



ANNUAL REPORT 2023



City of Kirtland

Mayor Kevin F. Potter
9301 Chillicothe Rd.
Kirtland, OH 44094

Division of Police

Chief Brian McCallister
City of Faith & Beauty

The Honorable Kevin F. Potter
Mayor of Kirtland, Ohio

January 24, 2024

On behalf of the officers and employees of the Police Department, I am pleased to present to you the Annual Report for 2023. I would like to thank our employees for their many accomplishments over the past year. They continue to be our most valuable resource, providing safety and security to the community.

Our goal as a police department centers on community engagement. We think our biggest asset comes from the relationships that we build within the community. Our personnel understand the trust and responsibility that the community gives in order to allow us to serve and protect. Recognizing this relationship and responsibility, the police department continues to have a robust outreach program. Our community engagement strategies are multifaceted, which includes strategic engagement and policing focused on partnerships, which include the Community Policing Initiative, Residential Security Surveys, Safety Forces Day, the Strawberry Festival, Holiday Heroes, Thanksgiving Food Drive and our partnership with Kirtland Schools which includes safety and security drills, the school resource officer and our interactive reading program at the elementary school.

In July, we staffed our final vacancy bringing the police department up to full strength. Just like all of our personnel, Ptl. Scott has been an asset and brought his unique skills combined with a tremendous work ethic to the community. In October, we finally completed installing the Book Nook. This addition to the lobby has been well received and provides a valuable space for officers to interact with the community. I think it will be an asset for the community and police department for many years to come.

We also had one promotion to Sergeant with Officer Michael Martin filling the position. He has completed his first-line supervisor training and has been doing an excellent job overseeing his shift and their activities. Sergeant Jamey Fisher was also promoted to the open Lieutenant vacancy. Lieutenant Fisher's hard work and dedication remain an asset to the police department and community.

Special recognition goes to Ptl. John Sluga, who received the "Top Cop" Award for the year 2023 as well as the "Top Gun" Award. The department continues to be very active in the community and focused on meeting the goals and objectives of the police department. Their valuable support and assistance have contributed to our many accomplishments. I think their activity and engagement efforts have contributed significantly to lowering our already low crime rates. I would like to give special recognition to Matt Lallo, City Prosecutor, in the areas of case management, prosecution, legal research and training. His assistance and expertise have been and continue to be a tremendous asset to the police department and city.

Finally, I would like to thank the Administration and City Council for their cooperation and support in helping our department achieve its objectives. Special thanks to Amy Buchanan for her assistance with departmental operations, records, and administration. With the spirit of cooperation and teamwork, I look forward to the challenges of 2024.

Brian K. McCallister
Chief of Police

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Section I Introduction

Mission Statement

Vision

Core Values

Golden Rule

Major Departmental Goals for 2023

Departmental Objectives for 2023

Agency Philosophy



OUR MISSION STATEMENT

The mission of the Kirtland Police Department is to always serve our community by developing leaders that are equipped and professionally trained to provide the highest level of service focused on community relationships, teamwork and public trust.

VISION

We will create a forward-thinking atmosphere that values growth, rewards commitment and strengthens mutual respect within the agency and community.

CORE VALUES

Professionalism

We will maintain the competency and skill to do all aspects of our job with a commitment to continued growth and development.

Accountability

We will be dependable and work tirelessly to follow through on our commitments to the community and each other.

Integrity

We will hold ourselves individually and collectively to the highest moral standards.

Respect

We will honor the rights of others and treat people with dignity while honoring our oath to protect and serve.

GOLDEN RULE

Treat people the way you would want your family to be treated by a police officer. Anything you do, you should be proud to do in front of your family.

MAJOR GOALS 2023

1. Enhance the quality of police services and maintain a feeling of safety and security in the community.
2. Reduce the opportunities for the commission of crime through proactive patrol, community policing, public education and traffic enforcement.
3. Protect life and property by actively investigating crimes, apprehending offenders, recovering stolen property and assisting in the prosecution and conviction of offenders.
4. To facilitate the safe and smooth flow of vehicular and pedestrian traffic within the city with minimal loss to life and property.
5. Reduce exposure to liability by actively training members in the use of force, defensive tactics, firearms, and less lethal weapons systems while focusing on case law and strategies aimed to deescalate people in crisis.

Departmental Objectives 2023

Community Service

Provide a rapid response to all requests for service and assistance while maintaining a response time of less than ten minutes for non-emergency calls and five minutes for emergency calls.

Community Relations

Continue current outreach programs while looking for different ways to create opportunities for community engagement. Work with school officials to implement DARE back into the schools and start the Prom Promise Program to increase awareness about the consequences of drinking and driving in the schools.

Criminal Investigation

Continue training new detectives in criminal investigation and evidence collection and preservation. Train officers to follow-up on investigations and better prepare them for testimony and court procedures.

Traffic Safety

Increase the level of detection and apprehension of alcohol and drugged driving offenses by 5%.

Increase the enforcement of hazardous moving violations by 6% using selective enforcement methods and details aimed to target hazardous driving.

Agency Training

Implement Lexipol Policy Manual and train personnel on new policies. Develop a procedural manual for consistent application of departmental procedures.

Provide Active-Threat and All Hazards training to all personnel for school and community related events. Train officers in stop the bleed and update all first aid and CPR certifications.

Complete the required 24 hours of continued professional training while providing additional specialized training to department personnel to enhance the quality of services and professionalism within the department.

Agency Philosophy, Beliefs and Values

Date: January 23, 2024

To: Member of the Kirtland Police Department

Our department's mission is to always serve our community by developing leaders that are equipped and professionally trained to provide the highest level of service focused on community relationships, teamwork and public trust. We believe this can be accomplished by focusing on the community's needs, identifying and reconciling community issues and most importantly building relationships. Our credibility hinges on the trust that the public has in our ability to do our jobs in a fair and impartial manner in conjunction with the social contract. The mission forms the foundation for our values to be professional and accountable while maintaining integrity and respect for everyone. A breakdown in any of these will foster distrust and create obstacles that impair our ability to serve and protect the community.

Embedded in the mission is the legislative authority provided by Revised Code 737.11 that allows us to preserve the peace, protect persons and property, requires us to obey and enforce all ordinances of the legislative authority of the City of Kirtland, all criminal laws of the state and the United States. The mission aligns with Peelian Principle number two, which implies that our ability to perform our jobs depends on the public's approval of our existence, actions and behavior and on our ability to secure and maintain public respect. Our department will utilize the resources we are granted to provide the best possible services to the public that we serve. Each member must be aware that misuse or inefficient use of resources can lead to the loss of public confidence in our ability to serve the community.

Police service is truly complex and varied in our responsibilities. This requires equal and equitable enforcement of laws; responding to calls that do not require the enforcement of laws; active patrol activities; arresting criminals; engaging the public and conducting ourselves in a manner that is above reproach whether on or off-duty. The way we perform our job and live our lives will impact the public's perception and form a collective opinion about how our organization serves and represents the community.

I have faith in each member of this organization and trust that your decisions and values reflect the organization's. As long as we respect the authority that we are given and the trust by which it is granted, we will embody the true role of police officers in society and be stewards of the authority that is granted by the public we serve.

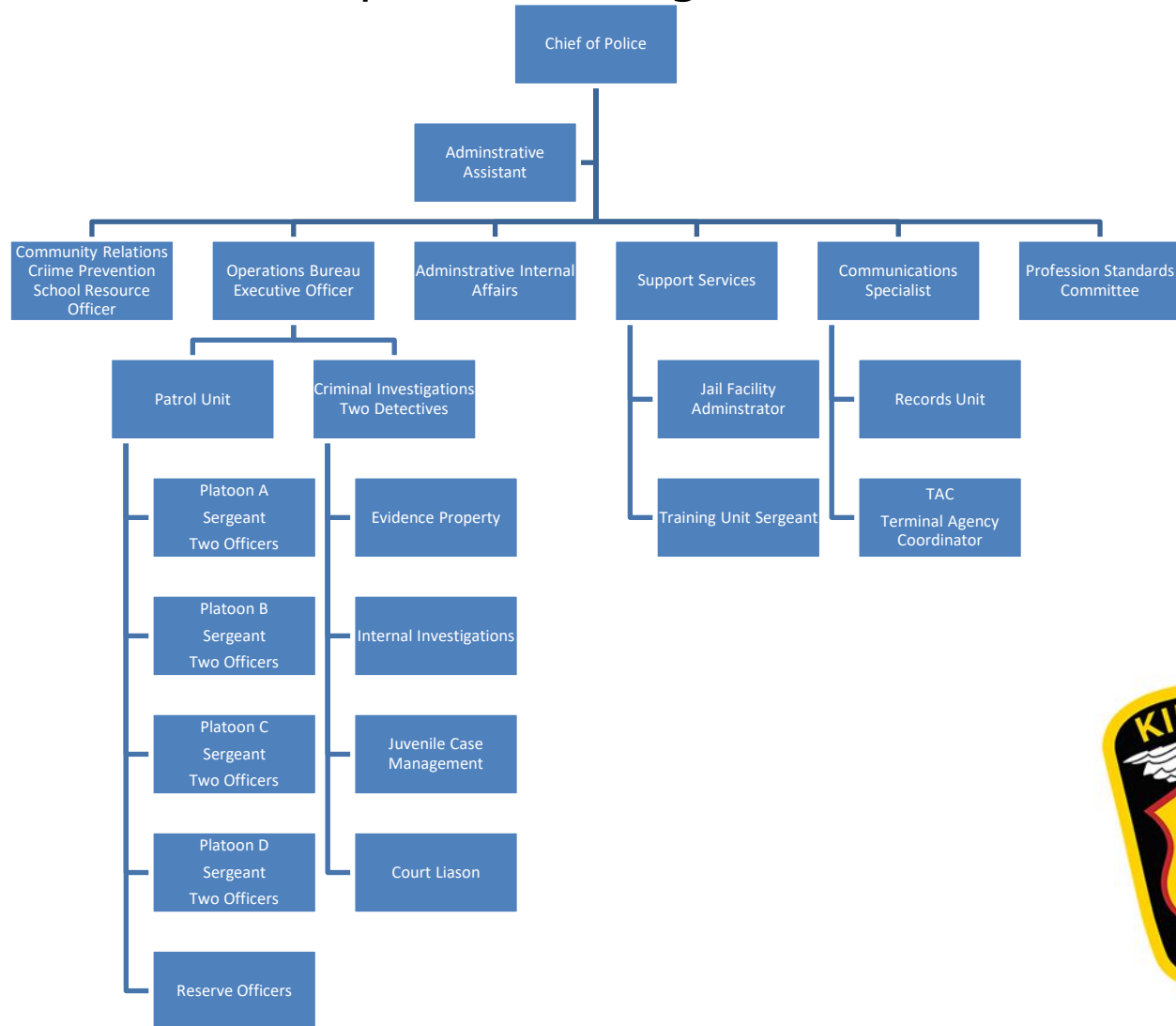
Brian McCallister
Chief of Police

Section II

Organization Description



Kirtland Police Department Organizational Chart 2023



Office of the Chief of Police

The Office of Chief of Police is headed by Chief Brian K. McCallister who has directed the department since December of 2021. The Office of Chief of Police consists of the Chief, the Executive Officer, Administrative Assistant, Communications Specialist, Support Services, Internal Affairs, Community Relations, and Professional Standards Committee.

The Chief is responsible for the overall effective and efficient management and operation of the police department. These responsibilities include planning and research, budget activities, annual training, and community relations with the public.



The following are examples of the administrative functions under the guidance and direction of the Office of Chief of Police: 1) Administration of personnel, such as recruitment and selection, maintenance of personnel records and discipline of personnel; 2) Development of community relations to provide the public and residents with information on police programs and services; 3) Overseeing training and recruitment of sworn officers and civilian personnel.

Community Relations



The goal of the Community Relations Section is to actively seek ways to engage the community to build relationships. Currently, the program houses the Crime Prevention Program, School Resource Officer and Community Connections Unit. This section is responsible for coordinating and conducting community awareness and public affairs programs and providing training bulletins.

Crime Prevention

Officer Julia Dewolf operated the Crime Prevention Program in 2023. She is responsible for organizing and coordinating its activities with neighborhood and commercial segments of the community. Officer Dewolf is also responsible for conducting Residential, Business, and Church Security Surveys.

Officer Dewolf also tracks the Crime Prevention Initiative Program. The Crime Prevention Initiative was introduced in 2022. Officers are tasked with checking

neighborhoods and business for issues that may contribute to criminal activity. An orange card is left alerting the home/business owner of the problem.

School Resource Officer

The school resource officer position is staffed through a part-time position. Officer Bill Bauckman joined the police department in 2020 to take over this important role. Officer Bauckman received specialized training through the Ohio School Resource Officer Association and continued professional training through their annual conference.

The partnership we maintain with the schools is very important to the police department. Officer Bauckman assists with preparing and implementing active-threat drills, ALICE curriculum, and acts as a liaison for the police department in the schools. He serves as a positive role model for the students and works closely with the school staff to ensure the schools are a safe environment for children to learn.



Professional Standards Committee

The professional standards committee is composed of the Chief of Police and Sergeants. We actively work for ways to implement strategies to improve services and determine best practices for the police department. The committee also reviews and processes recommendations for Department Awards.

Administrative Duties and Internal Affairs

The Chief is responsible for budget development and management, payroll, the annual report, disseminating information and grant applications. The Chief established annual goals and objectives for the department. He also assists the department in assessing training and equipment needs and works collaboratively with members to promote strategies to meet those needs.

The Chief is also responsible for Internal Affairs and professional conduct. This is accomplished by documenting, either formally or informally, allegations of police misconduct, commendations, and inquiries. The Chief annually reviews the department's policies and procedures. With the assistance of his staff, these policies are updated to meet current legal requirements. During 2023 the police department joined Lexipol to revamp all the department's policies and procedures. This project was funded by a grant through the Lake County Commissioners Office and will pay for Lexipol services over a five-year period. The conversion should be completed by summer of 2024.

Planning and Research

Law enforcement agencies must develop strategic plans to meet the needs of the community. The focus of FY2023 was to gather data to implement a 3-5 year plan that focuses on personnel development and community safety strategies. As part of this, all reported crimes, traffic trends, accidents, and requests for service are analyzed by the police department, the results are correlated in the budget recommendations and are used in liaison with other criminal justice agencies. This information is then incorporated into the development of operational guidelines.

Budgeting Activities

Annually the Department estimates budget activities, which are then coordinated and prepared for presentation to the city council for approval of appropriations. This helps to control expenditures for personnel, equipment, facilities and establishes accountability. The Department realizes that professional law enforcement services are expensive and complex. Our department is dedicated to utilizing its resources and personnel to its greatest advantage by being fiscally responsible.



In 2023, the police department placed two new cruisers in the line-up to replace two vehicles that had exceeded 100,000 miles. We also funded a training budget that allowed multiple officers to engage in off-site training focused on developing skills to better assist in their responsibilities to the community. Various other pieces of equipment were replaced and purchased to aid officers in the performance of day-to-day activities and duties.

Operations Bureau

The Operations Bureau is the largest bureau in the police department. During 2023, the Chief of Police along with the assistance of Lieutenant Jamey Fisher oversaw the operations bureau.

The Operation Bureau is the core of the police department having the greatest contact with the community on a daily basis. The Operations bureau is responsible for the protection of life and property, the prevention of crime, and the apprehension of offenders. This is accomplished through continuous 24-hour operations. The Operations Bureau is responsible for all requests for service, patrol duties, criminal law enforcement, traffic law enforcement, preliminary criminal investigations, preservation of peace and traffic control throughout the city.

To carry out these duties, the Operations Bureau is comprised of the Patrol Unit and Investigative Unit that are responsible for investigating crimes, coordinating with the courts and helping maintain operations.

Patrol Unit

The Patrol Unit consists of four shifts with a sergeant and two patrol officers. Officers work 12 hour rotating shifts to meet the 24-hour staffing requirements for the city. The shifts are overseen by Jamey Fisher, Eric LaTurner, Michael Valenti, and Michael Martin.

The Patrol Unit is a line function of the Police Department. It is designated to provide immediate service to the community.

The Patrol Unit has traditional tasks such as crime prevention through proactive patrol and investigation of crimes. A few examples of duties performed by officers during patrol are to respond to requests for service, provide emergency response and service, assist disabled motorists, investigate traffic accidents and enforce criminal laws.

Members of the Patrol Unit also have advanced training and perform specialized functions along with regular patrol duties. The department has patrol officers assigned to the Western Lake County Emergency Response Team, Crisis Negotiations Unit, and Accident Reconstruction Unit. Members of these units work with their shifts and are available for their expertise and on call for countywide service.



Investigative Unit

The Investigative Unit consists of Detective Zachary Petric and Detective Clyde Null. The Investigative Unit is responsible for criminal investigations and follow-up investigations that cannot be completed by regular officers. Our detectives receive specialized training in many areas of investigation and evidence collection and preservation. Detectives are also on call 24-hours a day, responding to all serious crimes, including rape, aggravated murder, murder, rape, kidnapping, felonious assault, suicide, robbery, burglary and theft.

Members of the Unit process crime scenes and are responsible for the collection, processing and disposition of evidence. During investigations, they prepare reports interview and take statements from victims, witnesses, and suspects. Our detectives, when necessary, also work with local law enforcement, state, and federal investigators to help solve crime and bring fugitives to justice.

The unit also attends meetings with local detective bureaus where they can exchange ideas and information about local crime and strategies to investigate and solve open cases.

The Investigative Unit is also responsible for the evidence and property room. They maintain the proper records for any property received by the department.

The Unit also conducts special investigations for the Chief of Police, maintains case files on all cases that require follow-up, conducts background investigations and maintain intelligence files on persons questioned and arrested.

Traffic Accident Investigation Unit

The Patrol Unit is responsible for enforcement of traffic laws with an emphasis on hazardous moving violations such as speeding, OVI, and reckless operation. The Patrol unit also provides enforcement on parking regulations in business, shopping and residential areas.

Members of the Lake County Accident Investigation Unit (AIU) perform specialized follow-up investigating fatal traffic accidents. They are also available to give safety talks to the community. Sergeant Michael Martin serves as the police department's representative on the AIU.



The efforts of the Patrol Unit led to the department receiving the AAA Platinum Award for traffic safety in 2023. Kirtland was one of a very select few agencies to be awarded this prestigious honor.

Reserve Officers

The Kirtland Police Department supplements its regular patrol force by using reserve officers. Reserve Officer work for the police Department in a part-time capacity. Currently the School Resource Officer and one patrol officer serve under this category. A reserve officer is a police officer who is a sworn member of the police department who have police powers, including arrest. Reserve officers have the same training and supervision as regular police officers. They are carefully selected and trained in the same manner as our full-time staff.

Support Services Bureau

The Support Services Bureau is responsible for the supplementary police services of the department. To carry out the functions, the bureau is divided into four units, the Communications Unit, Training Unit, Jail Facility, and Records Unit.

Communications Unit

The Communications Center is provided by the Willoughby Police Department. This joint partnership was entered in 2020 as a restructuring strategy to maximize the effectiveness of the city's resources. The Communications Center is staffed by highly trained personnel 24/7 and is responsible for receiving and processing all calls for service. Communications personnel dispatch patrol cars, ambulances and fire apparatus to the scene of incidents. They are in constant contact with all police officers on patrol and handle all requests from officers and callers. Their primary function is to receive, process, and disseminate information in a professional, accurate and prompt manner.

Jail Management Unit

The Jail Management Unit is responsible and accountable for the confinement of prisoners arrested by officers of the department. The jail is classified as a Temporary Holding Facility and functions under the authority of the Bureau of Adult Detention. The jail is limited to holding prisoners for six hours under this designation. Each year the jail facility is subject to inspection by the Bureau of Adult Detention and must meet the minimum standards, which are determined annually.

Records Unit

The Records Unit is responsible for the maintenance and control of all police reports, records, photos and accident reports. Reports are distributed to city departments and governmental agencies as necessary.

The functional responsibilities assigned to this unit include report review, report control, and records maintenance. Additional duties include, processing requests received from victims, insurers and other parties for copies of police reports. The Records Unit prepares the court docket for Willoughby Municipal Court. The unit also provides other auxiliary functions for the department such as issuing permits and collecting parking fines.

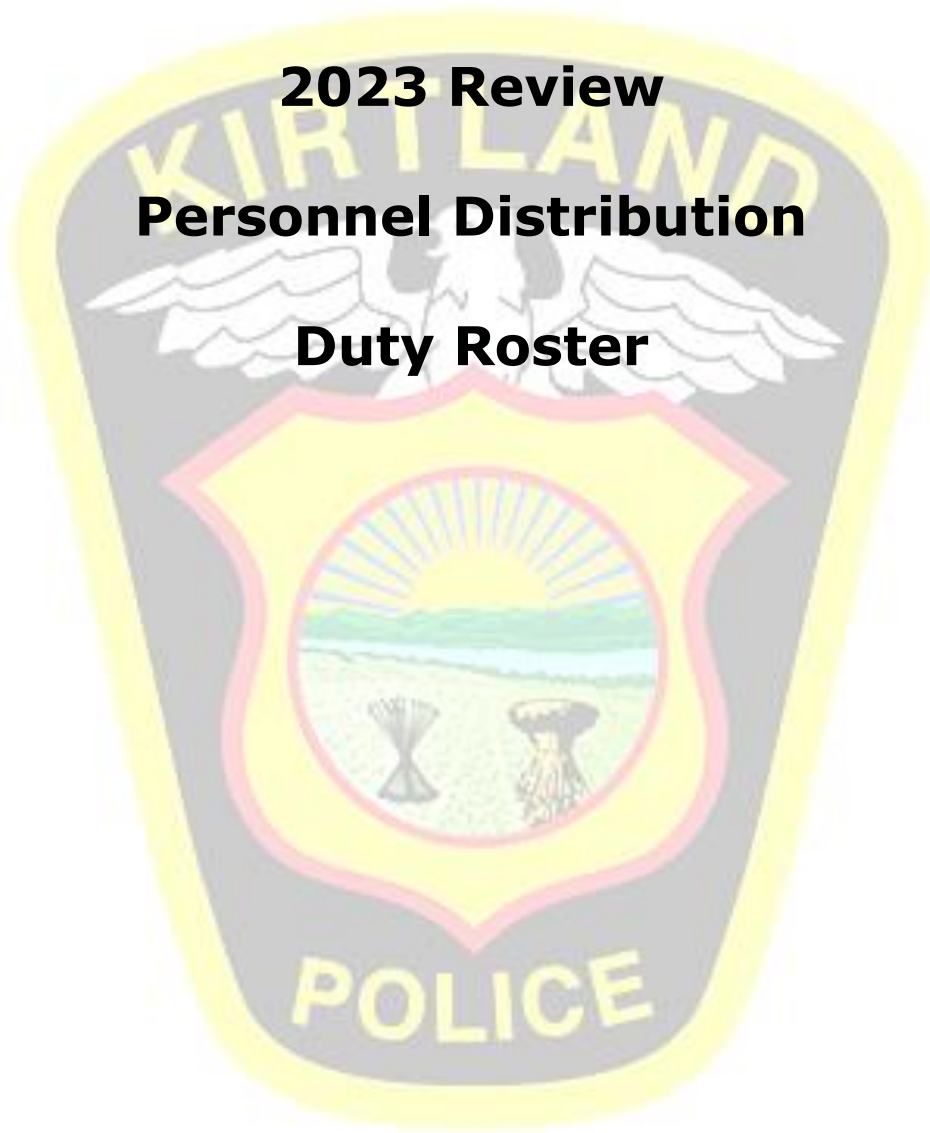
Statistical reports produced by the unit include monthly crime reports that are submitted to the National Incident-Based Reporting System, which is managed by the Federal Bureau of Investigation, department monthly reports, receipts, and funds including bond, parking fines, sales of copies etc. This position has been managed by Amy Buchanan for past 25 years.

Training Unit

The Training Unit is managed by the Chief of Police. Each year the lieutenant and sergeants assist the chief in establishing training goals for the annual training that is provided to personnel. The department recognizes the importance of training and development and is committed to having officers receive the best possible training to enhance their ability to deliver professional services to the community. The department uses in-service training, roll-call training, outside schooling, firearms, defensive tactics, remedial training, and specialized training to keep officers up-to-date with current trends and best practices.

Section III: Departmental Personnel

**2023 Review
Personnel Distribution
Duty Roster**



Departmental Personnel

Sworn Personnel

To provide high quality service to the Kirtland Community, the Police Department's policy is to employ the best and most qualified candidates as Police Officers in the community.

Currently, the police department maintains a complement of twelve full time officer and two reserve police officers. To be appointed, candidates must undergo a rigorous selection process comprised of a written examination, physical fitness test, agility test, background investigation, polygraph and psychological examinations.

All officers must graduate from a basic peace officer training academy that contains over 100 subjects that conform to the requirements of the Ohio Peace Officer Training Commission.



The Department also utilizes a Field Training Officer (FTO) Program to assist a newly hired recruit after graduation from the Basic Police Academy. Officers are commissioned after graduation and then enter into the FTO program. During this period, the trainees are assigned a field training officer, receive instruction in the basics of the Patrol function and Department policies and procedures, and are assisted through the transition period.

Evaluations on the trainees are conducted throughout the field training period and upon conclusion, trainees are certified for patrol duty. The evaluation period continues throughout the employees one-year probationary period. Throughout the above process, the police department strives to maintain the highest caliber of personnel possible for the best services to the community.



Civilian Personnel

The police department maintains one civilian position, which is reserved for the Records Clerk, who also serves as the Administrative Assistant to the Chief of Police.

2023 Personnel Distribution

Personnel by Title

Sworn Officers

Chief of Police	1
Lieutenant	1
Sergeant	3
Patrol Officers	8
Reserve Officers	2

Total Sworn: 15

Civilian Personnel

Clerk/Administrative Assistant	1
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Total Sworn/Civilian Personnel 16

2023 Roster

Chief:	Brian K. McCallister
Lieutenant:	Jamey Fisher
Sergeants:	Eric LaTurner Michael Martin Michael Valenti
Patrol Officers:	Julia Dewolf Anthony Germano Joseph Maslanka Clyde Null Zachary Petric Jake Scott John Sluga Aleashia Tapia
Reserve Officers:	William Bauckman Tyler Lilash
Records/Administrative Assistant:	Amy Buchanan

2023 Roster

Assignments

Lake County Accident Investigation Unit	Sergeant Michael Martin
Jail Administrator	Officer Joseph Maslanka
Crime Prevention Officer	Officer Julia Dewolf Detective Zachary Petric
Western Lake County Emergency Response Unit	Sergeant Eric LaTurner Officer Anthony Germano
Detective Bureau	Detective Zachary Petric Detective Clyde Null
Firearms Instructors	Sergeant Michael Valenti Officer Anthony Germano
Defensive Tactics Instructor	Chief Brian McCallister
Field Training Officers	Sergeant Michal Martin Detective Zachary Petric Detective Clyde Null Officer Aleashia Tapia
Taser Instructors	Detective Clyde Null
Training Officer	Sergeant Jamey Fisher Sergeant Eric LaTurner Sergeant Michael Valenti
Hostage Negotiations Unit	Detective Clyde Null

Section IV

Statistical Information

Requests for Police Service

2023 Summary by Type of Request

2023 Summary by Month

3-Year Comparison

NIBRS Crime Reporting Summary

Top 10 Reported Crimes

Crimes Reported By Month

2023 Review

Annual Summary of Willoughby

Municipal Court Receipts

Requests for Service

This section represents information concerning the level of requests for police service in the community and the method used by the agency to categorize and respond to these requests.

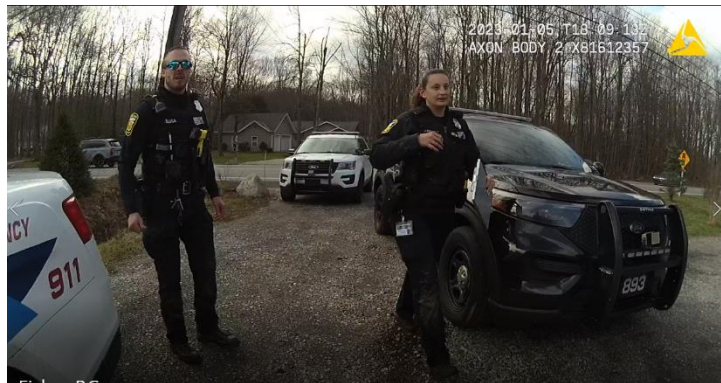
Police Service

The police department personnel completed 14,321 requests for service in 2023. These assignments do not include all the time spent by officers during arrests, prisoner safety checks and transport, and traffic enforcement.

Requests for police service call upon an officer to do more than just enforce the law and control crime. The numerous requests include family problems to solve, abandoned vehicles to tow, disturbances to quell, responding with paramedics and fire calls, and a large number of other non-criminal incidents in which police are called upon to resolve.

The following requests for police services summarize the number and type of situations and requests for assistance that the police were dispatched to by the department in 2023. These requests for service were selected because they reflect the diversity of services that are provided by the police agency. The requests for service are divided into six general categories: Crime Events, Citizen Conflicts, Traffic Safety, Miscellaneous Emergencies, General Duties and Jail Activities.

The data provided in the police requests for service reveals a great deal about the nature of police services in the City of Kirtland. While crime control is of considerable importance, the other important service demands of the public cannot be ignored. Crime related activities comprise only a small part of services that are provided by the public.



The diversity of incidents that police officers are expected to handle emphasize the need for employing the highest caliber personnel and providing comprehensive annual training. Police officers must have the ability to investigate crime, to intervene and resolve emotion ridden interpersonal conflicts, to assist injured or ill persons and to control traffic. In addition, they must enforce the law and be able to do all of this while exercising complex judgement in delicate and dangerous situations.

2023 Requests for Police Service

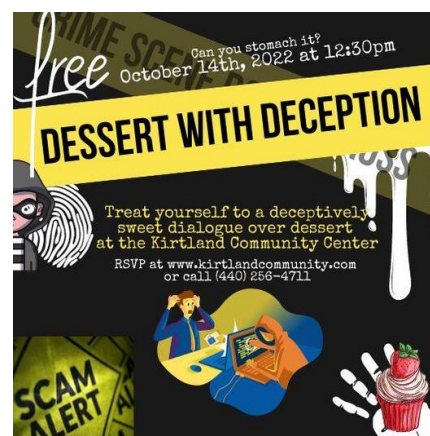
2023 Summary by Type of Request

Looking at the types of calls police receive is important for planning and measuring whether the strategies devoted to crime reduction are working within the city. This three-year look back provides significant insight into police activities.

In 2022, the police department started the Community Policing Initiative Program. Data shows a reduction in the number of CPI cards issued to residents and businesses. It also shows a significant decrease in the number of open doors and windows that officers encountered during their business and residential checks. These changes in behavior lower the potential for criminal activity and act as deterrents to criminal behavior.

Community outreach was also started in 2022 and presentations were given within the community to address fraud and other criminal activities, especially against our elderly residents. The numbers continue to trend down for residents reporting victimization of these types of crimes.

At the request of the residents, the police department also engaged in a substantial increase in traffic enforcement from 2022-2023. The various road construction projects that rerouted vehicles through the city were the primary drivers for these requests. While more motorists were stopped, there was not a substantial increase in the number of citations issued from 2022. Officers took these opportunities to educate motorists about their driving behavior. The increased visibility and enforcement efforts, undoubtedly, led to a reduction in traffic accidents and opportunities to commit crimes.



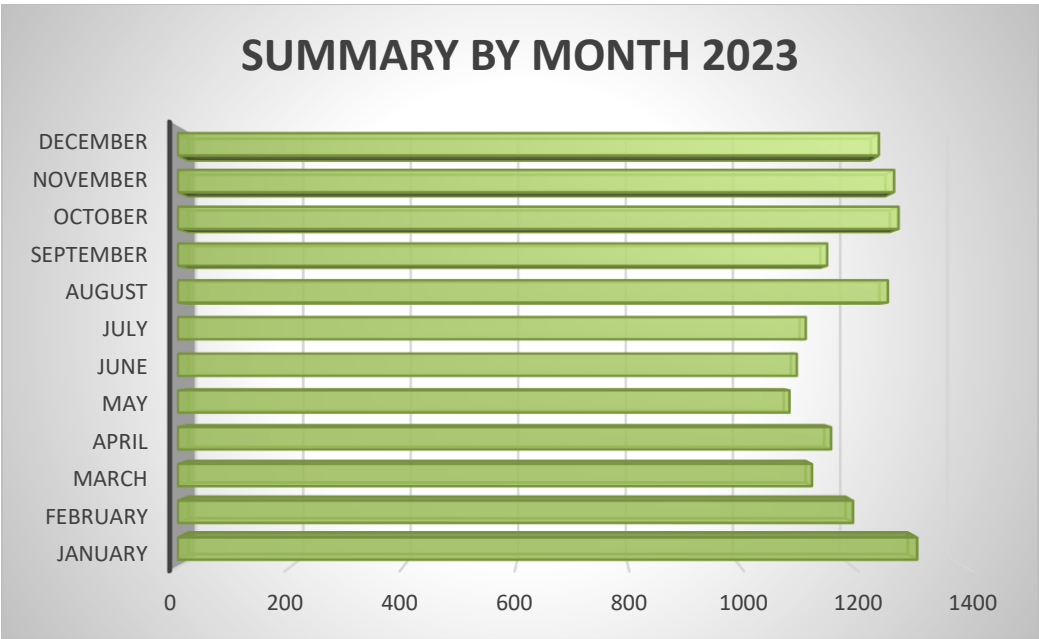
Calls for Service	2021	2022	2023
ACCIDENT - INJURY	17	30	18
ACCIDENT - NO INJURY	80	104	80
ALARMS	97	198	222
ANIMAL - CALLS	157	240	168
ASSAULT	7	3	5
ASSIST FIRE DEPARTMENT	182	6	13
ASSIST OTHER AGENCY/DEPT.	85	112	123
BURGLARY	1	1	0
BUSINESS CHECK	635	3055	4400

Kirtland Police Department 2023

CIVIL MATTER	24	14	11
COMMUNITY RELATIONS	250	540	410
COMPLAINTS - GENERAL	11	4	14
CRIME PREVENTION CPI	0	138	88
CRIMINAL DAMAGE/ENDANGERING	7	2	3
CRIMINAL MISCHIEF	1	0	1
DAMAGE TO PROPERTY	16	35	23
DAV - DISABLED VEHICLE	114	127	127
DEBRIS ON STREET	38	63	58
DEER CHECK IN	26	33	27
DEPARTMENTAL INFORMATION	109	266	393
DETAIL - EXTRA DUTY	69	125	94
DISTURBANCE	62	62	45
DOA - BODY FOUND	5	6	4
DOMESTIC VIOLENCE	9	9	8
ERRANDS - CITY BUSINESS	133	211	290
ESCORT	7	11	12
EXTRA PATROL CHECKS	25	103	647
FINGERPRINTS	15	16	10
FIREWORKS COMPLAINT	26	20	16
FOLLOW UP INVESTIGATION	231	392	686
FOUND PROPERTY	21	21	31
FRAUD	86	49	39
GENERAL ASSIST	143	246	361
HANG UP 9-1-1	33	0	43
HARASSMENT	28	23	20
HOUSE CHECKS	25	60	65
ILLEGAL DUMPING	4	4	4
IN-SERVICE TRAINING	0	54	68
INDECENT EXPOSURE	1	0	0
INFORMATION RECEIVED	11	8	0
JUNK VEHICLE	2	4	4
JUVENILE COMPLAINT	12	18	18
LITTERING	2	0	0
LOCKOUT- BUILDING/RESIDENTIAL	1	1	0
LOCKOUT- VEHICLE	86	64	67
LOST AND MISSING PROPERTY	3	10	8
LOUD MUSIC	10	6	15

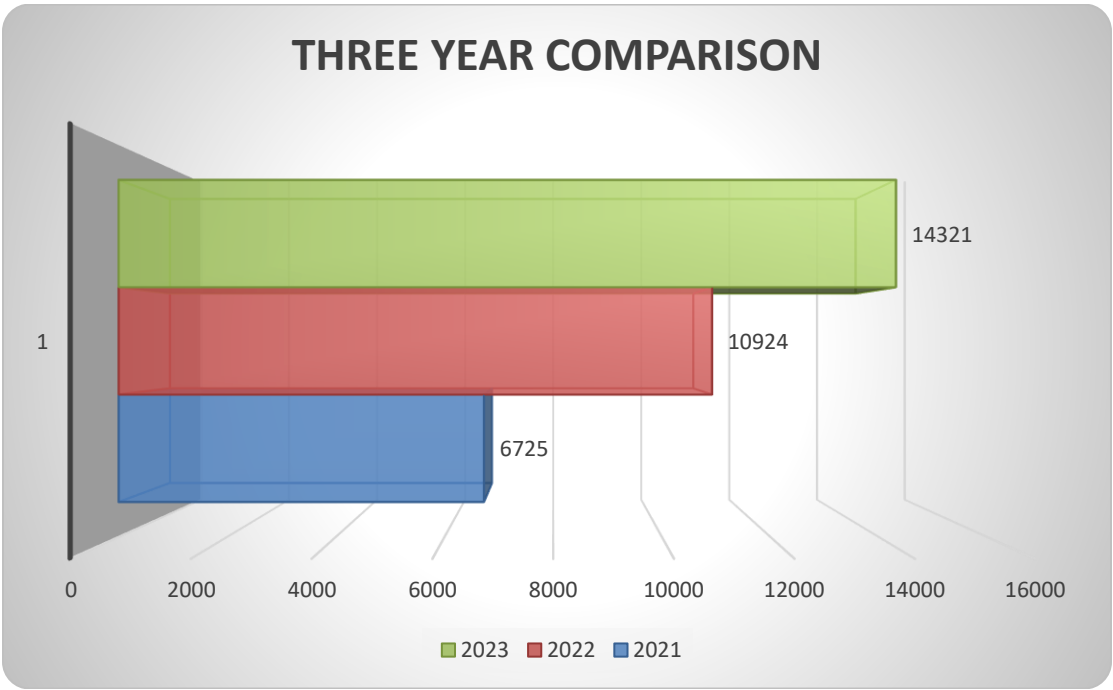
Kirtland Police Department 2023

MENACING	2	0	1
MINI BIKE/DIRT BIKE COMPLAINT	6	7	6
MISCELLANEOUS	31	31	21
MISSING PERSON	4	5	0
MUTUAL AID	5	2	3
NEIGHBOR TROUBLE	18	12	12
OPEN BUILDING/WINDOW	18	40	20
PARKING COMPLAINT	28	98	120
PHONE CALLS/ANNOYING/SUSPICIOUS	9	0	1
PROPERTY RELEASE	5	3	1
PSYCHIATRIC SITUATION	7	8	11
RECKLESS OPERATION	112	99	112
REGISTRATION CHECK	11	7	27
REPOSSESSION-AUTO	5	3	8
SEXUAL ASSAULT	0	1	0
SNOW/ICE COMPLAINTS	3	3	1
SOLICITING/PEDDLING	3	1	9
SPECIAL ATTENTION	4	3	66
SUICIDE ATTEMPTED	1	1	1
SUICIDE	2	2	1
SUSPICION	126	136	154
SUSPICIOUS PERSON	52	55	52
SUSPICIOUS VEHICLE	101	94	84
THEFT	28	31	21
TOWED VEHICLE	3	0	0
TRAFFIC COMPLAINT	173	97	96
TRAFFIC STOP	1969	2452	3497
TRANSPORT - GENERAL	17	14	12
TRESPASSING	10	16	3
TTA	915	1063	1101
UTILITIES- PUBLIC	15	21	20
VANDALISM	4	3	1
VIOLATION OF PROTECTION ORDER	2	1	2
WARRANT ARREST	30	109	25
WELFARE CHECK- PERSONAL	99	12	93
TOTAL	6725	10924	14321



2021 – 2023 Comparison

The three-year comparison represents the different calls for service that the police department engages in from year to year. The chart is comprised of all the activities that occur within the police department that require police investigations or services.



NIBRS Crime Reporting Summary

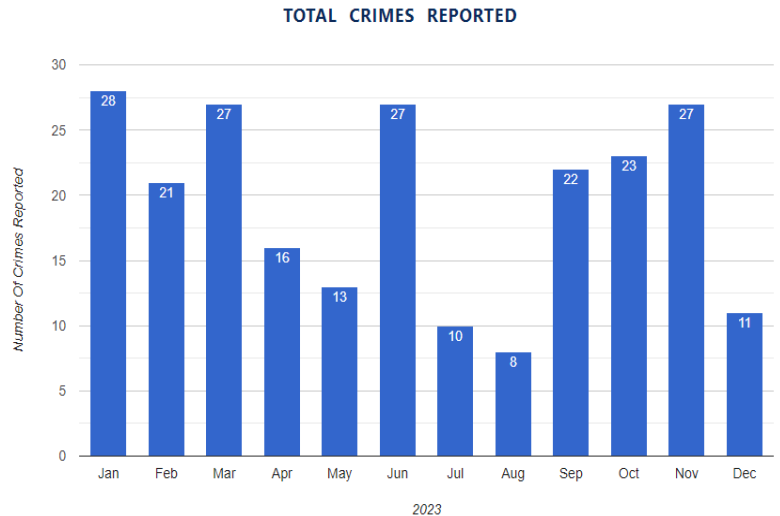
Data on Criminal Law Offenses

As of January 1, 2021, the FBI's National Incident-Based Reporting System (NIBRS) became the national standard for law enforcement crime data reporting in the United States. The transition to NIBRS represents a significant shift – and improvement – in how reported crime is measured and estimated by the federal government.

NIBRS captures detailed data about the characteristics of criminal incidents, including:

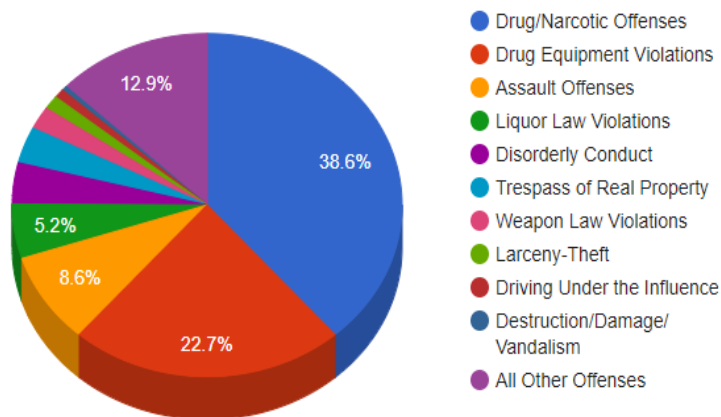
- a broad array of offenses
- types and amount of property lost
- demographic information about victims, offenders, and persons arrested
- what type of weapon, if any, was used in the incident.

NIBRS data more accurately reflect the types of crime addressed by police agencies, like simple assault, animal cruelty, destruction of property, intimidation, and identity theft. The broad scope of the information collected in NIBRS will greatly improve the nation's understanding of crime and public safety.



TOP 10 CRIMES REPORTED

2023



Annual Summary of Court Receipts

Willoughby Court Receipts 2023

The Willoughby Municipal Court is responsible for adjudicating all cases that originate within the City of Kirtland. Cases can be generated through traffic or criminal actions against offenders. As a result of these actions, fines can be levied against offenders or jail time imposed for more serious violations. The City of Kirtland is responsible for paying for court services. The city is billed annually by the court for their share of cases generated. In 2022, the fines collected by the court offset the additional expense of the court's services.

2023	
City of Kirtland	Receipts`
Kirtland Drug Fines	\$10,434.50
Kirtland Law Enforcement/Education	\$728.86
Kirtland Expungement Fees	\$40.00
Kirtland Fines	\$58,416.38
Kirtland JC Fund	\$0.00
Kirtland OVI Fines	\$500.00
Total	\$70,119.74

Source: Willoughby Municipal Court

Section V: Traffic Safety and Enforcement

Traffic Law Enforcement Data

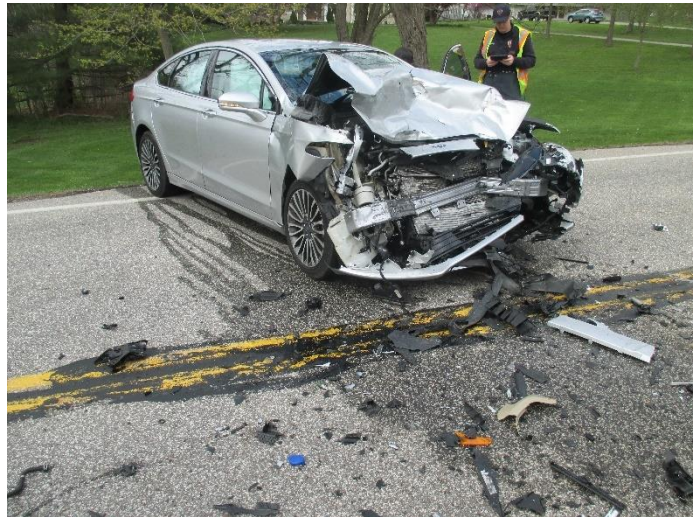
**Traffic 3-Year Summary
Traffic 3-Year Comparison
2023 Traffic Breakdown**

**2023 Traffic Accident Data Comparison
With Summary By Month**



Traffic Safety and Enforcement

The purpose of police traffic regulation activities is to facilitate the safe and smooth flow of vehicular traffic and pedestrian movement in the city, with minimum loss of life and property. This is accomplished through the delivery of police traffic regulated services, designed to reduce traffic accidents that result in injuries and fatalities.



Enforcing traffic laws are one of the principal tactics necessary in obtaining better traffic safety. The department applies selective enforcement techniques in areas where hazardous traffic violations occur and are the cause of accidents. Selective enforcement is the analysis of traffic accidents and enforcement activities, with enforcement being applied in areas most likely to reduce accidents. The police officers are assigned to patrol locations, often with radar, during the times identified by traffic analysis. Preventative patrols are also used to deal with special categories of unlawful driving behavior by working with residents and business owners to identify specific times and locations where the offenses are being committed.



Members of the Lake County Accident Investigation Unit are called upon, at times, to perform specialized investigations of fatal accidents or accidents resulting in serious injuries.

In 2023 officers made a total of 3539 traffic stops. These stops resulted in the discovery and arrest of 71 people for OVI (Operating a Vehicle Under the Influence). The department also issued 1,566 citations for traffic and parking violation infractions.

Traffic enforcement also contributed significantly to removing guns, drugs, wanted persons, and unlicensed motorists off the roads in 2023. Officers seized 14 firearms made arrests or issued citations for 102 drug possession violations, 57 drug paraphernalia violations, 39 warrants for arrest, 112 driving under suspension violations and multiple other offenses. We believe that this increased enforcement

also contributed to changing driver behaviors, which resulted in a reduction of traffic accidents from 134 in 2022 to 98 in 2023.

Traffic Law Enforcement Data

3-Year Summary of Enforcement

HAZARDOUS VIOLATIONS			
	2021	2022	2023
Right side of Road	27	22	14
Stopping After Accident	2	11	5
OVI	21	30	71
Reckless Operation	6	3	10
Reasonable Control	8	19	27
Lanes of Travel/Left of Center	11	16	10
Weaving/Marked lanes	7	0	0
Overtaking/passing	3	7	12
Hazardous Zones	13	13	11
Right of Way	22	17	21
Traffic Control Devices	18	12	7
Speed/ ACDA	694	705	646
Failure to Comply	4	2	2
Stopping for School Bus	1	0	0
Seat Belts/Child Restraints	0	30	51
Other	20	39	71

TOTAL	856	935	958
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NON-HAZARDOUS VIOLATIONS

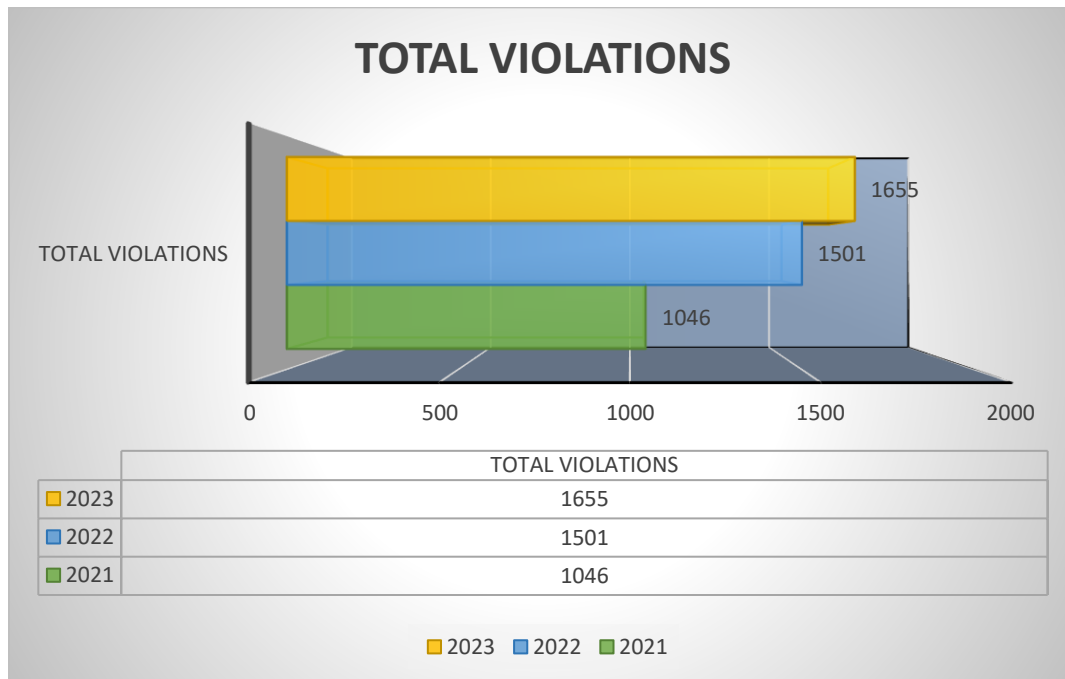
Equipment violation	20	139	269
License Plate Expired	75	265	100
Driving Under Suspension	50	65	179
License Expired	6	28	46
Wrongful Entrustment	1	0	3
TOTAL	152	497	597

PARKING VIOLATIONS

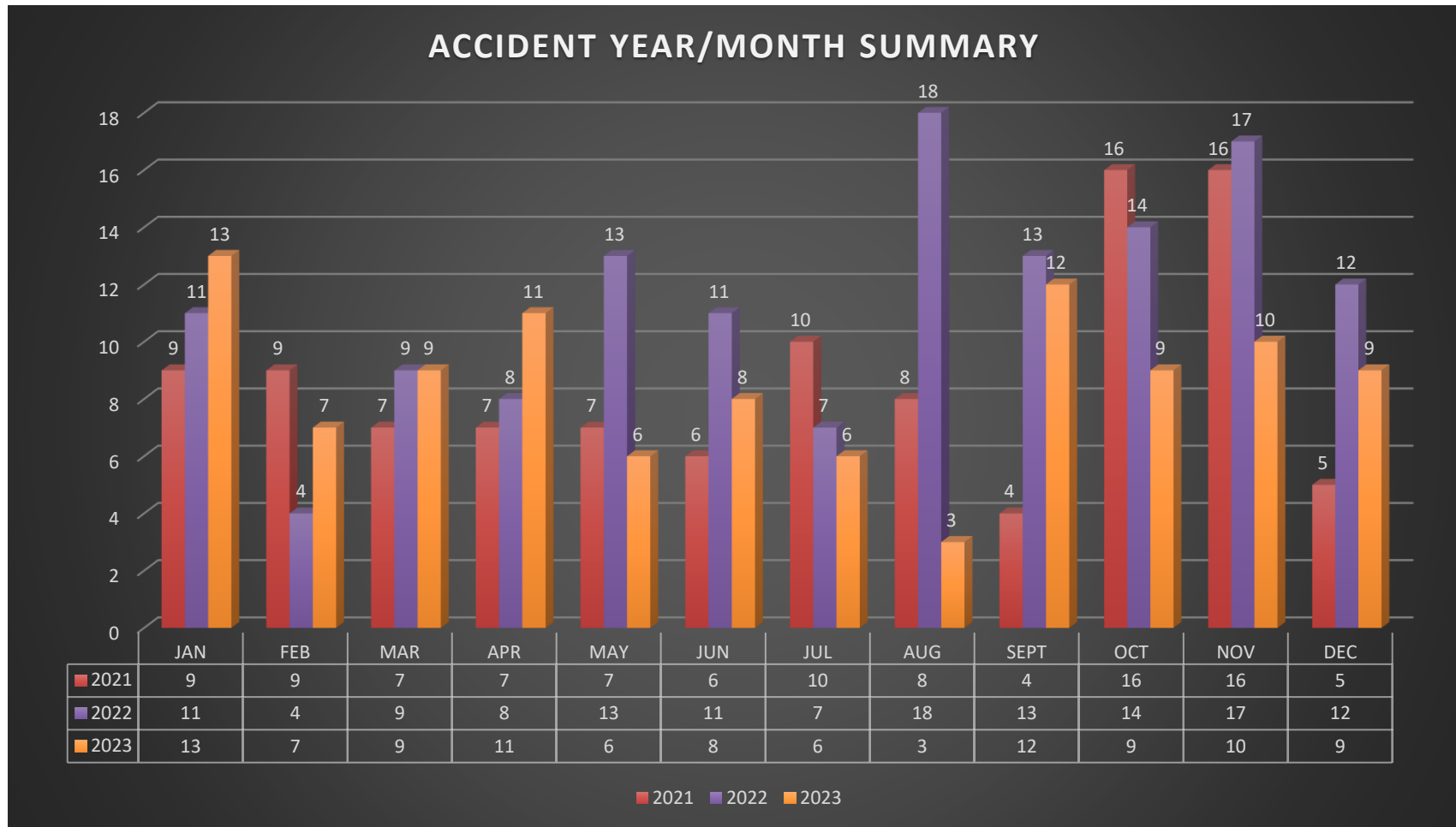
Parking Citations	37	78	100
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TOTAL VIOLATIONS	1046	1501	1655
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Traffic Citations 3-Year Comparison



2023 Traffic Accident Data Comparison



Section VI: Jail Facility Data

Jail Facility

Jail Facility Data 2023

Total Prisoners 2022-2023



Jail Facility

The Police Department operates under a jail facility under the Support Services Bureau. The responsibility for the jail facility rests with the Chief of Police, who designates one member of the police department to occupy the position of Jail Administrator. During 2023 Ptl. Joseph Maslanka served as the Jail Administrator, responsible for the direct supervision of all jail operations.

The facility is classified as a temporary holding facility. The jail is limited to holding prisoners for six hours under this designation. Each year the jail facility is subject to inspection by the Bureau of Adult Detention and must meet the minimum standards, which are determined annually.

In 2023, the Kirtland Jail housed 130 prisoners. Once a prisoner comes into our facility, we incur all responsibilities while they are under our care. The basic goals of the jail are the safekeeping and welfare of prisoners along with the protection of the community. The jail facility tries to maintain a balance between security of the facility and the State requirements for prisoner safety and care. During 2023 our jail facility passed the annual state inspection.

Jail Facility Data 2022 – 2023



Section VII: Departmental Training Program

Training Program

Annual Summary of Training



Training Program

The Training Unit is under the Support Services Bureau in the Department. During 2023, Chief Brian McCallister managed the unit with the assistance of Lieutenant Jamey Fisher and Sergeants Eric LaTurner, Michael Valenti, and Michael Martin.

It is a major goal of the police department to always serve our community by developing leaders that are equipped and professionally trained to provide the highest level of service focused on community relationships, teamwork and public trust. We believe this can be accomplished through a robust training program that focuses on developing officer's skills, introduces them to new techniques, and keeps them informed about changes that are occurring legally and within the criminal justice system.

We utilize different types of training to achieve these goals they include the following:

- In-Service Training
- Online Training
- Roll-Call Training
- Remedial Training
- Specialized Training

In addition to this training the Ohio Peace Officer's Training Academy sets training requirements annually for officers. In 2023 there was a required 24 hours on Continued Professional Training (CPT) that was mandated for all officers statewide. The training was supplemented by a training grant that reimbursed the police department for the officers' time, which equated to 168 hours of compensation.

The Department also uses an FTO Program (Field Training Officer) for training new officers. The program is designed to provide new officers with instruction, direction and supervision. At the end of the program, the new officer will be able to perform their jobs in a safe, skillful, productive, and professional manner. The program also assists supervisory personnel in helping the new officer make the transition from the police academy into the patrol assignment.

The training covered by officers in 2023 is covered under the training coursework section of this chapter.



Annual Summary of Training

Administration/Supervision

- Chiefs In-Service
- Personnel Development Assessment & Liability
- Certified Law Enforcement Executive Certification
- Supervisor Training & Education Program
- Understanding Civil Liability and Qualified Immunity State Law
- Peer Support from a Leadership Perspective
- Critical Incident Leadership for Patrol Operations
- Investigations into Employee Misconduct
- Command Leadership Institute
- Leadership to Understanding Human Behavior

Criminal Investigations

- Understanding and Tracing IP Addresses
- GNSS Forensic Mapping
- National Computer Forensics Institute
- TRM Certification in Crypto Fundamentals
- TRM Advanced Crypto Investigator
- Call Detail Records Analysis Program

Patrol

- D.A.R.E. Instructor Certification
- Crisis Intervention Training
- Advanced Roadside Impaired Driving Enforcement
- Child Passenger Safety Technician
- Ohio Animal Cruelty Basics
- 4th Amendment Updates
- Legally Armed Civilians at Active Shooter Scenes
- H.R. 218 LEOSA National Concealed Carry
- Community Engagement
- Body Worn Cameras
- Bias Free Policing
- Vehicular Pursuits
- Mass Demonstrations
- Agency Wellness
- Accident Reconstruction
- Criminal Patrol/Drug Interdiction
- Spanish for Law Enforcement
- Ohio Crime Prevention Specialist Conference

Weapons and Tactics

- NORSE Tactical Training
- Law Enforcement Firearms Instructor
- Less Lethal Weapons Instructor
- Police Shotgun Instructor
- Semi-Auto Pistol Instructor
- Firearms Requalification Instructor
- Annual Taser Certification
- Annual Firearms Certification

State Continued Professional Training

- Ohio School Threat Assessment
- Legislative Changes 2023
- Arrest, Search and Seizure
- Ethics and Professionalism
- Community Diversity and Procedural Justice
- New and Updated Criminal Charges
- Custodial Interrogation
- Ohio Forfeiture Laws
- Ohio Public Records Law
- BCI Lethal Use of Force and OIS Investigations
- Use of Deadly Force and Legal Guidelines
- Critical Thinking in Use of force Situations
- Qualified Immunity
- Crisis Intervention
- Sexual Assault Investigations
- Biological Evidence Collection for Sexual Assaults
- Trauma and the Brain
- Officer Wellness
- Mental Health Response
- Effective Communication and Safe Interaction with Persons in Crisis