Planning and Zoning Commission, past and current, were also present to show their appreciation.

- RESOLUTION NO. 13-R-12** - A RESOLUTION AMENDING RESOLUTION NO. 12-R-53 RELATING TO ESTABLISHING RULES, TIME AND PLACE OF COUNCIL MEETINGS FOR THE PERIOD FROM DECEMBER 1, 2012 THROUGH NOVEMBER 30, 2013, AND DECLARING AN EMERGENCY.
(Council as a Whole)

Read by title only. Mayor Tyler noted that the amendment reflects the meeting date change to accommodate the Board of Elections' set-up of voting equipment, now that it is known that a special election will be held on May 7. The Mayor recommended that Council waive the three readings and adopt the legislation as an emergency. Mr. Powell moved to waive the three readings, with the second by Mr. Skrbis. **ROLL CALL: MOTION CARRIED 5/0 (VOTING YEA: POWELL, SCHULZ, SKRBIS, UMHOLTZ AND CATANIA. VOTING NAY: NONE).** Mr. Skrbis moved to declare an emergency and adopt, with the second by Mr. Powell. **ROLL CALL: ADOPTED 5/0 (VOTING YEA: POWELL, SCHULZ, SKRBIS, UMHOLTZ AND CATANIA. VOTING NAY: NONE).**

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CONTINUING CONCERNS:

None.

COUNCIL COMMENTS:

Councilman Skrbis commented that he has always had a great deal of confidence in Mr. Crandall's abilities; and he stated his appreciation to Mr. Crandall.

PUBLIC COMMENTS:

None.

ADJOURNMENT:

Mr. Catania moved to adjourn, with the second by Mr. Powell. The motion of Council passed by unanimous vote and the meeting adjourned at 7:28 p.m.

President of Council

Clerk of Council