

**CITY OF KIRTLAND**

**ORDINANCE NUMBER 23-O-30**

**AN ORDINANCE ADOPTING A COMPREHENSIVE  
GENERAL PLAN UPDATE FOR THE CITY OF KIRTLAND,  
OHIO.**

**WHEREAS**, Article III, Section 2, of the Charter of the City of Kirtland, Ohio provides that the Planning and Zoning Commission shall adopt and recommend to Council a comprehensive general plan for the physical development of the municipality and in addition thereto, the Planning and Zoning Commission shall make and maintain plans and maps of the whole or any portion of the municipality which relate to the planning of the municipality; and

**WHEREAS**, on the 17<sup>th</sup> day of December, 2012, upon recommendation of the Planning and Zoning Commission, this Council adopted a Comprehensive General Plan of the City of Kirtland; and

**WHEREAS**, with the assistance of the City Planner and after public hearing on the matter, the Planning and Zoning Commission, on the 13<sup>th</sup> day of February, 2023, by its Resolution No. 23-PZ-1, did adopt and recommend to this Council a Comprehensive Plan Update, attached hereto as Exhibit "A" and made a part hereof; and

**WHEREAS**, it is found and determined by this Council that the aforesaid Comprehensive Plan Update is complete and appropriate in all respects and as a consequence thereof, and in order to comply with the Charter of the City of Kirtland, Ohio, it is deemed fitting and appropriate to adopt by Ordinance the aforesaid Comprehensive Plan Update.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Kirtland, County of Lake, State of Ohio, that:

**SECTION I:**

The Comprehensive Plan Update, the same being attached hereto, marked Exhibit "A" and made a part hereof, adopted by the City of Kirtland Planning and Zoning Commission on the 13<sup>th</sup> day of February, 2013 and further recommended on that date by the same Planning and Zoning Commission to the Council of the City of Kirtland, Ohio, is hereby adopted in full and in all of its particulars as the Comprehensive General Plan of the City of Kirtland, Ohio.

**SECTION II:**

It is further determined by this Council that if any part or portion of the Comprehensive General Plan is hereafter determined by a court of competent jurisdiction to be invalid such determination shall not invalidate the remainder of said plan.

**SECTION III:**

(a) It is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were passed in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

(b) This Ordinance shall be in effect from and after its adoption at the earliest period allowed by law.

First Reading: \_\_\_\_\_  
Second Reading: \_\_\_\_\_  
Third Reading: \_\_\_\_\_

DATE PASSED: \_\_\_\_\_

\_\_\_\_\_  
President of Council

Submitted to the Mayor for his  
Approval on this \_\_\_\_\_ day of  
\_\_\_\_\_, 2023.

ATTEST:

Approved by the Mayor, this \_\_\_\_\_  
day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Clerk of Council  
Comprehensive Plan Update 4.3.23

\_\_\_\_\_  
Mayor Kevin F. Potter

# City of Kirtland Comprehensive Plan 2032



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## **City of Kirtland Officials**

### **Mayor**

Kevin Potter

### **City Council**

Jeffery Ruple, President

Matthew Schulz

Richard Lowery

Scott Haymer

Joe Smolic

Ronald Fenstermaker

Eric Ziegler

### **Zoning and Planning Commission**

Michael T. Denk, Chairman

Rick L. Blum

Richard P. DeMarco

Daniel Laux

Joseph M. Vinciguerra

Denise Roelle, Clerk



This Comprehensive Plan Update (2032) is conceptual, illustrating possibilities for future growth with the city. It is a vision of what the City of Kirtland can become.

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## *Preface*

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This document responds to the community needs and opportunities as identified by the Planning and Zoning Commission. The proposals described within this plan are aimed at balancing the community's desire to maintain Kirtland's unique identity with opportunities for economic growth and ensuring that Kirtland's residents and visitors receive the highest possible levels of service.

This update reflects input from key stakeholders collected through listening sessions, a strategic planning process, and an opportunity to solicit community feedback. It continues to address residential, commercial, industrial, and public land use.

The comprehensive plan is not a blueprint, but rather a management tool that provides a base from which to assess development proposals. This plan does not propose changes but does identify strategic priorities that the Planning and Zoning Commission considers to be of the greatest importance. This plan incorporates developing in a sustainable manner while protecting resources, prioritizing infrastructure improvements to position the city for economic growth, and managing housing to accommodate the needs of all residents.

### **City Charter Requirement**

The city charter requires a Comprehensive Plan. Article III Section II states, "The Planning and Zoning Commission shall adopt and recommend to council a Comprehensive General Plan for the physical development of the municipality." The 2012 plan was completed in 2022. State law requires that the Comprehensive Plan be updated every 10 years.

### **Purpose and Process**

This comprehensive plan reflects the current needs of the community while describing how the community wishes to develop in the future.

The Kirtland Planning and Zoning Commission, along with the Mayor, Council, and key staff members, reviewed the 2022 Comprehensive Plan that was prepared in 2012 and updated it as required. The Planning and Zoning Commission held a series of meetings to incorporate other information into the review process.

In 2019, Kirtland City Council initiated a strategic planning process. This process included a community listening session in which over 100 residents and key stakeholders participated.

The strategic planning process allowed key stakeholders to describe their aspirations for the city through a highly participatory listening session. Participants were also asked to describe the current priorities for

the city through a SWOT analysis: stakeholders were asked to describe the current strengths, weaknesses, opportunities, and threats to the city.

From this analysis, the Mayor, Council, and Planning and Zoning commission were able to begin to identify where the city currently was, where it wanted to go, and a road map to get there.

Through this process, the community helped the Mayor and Council establish clearly defined goals, objectives, and strategies for the City of Kirtland. As a part of the Comprehensive Plan Review process, the goals and objectives of the strategic plan were reviewed against the goals created in the most recent Comprehensive Plan Update. From that, a crosswalk was developed to identify common strategic priorities, along with highlighting priorities that surfaced through the strategic planning process but had not been a part of the Comprehensive Plan Review.

Additionally, this effort took into consideration an analysis of a 2021 community survey that evaluated whether the Comprehensive Plan Review effectively addressed concerns and identified priorities from the residents.

Finally, the Planning and Zoning Committee had the opportunity to review Comprehensive Plans from peer communities to ascertain whether there were any areas of focus that other communities were addressing that had not been identified by Kirtland.

Following this series of meetings and the additional analysis mentioned above, a Comprehensive Plan Review was completed. As a result, land use plans were developed, as was a framework to address the following topics: Sustainable Development, Preserving Open Space, Attracting and Retaining Businesses, Improving and Maintaining Infrastructure.

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## *Introduction*

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### **About Kirtland**

#### **History of the City of Kirtland**

After the United States was established, a portion of Northern Ohio was designated as the Western Reserve. A section of the Western Reserve, including Kirtland, was given to the state of Connecticut after the Revolutionary War. The state of Connecticut formed the Connecticut Western Reserve Land Company, which sold the land for 50 cents per acre. In addition, soldiers from the Continental Army were granted land in the Western Reserve in payment for their service during the Revolutionary War.

Daniel Holbrook, II, a stockholder in the Connecticut Western Reserve Land Company, obtained land in the Northwest Territory. Most of Holbrook's parcels, including Kirtland, were given to agent Moses Cleveland to subdivide and sell. Turhand Kirtland (a principal in the Connecticut Land Company, veteran of the American Revolutionary War, and a judge in Trumbull County) purchased the Kirtland parcel that was later named after him.

In 1803, Ohio was granted statehood and the state was divided into townships. Kirtland Township was initially part of Trumbull County, and then Geauga County. In the late 1840's, Kirtland Township became part of the newly formed Lake County. Kirtland Township was governed by three citizens who elected as trustees, and a clerk. The trustees had limited governing power: they could establish and maintain township roads, cemeteries, appoint a fire department, take care of the poor, settle property line disputes, and place levies on the ballot to raise funds to govern the community.

Kirtland Township was a farming community with dairies, orchards, poultry, and potato farms. Christopher D. Cray, Kirtland's first settler and a Revolutionary War soldier, settled around the South Kirtland Cemetery with his family. Estella Cray is believed to have become Kirtland's first schoolteacher in 1814.

A special election was held in 1968 and Kirtland Township incorporated into a village, with a governance structure that included a council and mayor. In 1969, a Kirtland income tax was approved by voters and the first police department was established.

In 1970, the federal census confirmed that Kirtland Village exceeded 5,000 citizens. As a result, Kirtland became a city in February 1971. In 1972, a Charter Commission created the first Charter for the city of Kirtland. The new charter was approved by the voters and Kirtland became a charter city. Kirtland remains a charter city today.

Today the City of Kirtland is home to nearly 7,000 people (6,971 according to <https://www.census.gov/quickfacts/kirtlandcityohio>) This is only a slight increase from the 6,866 reported in 2010. Currently 22.8% of all Kirtland residents are over the age of 65.



**Population 1970 to 2020**

	1970	1980	1990	2000	2010	2020
Kirtland	5,530	5,969	5,881	6,670	6,866	6,937
Lake County	55,801	73,807	83,194	93,487	101,202	105,315

**Housing Units 1970 to 2020**

	1970	1980	1990	2000	2010	2020
Kirtland	1,524	1,988	2,138	2,558	2,716	2,781
Lake County	197,175	212,801	215,499	227,511	230,041	232,603

Kirtland’s population has increased at a slower rate than the rest of Lake County. This has contributed to what stakeholders described in the strategic planning listening sessions as a feel that is: charming, small town and semi-rural. The biggest period of growth was between 1990 and 2000, when the population increased by 789 and the number of housing units increased by 420.

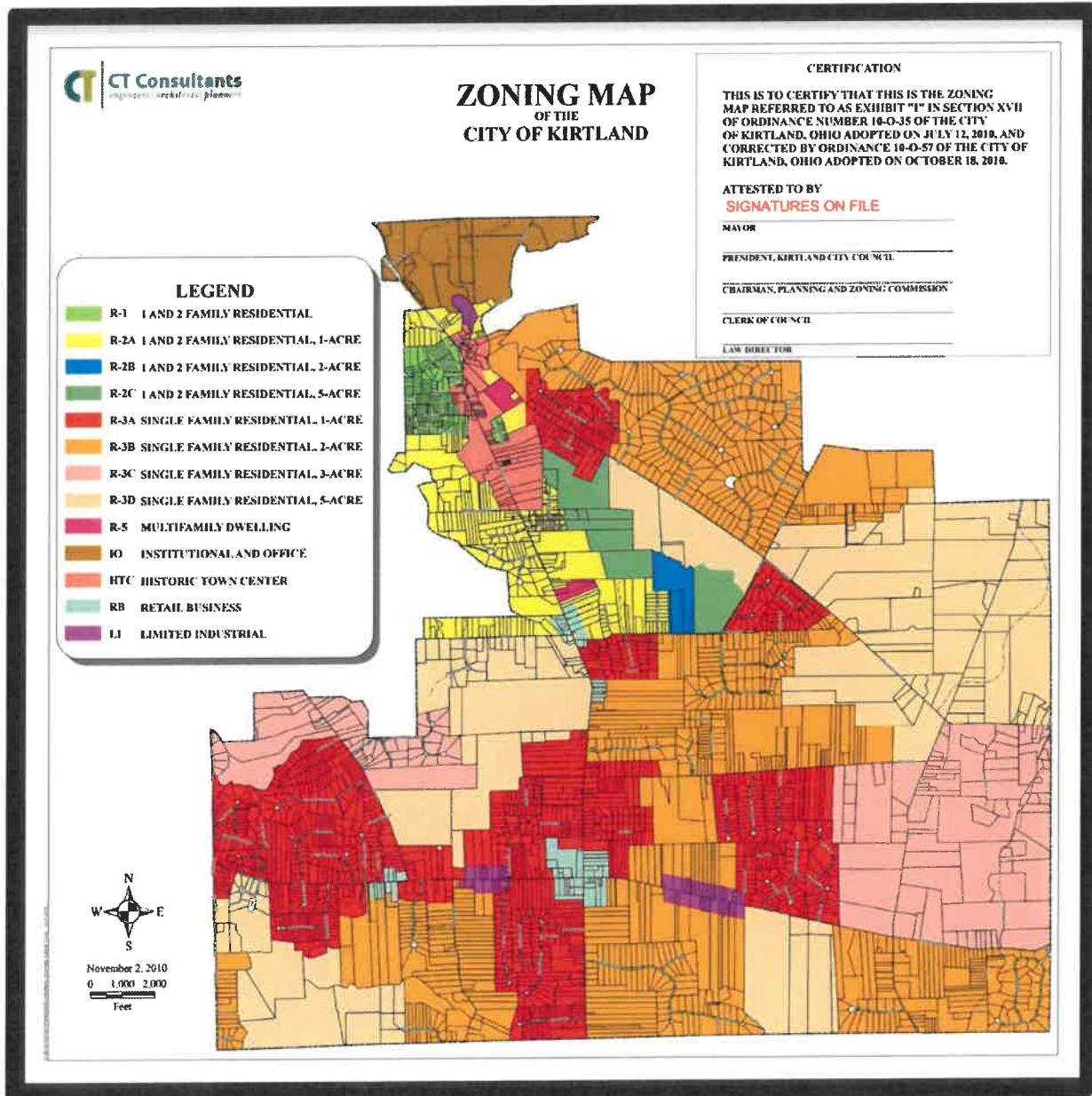
Average family size has trended downward over the last forty years. In addition, national trends indicate an increase in single person homes as well as a rise in the aging population due to baby-boomers. aging baby-boomer population. As a result, the number of housing units is not in line with the overall growth in population and grew at a faster rate.

Lake County is currently ranked 14<sup>th</sup> out of 88 counties for median age at 43.7 years. Kirtland ranks significantly higher: 7<sup>th</sup> out of 250 cities with a median age of 49.5 years.

Rank median age	Place	Percent under age 18	Percent 65 and over	Median Age
7/250	Kirtland	19.6	21.8	49.5
14/88	Lake County	20.5	18.9	43.7

As people are getting older, they are not leaving Kirtland. The vast majority are aging in place, meaning that the median age of the community will continue to move up.

Currently the City of Kirtland has 13 types of Zoning District Areas.



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### *Stakeholder feedback*

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Prior to the completion of the comprehensive plan, residents were given the opportunity to participate in a community survey.

- Some of the key findings from the survey include:
- The community feedback survey suggested that the community's priorities were still in line with the priorities identified in the strategic planning process.
- The community identified the Route 306 and Route 6 intersection as a prime opportunity for future development.
- The respondents clearly desire more businesses being established in Kirtland but prefer locally owned establishments over chains and big box stores. This is in alignment with the desire to have Kirtland retain its small-town feel.
- When it came to identifying opportunities for improvement and identifying where there should be a concentrated focus, roads came to the top of the list.
- Additionally, the community still desires a walkable and bikeable community with access to parks and recreation.



The 2032 comprehensive plan recognizes the opportunity to strategically attract commercial development to the Route 306 and Route 6 intersection and is Initiating fact finding to identify solutions for putting in sewers.

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## *Strategic plan summary*

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Stakeholders were given an opportunity to describe the “perfect Kirtland”. Through this conversation the following themes were identified:

- Infrastructure and services
- Governance
- Partnerships
- Economic Development
- Feel

Not all the goals, objectives, and strategies identified in the strategic plan apply to the work of the Planning and Zoning Commission. Those that do align are highlighted below.

### **Strategic priorities related to Planning and Zoning Commission: Infrastructure and services**

In the area of infrastructure and services, community members described parks and recreation as one of the city’s biggest strengths. They also identified a need for more pedestrian access to these opportunities.

The community also identified the expansion of sanitary sewers and the improvement of roads as a significant need.

### **Strategic priorities related to Planning and Zoning Commission: Governance**

Participants in the strategic planning process felt that generating sources of revenue should be a key area of focus for the city leadership. This applies to the Planning and Zoning Commission as they work to develop and enforce ordinances that help to attract and retain businesses.

### **Strategic priorities related to Planning and Zoning: Economic Development**

Participants identified a need to attract and retain businesses. They also described a need to diversify housing stock to attract more residents and in turn generate more tax revenue. This included a desire to explore senior housing options.

### **Strategic priorities related to Planning and Zoning Commission: Feel**

After the participants completed the SWOT (strengths, weaknesses, opportunities, and threats) analysis, they were given the opportunity to identify the four items that they thought had the greatest potential to move Kirtland from where it is today toward to the vision of the perfect Kirtland they described. The concept that the group most often identified as having the greatest impact on moving the city to the ideal version was maintaining the small-town feel.

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### *Key Accomplishments*

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Since the 2022 update there have been several key accomplishments related to the implementation of the original and updated comprehensive plan. For the purposes of this document, they are organized around the key areas of focus of this update.

#### **Key Accomplishments: Planning and Zoning Commission Operations**

Since the last plan, the Zoning and Planning Commission has continued to evaluate the current zoning practices in the spirit of ongoing continuous improvement. The Commission has advocated for better enforcement of zoning ordinances. This is due in part to the hiring of a new, experienced zoning inspector. The commission has been able to leverage this individual's experience to address and resolve issues the city did not previously have the capacity for. This position was filled in October of 2021 and due to prodigious results, the Commission has stated the importance of this position and the need to ensure it continues to be held by a competent and experienced individual.

A list of applicable ordinances passed since the last update are included in Appendix B

#### **Key Accomplishments: Historic Kirtland**

- The area around the Joseph Smith home and store was expanded. This expansion converted an underutilized space into a museum and a store
- Revitalization of the Kirtland Shopping Center. The building was refaced and as of 2022 full of tenants, some of which are new since the last updated plan
- The Tall Oaks Event Center opened in 2021, boasting an event space and boutique hotel
- Through the efforts of the Planning and Zoning Commission, the professional and commercial use in the historic district is now more aligned with historic use parameters
- Established a community reinvestment area (CRA) as an economic development tool.
- Obtained considerable grant dollars to expand the sewer systems in the Old Town Development
- Hired new Economic Development Coordinator in 2021

#### **Key Accomplishments: Sustainable Development**

- In 2013, green road design standards were developed
- In 2018, an Alternative energy ordinance was adopted
- In 2022, the Alternative Energy ordinance was revisited
- In 2022, an expert in the field of alternative energy was contracted to study opportunities in City owned buildings to reduce energy costs and explore grants for alternative energy solutions
- Overall, the commission has adhered to conservation standards set by the current zoning ordinances.

#### **Protect Natural resources:**

- Protected riparian zones in accordance with this objective.
- Adhering to ordinances designed to protect natural resources via engaged Zoning enforcement
- In 2021, Kirtland met the necessary objectives to become a Tree City USA



- Beginning in 2020, Kirtland revisited and began to expand partnerships with Holden Arboretum
- In 2021, the Keep Kirtland Beautiful initiative was launched.
- An ordinance was passed in 2016 to IMPROVE/ESTABLISH erosion and sediment control and comprehensive stormwater maintenance

#### **Infrastructure**

- Extend sanitary sewer south on State Route 306 to Russellhurst Dr.
- Provide sidewalks on both sides of state route 306
- Added school crosswalk, legislation for bid acceptance for the project was passed in 2018.
- Extended retaining wall on east side of 306 near Charlesberry
- Streetscape improvements SPECIFICALLY?
- Hometown heroes banners and flowers on utility poles through HTC
- Extended sewer lines on Route 306 to Russellhurst, legislation for capacity agreement for sanitary sewer project 284-S was passed in 2011.
- Obtained considerable grant dollars to expand the sewer systems in the Old Town Development
- Established/ created a ten-year program for rehabilitation and continued maintenance of roadways

#### **Responding to Community Needs:**

- Established community garden
- Established community action initiatives in 2021, linking civic groups, city, schools, churches for service projects to serve veterans, elderly and others in need within the community

#### **Partnerships - Metroparks, ( add key accomplishments related to Lakeland (roads and access) Holden (canopy walk) church and civic groups and schools**

- Obtained \$1 million from Lake County Commissioners to aid Old Town sewer project
- Obtained \$820,000 Federal grant for Old Town sewers, working with Congressman Dave Joyce
- The area around the Joseph Smith home and store was expanded. This expansion converted an under-utilized space into a museum and a store
- Updated ordinance that allowed for Canopy Tree Walk at Holden Arboretum
- Partnered with Lakeland Community College to widen Route 306
- Worked with Kirtland Schools to establish crosswalk near the school, increasing pedestrian safety
- Coordinated with Lakeland Community College Police, granting Kirtland Police Department access to LCC exercise facilities
- Partnered with Holden Arboretum to bring tree planting and education to Kirtland Elementary School students
- Lobbied State of Ohio for successful Holden Arboretum infrastructure grant, resulting in a fifteen-year agreement between the city and Holden. This agreement allows all Kirtland residents access to Holden, at no cost, one week each year
- Expanded partnership with Friends of Kirtland Library to create City, Faith and Beauty events. Increasing partnerships with community churches, Lake Metroparks, Kirtland businesses and civic groups, to increase community engagement and spirit



- In partnership with the American Legion established and expanded the Hometown Heroes program that highlights the service that of Kirtland-area veterans

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### *Goals and Objectives*

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#### **Area of Focus: Sustainable development**

##### **Goal: Encourage sustainable development**

###### **Objectives:**

- Continue to examine opportunities and grants for renewable energy that aligns with Kirtland's Planning and Zoning standards
- Amend and revisit renewable energy ordinance to broaden oversight and standards
- When appropriate, encourage and support the development and/or use of green infrastructure, bioswales, green streets, and permeable pavers
- Explore becoming a Commercial Property Assess Clean Energy (PACE) program community <https://www.energy.gov/scep/slsc/property-assessed-clean-energy-programs>
- Further explore tax incentives related to sustainable development

#### **Area of Focus: Partnerships and Collaboration**

##### **Goal: Continue to partner with key stakeholders**

###### **Objectives:**

- Create access at Booth and Eagle roads to the expanded Penitentiary Glen walking trail
- Work with Lakeland, Lake Metroparks, and Holden Arboretum to obtain grant funding that creates connectivity between the city and organizations through walking and bike trails
- Formalize Mayor's Community Action group and increase the number of annual completed projects, including but not limited to: expanding business participation, fundraising
- Partner with the Kirtland Public library to explore opportunities for creating efficiencies

#### **Area of Focus: Preserve open space**

##### **Goal: Protection and acquisition of open space**

###### **Objectives:**

- Continue to establish development standards to protect environmental resources
- Promote the maintenance and upkeep of natural areas
- Strengthen partnerships with Holden Arboretum and Lake Metroparks

## **Area of focus: Position Kirtland for economic growth**

### **Goal: Attract and retain businesses**

- Create financing and incentive plan to expand municipal sanitary sewers south to Rt. 6
- Study Rt. 6 and Rt. 306 traffic and consider roundabout to manage additional traffic to the area if expansion is sought
- Outline a strategy for food and entertainment, retail, professional commercial growth
- Encourage development of land uses that create “small-town atmosphere”
- Expand area south of Historic Town Center to permit development of housing for seniors and other residential uses, along with retail and offices in “mixed-use” district
- Protect and preserve the Historic Kirtland District
- Encourage development that makes Kirtland an attractive place to live, work, retire, and play
- Continue to assess, modify, and enforce the zoning code as needed to balance business and residential needs

## **Area of focus: Protect natural resources**

### **Goal: Continue to develop and enforce Zoning and Planning Standards that protect our natural resources.**

- Continue to enforce riparian corridor setback
- Extend bike/ hike trails from existing parks to other locations in the City, including bike lanes connecting Lakeland Community College, Penitentiary Glen, Holden, Farmpark, Chapin (Garfield Rd. to Kirtland Chardon, to Sperry to Billings to Rt 306 to Chapin
- Use existing utility easements and secondary roads to connect major points of interest
- Provide access to recreational activities including but not limited to pickleball courts, playgrounds, expansion of concerts and events downtown
- Continue to protect historic natural resources, such as the quarry

## **Area of focus: Infrastructure**

### **Goal: Maintain and improve infrastructure to support current and future development**

- Kirtland Road Paving: establish a long-term road funding strategy. Over the last decade, Kirtland has funded road repairs with myriad resources, including a five-year road levy that expired in 2019. Since then, the city has rehabilitated over five miles of city road and outlined a comprehensive road repair, maintenance and rehabilitation plan. Beyond recognizing that many of Kirtland’s roads need to be rehabilitated, Kirtland has recently adopted the mantra “keep good roads good.” Meaning, roads that are in good condition should be regularly evaluated and maintained to avoid costly reconstruction in the future

- Evaluate, upgrade, and improve city infrastructure by prioritizing key projects and aligning with funding opportunities
- Conduct feasibility study regarding cost for further sanitary sewer development with focus on intersection of Routes 6 and 306
- Construct, maintain, and further develop Old Town sewer project in compliance with EPA requirements
- Continue discussion related to fiber broadband internet expansion throughout the city

### **Area of focus: Respond to the needs of the community**

#### **Goal: Integrate stakeholder feedback into Comprehensive Plan**

- Continue to conduct community wide surveys
- Strengthen relationships with institutional partners
- Bolster collaboration and communication with stakeholders
- Develop regional partnerships that further Kirtland's objectives

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#### *Implementation Plan*

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Establish legislation to create an annual review process that includes the creation of benchmarks and reporting, along with the establishment of a dashboard that describes the previous year's accomplishments.

# **Appendix A**

# Appendix A

## Strategic Plan

<b>Goal 1: Position Kirtland for future growth</b>
<b>Objective 1.1 Attract and retain businesses</b>
<i>Strategy 1.1.1 Identify new and repurpose-able opportunities (land and buildings)</i>
<i>Strategy 1.1.2 Implement CRA</i>
<i>Strategy 1.1.3 Outreach to local stakeholders to explore opportunities in Kirtland (for attraction and retention)</i>
<b>Objective 1.2 Outline a long-term strategy for diverse residential and commercial growth</b>
<i>Strategy 1.2.1 Operationalize ten-year comprehensive plan with regards to housing</i>
<i>Strategy 1.2.2 Explore opportunities for high quality residential options</i>
<b>Objective 1.3 Leverage tourism opportunities to generate revenue</b>
<i>Strategy 1.3.1 Explore fees/tax</i>
<i>Strategy 1.3.2 Leverage technology to promote Kirtland</i>
<i>Strategy 1.3.3 Convene stakeholders to identify collaborative opportunities</i>
<b>Goal 2: Strengthen Kirtland's Position in the Region</b>
<b>Objective 2.1 Explore opportunities for increasing revenue</b>
<i>Strategy 2.1.1 Continue to evaluate current tax support</i>
<i>Strategy 2.1.2 Attract more people to come and support Kirtland businesses</i>
<b>Objective 2.2 Evaluate current zoning process</b>
<i>Strategy 2.2.1 Create message and information campaign</i>
<i>Strategy 2.2.2 Put recommended changes on the ballot</i>
<b>Objective 2.3 Enforce current zoning</b>
<i>Strategy 2.3.1 Dashboard reporting for tracking</i>
<b>Objective 2.4 Promote the Kirtland brand</b>
<i>Strategy 2.4.1 Develop message/ brand</i>
<i>Strategy 2.4.2 Identify the channels for sharing the story</i>
<i>Strategy 2.4.3 Sharing the story</i>
<b>Goal 3: Continuously improve infrastructure and services</b>
<b>Objective 3.1 Evaluate, upgrade and improve city infrastructure</b>
<i>Strategy 3.1.1 Implement Road plan</i>
<i>Strategy 3.1.2 Feasibility study regarding cost of putting in sewers</i>
<b>Objective 3.2 Provide access to recreational activities</b>
<i>Strategy 3.2.1 Evaluate current recommendations under the ten-year plan</i>
<i>Strategy 3.2.2 Determine priorities based on evaluation and funding</i>
<b>Objective 3.3 Maintain safety of all residents</b>
<i>Strategy 3.3.1 Evaluate staffing model to sustain and improve service</i>
<i>Strategy 3.3.2 Continue fiscal reviews to explore improving service levels</i>

**Goal 4: Increase Community Engagement**

**Objective 4.1. Strengthen partnerships with education entities**

*Strategy 4.1.1 Host a joint meeting with educational partners*

**Objective 4.2 Bolster collaborations and communication with local stakeholders**

*Strategy 4.2.1 Create a framework for inviting stakeholders to update council*

**Objective 4.3 Develop regional partnerships**

*Strategy 4.3.1 Continue to participate in NEO Mayors and City Managers and Lake County Mayors and City Managers*

*Strategy 4.3.2 Identify opportunities to tie into regional advocacy and promotional groups*



# **Appendix B**

## **Appendix B**

### **Legislative Index Excerpts from 2013-2022**

#### **LEGISLATIVE INDEX - 2013**

13-O-7 - An Ordinance amending Sections 1422.01 and 1422.02 of the Codified Ordinances of the City of Kirtland, relating to adoption of the 2013 Residential Code of Ohio.

13-O-8 - An Ordinance amending Sections 1424.01 and 1424.02 of the Codified Ordinances of the City of Kirtland, relating to adoption of the 2011 Ohio Building Code, the 2011 Ohio Mechanical Code, the 2011 Ohio Plumbing Code and the 2011 National Electrical Code.

13-R-12 - 13-R-23 - A Resolution accepting the preliminary plan of Alpenrose Subdivision.

13-O-25 - An Ordinance providing for the issuance and sale of \$95,000 of notes, in anticipation of the issuance of bonds, to pay costs of improving the intersection of Chillicothe Road (SR 306) and Chardon Road (US 6) by widening, grading, draining, curbing, paving, constructing turn lanes, storm sewers and storm water facilities and installing signage and traffic signalization, and declaring an emergency.

13-O-30 - 13-O-31 - An Ordinance providing for the issuance and sale of \$80,000 of notes, in anticipation of the issuance of bonds, to pay a portion of the costs of improving, in cooperation with the Ohio Department of Transportation and the Cities of Mentor and Willoughby, SR 306 at Lakeland Community College by installing traffic signalization, and declaring an emergency.

13-R-44 - A Resolution accepting the bid of S. E. T., Inc. for the Kirtland Road sanitary sewer improvements project, authorizing the Mayor to enter into a contract with S. E. T., Inc., and declaring an emergency.

13-O-56 - An Ordinance amending Section 1456.02 of the Codified Ordinances of the City of Kirtland, relating to Order to Repair or Demolish Unsafe Buildings, and declaring an emergency.

## **LEGISLATIVE INDEX - 2014**

14-R-8 - A Resolution authorizing the Mayor to enter into an inspection and maintenance agreement for stormwater best management practices with the Alpenrose Homeowners' Association.

14-R-10 - A Resolution authorizing the City of Kirtland to proceed with the demolition of an unsafe structure located at 8995 Chillicothe Road, Kirtland, Ohio, and to request the assistance and cooperation of the Lake County Land Reutilization Corp. in affecting the same, and declaring an emergency.

14-R-11 - A Resolution authorizing the Mayor to enter into a permanent easement with the Lake County Board of Commissioners for sanitary sewer ingress and egress for the Temple View pump station, and declaring an emergency.

14-R-12 - A Resolution authorizing the Mayor to enter into a permanent easement with the Lake County Board of Commissioners for sanitary sewer purposes for the Temple View pump station, and declaring an emergency.

14-R-48 - A Resolution declaring it necessary to provide for an additional levy of two (2) mills for five (5) years for the purpose of general construction, reconstruction, resurfacing and repair of streets, roads and bridges in the City; and requesting the Lake County Auditor to certify the total current tax valuation of the City and the dollar amount of revenue that would be generated by the levy, and declaring an emergency.

14-R-49 - A Resolution pursuant to Sections 5705.19 and 5705.191 of the Ohio Revised Code submitting to the electors of the City of Kirtland a question of providing for an additional levy of two (2) mills, in excess of the ten mill limitation, for five (5) years for the purpose of general construction, reconstruction, resurfacing and repair of streets, roads and bridges, and declaring an emergency.

14-R-60 - A Resolution authorizing the Mayor to execute the co-permittee Notice of Intent (NOI) for coverage under Ohio EPA Small MS4 NPDES General Permit renewal, and declaring an emergency.

## **LEGISLATIVE INDEX - 2015**

15-O-21 - An Ordinance amending Section 1262.03(d) of the Codified Ordinances of the City of Kirtland, relating to sewers and water supply.

15-R-47 - A Resolution dedicating the street in the Alpenrose Subdivision, which plat was previously accepted for record purposes only.

15-R-59 - A Resolution authorizing the City of Kirtland, Ohio to enter into a cooperative agreement with the City of Willoughby Hills to submit an application to participate in the Ohio PublicWorks Commission State Capital Improvement and/or Local Transportation Improvement Program(s) for the Worrell Road Resurfacing Project, and declaring an emergency.

## **LEGISLATIVE INDEX - 2016**

16-R-16 - A Resolution vacating, relinquishing and releasing any and all interest or right in and to Block A, so platted on the subdivision plat of Chapin Ledges as a 50 foot wide utility easement for a future pedestrian and bike travel only.

16-R-17 - A Resolution vacating, relinquishing and releasing any and all interest or right in and to Block A, so platted on the subdivision plat of Foxwood Forest Phase II as a 50 foot wide utility easement for a future pedestrian and bike travel only.

16-O-39 - An Ordinance to update the stormwater ordinances of the City of Kirtland pursuant to renewal of the Ohio EPA Municipal Separate Storm Sewer System (MS4) permit.

16-O-41 - An Ordinance adopting a moratorium on applications for, and the granting of, zoning certificates and/or occupancy permits for any building, structure, use or change of use that would enable the cultivation, processing, distribution or sale of medical marijuana for a period not to exceed six months in order to allow the City to review applicable state and local laws, to plan for regulations relating to such uses, and declaring an emergency.

16-R-43 - A Resolution authorizing the City of Kirtland, Ohio to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or local transportation improvement program(s) and to execute contracts as required for the SR 306 safety improvement project, and declaring an emergency.

16-R-59 - A Resolution authorizing the Mayor to enter into a mutual agreement for technical assistance with the Lake County Soil & Water Conservation District, and declaring an emergency.

## **LEGISLATIVE INDEX - 2017**

17-R-23 - A Resolution authorizing the Mayor of the City of Kirtland to reaffirm its commitment with the Lake County Board of Commissioners to participate in the Urban Entitlement Community Development Block Grant (CDBG) program and for the utilization of funds made available by the Housing and Community Development Act of 1974, as amended, and declaring an emergency.

17-R-24 - A Resolution authorizing the Mayor to enter into an agreement with the Board of Lake County Commissioners for the paving of Route 306 and appointment of the Lake County Engineer to serve as project manager for said project, and declaring an emergency.

17-O-25 - An Ordinance implementing Sections 3735.65 through 3735.70 of the Ohio Revised Code, establishing and describing the boundaries of the North Route 306 Corridor Community Reinvestment Area in the City of Kirtland, Ohio, designating a housing officer to administer the program and creating a community reinvestment housing council and a tax incentive review council.

17-O-26 - An Ordinance implementing Sections 3735.65 through 3735.70 of the Ohio Revised Code, establishing and describing the boundaries of the South Route 6 Corridor Community Reinvestment Area in the City of Kirtland, Ohio, designating a housing officer to administer the program and creating a community reinvestment housing council and a tax incentive review council.

17-R-31 - A Resolution authorizing the Mayor to enter into an agreement with the Ohio EPA to participate in the Section 319 (h) Nonpoint Source Implementation Grant regarding the East Branch Chagrin River streambank stabilization project, and declaring an emergency.

## **LEGISLATIVE INDEX - 2018**

18-R-7 - A Resolution affirming the adoption of Ordinance No. 17-O-25 relating to the North Route 306 Corridor Community Reinvestment Area in the City of Kirtland, and declaring an emergency.

18-R-8 - A Resolution affirming the adoption of Ordinance No. 17-O-26 relating to the South Route 6 Corridor Community Reinvestment Area in the City of Kirtland, and declaring an emergency.

18-R-15 - A Resolution accepting the bid of Hall Industrial Insulation for the construction and installation of a crosswalk on State Route 306, and declaring an emergency.

18-O-16 - An Ordinance authorizing implementation of an agreement between the City of Kirtland, Ohio, and the Board of Lake County Commissioners relative to the repair, maintenance and improvement of State Route 306, including but not limited to resurfacing of said highway located in Kirtland, Ohio, and involving and authorizing the encumbrance of Road Levy and General Funds until short-term bond anticipation notes are received on June 21, 2018, and declaring an emergency.

18-R-21 - A Resolution authorizing the Mayor to enter into an agreement with the Lake County Ohio Port and Economic Development Authority and the City of Wickliffe, Ohio and the City of Willowick, Ohio, regarding Lake County Ohio Port and Economic Development Authority hiring and employing a shared Economic Development Manager, and declaring an emergency.

18-R-48 - A Resolution accepting the plat and dedicating the street in the Rusty Acres Subdivision.

### **LEGISLATIVE INDEX - 2019**

19-R-2 - A Resolution accepting the proposal of Applied Ecological Services for the Kirtland East Branch Chagrin River Streambank Stabilization Project, authorizing the Mayor to enter into a contract with Applied Ecological Services, and declaring an emergency

19-R-14 - A Resolution authorizing the Mayor to enter into an agreement for use of shared easement on Russellhurst Drive Extension with the East Ohio Gas Company, dba Dominion Energy Ohio, and declaring an emergency.

19-R-15 - A Resolution declaring it necessary to renew the current levy of two (2) mills for five (5) years for the purpose of general construction, reconstruction, resurfacing and repair of streets, roads and bridges in the city; and requesting the Lake County Auditor to certify the total current tax valuation of the city and the dollar amount of revenue that would be generated by the levy, and declaring an emergency. **DEFEATED 4/3 ON 5/29/19.**

19-R-41 - A Resolution authorizing the Mayor to initiate negotiations with the Ohio EPA and enter into agreement or waiver on the proposed Director's Findings and Orders relative to failing home septic systems in the old town area of the City and declaring an emergency.

19-R-44 - A Resolution accepting the bid of Ronyak Paving, Inc., for the Booth Road Resurfacing Project Phase 2, authorizing the Mayor to enter into a contract with Ronyak Paving, Inc., and declaring an emergency.



19-R-49 - A Resolution authorizing the City of Kirtland, Ohio to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Program(s) and to execute contracts as required for the Old Town Sewage Improvements Phase I Project, and declaring an emergency.

### **LEGISLATIVE INDEX - 2020**

20-R-4 - A Resolution authorizing the Mayor to enter into a Memorandum of Understanding with the Board of Lake County Commissioners through the Lake County Department of Utilities, Stormwater Management Division, relating to funding for the State Route 306 Resurfacing and Safety Improvement Project, and declaring an emergency.

20-R-5 - A Resolution authorizing the Mayor to enter into a Memorandum of Understanding with the Board of Lake County Commissioners through the Lake County Department of Utilities, Stormwater Management Division, relating to funding for the Wisner Road Streambank Stabilization Project, and declaring an emergency.

20-R-8 - A Resolution authorizing the Mayor to enter into Amendment #1 with Applied Ecological Services for the Kirtland East Branch Chagrin River streambank stabilization project, and declaring an emergency.

20-O-15 - An Ordinance establishing a fund to be identified as "Sanitary Sewer Projects or Improvements Fund" for the purpose of recording all expenditures and receipts related to sanitary sewer projects or improvements of the City, and declaring an emergency.

20-O-25 - An Ordinance authorizing the Mayor of Kirtland to reaffirm their commitment with the Lake County Board of Commissioners to participate in the Urban Entitlement Community Development Block Grant (CDBG) Program and for the utilization of funds made available by the Housing and Community Development Act of 1974 as amended, and declaring an emergency.

20-R-26 - A Resolution approving the preliminary development plan for 9327 Chillicothe Road as approved by the Planning and Zoning Commission, and declaring an emergency.

20-R-37 - A Resolution authorizing the Mayor to enter into a gas pipeline easement with the East Ohio Gas Company on Permanent Parcel Number 20A0140000010 located on Charlesderry Road, and declaring an emergency.

20-R-38 - A Resolution approving the final development plan for 9327 Chillicothe Road as approved by the Planning and Zoning Commission, and declaring an emergency.

20-R-42 - A Resolution authorizing the Mayor to enter into an agreement with the Cleveland Illuminating Company for LED street lighting, and declaring an emergency.

20-R-44 - A Resolution authorizing the Mayor to sign a quit claim deed to consolidate two city-owned parcels on Charlesderry Road, and declaring an emergency.

20-R-46 - A Resolution accepting the bid of Ronyak Paving, Inc., awarding it Section One of the 2020 Pavement Rehabilitation Project for the repair and overlay to a portion of Emerald Glen Court, and declaring an emergency.

20-R-71 - A Resolution authorizing the Mayor or his designee to apply for, accept, and enter into a Water Pollution Control Loan Fund (WPCLF) Agreement on behalf of the City of Kirtland for planning, design and/or construction of wastewater facilities, designating a dedicated repayment source for the loan, and declaring an emergency.

20-R-72 - A Resolution authorizing the Mayor to approve the City Engineer's proposal for services related to Phase I and Phase II of the Old Town Sanitary Sewer improvements, and declaring an emergency.

### **LEGISLATIVE INDEX - 2021**

21-R-7 - A Resolution authorizing a change order with Applied Ecological Services for the Kirtland East Branch Chagrin River streambank stabilization project in the amount of \$61,642.00, and declaring an emergency.

21-O-17 - An Ordinance providing for the issuance and sale of \$2,000,000 of notes, in anticipation of the issuance of bonds, for the purpose of paying costs of improving streets by reconstructing, resurfacing, grading, draining, paving, and making other improvements as designated in the plans approved or to be 21-R-22 - A Resolution authorizing the Mayor to retain the services of the C.W. Courtney Company as engineers for the design and construction administration of the 2021 street repair and maintenance project, and declaring an emergency.

21-O-23 - An Ordinance providing for the issuance and sale of \$2,008,000 of notes, in anticipation of the issuance of bonds, for the purpose of retiring, together with other funds available to the City, the City's outstanding various purpose notes, Series 2020, dated June 17, 2020, and declaring an emergency.

21-R-25 - A Resolution affirmatively furthering fair housing in the City of Kirtland, Ohio, and declaring an emergency.

21-R-26 - A Resolution authorizing the Mayor of the City of Kirtland, Ohio to submit an application to the Lake County Office of Planning & Community Development for funding through the Competitive Community Development Block Grant Program, and declaring an emergency.

21-R-39 - A Resolution confirming the appointment of Joe Fornaro as the interim zoning inspector for the City of Kirtland, and declaring an emergency.

21-R-46 - A Resolution confirming the appointment of Rick Loconti as the Zoning Inspector for the City of Kirtland, and declaring an emergency.

21-O-47 - An Ordinance authorizing the Mayor to enter into an updated Memorandum of Understanding with the Lake County Land Reutilization Corporation relating to vacant, abandoned, tax-foreclosed or other real property.

21-R-48 - A Resolution authorizing the participation in the ODOT Cooperative Purchasing Program, and declaring an emergency.

21-R-73 - A Resolution authorizing the Mayor or his designee to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Program(s) and to execute contracts as required, and declaring an emergency.

21-R-81 - A Resolution authorizing the Mayor to enter into a cooperative agreement with Lake County, Ohio for the purposes of submitting an application to the Ohio Public Works Commission for the Old Town Sanitary Sewer District, and declaring an emergency.

### **LEGISLATIVE INDEX - 2022**

22-O-19 - An Ordinance extending the agreement for economic development consulting services between Edward J. Eckart and North Shore Associates LLC and the City of Kirtland, and declaring an emergency.

22-O-20 - An Ordinance authorizing the Mayor to enter into an agreement with the Ohio Department of Transportation for the upgrade of signal timing equipment on State Route 306, PID 114791, in the City of Kirtland, Ohio, and declaring an emergency.

22-R-28 - A Resolution supporting the submission of a request to Federally elected officials for community project funding for Fiscal Year 2023 and/or any other avenue for funding assistance for the Old Town sewer project, and declaring an emergency.

22-O-39 - An Ordinance amending Section 1068.01 of the Codified Ordinances of the City of Kirtland relating to the location, maintenance, and use of the Kirtland Recreation Park, and declaring an emergency.

22-O-40 - An Ordinance amending Section 1068.02 of the Codified Ordinances of the City of Kirtland relating to the prohibited conduct in the Kirtland Recreation Park, and declaring an emergency.

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22-R-60 - A Resolution supporting the City's submission of the grant request for ODNR's urban canopy restoration program, and declaring an emergency.

22-R-64 - A Resolution authorizing the Mayor to enter into a joint use agreement with the Holden Arboretum to assist it in the receipt of appropriated funds, and declaring an emergency.