

CITY OF KIRTLAND

ORDINANCE NUMBER 20-O-54

**AN ORDINANCE AUTHORIZING THE MAYOR AND
DIRECTOR OF FINANCE TO UPGRADE THE
TECHNOLOGY AND I.T. SERVICES WITHIN THE CITY,
AND DECLARING AN EMERGENCY.**

WHEREAS, the Mayor and Director of Finance have determined that the City's current IT setup must be upgraded or modified to accommodate the changing technology landscape and to ensure the continuity of municipal services during this COVID-19 pandemic; and

WHEREAS, the Finance Director has received a proposal from Cornerstone IT for the upgrade of the City's technology, said proposal is attached hereto as Exhibit A and is incorporated herein; and

WHEREAS, Cornerstone IT has prepared this proposal to assist with the City's long term planning for safe and remote computing; and

WHEREAS, due to the COVID-19 pandemic, a plan for remote computing is now a necessary consideration to ensure the continuity of municipal services; and

WHEREAS, this Council has recently passed 20-R-49 authorizing the City to execute contracts for the purchase of equipment and services that is directly related to the COVID-19 pandemic and to issue payment from the City's COVID-19 Relief Fund in accordance with the purposes and manner so prescribed by the United States Treasury, the Ohio Legislature, and the City's policies; and

WHEREAS, due to the current state of emergency in Ohio stemming from the COVID-19 pandemic, the Kirtland Community Center has been closed to protect both the community and the staff from potential infection; and

WHEREAS, Kirtland Codified Ordinance 220.25 requires the posting of copies of enacted legislation for fifteen consecutive days in three places within the City, those being City Hall, the Kirtland Public Library, and the Kirtland Community Center; and

WHEREAS, Kirtland Codified Ordinance 220.25 grants City Council the authority to modify the posting requirement.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kirtland, County of Lake and State of Ohio, that:

SECTION 1: The Mayor and/or the Director of Finance are hereby authorized to upgrade the City's computer and IT services. The City is hereby authorized to enter into a contract or purchase order with Cornerstone IT or any other vendor for the express purpose of improving the City's computer and IT services, which would allow for safe and remote computing, at a cost not to exceed \$35,000.00.

SECTION 2: This Council hereby declares that said purchase is a necessary expenditure due to the public health emergency with respect to the COVID-19 pandemic, that it was not a planned expense for this year's budget, and it is utilized to ensure the continuity of municipal operations and to protect the City's personnel.

SECTION 3: Any purchase rendered in the furtherance of this Ordinance is hereby declared to be an eligible purchase pursuant to Resolution 20-R-49 and the CARES Act. Therefore, the sum of \$35,000.00, or so much thereof as may be needed, be and is hereby appropriated to pay the cost thereof from the COVID-19 Relief Fund.

SECTION 4: The Mayor, Director of Finance, or one of their designees are hereby authorized to sign any documents to complete any purchase as described herein.

SECTION 5: The City Council, pursuant to its authority in Kirtland Codified Ordinance, Section 220.25 and due to the COVID-19 pandemic, hereby modifies the requirement to post this enacted legislation in three places and requires the following:

1. The Clerk of Council is hereby directed to post the enacted legislation in City Hall and the Kirtland Public Library for fifteen (15) consecutive days after the effective date of this legislation; and
2. Due to the closure of the Kirtland Community Center, the Clerk of Council is not required to post said enacted legislation in that location; and
3. The Clerk of Council is hereby directed to post the enacted legislation on the City of Kirtland's website for fifteen (15) consecutive days after the effective date of this legislation.

SECTION 6: It is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were passed in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 7: This Ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, safety and welfare of the citizens of the City of Kirtland. The emergency is necessary in order to allow the City to upgrade its computers and IT system which would ensure the continuity of municipal services during this COVID-19 pandemic. Therefore, this Ordinance shall be in full force and effect immediately upon its passage by the affirmative vote of five (5) members of Council and approval by the Mayor, otherwise this Ordinance shall be in effect from and after its adoption at the earliest period allowed by law.

First Reading: _____
Second Reading: _____
Third Reading: _____

DATE PASSED: _____

President of Council

Submitted to the Mayor for his
Approval on this _____ day of
_____, 2020.

ATTEST:

Approved by the Mayor on this _____
day of _____, 2020.

Clerk of Council
Technology Upgrades

Mayor Kevin F. Potter

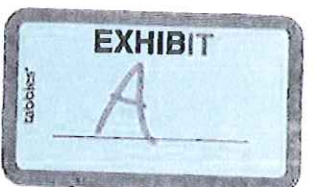


Long Term Planning for Safe and Remote Computing

Microsoft Partner



- Gold Cloud Platform
- Gold Collaboration and Content
- Gold Datacenter
- Gold Cloud Productivity
- Gold Data Analytics
- Gold Small and Midmarket Cloud Solutions
- Silver Application Development



Overview

Provide Remote Working as Default Operation

Migrate to Microsoft Azure Cloud Desktop

Provide Security Services

- Advanced Threat Detection and 24/7 Remediation
- Backup and Disaster Recovery
- Migrate off End-of-Life Operating Systems

Hosted Services

- Microsoft Virtual Desktop

Requirements

Network Upgrades

End User Laptops

Full Migration to Cloud

- Migrate to Microsoft 365 from Office 365
- New Windows Environment
- Use One Drive / SharePoint

Decommission Old Servers

- No Physical Servers

Budgets

Upgrade 4 Switches in Offices
Estimated at \$1,200 Each, \$4,800 Total

Laptops for all Users, Work anywhere Remove Laptops for Windows Virtual Desktop, Replace all Windows 8.1 Desktops
Estimated at \$1,500 Each, With Monitor, Docking Station and 3 Year On-Site Warranty
Currently Estimate that 11 new Laptops are needed.
Estimated Total: \$16,500

Migration Project, City and Fire
Install new Laptops
Migrate to Windows Virtual Desktop
Migrate to Microsoft 365
Estimated at 120 to 140 Hours. \$18,000

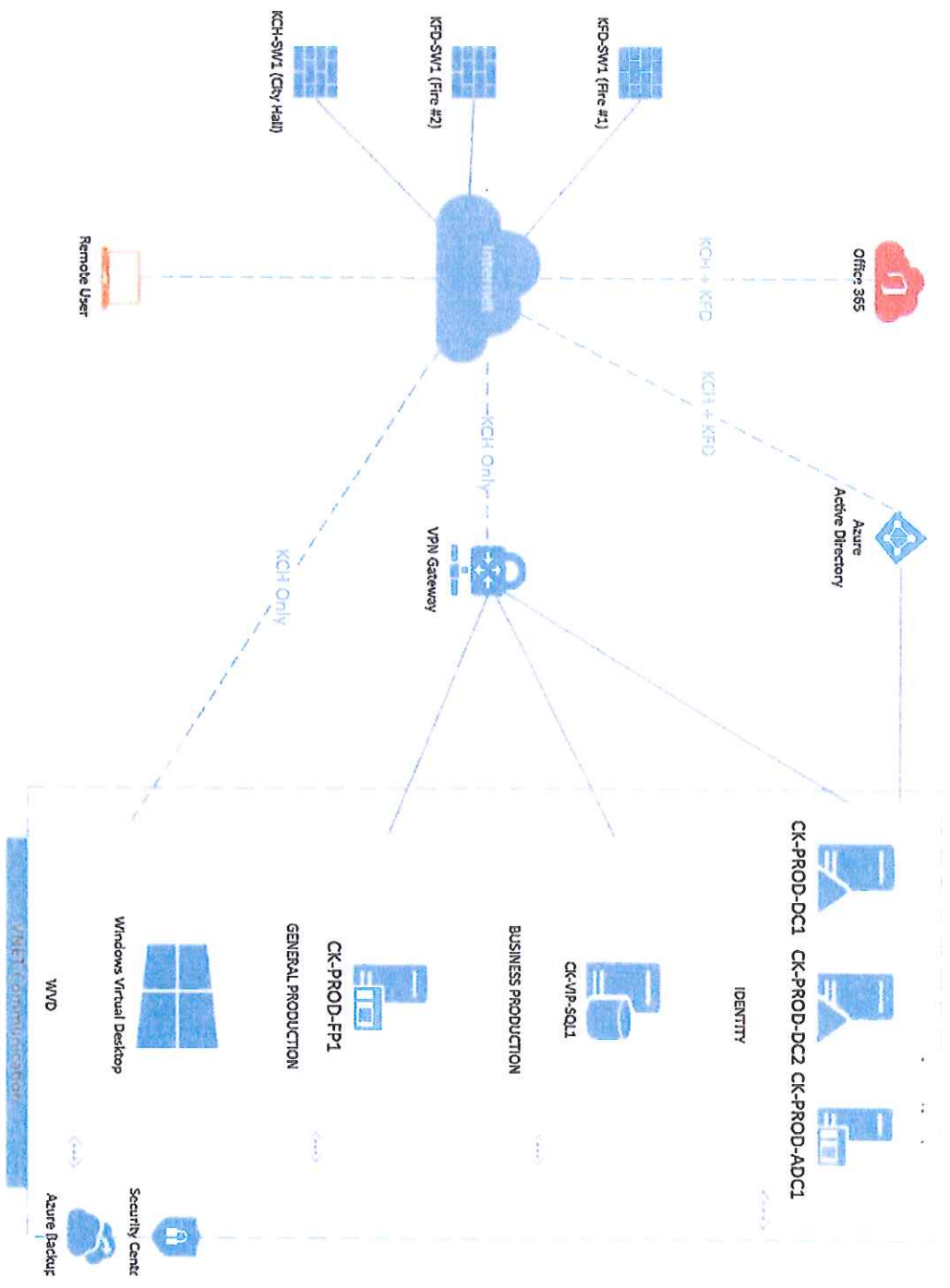
Hardware and Project: \$40,000 to \$50,000

Monthly

Microsoft 365 for All Users, Full featured with Security,
\$23 Per User,
Users are now \$8 to \$20.

Microsoft Azure – Virtual Servers and Windows Virtual Desktop
Estimated at \$2,500 to \$3,000 per Month
Currently paying \$985 for Cloud, will not be needed.

* No Local Servers, \$570 in monthly Backup Disaster Recovery services will be eliminated
* All workers are Cloud Based



Thank You!

Cornerstone IT is a Microsoft Partner IT firm founded in 1994 by Raymond Paganini. With over 20 years of leadership in IT for small and mid-sized businesses in Northeast Ohio, Cornerstone IT provides world-class technical support, growth and management to a loyal and increasing customer base.

Expertise includes Microsoft certified systems engineers, network engineers, programmers, and designers who can fulfill several levels of IT support including serving as a company's complete IT department, complementing an existing internal staff, or overseeing and managing special company projects.

