



# 2022 ANNUAL REPORT



# City of Kirtland

Mayor Kevin F. Potter  
9301 Chillicothe Rd.  
Kirtland, OH 44094

## Division of Police

Chief Brian McCallister  
*City of Faith & Beauty*

The Honorable Kevin F. Potter  
Mayor of Kirtland, Ohio

March 07, 2023

On behalf of the officers and employees of the Police Department, I am pleased to present to you the Annual Report for 2022. I would like to thank our employees for their many accomplishments over the past year. They continue to be our most valuable resource, providing safety and security to the community.

Our goal as a police department hinges on community engagement. We think our biggest asset is the relationships that we build within the community. Our personnel understand the trust and responsibility that the community gives in order to allow us serve and protect. Recognizing this relationship and responsibility, the police department continues to have a robust outreach program. Our community engagement strategies are multifaceted, which includes strategic engagement and policing focused on partnerships, which include the Community Policing Initiative, Residential Security Surveys, Safety Forces Day, the Strawberry Festival, Holiday Heroes, Thanksgiving Food Drive and our partnership with Kirtland Schools which includes safety and security drills, the school resource officer and our interactive reading program at the elementary school.

In March, we restructured our Mission Statement, Vision, and Core Values. We committed additional resources to our training program and strengthened our ability to respond to the needs of the community. The department incorporated a much needed detective bureau to deal with cases that require additional time, resources and strategies to solve. Given the additional training and resources, I can truly say this department is better prepared to meet the challenges of 21<sup>st</sup> century policing in the City of Kirtland.

Special recognition goes to Sgt. Jamey Fisher, who received the Distinguished Service Award and Officer Aleashia Tapia, who received Officer of the Year and the OVI Enforcement Award for the year 2021. I also want to commend the department on its openness to the changes that we have implemented throughout the year. Without their valuable support and assistance much of what we have accomplished would not be possible. I would like to give special recognition to Matt Lallo, City Prosecutor, in the areas of case management, prosecution, legal research and training. His assistance and expertise have been and continue to be a tremendous asset to the police department and city.

Finally, I would like to thank the Administration and City Council for their cooperation and support in helping our department achieve its objectives. Special thanks to Cindy Gabor and Amy Buchanan for their assistance with departmental operations, records, and administration. With the spirit of cooperation and teamwork, I look forward to the challenges of 2023.

Brian K. McCallister  
Chief of Police

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# **Section I Introduction**

**Mission Statement**

**Vision**

**Core Values**

**Golden Rule**

**Major Departmental Goals for 2022**

**Departmental Objectives for 2022**

**Agency Philosophy**



### **OUR MISSION STATEMENT**

The mission of the Kirtland Police Department is to always serve our community by developing leaders that are equipped and professionally trained to provide the highest level of service focused on community relationships, teamwork and public trust.

### **VISION**

We will create a forward-thinking atmosphere that values growth, rewards commitment and strengthens mutual respect within the agency and community.

### **CORE VALUES**

#### **Professionalism**

We will maintain the competency and skill to do all aspects of our job with a commitment to continued growth and development.

#### **Accountability**

We will be dependable and work tirelessly to follow through on our commitments to the community and each other.

#### **Integrity**

We will hold ourselves individually and collectively to the highest moral standards.

#### **Respect**

We will honor the rights of others and treat people with dignity while honoring our oath to protect and serve.

### **GOLDEN RULE**

Treat people the way you would want your family to be treated by a police officer. Anything you do, you should be proud to do in front of your family.

## MAJOR GOALS 2023

1. Enhance the quality of police services and maintain a feeling of safety and security in the community.
2. Reduce the opportunities for the commission of crime through proactive patrol, community policing, public education and traffic enforcement.
3. Protect life and property by actively investigating crimes, apprehending offenders, recovering stolen property and assisting in the prosecution and conviction of offenders.
4. To facilitate the safe and smooth flow of vehicular and pedestrian traffic within the city with minimal loss to life and property.
5. Reduce exposure to liability by actively training members in the use of force, defensive tactics, firearms, and less lethal weapons systems while focusing on case law and strategies aimed to deescalate people in crisis.

## Departmental Objectives 2023

### **Community Service**

Provide a rapid response to all requests for service and assistance while maintaining a response time of less than ten minutes for non-emergency calls and five minutes for emergency calls.

### **Community Relations**

Continue current outreach programs while looking for different ways to create opportunities for community engagement. Work with school officials to implement DARE back into the schools and start the Prom Promise Program to increase awareness about the consequences of drinking and driving in the schools.

### **Criminal Investigation**

Continue training new detectives in criminal investigation and evidence collection and preservation. Train officers to follow-up on investigations and better prepare them for testimony and court procedures.

### **Traffic Safety**

Increase the level of detection and apprehension of alcohol and drugged driving offenses by 5%.

Increase the enforcement of hazardous moving violations by 6% using selective enforcement methods and details aimed to target hazardous driving.

### **Agency Training**

Implement Lexipol Policy Manual and train personnel on new policies. Develop a procedural manual for consistent application of departmental procedures.

Provide Active-Threat and All Hazards training to all personnel for school and community related events. Train officers in stop the bleed and update all first aid and CPR certifications.

Complete the required 24 hours of continued professional training while providing additional specialized training to department personnel to enhance the quality of services and professionalism within the department.



## Agency Philosophy, Beliefs and Values

Date: January 06, 2023

To: Member of the Kirtland Police Department

Our department's mission is to always serve our community by developing leaders that are equipped and professionally trained to provide the highest level of service focused on community relationships, teamwork and public trust. We believe this can be accomplished by focusing on the community's needs, identifying and reconciling community issues and most importantly building relationships. Our credibility hinges on the trust that the public has in our ability to do our jobs in a fair and impartial manner in conjunction with the social contract. The mission forms the foundation for our values to be professional and accountable while maintaining integrity and respect for everyone. A breakdown in any of these will foster distrust and create obstacles that impair our ability to serve and protect the community.

Embedded in the mission is the legislative authority provided by Revised Code 737.11 that allows us to preserve the peace, protect persons and property, requires us to obey and enforce all ordinances of the legislative authority of the City of Kirtland, all criminal laws of the state and the United States. The mission aligns with Peelian Principle number two, which implies that our ability to perform our jobs depends on the public's approval of our existence, actions and behavior and on our ability to secure and maintain public respect. Our department will utilize the resources we are granted to provide the best possible services to the public that we serve. Each member must be aware that misuse or inefficient use of resources can lead to the loss of public confidence in our ability to serve the community.

Police service is truly complex and varied in our responsibilities. This requires equal and equitable enforcement of laws; responding to calls that do not require the enforcement of laws; active patrol activities; arresting criminals; engaging the public and conducting ourselves in a manner that is above reproach whether on or off-duty. The way we perform our job and live our lives will impact the public's perception and form a collective opinion about how our organization serves and represents the community.

I have faith in each member of this organization and trust that your decisions and values reflect the organization's. As long as we respect the authority that we are given and the trust by which it is granted, we will embody the true role of police officers in society and be stewards of the authority that is granted by the public we serve.

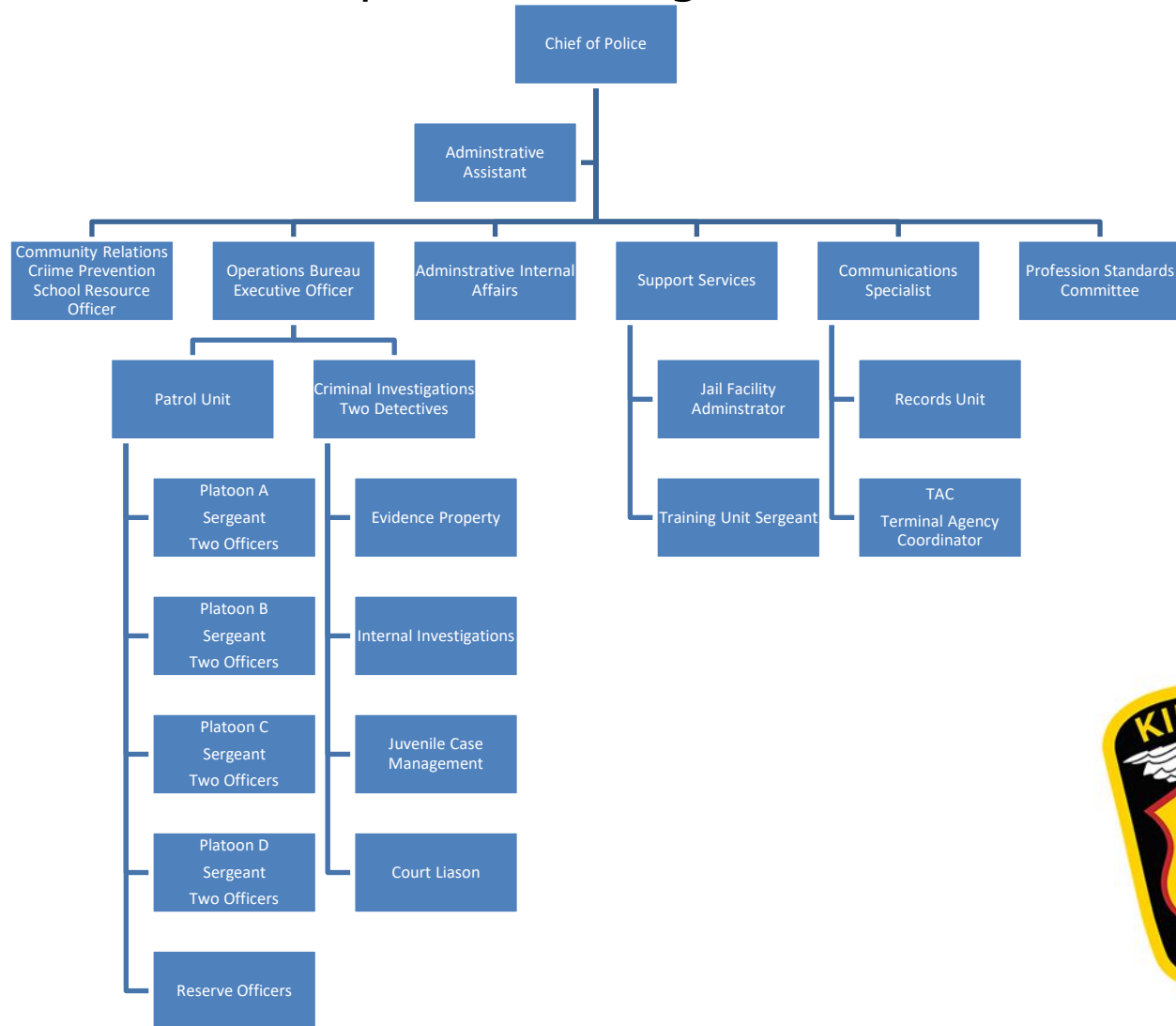
Brian McCallister  
Chief of Police

# **Section II**

## **Organization Description**



## Kirtland Police Department Organizational Chart 2022



### Office of the Chief of Police

The Office of Chief of Police is headed by Chief Brian K. McCallister who has directed the department since December of 2021. The Office of Chief of Police consists of the Chief, the Executive Officer, Administrative Assistant, Communications Specialist, Support Services, Internal Affairs, Community Relations, and Professional Standards Committee.

The Chief is responsible for the overall effective and efficient management and operation of the police department. These responsibilities include planning and research, budget activities, annual training, and community relations with the public.

The following are examples of the administrative functions under the guidance and direction of the Office of Chief of Police: 1) Administration of personnel, such as recruitment and selection, maintenance of personnel records and discipline of personnel; 2) Development of community relations to provide the public and residents with information on police programs and services; 3) Overseeing training and recruitment of sworn officers and civilian personnel.



### Community Relations

The goal of the Community Relations Section is to actively seek ways to engage the community to build relationships. Currently, the program houses the Crime Prevention Program, School Resource Officer and Community Connections Unit. This section is responsible for coordinating and conducting community awareness and public affairs programs and providing training bulletins.

#### **Crime Prevention**

Officer Julia Dewolf operated the Crime Prevention Program in 2022. She is responsible for organizing and coordinating its activities with neighborhood and commercial segments of the community. Officer Dewolf is also responsible for conducting Residential, Business, and Church Surveys and tracking the Crime Prevention Initiative.

The Crime Prevention Initiative was introduced this year. Officers are tasked with checking neighborhoods and business for issues that may contribute to criminal activity. An orange card is left alerting the home/business owner of the problem.

### **School Resource Officer**

The school resource officer position is staffed through a part-time position. Officer Bill Bauckman joined the police department in 2020 to take over this important role. Officer Bauckman received specialized training through the Ohio School Resource Officer Association and continued professional training through their annual conference.

The partnership we maintain with the schools is very important to the police department. Officer Bauckman assists with preparing and implementing active-threat drills, ALICE curriculum, and acts as a liaison for the police department in the schools. He serves as a positive role model for the students and works closely with the school staff to ensure the schools are a safe environment for children to learn.

### **Professional Standards Committee**

The professional standards committee is composed of the Chief of Police and Sergeants. We actively work for ways to implement strategies to improve services and determine best practices for the police department. The committee also reviews and processes recommendation for Department Awards.

### **Administrative Duties and Internal Affairs**

The Chief is responsible for budget development and management, payroll, the annual report, disseminating information and grant applications. The Chief established annual goals and objectives for the department. He also assists the department in assessing training and equipment needs and works collaboratively with members to promote strategies to meet those needs.

The Chief is also responsible for Internal Affairs and professional conduct. This is accomplished by documenting, either formally or informally, allegations of police misconduct, commendations, and inquiries. The Chief annually reviews the department's policies and procedures. With the assistance of his staff, these policies are updated to meet current legal requirements. During 2022 the police department joined Lexipol to revamp all the department's policies and procedures. This project was funded by a grant through the Lake County Commissioners Office and will pay for Lexipol services over a five year period.





## Planning and Research

Law enforcement agencies must develop strategic plans to meet the needs of the community. The focus of FY2023 will be to implement a 3-5 year plan that focuses on personnel development and community safety strategies. As part of this, all reported crimes, traffic trends, accidents, and requests for service are analyzed by the police department, the results are correlated in the budget recommendations and are used in liaison with other criminal justice agencies. This information is then incorporated into the development of operational guidelines.

## Budgeting Activities

Annually the Department estimates budget activities which are then coordinated and prepared for presentation to the city council for approval of appropriations. This helps to control expenditure for personnel, equipment, facilities and establishes accountability. The Department realizes that professional law enforcement services are expensive and complex. Our department is dedicated to utilizing its resources and personnel to its greatest advantage by being fiscally responsible.

After assessing FY21, it was determined that the police department needed additional staffing to provide the best possible services to the community. The city council approved a new sergeant's position and approved the addition of one full-time officer. The additional sergeant provides a senior leadership position for all four shifts and the additional officer will allow the Department to staff all shifts with three full-time officers.



### Kirtland Police Department

#### Lateral Entry Police Position

THE CITY OF KIRTLAND IS HIRING FULL TIME EXPERIENCED OFFICERS

Applications Accepted February 1<sup>st</sup> - March 7<sup>th</sup>, 2022

COMMUNITY-CENTERED	COMPENSATION/BENEFITS
	<ul style="list-style-type: none"><li>• Base Salary \$28.86/hour and max \$33.62/hour</li><li>• Annual Professional Pay up to \$3,000</li><li>• Weapons Proficiency Bonus: \$1,000</li><li>• Fitness Bonus: \$500 Annually</li><li>• Clothing Allowance: \$1,200</li><li>• Holidays: 120 Hours Annually</li><li>• Vacation: Up to 5 weeks</li><li>• Compensatory Time &amp; Annual Buy Backs</li><li>• Health Care – Vision – Dental</li><li>• Ohio Police &amp; Fire Pension System</li></ul>
<b>SPECIALIZED UNITS</b> <ul style="list-style-type: none"><li>• Western Lake County Emergency Response Team</li><li>• Lake County Accident Reconstruction Unit</li><li>• Lake County Drone Team</li><li>• Lake County Dive Team</li><li>• Specialized Training</li><li>• Detective Bureau</li></ul>	<b>REQUIREMENTS</b> <ul style="list-style-type: none"><li>• Two Consecutive Years of Service in Another Department</li><li>• High School Diploma or Equivalent</li><li>• Valid Ohio Driver's License</li><li>• Valid OPOTA Basic Peace Officer Certification</li></ul>

### APPLY TODAY!

APPLICATION QUESTION: Contact Amy Buchanan at (440)256-3336 ext: 103

Kirtland Police Department 9301 Chillicothe Rd. Kirtland, Ohio 44094 | <https://kirtlandohio.com/departments/police-department>



# Operations Bureau

The Operations Bureau is the largest bureau in the police department. During 2021 the Chief of Police along with the assistance of Sergeant Jamey Fisher oversaw the operations bureau.

The Operation Bureau is the core of the police department having the greatest contact with the community on a daily basis. The Operations bureau is responsible for the protection of life and property, the prevention of crime, and the apprehension of offenders. This is accomplished through continuous 24-hour operations. The Operations Bureau is responsible for all requests for service, patrol duties, criminal law enforcement, traffic law enforcement, preliminary criminal investigations, preservation of peace and traffic control throughout the city.

To carry out these duties, the Operations Bureau is comprised of the Patrol Unit and Investigative Unit that are responsible for investigating crimes, coordinating with the courts and helping maintain operations

### Patrol Unit

The Patrol Unit consists of four shifts with a sergeant and two patrol officers. Officers work 12 hour rotating shifts to meet the 24-hour staffing requirements for the city. The sergeants are Jamey Fisher, Eric LaTurner, Michael Valenti, and Michael Martin.

The Patrol Unit is a line function of the Police Department. It is designated to provide immediate service to the community.



The patrol Unit has traditional tasks such as crime prevention through proactive patrol and investigation of crimes. A few examples of duties performed by officers during patrol are to respond to requests for service, provide emergency response and service, assist disabled motorists, investigate traffic accidents and enforce criminal laws.

Members of the Patrol Unit also have advanced training and perform specialized functions along with regular patrol duties. The department has patrol officers assigned to the Western Lake County Emergency Response Team, Crisis Negotiations Unit, and Accident Reconstruction Unit. Members of these units work with their shifts and are available for their expertise and on call for countywide service.

### **Investigative Unit**

The Investigative Unit consists of Detective Zachary Petric and Detective Clyde Null. The Investigative Unit is responsible for criminal investigations and follow-up investigations that cannot be completed by regular officers. Our detectives receive specialized training in many areas of investigation and evidence collection and preservation. Detectives are also on call 24-hours a day, responding to all serious crimes, including rape, aggravated murder, murder, rape, kidnapping, felonious assault, suicide, robbery, burglary and theft.

Members of the Unit process crime scenes and are responsible for the collection, processing and disposition of evidence. During investigations, they prepare reports interview and take statements from victims, witnesses, and suspects. Our detectives, when necessary, also work with local law enforcement, state, and federal investigators to help solve crime and bring fugitives to justice.

The unit also attends meetings with local detective bureaus where they can exchange ideas and information about local crime and strategies to investigate and solve open cases.

The Investigative Unit is also responsible for the evidence and property room. They maintain the proper records for any property received by the department.

The Unit also conducts special investigations for the Chief of Police, maintains case files on all cases that require follow-up, conducts background investigations and maintain intelligence files on persons questioned and arrested.

### **Traffic Accident Investigation Unit**

The Patrol Unit is responsible for enforcement of traffic laws with an emphasis on hazardous moving violations such as speeding, OVI, and reckless operation. The Patrol unit also provides enforcement on parking regulations in business, shopping and residential areas.

Members of the Lake County Accident Investigation Unit (AIU) perform specialized follow-up investigating fatal traffic accidents. They are also available to give safety talks to the community. Sergeant Michael Martin serves as the police department's representative on the AIU.

The efforts of the Patrol Unit led to the department receiving the AAA Platinum Award for traffic safety in 2022. Kirtland was one of a very select few agencies to be awarded this prestigious honor.





### Reserve Officers



The Kirtland Police Department supplements its regular patrol force by using reserve officers. Reserve Officers work for the police Department in a part-time capacity. Currently the School Resource Officer and one patrol officer serve under this category. A reserve officer is a police officer who is a sworn member of the police department who have police powers, including arrest. Reserve officers have the same training and supervision as regular police officers. They are carefully selected and trained in the same manner as our full-time staff.

# Support Services Bureau

The Support Services Bureau is responsible for the supplementary police services of the department. To carry out the functions, the bureau is divided into four units, the Communications Unit, Training Unit, Jail Facility, and Records Unit.

### **Communications Unit**

The Communications Center is provided by the Willoughby Police Department. This joint partnership was entered in 2020 as a restructuring strategy to maximize the effectiveness of the city's resources. The Communications Center is staffed by highly trained personnel 24/7 and is responsible for receiving and processing all calls for service. Communications personnel dispatch patrol cars, ambulances and fire apparatus to the scene of incidents. They are in constant contact with all police officers on patrol and handle all requests from officers and callers. Their primary function is to receive, process, and disseminate information in a professional, accurate and prompt manner.

### **Jail Management Unit**

The Jail Management Unit is responsible and accountable for the confinement of prisoners arrested by officers of the department. The jail is classified as a Temporary Holding Facility and functions under the authority of the Bureau of Adult Detention. The jail is limited to holding prisoners for six hours under this designation. Each year the jail facility is subject to inspection by the Bureau of Adult Detention and must meet the minimum standards, which are determined annually.

### **Records Unit**

The Records Unit is responsible for the maintenance and control of all police reports, records, photos and accident reports. Reports are distributed to city departments and governmental agencies as necessary.

The functional responsibilities assigned to this unit include report review, report control, and records maintenance. Additional duties include, processing requests received from victims, insurers and other parties for copies of police reports. The Records Unit prepares the court docket for Willoughby Municipal Court. The unit also provides other auxiliary functions for the department such as issuing permits and collecting parking fines.

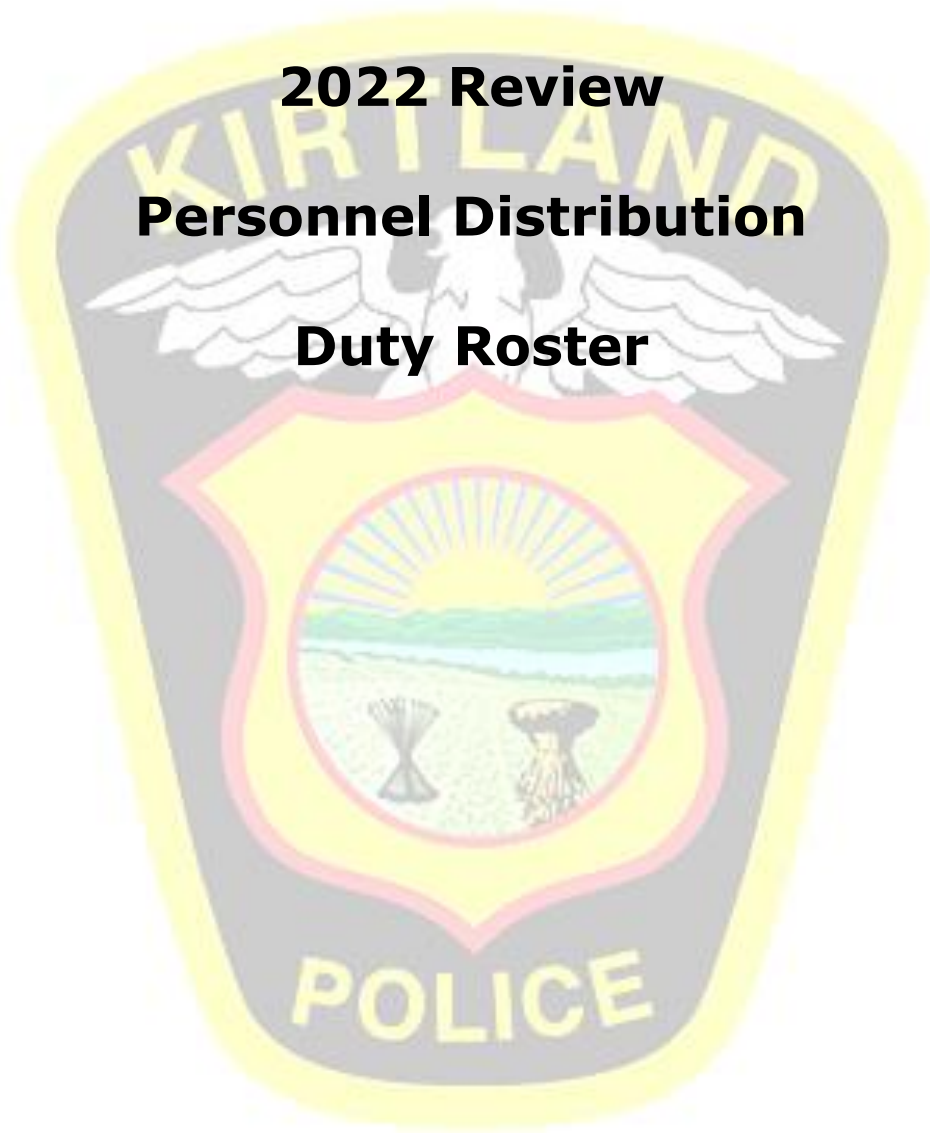
Statistical reports produced by the unit include monthly crime reports that are submitted to the National Incident-Based Reporting System, which is managed by the Federal Bureau of Investigation, department monthly reports, receipts, and funds including bond, parking fines, sales of copies etc. This position has been managed by Amy Buchanan for past 23 years.

### **Training Unit**

The Training Unit is managed by the Chief of Police. Each year the sergeants assist the Chief in establishing training goals for the annual training that is provided to personnel. The department recognizes the importance of training and development and is committed to having officers receive the best possible training to enhance their ability to deliver professional services to the community. The department uses in-service training, roll-call training, outside schooling, firearms, defensive tactics, remedial training, and specialized training to keep officers up-to-date with current trends and best practices.

# **Section III: Departmental Personnel**

**2022 Review  
Personnel Distribution  
Duty Roster**



## Departmental Personnel

### Sworn Personnel

To provide high quality service to the Kirtland Community, the Police Department's police is to employ the best and most qualified candidates for Police Officer.

Currently the police department maintains a complement of twelve full time officer and two reserve police officers. To be appointed, candidates must undergo a rigorous selection process comprised of a written examination, physical fitness test, agility test, background investigation, polygraph and psychological examinations.

All officers must graduate from a basic peace officer training academy that contains over 100 subjects that conform to the requirements of the Ohio Peace Officer Training Commission.



The Department also utilizes a Field Training Officer (FTO) Program to assist a newly hired recruit after graduation from the Basic Police Academy. Officers are commissioned after graduation and then enter into the FTO program. During this period, the trainees are assigned a field training officer, receive instruction in the basics of the Patrol function, Department policies and procedures and are assisted through the transition period.

Evaluations on the trainees are conducted throughout the field training period and upon conclusion, trainees are certified for patrol duty. The evaluation period continues throughout the employees one-year probationary period.

### Civilian Personnel

The police department maintains one civilian position, which is reserved for the Records Clerk, who also serves as the Administrative Assistant to the Chief of Police

## 2022 Personnel Distribution

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### Personnel by Title

#### Sworn Officers

Chief of Police	1
Sergeant	4
Patrol Officers	8
Reserve Officers	2

Total Sworn: 15

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#### Civilian Personnel

Clerk/Administrative Assistant	1
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Total Sworn/Civilian Personnel 16

### 2022 Roster

Chief:	Brian K. McCallister
Sergeants:	Jamey Fisher Eric LaTurner Michael Valenti Michael Martin
Patrol Officers:	Julia Dewolf Anthony Germano Joseph Maslanka Clyde Null Zachary Petric John Sluga Aleashia Tapia
Reserve Officers:	William Bauckman Tyler Lillash
Records/Administrative Assistant:	Amy Buchanan

### 2022 Roster

#### **Assignments**

Lake County Accident Investigation Unit	Sergeant Michael Martin
Jail Administrator	Officer Joseph Maslanka
Crime Prevention Officer	Officer Julia Dewolf Detective Zachary Petric
Western Lake County Emergency Response Unit	Sergeant Eric LaTurner Officer Anthony Germano
Detective Bureau	Detective Zachary Petric Detective Clyde Null
Firearms Instructors	Sergeant Michael Valenti Officer Anthony Germano
Defensive Tactics Instructor	Chief Brian McCallister
Field Training Officers	Sergeant Michael Martin Detective Zachary Petric Detective Clyde Null
Taser Instructors	Detective Clyde Null
Training Officer	Sergeant Jamey Fisher Sergeant Eric LaTurner Sergeant Michael Valenti



# **Section IV**

## **Statistical Information**

**Requests for Police Service**

**2022 Summary by Type of Request**

**2022 Summary by Month**

**2-Year Comparison**

**NIBRS Crime Reporting Summary**

**Top 10 Reported Crimes**

**Crimes Reported By Month**

**Department Receipts**

**2022 Review**

**Annual Summary of Willoughby**

**Municipal Court Receipts**

# Requests for Service

This section represents information concerning the level of requests for police service in the community and the method used by the agency to categorize and respond to these requests.

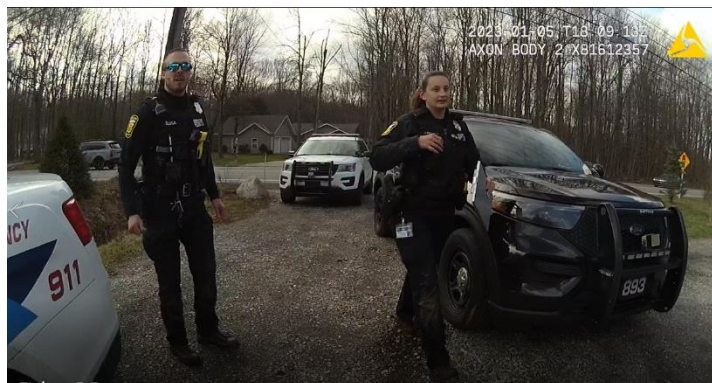
## Police Service

The police department personnel completed 12,209 requests for service in 2022. These assignments do not include all the time spent by officers during arrests, prisoner safety checks and transport, and traffic enforcement.

Requests for police service call upon an officer to do more than just enforce the law and control crime, The numerous requests include family problems to solve, abandoned vehicles to tow, disturbances to quell, responding with paramedics and fire calls, and a large number of other non-criminal incidents in which police are called upon to resolve.

The following requests for police services summarize the number and type of situations and requests for assistance that the police were dispatched to by the department in 2022. These requests for service were selected because they reflect the diversity of services that are provided by the police agency. The requests for service are divided into six general categories: Crime Events, Citizen Conflicts, Traffic Safety, Miscellaneous Emergencies, General Duties and Jail Activities.

The data provided in the police requests for service reveal a great deal about the nature of police services in the City of Kirtland. While crime control is of considerable importance, the other important service demands of the public cannot be ignored. Crime related activities comprise only a small part of services that are provided by the public.



The diversity of incidents that police officers are expected to handle emphasize the need for employing the highest caliber personnel and providing comprehensive annual training. Police officers must have the ability to investigate crime, to intervene and resolve emotion ridden interpersonal conflicts, to assist injured or ill persons and to control traffic, In addition, they must enforce the law and be able to do all of this while exercising complex judgment in delicate and dangerous situations.

## 2022 Requests for Police Service

### 2022 Summary by Type of Request

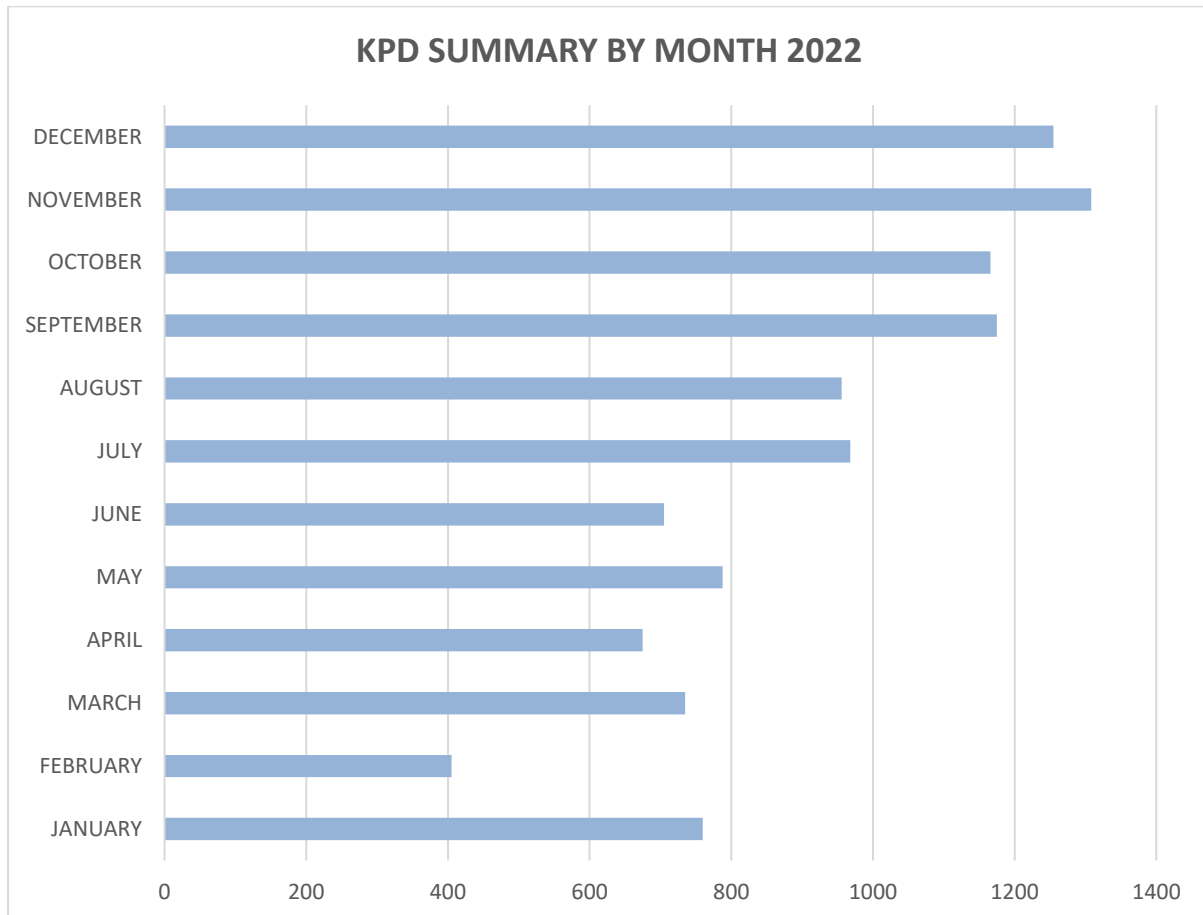
Calls for Service 2021	2021	2022
ACCIDENT - INJURY	17	30
ACCIDENT - NO INJURY	80	104
ALARMS	97	198
ANIMAL - CALLS	157	240
ASSAULT	7	3
ASSIST FIRE DEPARTMENT	182	6
ASSIST OTHER AGENCY/DEPT.	85	112
BURGLARY	1	1
BUSINESS CHECK	635	3055
CIVIL MATTER	24	14
COMMUNITY RELATIONS	250	540
COMPLAINTS - GENERAL	11	4
CRIME PREVENTION CPI	0	138
CRIMINAL DAMAGE/ENDANGERING	7	2
CRIMINAL MISCHIEF	1	0
DAMAGE TO PROPERTY	16	35
DAV - DISABLED VEHICLE	114	127
DEBRIS ON STREET	38	63
DEER CHECK IN	26	33
DEPARTMENTAL INFORMATION	109	266
DETAIL - EXTRA DUTY	69	125
DISTURBANCE	62	62
DOA - BODY FOUND	5	6
DOMESTIC VIOLENCE	9	9
ERRANDS - CITY BUSINESS	133	211
ESCORT	7	11
EXTRA PATROL CHECKS	25	103
FINGERPRINTS	15	16
FIREWORKS COMPLAINT	26	20
FOLLOW UP INVESTIGATION	231	392
FOUND PROPERTY	21	21
FRAUD	86	49

## Kirtland Police Department 2022

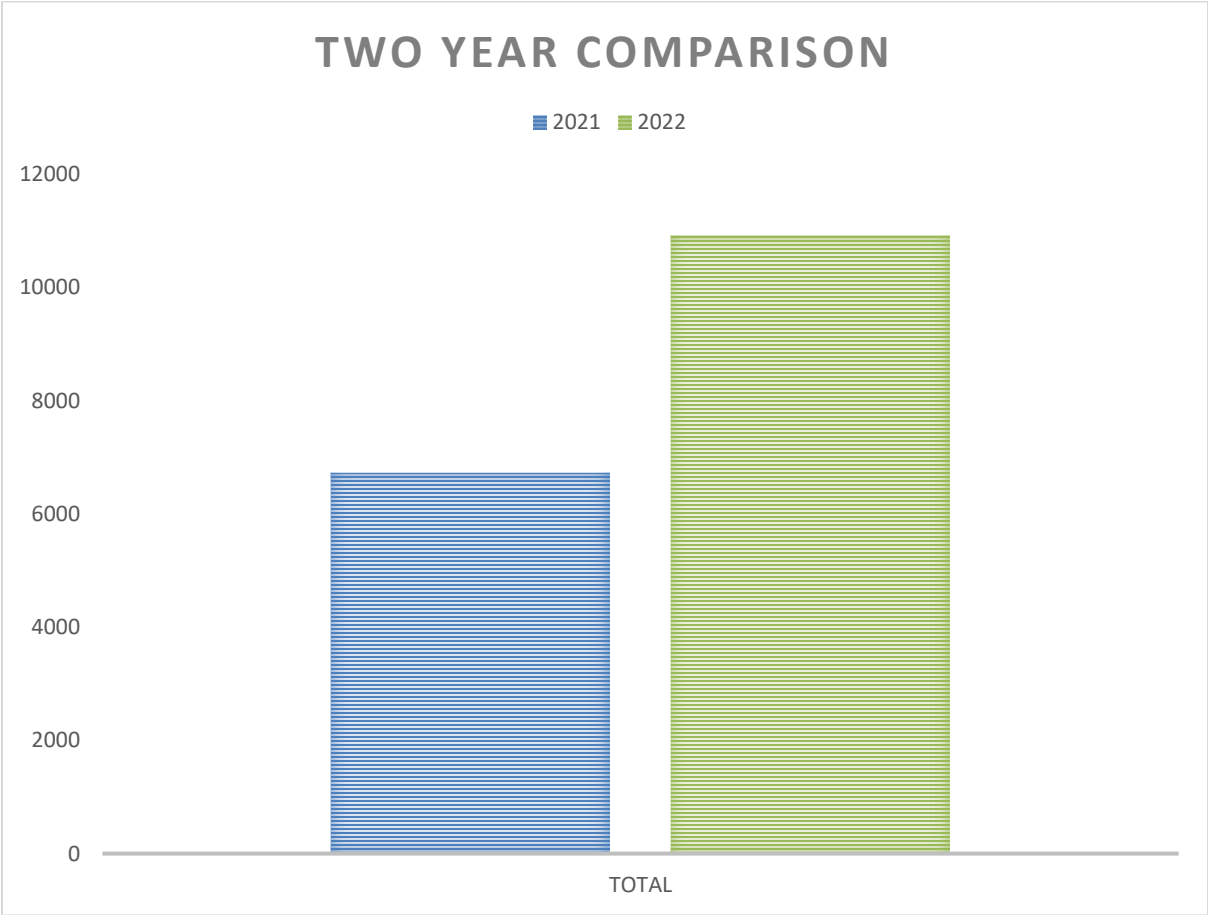
GENERAL ASSIST	143	246
HANG UP 9-1-1	33	0
HARASSMENT	28	23
HOUSE CHECKS	25	60
ILLEGAL DUMPING	4	4
IN-SERVICE TRAINING	0	54
INDECENT EXPOSURE	1	0
INFORMATION RECEIVED	11	8
JUNK VEHICLE	2	4
JUVENILE COMPLAINT	12	18
LITTERING	2	0
LOCKOUT- BUILDING/RESIDENTIAL	1	1
LOCKOUT- VEHICLE	86	64
LOST AND MISSING PROPERTY	3	10
LOUD MUSIC	10	6
MENACING	2	0
MINI BIKE/DIRT BIKE COMPLAINT	6	7
MISCELLANEOUS	31	31
MISSING PERSON	4	5
MUTUAL AID	5	2
NEIGHBOR TROUBLE	18	12
OPEN BUILDING/WINDOW	18	40
PARKING COMPLAINT	28	98
PHONE CALLS/ANNOYING/SUSPICIOUS	9	0
PROPERTY RELEASE	5	3
PSYCHIATRIC SITUATION	7	8
RECKLESS OPERATION	112	99
REGISTRATION CHECK	11	7
REPOSSESSION-AUTO	5	3
SEXUAL ASSAULT	0	1
SNOW/ICE COMPLAINTS	3	3
SOLICITING/PEDDLING	3	1
SPECIAL ATTENTION	4	3
SUICIDE ATTEMPTED	1	1
SUICIDE	2	2
SUSPICION	126	136
SUSPICIOUS PERSON	52	55
SUSPICIOUS VEHICLE	101	94

## Kirtland Police Department 2022

THEFT	28	31
TOWED VEHICLE	3	0
TRAFFIC COMPLAINT	173	97
TRAFFIC STOP	1969	2452
TRANSPORT - GENERAL	17	14
TRESPASSING	10	16
TTA	915	1063
UTILITIES- PUBLIC	15	21
VANDALISM	4	3
VIOLATION OF PROTECTION ORDER	2	1
WARRANT ARREST	30	109
WELFARE CHECK- PERSONAL	99	12
<b>TOTAL</b>	<b>6725</b>	<b>10924</b>



2021 – 2022 Comparison

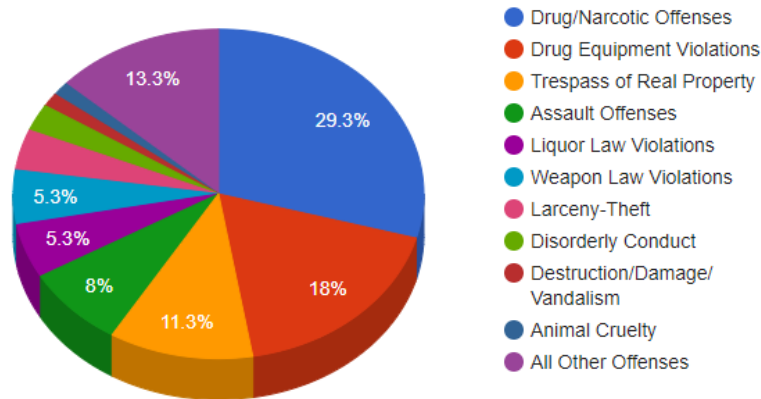


# NIBRS Crime Reporting Summary

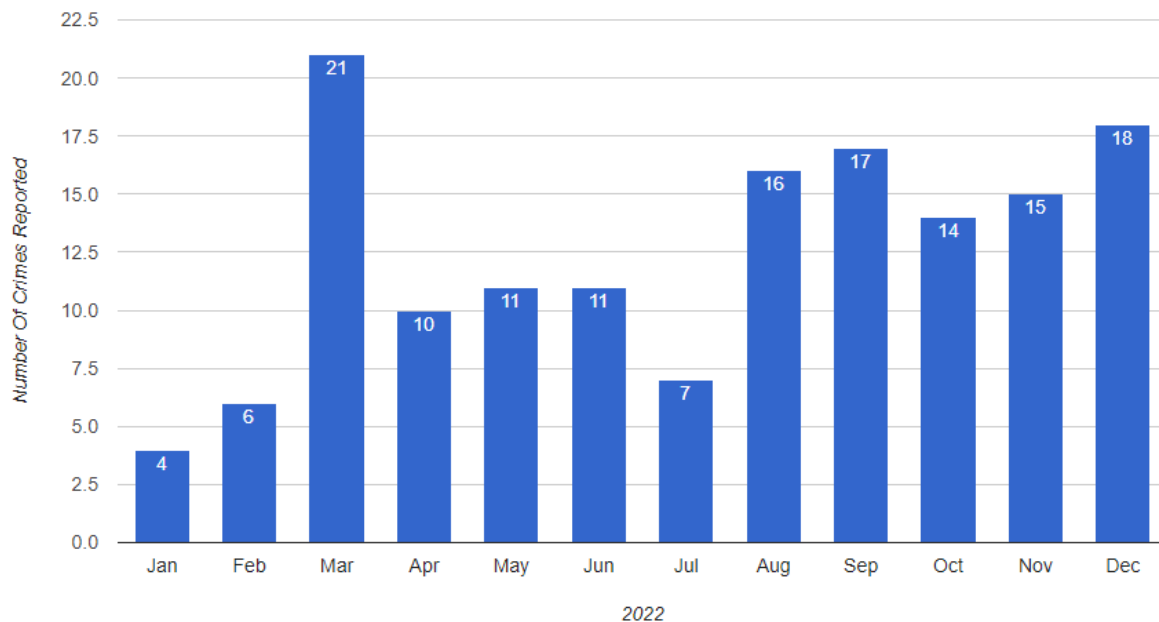
## Data on Criminal Law Offenses

### TOP 10 CRIMES REPORTED

2022



### TOTAL CRIMES REPORTED



## Annual Summary of Court Receipts

<b>Willoughby Court Receipts 2022</b>	
<b>City of Kirtland</b>	<b>Receipts`</b>
Kirtland Drug Fines	\$5235.00
Kirtland Law Enforcement/Education	\$228.42
Kirtland Expungement Fees	\$100.00
Kirtland Fines	\$61,181.64
Kirtland JC Fund	\$0.00
Kirtland OVI Fines	\$281.50
Total	\$67,026.56

*Source:* Willoughby Municipal Court



## **Section V: Traffic Safety and Enforcement**

### **Traffic Law Enforcement Data**

**Traffic 2-Year Summary  
Traffic 2-Year Comparison  
2022 Traffic Breakdown**

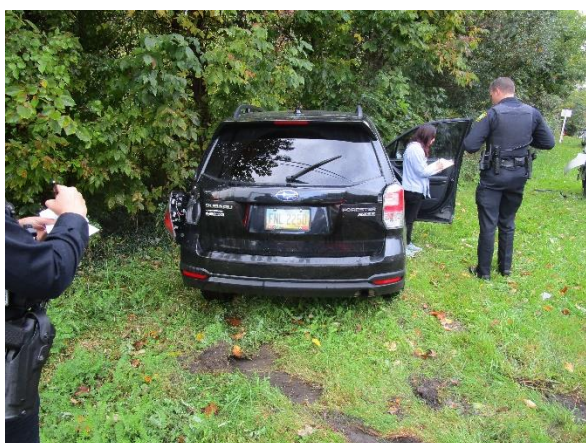
**2022 Traffic Accident Data Comparison  
With Summary By Month**



# Traffic Safety and Enforcement

The purpose of police traffic regulation activities is to facilitate the safe and smooth flow of vehicular traffic and pedestrian movement in the city, with minimum loss of life and property. This is accomplished through the delivery of police traffic regulated services, designed to reduce traffic accidents that result in injuries and fatalities.

Enforcing traffic laws are one of the principal tactics necessary in obtaining better traffic safety. The department applies selective enforcement techniques in areas where hazardous traffic violations occur and are the cause of accidents. Selective enforcement is the analysis of traffic accidents and enforcement activities, with enforcement being applied in areas most likely to reduce accidents. The police officers are assigned to patrol locations, often with radar, during the times identified by traffic analysis. Preventative patrols are also used to deal with special categories of unlawful driving behavior by working with residents and business owners to identify specific times and locations where the offenses are being committed.



Members of the Lake County Accident Investigation Unit are called upon, at times, to perform specialized investigations of fatal accidents or accidents resulting in serious injuries.

In 2022, the department had a total of 69 OVI (Operating a vehicle under the influence) related charges, which are OVI, Prohibited BAC, or Physical Control offenses. The department issued 1,540 citations for traffic and parking violations.

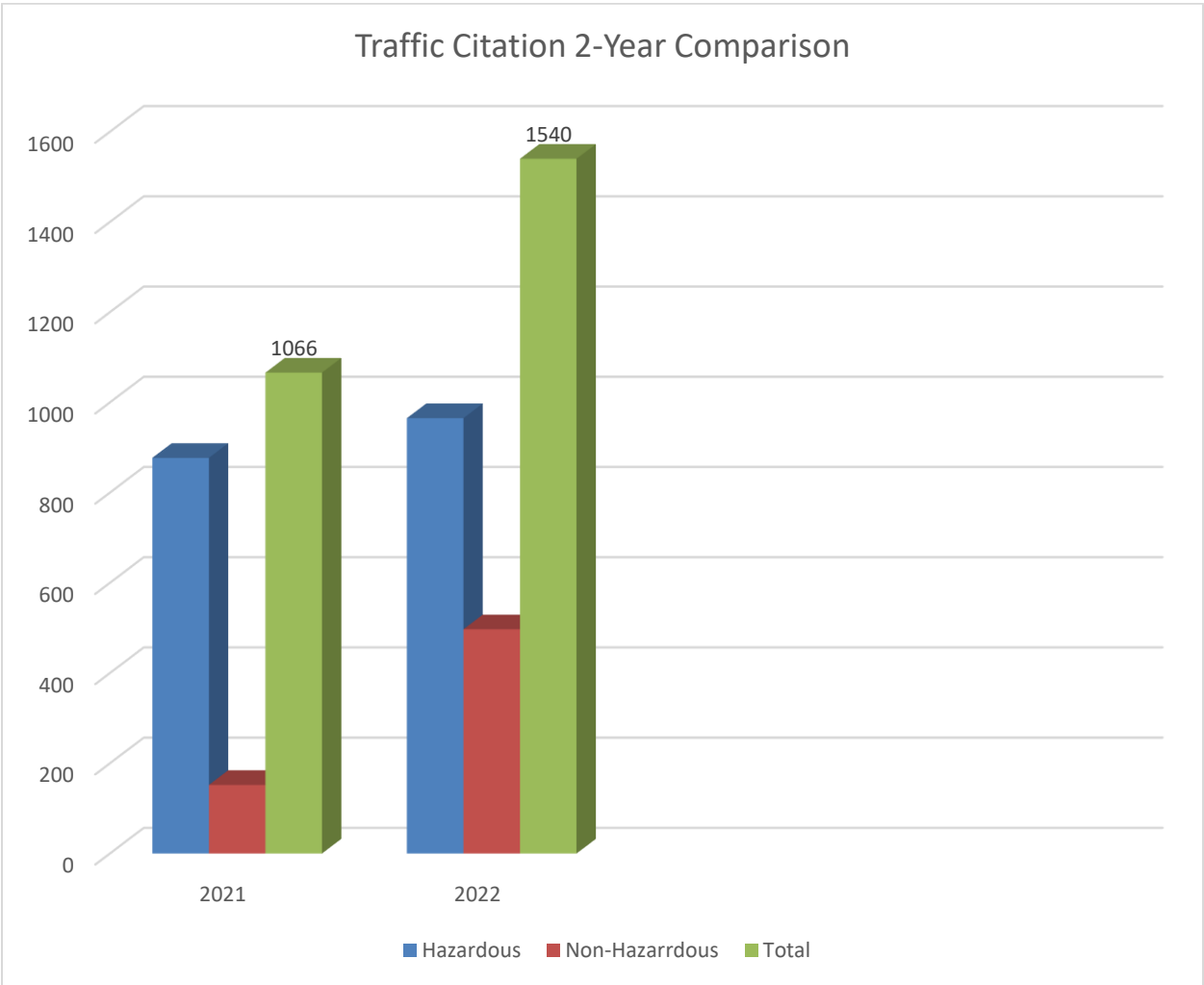
The following tables summarize the traffic citations issued from 2021 and 2022, and a monthly summary of the 2022 traffic enforcement categorized by violations. Also included is a monthly summary of 2022 accidents.

## Traffic Law Enforcement Data

### 2-Year Summary

HAZARDOUS VIOLATIONS			NON-HAZARDOUS VIOLATIONS		
	2021	2022			
Right side of Road	27	22	Equipment violation	20	139
Stopping After Accident	2	11	License Plate Expired	75	265
OVI	41	69	Driving Under Suspension	50	65
Reckless Operation	6	3	License Expired	6	28
Reasonable Control	8	19	Wrongful Entrustment	1	0
Lanes of Travel/Left of Center	11	16	<b>TOTAL</b>	<b>152</b>	<b>497</b>
Weaving/Marked lanes	7	0	PARKING VIOLATIONS		
Overtaking/passing	3	7	Parking Citations	37	78
Hazardous Zones	13	13	<b>TOTAL VIOLATIONS</b>	<b>1066</b>	<b>1540</b>
Right of Way	22	17			
Traffic Control Devices	18	12			
Speed/ ACDA	694	705			
Failure to Comply	4	2			
Stopping for School Bus	1	0			
Seat Belts/Child Restraints	0	30			
Other	20	39			
<b>TOTAL</b>	<b>877</b>	<b>965</b>			

Traffic Citations 2-Year Comparison

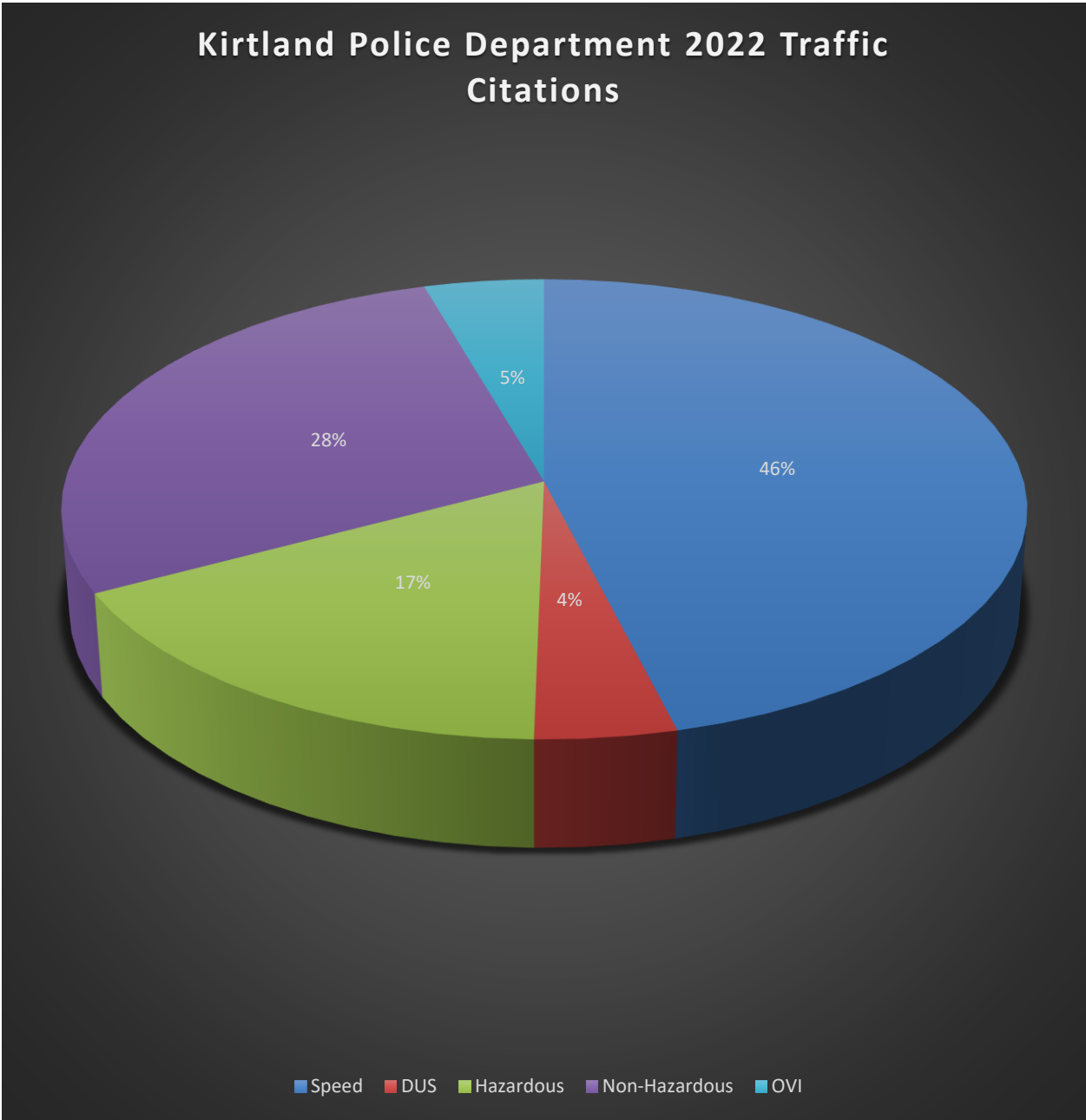


Total Traffic Stops 2022

Total Stops: 2452

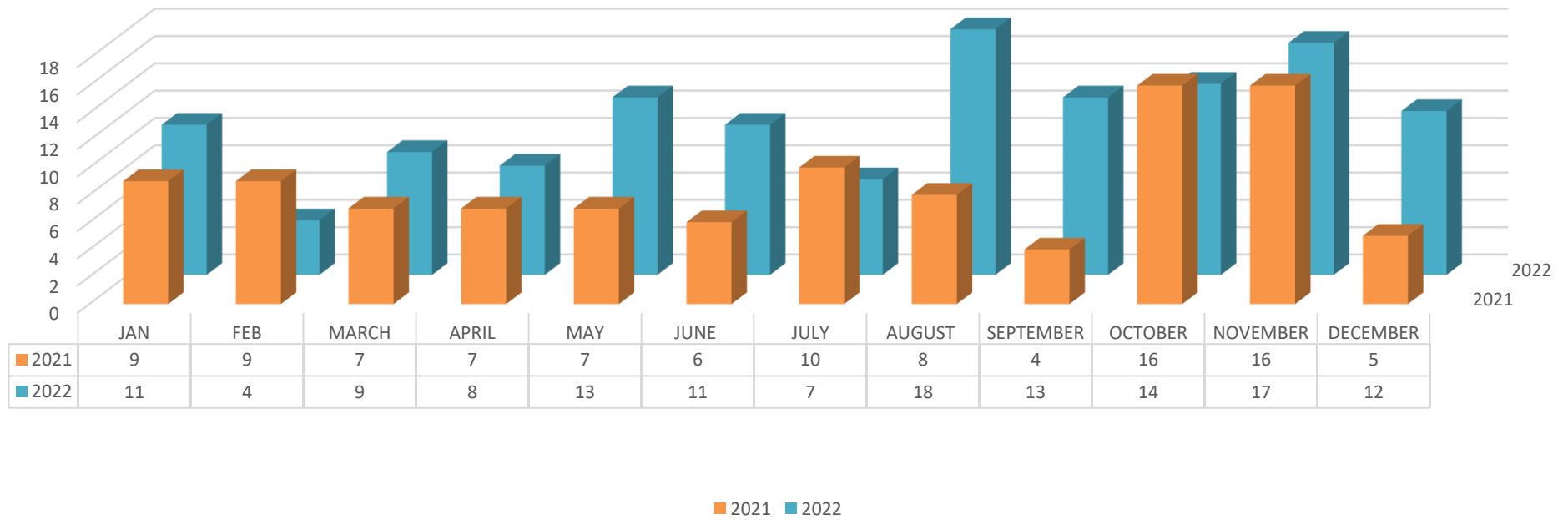
Total Citations: 1540

2022 Percentage Breakdown



## 2022 Traffic Accident Data Comparison

TRAFFIC ACCIDENT SUMMARY  
2021-2022



## **Section VI: Jail Facility Data**

**Jail Facility**

**Jail Facility Data 2022**

**Total Prisoners 2022**



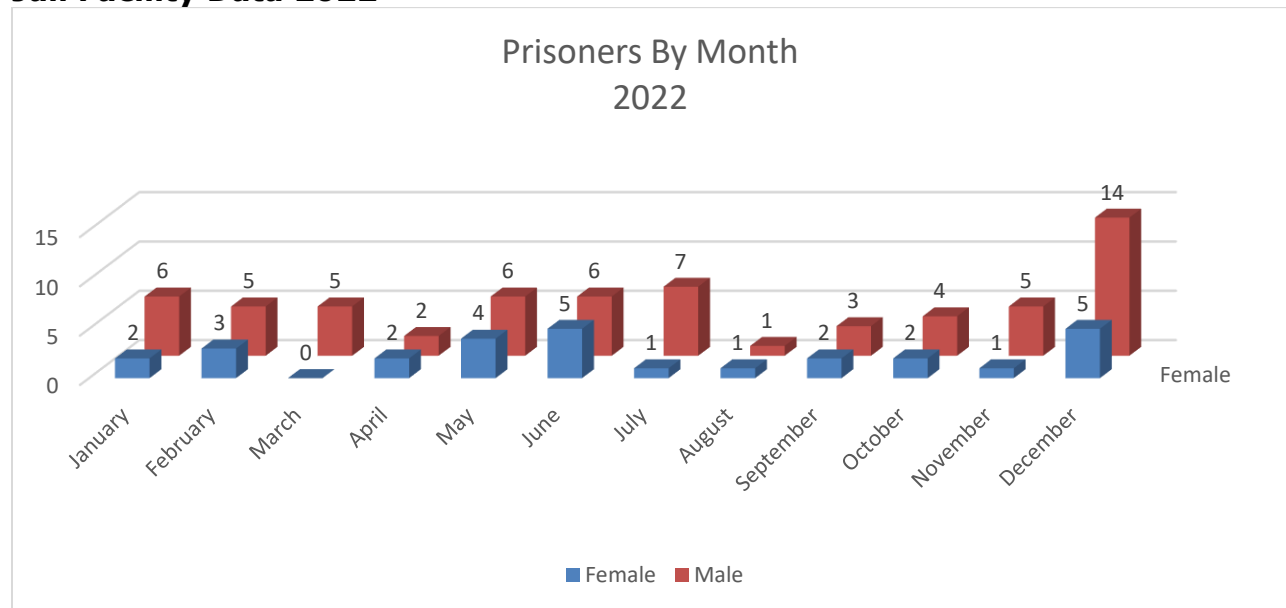
## Jail Facility

The Police Department operates a jail facility under the Support Services Bureau. The responsibility for the jail facility rests with the Chief of Police, who designates one member of the police department to occupy the position of Jail Administrator. During 2022 Ptl. Joseph Maslanka served as the Jail Administrator, responsible for the direct supervision of all jail operations.

The facility is classified as a temporary holding facility. The jail is limited to holding prisoners for six hours under this designation. Each year the jail facility is subject to inspection by the Bureau of Adult Detention and must meet the minimum standards, which are determined annually.

Once a prisoner comes into our facility, we incur all responsibilities for that prisoner. The basic goals of the jail are the safekeeping and welfare of prisoners along with the protection of the community. The jail facility tries to maintain a balance between security of the facility and the State requirements for prisoner safety and care. During 2022 our jail facility passed the annual state inspection.

### Jail Facility Data 2022



### Total Prisoners

Male: 64  
 Female: 28  
**Total: 92**

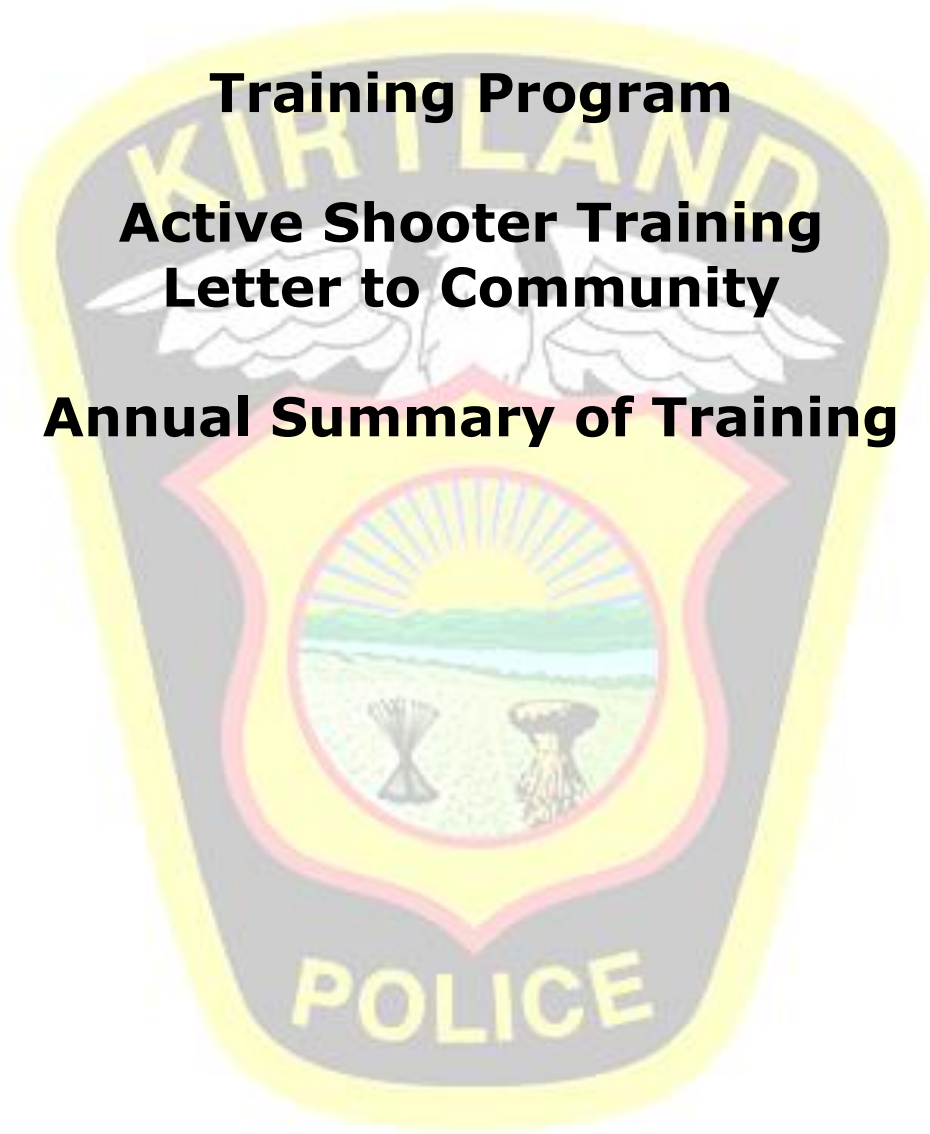


## **Section VII: Departmental Training Program**

### **Training Program**

#### **Active Shooter Training Letter to Community**

#### **Annual Summary of Training**



# Training Program

The Training Unit is under the Support Services Bureau in the Department. During 2022, Chief Brian McCallister managed the unit with the assistance of the Sergeants Jamey Fisher, Eric LaTurner and Michael Valenti.

It is a major goal of the police department to always serve our community by developing leaders that are equipped and professionally trained to provide the highest level of service focused on community relationships, teamwork and public trust. We believe this can be accomplished through a robust training program that focuses on developing officer's skills, introduces them to new techniques, and keeps them informed about changes that are occurring legally and within the criminal justice system.

We utilize different types of training to achieve these goals they include the following:

- In-Service Training
- Online Training
- Roll-Call Training
- Remedial Training
- Specialized Training

In addition to this training the Ohio Peace Officer's Training Academy sets training requirements annually for officers. In 2022 there was a required 24 hours on Continued Professional Training (CPT) that was mandated for all officers statewide. The training was supplemented by a training grant that reimbursed the police department for the officers' time, which equated to 264 hours of compensation.

The Department also uses an FTO Program (Field Training Officer) for training new officers. The program is designed to provide new officers with instruction, direction and supervision. At the end of the program, the new officer will be able to perform their jobs in a safe, skillful, productive, and professional manner. The program also assists supervisory personnel in helping the new officer make the transition from the police academy into the patrol assignment.

The training covered by officers in 2022 is covered under the training coursework section of this chapter.



# City of Kirtland

Mayor Kevin F. Potter  
9301 Chillicothe Rd.  
Kirtland, OH 44094

## Division of Police

Chief Brian McCallister  
*City of Faith & Beauty*

July 21, 2022

Community Members,

The events that unfolded in Uvalde, Texas have caused many communities to question how their police departments are preparing for active threat incidents in schools, malls, and businesses across the nation. As your police department, we understand the importance of training and preparing for these all too often devastating events. We understand the long-lasting impact that these events have on communities and we want the Kirtland community to know that your police department will do everything in our power to prepare for and prevent an incident like this from occurring by working closely with school officials, families, students, and mental health practitioners.

The mission of the Kirtland Police Department is to always serve our community by developing leaders that are equipped and professionally trained to provide the highest level of service focused on community relationships, teamwork and public trust.

Our mission is centered around preparation and working together with local agencies like Waite Hill, Kirtland Hills, Lakeland Community College, Lake Metroparks and Holden Arboretum. These are our neighbors and agencies that operate within the city. We work very closely together in our day-to-day activities and training exercises to ensure that we can provide the highest level of service in any situation.

Our training for active threats is an annual event. Our training staff makes every effort to ensure that all members of the police department receive this mandatory training and have an opportunity to participate. All of our personnel recently participated in a county wide mass casualty drill hosted at Lakeland Community College where we trained with multiple Lake County agencies, worked toward a common goal and implemented a unified strategy for dealing with active threats and the aftermath.

The police department has completed active threat training drills as a normal practice for over a decade. While the majority of this training occurs in the Kirtland Schools, we recently performed building clearing exercises at the community center, the community college and continually review national events to determine lessons learned and take-aways that can help us improve our response and determine best practices.

In addition to training, we have partnered with Kirtland Schools and have provided a School Resource Officer (SRO) to complement our joint efforts. SRO Bauckman provides training to the teachers on the ALICE method (Alert, Lockdown, Inform, Counter, Evacuate) for dealing with active threats in schools. He is also at the school during operational hours and extra-curricular events. We also provide an additional layer of security throughout the school year. Officers are assigned to complete periodic walk-throughs on school grounds at random times and also work school events as needed.

Just like so many of you in the community, the police department is comprised of fathers, mothers, aunts and uncles. We all share of love for and value the importance of family. We understand that preparation and the response to these terrible events is a priority. We take great pride in the responsibility and trust that serving this community requires and appreciate the partnerships we share with the community. It is our hope and prayer that we never experience one of these events, but if we do, we will do everything in our power to ensure that we are prepared.

Sincerely,

Chief Brian McCallister

Phone  
(440) 256-3336 ext. 113

Fax  
(440) 256-0582

Email  
chief@kirtlandpolice.com

## **Annual Summary of Training**

### **Administration/Supervision**

Chiefs In-Service  
FBINAA Conference

### **Criminal Investigations**

Basic Homicide Investigation  
Law Enforcement Intelligence  
Crime Scene Photography  
Sexual Assault Investigations

### **Patrol**

Traffic Collision Investigation  
Vehicle Dynamics  
Crime Prevention Specialist  
Cops in Court  
School Resource Officer Conference  
Technology/Social Media Investigation in Schools  
Changing Perceptions: A Fair and Impartial Policing Approach  
Ohio Animal Cruelty basis for law Enforcement  
Houses of Worship Safety and Security  
Crisis Intervention Training  
QPR Suicide Prevention Gatekeeper Program  
Building Mutual Respect and Community Trust  
Testifying in Court  
Advanced Roadside Impaired Driving Enforcement

### **Weapons and Tactics**

NORSE Tactical Training  
Law Enforcement Firearms Instructor  
Less Lethal Weapons Instructor  
Police Rifle-Carbine Instructor  
Red Dot Sight Instructor  
Semi-Auto Pistol Instructor  
Firearms Requalification Instructor  
Annual Taser Certification  
Annual Firearms Certification

### **State Continued Professional Training**

Ethics and Professionalism  
Community Diversity and Procedural Justice  
Hazing  
New and Updated Criminal Charges  
Use of Restraints  
Custodial Interrogation  
Hate Crimes  
Medical Marijuana  
Ohio Forfeiture Laws  
Concealed Firearms Carry Changes  
Ohio Public Records Law  
BCI Lethal Use of Force and OIS Investigations  
Use of Deadly Force and Legal Guidelines  
Critical Thinking in Use of force Situations  
Objective Reasonableness  
Qualified Immunity  
Domestic Violence Legal Updates  
Crisis Intervention  
Sexual Assault Investigations  
Biological Evidence Collection for Sexual Assaults  
Trauma and the Brain  
Officer Wellness  
Mental Health Response  
Effective Communication and Safe Interaction with Persons in Crisis