

CITY OF KIRTLAND
RESOLUTION NUMBER 25-R-79

A RESOLUTION RELATING TO ESTABLISHING RULES, TIME AND PLACE OF COUNCIL MEETINGS FOR THE PERIOD FROM DECEMBER 1, 2025, THROUGH NOVEMBER 30, 2026, AND DECLARING AN EMERGENCY.

BE IT RESOLVED by the Council of the City of Kirtland, County of Lake and State of Ohio, that:

SECTION I: Kirtland Council Rules, together with Robert's Rules of Order, will be used to govern the actions of Kirtland City Council.

SECTION II: Kirtland City Council will meet regularly twice each month at 7:00 p.m. on the first (1st) and third (3rd) Mondays at Kirtland Municipal Center, 9301 Chillicothe Road, Kirtland, Ohio. The only exceptions to this rule are:

- (a) Monday, January 19, 2026 (Martin Luther King, Jr. Day). Council will meet on Monday, January 12, 2026 at 6:00 p.m.
- (b) Monday, February 16, 2026 (Presidents' Day). Council will meet on Wednesday, February 18, 2026.
- (c) To provide for Summer Recess, Council will meet on Monday, July 6, 2026 and Monday, July 13, 2026. Council will meet once during the month of August, on the third Monday, to-wit: August 17, 2026.
- (d) Monday, September 7, 2026 (Labor Day). Council will meet on Wednesday, September 9, 2026.
- (e) Monday, November 2, 2026. To accommodate the Board of Elections with regard to the set-up of voting equipment prior to Election Day, Council will meet on Wednesday, November 4, 2026.

SECTION III:

(a) It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were passed in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

(b) This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the City, and for the further reason that it is necessary to provide for the usual and customary operations of the Council of the City of Kirtland; wherefor, this Resolution shall be in full force and effect immediately upon its passage by the affirmative vote of five (5) members of Council and approval by the Mayor, otherwise this Resolution shall be in effect from and after its adoption at the earliest period allowed by law.

First Reading: The readings
Second Reading: were waived.
Third Reading: _____

DATE PASSED: December 1, 2025



President of Council


Submitted to the Mayor for his
Approval on this 1st day of
December, 2025.

ATTEST:

Approved by the Mayor, this 1st day of
December, 2025.



Clerk of Council
Mtg dates 2026



Mayor Kevin F. Potter