

## KIRTLAND CITY COUNCIL MINUTES

January 4, 2012

The meeting of Kirtland City Council was called to order at 7:02 p.m. by Council President R. Robert Umholtz. Mr. Webbe led the prayer which followed the Pledge of Allegiance. The members of Council present were: William Catania, David Kirek, Timothy Powell, Matthew Schulz, R. Robert Umholtz and Donald Webbe. Absent: Robert Skrbis.

Administrative personnel present were: Mayor Mark A. Tyler, Law Director Daniel Richards, Finance Director Keith Martinet, City Engineer Philip Kiefer, Service Administrator Carm Catania, Police Chief Wayne Baumgart and Fire Chief Anthony Hutton.

### MINUTES OF THE DECEMBER 19, 2011 WORK SESSION:

Mr. Kirek moved to waive the reading of the Minutes, with the second by Mr. Schulz. The motion of Council passed by unanimous vote. Mr. Kirek moved to adopt the Minutes, with the second by Mr. Schulz. **ROLL CALL: MOTION CARRIED 6/0 (VOTING YEA: KIREK, POWELL, SCHULZ, UMHOLTZ, WEBBE AND CATANIA. VOTING NAY: NONE).**

### MINUTES OF THE DECEMBER 19, 2011 COUNCIL MEETING:

Mr. Kirek moved to waive the reading of the Minutes, with the second by Mr. Schulz. The motion of Council passed by unanimous vote. Mr. Kirek moved to adopt the Minutes, with the second by Mr. Schulz. **ROLL CALL: MOTION CARRIED 6/0 (VOTING YEA: KIREK, POWELL, SCHULZ, UMHOLTZ, WEBBE AND CATANIA. VOTING NAY: NONE).**

### DEPARTMENT REPORTS:

**Fire Chief Anthony Hutton** advised that the formal report has been distributed.

**Police Chief Wayne Baumgart** stated that the formal report has been distributed. Chief Baumgart noted that he distributed thumb rings to remind people not to text and drive, in conjunction with a campaign being presented at the high school. Councilman Schulz inquired whether texting and driving is becoming an increasing problem in the City in terms of accidents and other issues. Chief Baumgart stated that texting does not appear to be a problem relative to accidents; however, he noted that there have been rear-end accidents in front of Lakeland Community College due to the traffic light situation. Chief Baumgart stated further that there have been accidents involving full time and attention, which is the same charge that would apply if someone were involved in an accident while texting.

Councilman Kirek inquired whether something is going to be done about the traffic light situation in front of Lakeland Community College. Chief Baumgart advised that it will be taken care of this year.

**Service Administrator Carm Catania** did not give a formal report and no questions were asked of him. Councilman Schulz noted that on Chillicothe Road southbound, approximately 200 feet south of Route 6, the speed limit sign is missing. Mr. Catania stated that he will have the sign replaced.

Councilman Catania noted that a speed limit sign is needed on Maple Street westbound near Route 306. Service Administrator Catania stated that he will take care of this.

**DEPARTMENT REPORTS (continued):**

**City Engineer Philip Kiefer** advised that his monthly report has been distributed. Addressing Mr. Kiefer and the Mayor, Councilman Schulz inquired if the report can contain dates so that Council will have a better idea of how long the process is taking. Mayor Tyler stated that he will discuss this with the City Engineer.

**Finance Director Keith Martinet** advised that the budgeting process is underway and the budget should be distributed to Council in early February.

**Law Director Daniel Richards** gave no formal report and no questions were asked of him.

**MAYOR'S REPORT/ANNOUNCEMENTS:**

**Mayor Mark Tyler** extended his wishes for a Happy New Year to members of Council and the Administration.

Mayor Tyler advised that he attended the swearing-in ceremony on December 29, 2011 for Willoughby Municipal Court Judge Harry Field.

The Mayor stated that, as noted by Finance Director Martinet, work on the budgeting process is ongoing.

Mayor Tyler noted that after the last Council meeting, he went to the Holden Arboretum after receiving a call from Dispatch with regard to a building fire. The Mayor noted that a unique approach had to be taken to combat the fire. Chief Hutton advised that mutual aid was involved, noting that water was shuttled in because there was no water on site. He advised that a fill station was set up at Station 1, noting that Captain Bode was in charge of water supply, and that Captain Grinstead was the Division Supervisor. He stated that Mentor Fire Chief Harvey helped with the paperwork and technical issues, noting that several area fire chiefs came and helped. Chief Hutton stated that there were many fires that week, noting that the Department provided mutual aid to other Departments. Mayor Tyler commended Chief Hutton for the great job in overseeing the operation.

The Mayor reminded Council of the annual combined meeting with the Planning and Zoning Commission and the Board of Zoning Appeals, to be held on Monday, January 30, 2012, noting that the meeting is a requirement of the Charter.

**STANDING COMMITTEE REPORTS:**

None.

**CORRESPONDENCE:**

None.

**PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA:**

None.

**OLD BUSINESS:**

**RESOLUTION NO. 11-R-74**  
**(Mayor Tyler)**

- **(Second Reading) - A RESOLUTION APPROVING THE SOLID WASTE MANAGEMENT PLAN UPDATE (DECEMBER, 2011) OF THE LAKE COUNTY SOLID WASTE MANAGEMENT DISTRICT.**

Read by title only and placed on Second Reading.

**NEW BUSINESS:**

None.

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**CONTINUING CONCERNS:**

None.

**COUNCIL COMMENTS:**

Referring to the City Engineer’s Report, Councilman Webbe inquired about the SR 306 local sewer (LDS stake center to Markell Road pump station). Mr. Kiefer advised that the LDS Church would like to put a sewer from the stake center south and across to the pump station; he noted that the Church would pay the costs involved. Responding to Mr. Webbe, Mr. Kiefer stated that the Church could hire someone themselves to design it to the Lake County standards, or they could ask the City to design it and reimburse the City for its costs. Mr. Kiefer stated that there are no plans yet on how this will be done, noting that nothing will be done until the Church has the funds appropriated.

Councilman Kirek inquired whether the City received payment from the Church for the sidewalk. Mayor Tyler responded affirmatively. Responding to Mr. Kirek, Service Administrator Catania stated that the City received \$10,000, plus the cost of the split-rail fence.

Councilman Powell noted that he contacted Kirtland Schools Superintendent Steve Barrett with regard to scheduling a time to honor the football team with a commendation. He noted that Council President Umholtz found that the football team will be receiving recognition during halftime of the Independence basketball game on January 24. Mr. Powell suggested that the Resolution be adopted at the next Council meeting, and after being signed and framed, be presented during halftime at the January 24 basketball game.

**PUBLIC COMMENTS:**

None.

**ADJOURNMENT:**

Mr. Kirek moved to adjourn, with the second by Mr. Catania. The motion of Council passed by unanimous vote and the meeting adjourned at 7:21 p.m.

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President of Council

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Clerk of Council