

**CITY OF KIRTLAND**

**RESOLUTION NUMBER 19-R-54**

**A RESOLUTION APPOINTING DENISE A. ROELLE AS CLERK OF COUNCIL AND ESTABLISHING WAGE AND DUTIES, AND DECLARING AN EMERGENCY.**

**BE IT RESOLVED** by the Council of the City of Kirtland, County of Lake and State of Ohio, that:

**SECTION I:** Denise A. Roelle is hereby appointed Clerk of the Council of the City of Kirtland for a twelve (12) month period beginning December 1, 2019 and ending November 30, 2020.

**SECTION II:** Compensation for her duties as Clerk of Council is hereby established as One Thousand Three Hundred Dollars (\$1,300) per month for the performance of all duties necessary for effectively handling the clerical responsibilities at all regularly scheduled Council meetings (two monthly meetings, including meetings that may be scheduled during Council's August recess, and the organizational meeting).

**SECTION III:** For all other special meetings, and/or special assignments, i.e., public hearings, recall petitions, Charter Amendment changes, and assignments deemed by Council to be other than the regularly recognized duties, the Clerk of Council shall be compensated at a rate of Sixteen Dollars (\$16.00) per hour.

**SECTION IV:** The compensation set forth herein shall be increased at the same rate all city employees receive in accordance with the percentage increase, if any, negotiated pursuant to collective bargaining. Any such increase shall be retroactive to December 1, 2019.

**SECTION V:**

(a) It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were passed in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

(b) This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the City, and for the further reason that it is necessary to provide for the usual and customary operations of the Council of the City of Kirtland, wherefor this Resolution shall be in full force and effect immediately upon its passage by the affirmative vote of five (5) members of Council and approval by the Mayor, otherwise this Resolution shall be in effect from and after its adoption at the earliest period allowed by law.

First Reading: \_\_\_\_\_  
Second Reading: \_\_\_\_\_  
Third Reading: \_\_\_\_\_

DATE PASSED: \_\_\_\_\_

\_\_\_\_\_  
President of Council

Submitted to the Mayor for his  
Approval on this \_\_\_\_\_ day of  
\_\_\_\_\_, 2019.

ATTEST:

Approved by the Mayor, this \_\_\_\_\_ day  
of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Clerk of Council

clerk appt 12.19

\_\_\_\_\_  
Mayor Kevin F. Potter