

KIRTLAND CITY COUNCIL MINUTES

April 16, 2012

The meeting of Kirtland City Council was called to order at 7:08 p.m. by Council President Pro Tempore Timothy Powell. Mr. Webbe led the prayer which followed the Pledge of Allegiance. The members of Council present were: William Catania, David Kirek, Timothy Powell, Robert Skrbis, R. Robert Umholtz and Donald Webbe. Absent: Matthew Schulz.

Administrative personnel present were: Mayor Mark A. Tyler, Law Director Daniel Richards, Finance Director Keith Martinet, City Engineer Philip Kiefer, Service Administrator Carm Catania and Police Chief Wayne Baumgart. Fire Chief Anthony Hutton arrived later in the meeting.

MINUTES OF THE APRIL 2, 2012 COUNCIL MEETING:

Mr. Webbe moved to waive the reading of the Minutes, with the second by Mr. Kirek. The motion of Council passed by unanimous vote. Mr. Webbe moved to adopt the Minutes, with the second by Mr. Kirek. **ROLL CALL: MOTION CARRIED 5/0/1 (VOTING YEA: SKRBIS, WEBBE, CATANIA, KIREK AND POWELL. VOTING NAY: NONE. ABSTAINING: UMHOLTZ).**

DEPARTMENT REPORTS:

Police Chief Wayne Baumgart did not present a formal report and no questions were asked of him.

Service Administrator Carm Catania advised that the brush collection is ongoing, noting that Ward 3 is being done this week, and Ward 4 will begin next week. Mr. Catania stated that work on the sidewalk should begin again in the next couple weeks. He advised that the asphalt plant opened today, so patching will begin in the next couple weeks, once the brush collection is complete.

Councilman Skrbis stated that he received a call from a resident regarding a septic odor on Billings Road near the intersection of Wilbert Drive. Mr. Catania stated that he will look into it.

City Engineer Philip Kiefer did not present a formal report. Responding to Councilman Powell, Mr. Kiefer advised that the ditching problem on Graylock Drive is in Willoughby Hills. Mr. Catania stated that he will contact Willoughby Hills to see if they can help with this issue. Councilman Powell requested the Mayor's involvement in working with Willoughby Hills, noting that the water flows from Kirtland into Willoughby Hills.

Finance Director Keith Martinet did not present a formal report and no questions were asked of him.

Law Director Daniel Richards gave no formal report and no questions were asked of him.

MAYOR'S REPORT/ANNOUNCEMENTS:

Mayor Tyler reminded Council members that the Ohio Ethics Commission financial disclosure statements are due today.

Mayor Tyler noted that he attended the NOACA monthly meeting held downtown last Friday. The Mayor stated that he will attend the Lake County Budget Commission meeting on April 24 to discuss the Local Government Fund for Lake County.

The Mayor stated that he will attend the Arbor Day meeting on April 27 at Holden Arboretum.

Mayor Tyler thanked Council for passing legislation for road materials at the last meeting.

STANDING COMMITTEE REPORTS:

None.

CORRESPONDENCE:

None.

PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA:

None.

OLD BUSINESS:

RESOLUTION NO. 12-R-12
(Mayor Tyler)

- (Third Reading) - A RESOLUTION TO AUTHORIZE AND APPROVE TRANSFER OF FUNDS FROM THE GENERAL FUND #100; SAID FUNDS TO BE TRANSFERRED BY OR BEFORE MAY 31, 2012 TO GENERAL OBLIGATION BOND FUND #600; IN THE AMOUNTS AND FOR THE PURPOSES SPECIFIED.

Read by title only. Mr. Webbe moved to adopt, with the second by Mr. Skrbis. **ROLL CALL: ADOPTED 6/0 (VOTING YEA: SKRBIS, UMHOLTZ, WEBBE, CATANIA, KIREK AND POWELL. VOTING NAY: NONE).**

NEW BUSINESS:

RESOLUTION NO. 12-R-15
(Mayor Tyler)

- A RESOLUTION TO AUTHORIZE AND APPROVE TRANSFER OF FUNDS FROM THE GENERAL FUND #100; SAID FUNDS TO BE TRANSFERRED BY OR BEFORE JUNE 30, 2012 TO GENERAL OBLIGATION BOND FUND #600; IN THE AMOUNTS AND FOR THE PURPOSES SPECIFIED.

Read by title only. Noting that the legislation should receive three readings, Finance Director Martinet advised that this pertains to the OPWC notes that are paid twice each year. Responding to Councilman Powell, Mr. Martinet advised that the City has paid back approximately 25 percent; he noted that it is principal only, with no interest. The legislation was placed on First Reading.

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CONTINUING CONCERNS:

None.

COUNCIL COMMENTS:

Council welcomed the Boy Scout troop in attendance at tonight's meeting. Councilman Skrbis inquired whether there were any questions from those attending. Chris Cunningham stated that he is Assistant Scoutmaster for Kirtland Troop 286, noting that they are attending as part of their citizenship in the community merit badge. He noted that part of their goal is to understand the roles of Council and what transpires at the meetings. Councilman Skrbis explained the purpose of the legislation that was adopted at tonight's meeting. Mayor Tyler provided a brief overview of City government and the roles of Council and Administration; and he briefly reviewed the budget process. Council President Umholtz explained the election process and terms for Council members. Mr. Umholtz thanked the members of Troop 286 for attending the meeting.

Noting that Fire Chief Hutton is now present, Mayor Tyler stated that Chief Hutton was indisposed earlier this evening. The Mayor noted that there was a brush fire in Parkman, and while units from the Kirtland Fire Department were assisting with the call, Chief Hutton was needed for a rescue call in Kirtland. Chief Hutton advised that the brush fire truck was in Parkman, noting that three members of the Kirtland Fire Department are still on the scene.

PUBLIC COMMENTS:

None.

ADJOURNMENT:

Mr. Kirek moved to adjourn, with the second by Mr. Webbe. The motion of Council passed by unanimous vote and the meeting adjourned at 7:28 p.m.

President of Council

Clerk of Council