

CITY OF KIRTLAND

ORDINANCE NUMBER 26-O-9

**AN ORDINANCE AMENDING SECTIONS 220.23 AND 220.26 OF THE
CODIFIED ORDINANCES OF THE CITY OF KIRTLAND REGARDING
THE RULES OF COUNCIL, AND DECLARING AN EMERGENCY.**

WHEREAS, Ordinance No. 81-R-31 was passed on April 6, 1981 establishing Kirtland Codified Ordinance §220.23 and 220.26 relating to the rules of Council, specifically the timeframe from which the agenda and legislation should be published to council members and the manner in which it should be distributed to said members; and

WHEREAS, the City of Kirtland desires to modify said ordinance to allow for the distribution of the agenda and legislation to occur at least 72 hours prior to the meeting and for said distribution to be permitted via electronic transmission.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kirtland, County of Lake, State of Ohio, that:

SECTION I: Codified Ordinance Section 220.23 is hereby amended to read as follows:

§ 220.23 COPIES OF PENDING LEGISLATION.

Copies of ordinances and resolutions to be presented to Council at a meeting shall be electronically distributed a minimum of 72-hours before the time of the meeting.

SECTION II: Codified Ordinance Section 220.26 is hereby amended to read as follows:

§ 220.26 AGENDA OF COUNCIL MEETINGS.

The Clerk of Council shall prepare an agenda or schedule of matters to be brought before Council. Such agenda shall be available to members of Council a minimum of 72-hours prior to the scheduled meeting and shall be posted in the lobby of City Hall. An exception to this 72-hour rule shall be in the case of special or emergency meetings. The members of Council shall cooperate with the Clerk by providing information (including ordinances and resolutions) needed to prepare the agenda.

SECTION III:

(a) It is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all

deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

(b) This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare of the City, and for the further reason to appropriately modernize and regulate the rules of Council to effectively run the City government; wherefore, this Ordinance shall be in full force and effect immediately upon its passage by the affirmative vote of five members of Council and approval by the Mayor, otherwise this Ordinance shall be in effect from and after its adoption at the earliest period allowed by law.

First Reading: _____
Second Reading: _____
Third Reading: _____

DATE PASSED: _____

President of Council

Submitted to the Mayor for his
Approval on this _____ day of
_____, 2026.

ATTEST:

Approved by the Mayor this _____ day
of _____, 2026.

Clerk of Council
Amend 220.23 & 220.26 – Rules of Council for Agenda

Mayor Kevin F. Potter