

CITY OF KIRTLAND

RESOLUTION NUMBER 26-R-16

A RESOLUTION AUTHORIZING THE DIRECTOR OF FINANCE TO PAY THE CITY OF WILLOUGHBY FOR PROVIDING DISPATCH SERVICES TO KIRTLAND FROM AUGUST 1, 2025 THROUGH DECEMBER 31, 2025, AND DECLARING AN EMERGENCY.

WHEREAS, the City of Willoughby and City of Kirtland have previously agreed to a Memorandum of Understanding for the consolidation of dispatch services and for Willoughby to provide dispatch services to Kirtland; and

WHEREAS, said agreement was memorialized in 20-R-32 and ran for the term of August 1, 2020 through September 30, 2025; and

WHEREAS, both cities are actively negotiating in good faith for a new agreement relative to the dispatch services for Kirtland residents; and

WHEREAS, the City of Willoughby has already provided dispatch services to the City of Kirtland for the period of August 1, 2025, through December 31, 2025 and has agreed to a prorated cost in the amount of \$74,597.00 that is due and owing, said amount is memorialized in an invoice attached hereto as Exhibit A; and

WHEREAS, the Director of Finance for the City of Kirtland requests this Council to specifically authorize said payment to the City of Willoughby.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kirtland, County of Lake, and State of Ohio, that:

SECTION 1: The Mayor and/or Director of Finance is hereby authorized to remit payment to the City of Willoughby in the amount of \$74,597.00 for dispatch services from the period August 1, 2025 through December 31, 2025, pursuant to the invoice attached hereto as Exhibit A.

SECTION 2: The Mayor and the Director of Finance are authorized to appropriate funds and designate specific line items to provide for the payment of dispatch services and to reallocate funding from existing line items.

SECTION 4: It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were passed in an open meeting of this Council, and

that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 5: This Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the City, and for the further reason that it is necessary to provide dispatch services for the City; wherefor, this Resolution shall be in full force and effect immediately upon its passage by the affirmative vote of five (5) members of Council and approval by the Mayor, otherwise this Resolution shall be in effect from and after its adoption at the earliest period allowed by law.

First Reading: The readings
Second Reading: were waived
Third Reading: _____

DATE PASSED: March 2, 2026



President of Council

Submitted to the Mayor for his
Approval on this 2nd day of
March, 2026.

ATTEST:

Approved by the Mayor on this 2nd
Day of March, 2026.



Clerk of Council
Dispatch 2025 Proration with Willoughby



Mayor Kevin F. Potter

Invoice Number 2026-00000009
Date 02/23/2026
Due Date DUE UPON RECEIPT

Customer #: 1020

CITY OF KIRTLAND
9301 CHILLICOTHE RD

KIRTLAND, OH 44094

Invoice Type: MN

Description: DISPATCH SERVICES

FOR THE TIME PERIOD OF AUGUST 1, 2025 THROUGH DECEMBER 31, 2025

Description	Quantity	Price Per Unit	Total Amount Due
1010-230-45130 SHARED SERVICES			\$74,597.00

Remit Payment to:

THE CITY OF WILLOUGHBY
ONE PUBLIC SQUARE
WILLOUGHBY, OH 44094
FINANCE DEPARTMENT
(440)953-4208

Total Invoice: \$74,597.00

mchristman@willoughbyohio.com
(440)953-4167

PLEASE INCLUDE INVOICE NUMBER ON REMITTANCE: 2026-00000009