

PART II

Operating Budget:

- Public Safety - Fire
- Public Works
- Parks & Recreation
- Planning & Zoning
- Public Health
- Engineering
- Miscellaneous

PUBLIC SAFETY - FIRE

| No. | | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|-----|------------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| | Public Safety | | | | | | |
| | FIRE | | | | | | |
| 300 | Administration | | | | | | |
| | Personal Service | 100,112 | 102,872 | 107,500 | 112,165 | 118,811 | 118,845 |
| | Service & Supplies | 2,262 | 2,407 | 4,500 | 2,368 | 7,500 | 5,700 |
| | Capital Outlay | - | 1,400 | - | - | - | - |
| | Total | 102,374 | 106,679 | 112,000 | 114,533 | 126,311 | 124,545 |
| 305 | Fire Prevention | | | | | | |
| | Personal Service | 34,450 | 34,325 | 36,000 | 36,011 | 39,000 | 39,000 |
| | Service & Supplies | 2,103 | 2,040 | 2,795 | 2,154 | 2,800 | 2,800 |
| | Capital Outlay | - | - | - | - | - | - |
| | Total | 36,553 | 36,365 | 38,795 | 38,165 | 41,800 | 41,800 |
| 310 | Fire & Rescue | | | | | | |
| | Personal Service | 855,768 | 850,967 | 860,000 | 868,461 | 950,222 | 906,000 |
| | Service & Supplies | 30,281 | 32,552 | 33,500 | 31,361 | 34,500 | 34,500 |
| | Capital Outlay | 8,466 | 15,648 | 2,000 | 1,028 | 5,000 | - |
| | Total | 894,515 | 899,167 | 895,500 | 900,850 | 989,722 | 940,500 |
| 315 | Communications | | | | | | |
| | Personal Service | 65,357 | 59,071 | 66,500 | 65,629 | 69,000 | 69,000 |
| | Service & Supplies | 7,972 | 8,891 | 10,000 | 8,606 | 10,500 | 10,500 |
| | Capital Outlay | - | - | - | - | - | - |
| | Total | 73,329 | 67,962 | 76,500 | 74,235 | 79,500 | 79,500 |
| 320 | Fire Buildings | | | | | | |
| | Personal Service | - | - | - | - | - | - |
| | Service & Supplies | 33,446 | 34,969 | 38,500 | 34,534 | 40,000 | 40,000 |
| | Capital Outlay | 5,367 | 2,242 | 2,000 | 7,846 | 103,000 | - |
| | Total | 38,813 | 37,211 | 40,500 | 42,380 | 143,000 | 40,000 |
| 325 | Equipment Maintenance | | | | | | |
| | Personal Service | 35,979 | 35,260 | 36,000 | 36,236 | 39,000 | 39,000 |
| | Service & Supplies | 51,296 | 45,321 | 52,000 | 43,388 | 54,000 | 51,000 |
| | Capital Outlay | 150,076 | 17,591 | 45,000 | 42,574 | 268,000 | 10,000 |
| | Total | 237,351 | 98,172 | 133,000 | 122,198 | 361,000 | 100,000 |
| 330 | Training and Education | | | | | | |
| | Personal Service | - | - | - | - | - | - |
| | Service & Supplies | 3,010 | 218 | 3,000 | 1,221 | 3,000 | 2,700 |
| | Capital Outlay | - | - | - | - | - | - |
| | Total | 3,010 | 218 | 3,000 | 1,221 | 3,000 | 2,700 |

| No. | | <u>2013</u> <u>Actual</u> | <u>2014</u> <u>Actual</u> | <u>2015</u> <u>Budget</u> | <u>2015</u> <u>Actual</u> | <u>Department</u> <u>Request</u> | <u>Mayor</u> <u>Recomd.</u> |
|-----|----------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------------|--------------------------------|
| | Public Safety (continued) | | | | | | |
| 335 | Public Education | | | | | | |
| | Personal Service | - | - | - | - | - | - |
| | Service & Supplies | 1,356 | 1,299 | 1,500 | 1,044 | 1,500 | 750 |
| | Capital Outlay | - | - | - | - | - | - |
| | Total | <u>1,356</u> | <u>1,299</u> | <u>1,500</u> | <u>1,044</u> | <u>1,500</u> | <u>750</u> |
| 340 | Emergency Preparedness | | | | | | |
| | Personal Service | - | - | - | - | - | - |
| | Service & Supplies | 902 | 816 | 1,000 | 661 | 1,000 | 1,000 |
| | Capital Outlay | - | - | - | 3,575 | - | - |
| | Total | <u>902</u> | <u>816</u> | <u>1,000</u> | <u>4,236</u> | <u>1,000</u> | <u>1,000</u> |
| | TOTAL FIRE | | | | | | |
| | Personal Service | 1,091,666 | 1,082,495 | 1,106,000 | 1,118,502 | 1,216,033 | 1,171,845 |
| | Service & Supplies | 132,628 | 128,513 | 146,795 | 125,337 | 154,800 | 148,950 |
| | Capital Outlay | <u>163,909</u> | <u>36,881</u> | <u>49,000</u> | <u>55,023</u> | <u>376,000</u> | <u>10,000</u> |
| | Total | <u>1,388,203</u> | <u>1,247,889</u> | <u>1,301,795</u> | <u>1,298,862</u> | <u>1,746,833</u> | <u>1,330,795</u> |

PROGRAM DETAIL

300 ADMINISTRATION

PROGRAM DESCRIPTION

The administration unit is responsible for planning directing, coordinating and controlling all activities of the Fire Division, including fire prevention, fire suppression and emergency rescue operations. Through these processes, the administration unit develops and directs the utilization of available resources to prevent the loss of life and property in the community.

PROGRAM COMMENTARY

Personal Services includes the cost Fire Chief's salary including longevity, and the part-time Administrative Assistant's wages.

Contract Services reflects the cost of the copy machine at Station One.

Repairs and Maintenance includes the cost of computer upgrades at both fire stations.

| Department Division Program Program Number | <u>Public Safety</u> <u>Fire</u> <u>Administration</u> <u>300</u> | | | | | |
|---|--|------------------------------|------------------------------|------------------------------|-------------------------------------|--------------------------------|
| No. Expenditure Classifications | <u>2013</u> <u>Actual</u> | <u>2014</u> <u>Actual</u> | <u>2015</u> <u>Budget</u> | <u>2015</u> <u>Actual</u> | <u>Department</u> <u>Request</u> | <u>Mayor</u> <u>Recomd.</u> |
| 10 PERSONAL SERVICES | 100,112 | 102,872 | 107,500 | 112,165 | 118,811 | 118,845 |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | - | 6 | 700 | 6 | 700 | 400 |
| 24 Books & Periodicals | - | - | - | - | - | - |
| 28 Uniforms | 1,073 | 1,068 | 1,200 | 1,115 | 1,200 | 1,200 |
| 32 Memberships | 216 | 230 | 500 | 330 | 500 | 500 |
| 36 Recruitment & Training | - | - | 500 | - | 500 | 500 |
| 40 Travel & Meetings | 145 | 76 | 500 | 81 | 500 | 500 |
| 44 Miscellaneous | - | - | - | - | - | - |
| 48 Contract Services | 828 | 1,027 | 1,100 | 836 | 1,100 | 1,100 |
| 52 Utilities | - | - | - | - | - | - |
| 56 Rentals | - | - | - | - | - | - |
| 60 Advertising | - | - | - | - | - | - |
| 64 Repairs & Maintenance | - | - | - | - | 3,000 | 1,500 |
| 68 Equip. Operation & Maint. | - | - | - | - | - | - |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | <u>2,262</u> | <u>2,407</u> | <u>4,500</u> | <u>2,368</u> | <u>7,500</u> | <u>5,700</u> |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | - | - | - | - | - | - |
| 84 Office Equipment | - | 1,400 | - | - | - | - |
| 88 Capital Improvements | - | - | - | - | - | - |
| Total Capital | <u>-</u> | <u>1,400</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Program Total | <u>102,374</u> | <u>106,679</u> | <u>112,000</u> | <u>114,533</u> | <u>126,311</u> | <u>124,545</u> |

| | <u>2013</u> <u>Actual</u> | <u>2014</u> <u>Actual</u> | <u>2015</u> <u>Budget</u> | <u>2015</u> <u>Actual</u> | <u>Department</u> <u>Request</u> | <u>Mayor</u> <u>Recomd.</u> |
|------------------|------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------------|--------------------------------|
| <u>Personnel</u> | | | | | | |
| Full Time | 1 | 1 | 1 | 1 | 1 | 1 |
| Part Time | 1 | 1 | 1 | 1 | 1 | 1 |

FIRE PREVENTION**PROGRAM DESCRIPTION**

Fire Prevention is responsible for inspecting property for fire hazards and reviewing plans of new building construction and alterations to ensure fire safety and compliance with City and state fire prevention regulations. Fire personnel also investigate all suspicious and incendiary fire and explosions. The unit also maintains records of all inspections and investigations.

PROGRAM COMMENTARY

Personal Services includes half the annual salary for the Fire Prevention Captain, including longevity.

Contract Services includes the annual cost of the Firehouse Software operating system.

| Department | <u>Public Safety</u> | | | | | |
|-------------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------------|--------------------------------|
| Division | <u>Fire</u> | | | | | |
| Program | <u>Fire Prevention</u> | | | | | |
| Program Number | <u>305</u> | | | | | |
| No. Expenditure Classifications | <u>2013</u> <u>Actual</u> | <u>2014</u> <u>Actual</u> | <u>2015</u> <u>Budget</u> | <u>2015</u> <u>Actual</u> | <u>Department</u> <u>Request</u> | <u>Mayor</u> <u>Recomd.</u> |
| 10 PERSONAL SERVICES | 34,450 | 34,325 | 36,000 | 36,011 | 39,000 | 39,000 |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | 253 | - | 295 | 234 | 300 | 300 |
| 24 Books & Periodicals | - | - | - | - | - | - |
| 28 Uniforms | - | 190 | 500 | - | 500 | 500 |
| 32 Memberships | - | - | - | - | - | - |
| 36 Recruitment & Training | - | - | - | - | - | - |
| 40 Travel & Meetings | - | - | - | - | - | - |
| 44 Miscellaneous | - | - | - | - | - | - |
| 48 Contract Services | 1,850 | 1,850 | 2,000 | 1,920 | 2,000 | 2,000 |
| 52 Utilities | - | - | - | - | - | - |
| 56 Rentals | - | - | - | - | - | - |
| 60 Advertising | - | - | - | - | - | - |
| 64 Repairs & Maintenance | - | - | - | - | - | - |
| 68 Equip. Operation & Maint. | - | - | - | - | - | - |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | <u>2,103</u> | <u>2,040</u> | <u>2,795</u> | <u>2,154</u> | <u>2,800</u> | <u>2,800</u> |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | - | - | - | - | - | - |
| 84 Office Equipment | - | - | - | - | - | - |
| 88 Capital Improvements | - | - | - | - | - | - |
| Total Capital | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Program Total | <u>36,553</u> | <u>36,365</u> | <u>38,795</u> | <u>38,165</u> | <u>41,800</u> | <u>41,800</u> |

| | <u>2013</u> <u>Actual</u> | <u>2014</u> <u>Actual</u> | <u>2015</u> <u>Budget</u> | <u>2015</u> <u>Actual</u> | <u>Department</u> <u>Request</u> | <u>Mayor</u> <u>Recomd.</u> |
|------------------|------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------------|--------------------------------|
| <u>Personnel</u> | | | | | | |
| Full Time | - | - | - | - | - | - |
| Part Time | - | - | - | - | - | - |

Portion (1/2) of a Fire & Rescue Employee. See program #310

310 FIRE AND RESCUE

PROGRAM DESCRIPTION

Fire control and emergency rescue constitute the major activities of the Fire Division. This unit is responsible for the protection of life and property against the hazards of fire, explosion, accidents, illness and other natural and man-made disasters. Meeting these responsibilities requires knowledge, skill and continuing in-service training of personnel engaged in fire suppression and emergency victim care.

PROGRAM COMMENTARY

Personal Services reflects the cost of staffing both fire stations, three personnel at Station 1 and two personnel at Station 2, 24/7.

| Department | <u>Public Safety</u> | | | | | |
|-------------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------------|--------------------------------|
| Division | <u>Fire</u> | | | | | |
| Program | <u>Fire & Rescue</u> | | | | | |
| Program Number | <u>310</u> | | | | | |
| No. Expenditure Classifications | <u>2013</u> <u>Actual</u> | <u>2014</u> <u>Actual</u> | <u>2015</u> <u>Budget</u> | <u>2015</u> <u>Actual</u> | <u>Department</u> <u>Request</u> | <u>Mayor</u> <u>Recomd.</u> |
| 10 PERSONAL SERVICES | 855,768 | 850,967 | 860,000 | 868,461 | 950,222 | 906,000 |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | 3,130 | 3,860 | 500 | 1,462 | 500 | 500 |
| 24 Books & Periodicals | - | - | - | - | - | - |
| 28 Uniforms | 16,421 | 15,521 | 17,000 | 17,005 | 17,500 | 17,500 |
| 32 Memberships | - | - | - | - | - | - |
| 36 Recruitment & Training | - | - | - | - | - | - |
| 40 Travel & Meetings | - | - | - | - | - | - |
| 44 Miscellaneous | - | - | - | - | - | - |
| 48 Contract Services | 5,253 | 6,881 | 7,000 | 6,585 | 7,500 | 7,500 |
| 52 Utilities | - | - | - | - | - | - |
| 56 Rentals | - | - | - | - | - | - |
| 60 Advertising | - | - | - | - | - | - |
| 64 Repairs & Maintenance | - | - | - | - | - | - |
| 68 Equip. Operation & Maint. | 5,477 | 6,290 | 9,000 | 6,309 | 9,000 | 9,000 |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | <u>30,281</u> | <u>32,552</u> | <u>33,500</u> | <u>31,361</u> | <u>34,500</u> | <u>34,500</u> |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | 8,466 | 7,667 | 2,000 | 1,028 | 5,000 | - |
| 84 Office Equipment | - | 7,981 | - | - | - | - |
| 88 Capital Improvements | - | - | - | - | - | - |
| Total Capital | <u>8,466</u> | <u>15,648</u> | <u>2,000</u> | <u>1,028</u> | <u>5,000</u> | <u>-</u> |
| Program Total | <u>894,515</u> | <u>899,167</u> | <u>895,500</u> | <u>900,850</u> | <u>989,722</u> | <u>940,500</u> |

| <u>Personnel</u> | <u>2013</u> <u>Actual</u> | <u>2014</u> <u>Actual</u> | <u>2015</u> <u>Budget</u> | <u>2015</u> <u>Actual</u> | <u>Department</u> <u>Request</u> | <u>Mayor</u> <u>Recomd.</u> |
|------------------|------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------------|--------------------------------|
| Full Time | 9 | 9 | 9 | 9 | 9 | 9 |
| Part Time | 29 | 29 | 29 | 29 | 29 | 29 |

315 COMMUNICATIONS SYSTEMS

PROGRAM DESCRIPTION.

The Communication Systems unit is responsible for providing continuous 24-hour per day communication for fire, police and rescue activities. Personnel receive requests for emergency services, monitor fire alarms, dispatch fire and rescue vehicles, maintain communications with other local fire agencies and keep records of all emergency communication activities.

PROGRAM COMMENTARY

Personal Services includes the cost of 1/3 of Dispatch wages.

The \$7,000 in Contract Services reflects the cost of the cellular phone contract, and Lake County 800 MHz radio system Backbone contract.

The \$2,500 in Utilities reflects the cost of the cell phone allowance paid to the firefighters for use of personal cell phone with the fire department paging system.

Department Public Safety
 Division Fire
 Program Communications
 Program Number 315

| No. Expenditure Classifications | <u>2013 Actual</u> | <u>2014 Actual</u> | <u>2015 Budget</u> | <u>2015 Actual</u> | <u>Department Request</u> | <u>Mayor Recomd.</u> |
|-------------------------------------|------------------------|------------------------|------------------------|------------------------|-------------------------------|--------------------------|
| 10 PERSONAL SERVICES | 65,357 | 59,071 | 66,500 | 65,629 | 69,000 | 69,000 |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | 284 | 772 | 1,000 | 1,077 | 1,000 | 1,000 |
| 24 Books & Periodicals | - | - | - | - | - | - |
| 28 Uniforms | - | - | - | - | - | - |
| 32 Memberships | - | - | - | - | - | - |
| 36 Recruitment & Training | - | - | - | - | - | - |
| 40 Travel & Meetings | - | - | - | - | - | - |
| 44 Miscellaneous | - | - | - | - | - | - |
| 48 Contract Services | 5,618 | 5,899 | 6,500 | 5,449 | 7,000 | 7,000 |
| 52 Utilities | 2,070 | 2,220 | 2,500 | 2,080 | 2,500 | 2,500 |
| 56 Rentals | - | - | - | - | - | - |
| 60 Advertising | - | - | - | - | - | - |
| 64 Repairs & Maintenance | - | - | - | - | - | - |
| 68 Equip. Operation & Maint. | - | - | - | - | - | - |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | <u>7,972</u> | <u>8,891</u> | <u>10,000</u> | <u>8,606</u> | <u>10,500</u> | <u>10,500</u> |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | - | - | - | - | - | - |
| 84 Office Equipment | - | - | - | - | - | - |
| 88 Capital Improvements | - | - | - | - | - | - |
| Total Capital | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Program Total | <u>73,329</u> | <u>67,962</u> | <u>76,500</u> | <u>74,235</u> | <u>79,500</u> | <u>79,500</u> |

| <u>Personnel</u> | <u>2013 Actual</u> | <u>2014 Actual</u> | <u>2015 Budget</u> | <u>2015 Actual</u> | <u>Department Request</u> | <u>Mayor Recomd.</u> |
|------------------|------------------------|------------------------|------------------------|------------------------|-------------------------------|--------------------------|
| Full Time | - | - | - | - | - | - |
| Part Time | - | - | - | - | - | - |

Fire Dept. shared communication with Police Dept. communications (#220)

320 FIRE BUILDINGS

PROGRAM DESCRIPTION

The Fire Division has two (2) stations. The cost of operating and maintaining Stations 1 and 2 are reflected in this account.

Department Public Safety
 Division Fire
 Program Fire Buildings
 Program Number 320

| No. Expenditure Classifications | <u>2013</u> <u>Actual</u> | <u>2014</u> <u>Actual</u> | <u>2015</u> <u>Budget</u> | <u>2015</u> <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|-------------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|-------------------------|
| 10 PERSONAL SERVICES | - | - | - | - | - | - |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | 775 | 802 | - | - | - | - |
| 24 Books & Periodicals | - | - | - | - | - | - |
| 28 Uniforms | - | - | - | - | - | - |
| 32 Memberships | - | - | - | - | - | - |
| 36 Recruitment & Training | - | - | - | - | - | - |
| 40 Travel & Meetings | - | - | - | - | - | - |
| 44 Miscellaneous | - | - | - | - | - | - |
| 48 Contract Services | - | - | - | - | - | - |
| 52 Utilities | 21,061 | 23,236 | 24,000 | 23,110 | 25,000 | 25,000 |
| 56 Rentals | - | - | - | - | - | - |
| 60 Advertising | - | - | - | - | - | - |
| 64 Repairs & Maintenance | 11,610 | 10,931 | 14,500 | 11,424 | 15,000 | 15,000 |
| 68 Equip. Operation & Maint. | - | - | - | - | - | - |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | <u>33,446</u> | <u>34,969</u> | <u>38,500</u> | <u>34,534</u> | <u>40,000</u> | <u>40,000</u> |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | - | - | - | 7,398 | 3,000 | - |
| 84 Office Equipment | - | - | - | - | - | - |
| 88 Capital Improvements | <u>5,367</u> | <u>2,242</u> | <u>2,000</u> | <u>448</u> | <u>100,000</u> | <u>-</u> |
| Total Capital | <u>5,367</u> | <u>2,242</u> | <u>2,000</u> | <u>7,846</u> | <u>103,000</u> | <u>-</u> |
| Program Total | <u>38,813</u> | <u>37,211</u> | <u>40,500</u> | <u>42,380</u> | <u>143,000</u> | <u>40,000</u> |

| <u>Personnel</u> | <u>2013</u> <u>Actual</u> | <u>2014</u> <u>Actual</u> | <u>2015</u> <u>Budget</u> | <u>2015</u> <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|-------------------------|
| Full Time | - | - | - | - | - | - |
| Part Time | - | - | - | - | - | - |

325 EQUIPMENT MAINTENANCE

PROGRAM DESCRIPTION

This unit reflects the cost of maintaining and repairing all fire apparatus, rescue vehicles and staff automobiles, including routine and preventative maintenance and major overhauls.

PROGRAM COMMENTARY

Personal Services includes the cost of half the annual salary for the vehicle maintenance Captain, including longevity.

The Equipment Operation and Maintenance budget has been increased to \$30,000. All of our fire engines and squads are out of the warranty period and repair costs are increasing.

TRAINING AND EDUCATION

PROGRAM DESCRIPTION

Training and Public Education reflects the Fire Division's effort in the area of education for fire personnel.

This section designs and coordinates the comprehensive in-service training programs for the Fire Division. In addition to the continuing and recruit training programs for the Fire/Rescue Operations section, this unit further develops educational courses for the specialized training needs of the Division.

Department Public Safety
 Division Fire
 Program Training & Education
 Program Number 330

| No. Expenditure Classifications | <u>2013 Actual</u> | <u>2014 Actual</u> | <u>2015 Budget</u> | <u>2015 Actual</u> | <u>Department Request</u> | <u>Mayor Recomd.</u> |
|-------------------------------------|------------------------|------------------------|------------------------|------------------------|-------------------------------|--------------------------|
| 10 PERSONAL SERVICES | - | - | - | - | - | - |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | - | - | 500 | - | 500 | 500 |
| 24 Books & Periodicals | - | - | - | - | - | - |
| 28 Uniforms | - | - | - | - | - | - |
| 32 Memberships | - | - | - | - | - | - |
| 36 Recruitment & Training | 3,010 | 218 | 2,500 | 1,221 | 2,500 | 2,200 |
| 40 Travel & Meetings | - | - | - | - | - | - |
| 44 Miscellaneous | - | - | - | - | - | - |
| 48 Contract Services | - | - | - | - | - | - |
| 52 Utilities | - | - | - | - | - | - |
| 56 Rentals | - | - | - | - | - | - |
| 60 Advertising | - | - | - | - | - | - |
| 64 Repairs & Maintenance | - | - | - | - | - | - |
| 68 Equip. Operation & Maint. | - | - | - | - | - | - |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | <u>3,010</u> | <u>218</u> | <u>3,000</u> | <u>1,221</u> | <u>3,000</u> | <u>2,700</u> |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | - | - | - | - | - | - |
| 84 Office Equipment | - | - | - | - | - | - |
| 88 Capital Improvements | - | - | - | - | - | - |
| Total Capital | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Program Total | <u>3,010</u> | <u>218</u> | <u>3,000</u> | <u>1,221</u> | <u>3,000</u> | <u>2,700</u> |

| <u>Personnel</u> | <u>2013 Actual</u> | <u>2014 Actual</u> | <u>2015 Budget</u> | <u>2015 Actual</u> | <u>Department Request</u> | <u>Mayor Recomd.</u> |
|------------------|------------------------|------------------------|------------------------|------------------------|-------------------------------|--------------------------|
| Full Time | - | - | - | - | - | - |
| Part Time | - | - | - | - | - | - |

335 PUBLIC EDUCATION

PROGRAM DESCRIPTION

Public Education reflects the Fire Division's effort in the area of community-wide education. Services include the development, promotion and presentation of fire safety, medical self-help and CPR education programs for the social, commercial and civic segments of the community.

Department Public Safety
 Division Fire
 Program Public Education
 Program Number 335

| No. Expenditure Classifications | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|-------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| 10 PERSONAL SERVICES | - | - | - | - | - | - |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | 1,356 | 1,299 | 1,500 | 1,044 | 1,500 | 750 |
| 24 Books & Periodicals | - | - | - | - | - | - |
| 28 Uniforms | - | - | - | - | - | - |
| 32 Memberships | - | - | - | - | - | - |
| 36 Recruitment & Training | - | - | - | - | - | - |
| 40 Travel & Meetings | - | - | - | - | - | - |
| 44 Miscellaneous | - | - | - | - | - | - |
| 48 Contract Services | - | - | - | - | - | - |
| 52 Utilities | - | - | - | - | - | - |
| 56 Rentals | - | - | - | - | - | - |
| 60 Advertising | - | - | - | - | - | - |
| 64 Repairs & Maintenance | - | - | - | - | - | - |
| 68 Equip. Operation & Maint. | - | - | - | - | - | - |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | <u>1,356</u> | <u>1,299</u> | <u>1,500</u> | <u>1,044</u> | <u>1,500</u> | <u>750</u> |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | - | - | - | - | - | - |
| 84 Office Equipment | - | - | - | - | - | - |
| 88 Capital Improvements | - | - | - | - | - | - |
| Total Capital | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Program Total | <u>1,356</u> | <u>1,299</u> | <u>1,500</u> | <u>1,044</u> | <u>1,500</u> | <u>750</u> |

| <u>Personnel</u> | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| Full Time | - | - | - | - | - | - |
| Part Time | - | - | - | - | - | - |

340 EMERGENCY PREPAREDNESS

PROGRAM DESCRIPTION

The role of the Civil Preparedness program is to formulate plans and procedures for the protection of the public in the event of a large scale natural or man-made disaster. Efforts are coordinated with City safety agencies, as well as county, state and federal emergency preparedness and management agencies. The Lake County Haz-Mat Team fees are included in this program.

Department Public Safety
 Division Fire
 Program Emergency Preparedness
 Program Number 340

| No. Expenditure Classifications | <u>2013 Actual</u> | <u>2014 Actual</u> | <u>2015 Budget</u> | <u>2015 Actual</u> | <u>Department Request</u> | <u>Mayor Recomd.</u> |
|-------------------------------------|------------------------|------------------------|------------------------|------------------------|-------------------------------|--------------------------|
| 10 PERSONAL SERVICES | - | - | - | - | - | - |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | 902 | 816 | 1,000 | 661 | 1,000 | 1,000 |
| 24 Books & Periodicals | - | - | - | - | - | - |
| 28 Uniforms | - | - | - | - | - | - |
| 32 Memberships | - | - | - | - | - | - |
| 36 Recruitment & Training | - | - | - | - | - | - |
| 40 Travel & Meetings | - | - | - | - | - | - |
| 44 Miscellaneous | - | - | - | - | - | - |
| 48 Contract Services | - | - | - | - | - | - |
| 52 Utilities | - | - | - | - | - | - |
| 56 Rentals | - | - | - | - | - | - |
| 60 Advertising | - | - | - | - | - | - |
| 64 Repairs & Maintenance | - | - | - | - | - | - |
| 68 Equip. Operation & Maint. | - | - | - | - | - | - |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | <u>902</u> | <u>816</u> | <u>1,000</u> | <u>661</u> | <u>1,000</u> | <u>1,000</u> |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | - | - | - | 3,575 | - | - |
| 84 Office Equipment | - | - | - | - | - | - |
| 88 Capital Improvements | - | - | - | - | - | - |
| Total Capital | <u>-</u> | <u>-</u> | <u>-</u> | <u>3,575</u> | <u>-</u> | <u>-</u> |
| Program Total | <u>902</u> | <u>816</u> | <u>1,000</u> | <u>4,236</u> | <u>1,000</u> | <u>1,000</u> |

| | <u>2013 Actual</u> | <u>2014 Actual</u> | <u>2015 Budget</u> | <u>2015 Actual</u> | <u>Department Request</u> | <u>Mayor Recomd.</u> |
|-------------------------|------------------------|------------------------|------------------------|------------------------|-------------------------------|--------------------------|
| <u>Personnel</u> | | | | | | |
| Full Time | - | - | - | - | - | - |
| Part Time | - | - | - | - | - | - |

PUBLIC WORKS.

| No. | | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|-----|-------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| | Public Works | | | | | | |
| 400 | ADMINISTRATION | | | | | | |
| | Personal Service | 107,303 | 132,965 | 114,330 | 105,856 | 118,000 | 111,200 |
| | Service & Supplies | 3,182 | 3,406 | 3,750 | 3,500 | 5,050 | 3,750 |
| | Capital Outlay | 1,476 | 2,049 | - | - | 4,500 | - |
| | Total | <u>111,961</u> | <u>138,420</u> | <u>118,080</u> | <u>109,356</u> | <u>127,550</u> | <u>114,950</u> |
| | STREETS & HIGHWAYS | | | | | | |
| 405 | Roadways | | | | | | |
| | Personal Service | 312,242 | 259,317 | 267,100 | 393,080 | 345,000 | 411,500 |
| | Service & Supplies | 73,391 | 109,091 | 392,500 | 539,626 | 395,250 | 372,500 |
| | Capital Outlay | - | - | - | - | - | - |
| | Total | <u>385,633</u> | <u>368,408</u> | <u>659,600</u> | <u>932,706</u> | <u>740,250</u> | <u>784,000</u> |
| 410 | Snow & Ice Control | | | | | | |
| | Personal Service | 136,781 | 199,540 | 205,500 | 96,780 | 215,000 | 99,700 |
| | Service & Supplies | 82,945 | 123,831 | 251,000 | 194,685 | 251,200 | 226,000 |
| | Capital Outlay | - | - | - | - | - | - |
| | Total | <u>219,726</u> | <u>323,371</u> | <u>456,500</u> | <u>291,465</u> | <u>466,200</u> | <u>325,700</u> |
| 415 | Storm Drainage | | | | | | |
| | Personal Service | 31,074 | 47,852 | 49,300 | 16,198 | 50,800 | 16,700 |
| | Service & Supplies | 14,953 | 21,945 | 70,000 | 58,687 | 90,000 | 50,000 |
| | Capital Outlay | - | - | - | - | - | - |
| | Total | <u>46,027</u> | <u>69,797</u> | <u>119,300</u> | <u>74,885</u> | <u>140,800</u> | <u>66,700</u> |
| 420 | Street Lighting | | | | | | |
| | Personal Service | - | - | - | - | - | - |
| | Service & Supplies | 35,600 | 37,864 | 38,000 | 40,222 | 40,000 | 40,000 |
| | Capital Outlay | - | - | - | - | - | - |
| | Total | <u>35,600</u> | <u>37,864</u> | <u>38,000</u> | <u>40,222</u> | <u>40,000</u> | <u>40,000</u> |
| 425 | Sidewalk/Bikeway Impr. | | | | | | |
| | Personal Service | - | - | - | - | - | - |
| | Service & Supplies | - | - | - | - | 18,000 | - |
| | Capital Outlay | - | - | - | - | - | - |
| | Total | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>18,000</u> | <u>-</u> |
| | Total Streets & Highways | | | | | | |
| | Personal Service | 480,097 | 506,709 | 521,900 | 506,058 | 610,800 | 527,900 |
| | Service & Supplies | 206,889 | 292,731 | 751,500 | 833,220 | 794,450 | 688,500 |
| | Capital Outlay | - | - | - | - | - | - |
| | Total | <u>686,986</u> | <u>799,440</u> | <u>1,273,400</u> | <u>1,339,278</u> | <u>1,405,250</u> | <u>1,216,400</u> |

| No. | | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|-----|---|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| 430 | TRAFFIC CONTROL | | | | | | |
| | Personal Service | - | - | - | - | - | - |
| | Service & Supplies | 10,541 | 45,382 | 48,500 | 6,278 | 56,700 | 36,200 |
| | Capital Outlay | - | - | - | - | - | - |
| | Total | <u>10,541</u> | <u>45,382</u> | <u>48,500</u> | <u>6,278</u> | <u>56,700</u> | <u>36,200</u> |
| | Public Works (continued) | | | | | | |
| 435 | Bulk Waste Collection | | | | | | |
| | Personal Service | - | - | - | - | - | - |
| | Service & Supplies | 18,359 | 9,763 | 11,000 | 5,240 | 6,000 | 6,000 |
| | Capital Outlay | - | - | - | - | - | - |
| | Total | <u>18,359</u> | <u>9,763</u> | <u>11,000</u> | <u>5,240</u> | <u>6,000</u> | <u>6,000</u> |
| | PUBLIC WORKS BLDGS. | | | | | | |
| 440 | Maintenance Garage | | | | | | |
| | Personal Service | - | - | - | - | - | - |
| | Service & Supplies | 37,253 | 40,817 | 41,000 | 40,370 | 40,000 | 35,000 |
| | Capital Outlay | 40,255 | - | - | - | - | - |
| | Total | <u>77,508</u> | <u>40,817</u> | <u>41,000</u> | <u>40,370</u> | <u>40,000</u> | <u>35,000</u> |
| | MACHINERY, EQUIP. & VEHICLES | | | | | | |
| 445 | Equipment Maintenance | | | | | | |
| | Personal Service | 49,469 | 48,885 | 50,350 | 51,430 | 53,000 | 53,000 |
| | Service & Supplies | 181,701 | 211,862 | 197,500 | 230,671 | 242,500 | 230,500 |
| | Capital Outlay | 698 | 206,733 | 180,000 | 13,368 | 180,000 | 100,000 |
| | Total | <u>231,868</u> | <u>467,480</u> | <u>427,850</u> | <u>295,469</u> | <u>475,500</u> | <u>383,500</u> |
| 450 | COMMUNITY CEMETERIES | | | | | | |
| | Personal Service | 106,085 | 101,079 | 104,150 | 103,658 | 113,000 | 106,800 |
| | Service & Supplies | 4,726 | 5,131 | 6,300 | 6,834 | 6,475 | 6,250 |
| | Capital Outlay | 15,000 | - | - | 900 | - | - |
| | Total | <u>125,811</u> | <u>106,210</u> | <u>110,450</u> | <u>111,392</u> | <u>119,475</u> | <u>113,050</u> |
| | TOTAL PUBLIC WORKS | | | | | | |
| | Personal Service | 742,954 | 789,638 | 790,730 | 767,002 | 894,800 | 798,900 |
| | Service & Supplies | 462,651 | 609,092 | 1,059,550 | 1,126,113 | 1,151,175 | 1,006,200 |
| | Capital Outlay | 57,429 | 208,782 | 180,000 | 14,268 | 184,500 | 100,000 |
| | Total | <u>1,263,034</u> | <u>1,607,512</u> | <u>2,030,280</u> | <u>1,907,383</u> | <u>2,230,475</u> | <u>1,905,100</u> |

PROGRAM DETAIL

400 ADMINISTRATION

PROGRAM DESCRIPTION

This unit is responsible for planning, directing, coordinating and controlling all activities of the public service department. Included are the repair and maintenance of streets, drainage facilities, traffic signs, traffic signals, service equipment and public buildings.

PROGRAM COMMENTARY

Personal Services reflects a minimal increase for the Assistant to the Administrator to maintain additional paperwork required by other government agencies.

Recruitment and Training provides for the development of a training and safety program to maintain compliance with OSHA requirements and ensure the safety of personnel.

Office Equipment includes upgrades to the phone system in the Service Department.

| No. Expenditure Classifications | Department Division Program Program Number | | | | Department Request | Mayor Recomd. |
|-------------------------------------|--|------------------------------|------------------------------|------------------------------|-------------------------------------|--------------------------------|
| | <u>Public Works</u> <u>Administration</u> <u>Supervision</u> <u>400</u> | | | | | |
| | <u>2013</u> <u>Actual</u> | <u>2014</u> <u>Actual</u> | <u>2015</u> <u>Budget</u> | <u>2015</u> <u>Actual</u> | | |
| 10 PERSONAL SERVICES | 107,303 | 132,965 | 114,330 | 105,856 | 118,000 | 111,200 |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | 556 | 738 | 750 | 491 | 750 | 750 |
| 24 Books & Periodicals | 208 | 263 | 300 | 645 | 400 | 300 |
| 28 Uniforms | - | - | - | - | - | - |
| 32 Memberships | 220 | 90 | 200 | 190 | 200 | 200 |
| 36 Recruitment & Training | - | - | - | - | 500 | - |
| 40 Travel & Meetings | - | - | - | - | 500 | - |
| 44 Miscellaneous | - | - | - | - | - | - |
| 48 Contract Services | - | - | - | - | - | - |
| 52 Utilities | 2,198 | 2,315 | 2,500 | 2,174 | 2,700 | 2,500 |
| 56 Rentals | - | - | - | - | - | - |
| 60 Advertising | - | - | - | - | - | - |
| 64 Repairs & Maintenance | - | - | - | - | - | - |
| 68 Equip. Operation & Maint. | - | - | - | - | - | - |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | <u>3,182</u> | <u>3,406</u> | <u>3,750</u> | <u>3,500</u> | <u>5,050</u> | <u>3,750</u> |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | - | - | - | - | - | - |
| 84 Office Equipment | 1,476 | 2,049 | - | - | 4,500 | - |
| 88 Capital Improvements | - | - | - | - | - | - |
| Total Capital | <u>1,476</u> | <u>2,049</u> | <u>-</u> | <u>-</u> | <u>4,500</u> | <u>-</u> |
| Program Total | <u>111,961</u> | <u>138,420</u> | <u>118,080</u> | <u>109,356</u> | <u>127,550</u> | <u>114,950</u> |
| | <u>2013</u> <u>Actual</u> | <u>2014</u> <u>Actual</u> | <u>2015</u> <u>Budget</u> | <u>2015</u> <u>Actual</u> | <u>Department</u> <u>Request</u> | <u>Mayor</u> <u>Recomd.</u> |
| Personnel | | | | | | |
| Full Time | 1 | 1 | 1 | 1 | 1 | 1 |
| Part Time | 1 | 1 | 1 | 1 | 1 | 1 |

405 ROADWAYS

PROGRAM DESCRIPTION

This program reflects the cost of maintaining and repairing approximately 70 miles of city streets and state highways within Kirtland, including patching, seal coating, paving, cleaning and guardrail installation and repairs. General Fund monies for the roadways program are supplemented by monies from the Street Construction Maintenance and Repair Fund (SCMR) to finance the City's total street maintenance and repair program.

PROGRAM COMMENTARY

Uniforms will cover the purchase of class 2 safety clothing (i.e. safety vests and other outerwear).

Recruitment and training reflects the cost of renewing CDL licenses and random drug testing. In 2016, we will also be expanding our safety training.

Contract Services covers expenses related to: removal of dead animals, OUPS service, and tree removal. The cost to chip and seal roads before resurfacing is also included. This process eliminates the cost of grinding and helps to maintain the integrity of the base.

Rentals provides for equipment (i.e. large excavating machine and asphalt roller) necessary for paving.

Repairs and Maintenance reflects material to be used for paving in 2016.

Department
 Division
 Program
 Program Number

Public Works
Streets & Highways
Roadways
405

| No. Expenditure Classifications | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|-------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| 10 PERSONAL SERVICES | 312,242 | 259,317 | 267,100 | 393,080 | 345,000 | 411,500 |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | - | 321 | 500 | 787 | 750 | 500 |
| 24 Books & Periodicals | - | - | - | - | - | - |
| 28 Uniforms | 16,628 | 17,807 | 20,000 | 21,562 | 23,000 | 20,000 |
| 32 Memberships | - | - | - | - | - | - |
| 36 Recruitment & Training | 1,045 | 1,808 | 2,000 | 1,356 | 1,500 | 2,000 |
| 40 Travel & Meetings | - | - | - | - | - | - |
| 44 Miscellaneous | - | - | - | - | - | - |
| 48 Contract Services | 1,500 | 1,333 | 40,000 | 1,800 | 40,000 | 20,000 |
| 52 Utilities | - | - | - | - | - | - |
| 56 Rentals | - | 3,200 | 30,000 | 26,738 | 30,000 | 30,000 |
| 60 Advertising | - | - | - | - | - | - |
| 64 Repairs & Maintenance | 54,218 | 84,622 | 300,000 | 487,383 | 300,000 | 300,000 |
| 68 Equip. Operation & Maint. | - | - | - | - | - | - |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | <u>73,391</u> | <u>109,091</u> | <u>392,500</u> | <u>539,626</u> | <u>395,250</u> | <u>372,500</u> |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | - | - | - | - | - | - |
| 84 Office Equipment | - | - | - | - | - | - |
| 88 Capital Improvements | - | - | - | - | - | - |
| Total Capital | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Program Total | <u>385,633</u> | <u>368,408</u> | <u>659,600</u> | <u>932,706</u> | <u>740,250</u> | <u>784,000</u> |

| <u>Personnel</u> | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| Full Time | 10 | 10 | 10 | 10 | 11 | 10 |
| Part Time | - | - | - | - | - | - |

410 SNOW AND ICE CONTROL

PROGRAM DESCRIPTION

This program reflects the estimated cost for snow plowing and ice control on city streets and state highways in Kirtland. General Fund monies in this program are supplemented by monies from the Street Construction Maintenance and Repair Fund (SCMR) to finance the City's total snow and ice control expenses.

Department
 Division
 Program
 Program Number

Public Works
Streets & Highways
Snow & Ice Control
410

| No. Expenditure Classifications | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|-------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| 10 PERSONAL SERVICES | 136,781 | 199,540 | 205,500 | 96,780 | 215,000 | 99,700 |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | - | - | - | 153 | 200 | - |
| 24 Books & Periodicals | - | - | - | - | - | - |
| 28 Uniforms | - | - | - | - | - | - |
| 32 Memberships | - | - | - | - | - | - |
| 36 Recruitment & Training | - | - | - | - | - | - |
| 40 Travel & Meetings | - | - | - | - | - | - |
| 44 Miscellaneous | 1,013 | 879 | 1,000 | 35 | 1,000 | 1,000 |
| 48 Contract Services | - | - | - | - | - | - |
| 52 Utilities | - | - | - | 4,013 | - | - |
| 56 Rentals | - | - | - | - | - | - |
| 60 Advertising | - | - | - | - | - | - |
| 64 Repairs & Maintenance | 81,932 | 122,952 | 250,000 | 190,484 | 250,000 | 225,000 |
| 68 Equip. Operation & Maint. | - | - | - | - | - | - |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | <u>82,945</u> | <u>123,831</u> | <u>251,000</u> | <u>194,685</u> | <u>251,200</u> | <u>226,000</u> |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | - | - | - | - | - | - |
| 84 Office Equipment | - | - | - | - | - | - |
| 88 Capital Improvements | - | - | - | - | - | - |
| Total Capital | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Program Total | <u>219,726</u> | <u>323,371</u> | <u>456,500</u> | <u>291,465</u> | <u>466,200</u> | <u>325,700</u> |

| <u>Personnel</u> | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| Full Time | - | - | - | - | - | - |
| Part Time | - | - | - | - | - | - |

415 STORM DRAINAGE

PROGRAM DESCRIPTION

This program reflects the cost of repairing and maintaining the City's storm drainage system, including roadway storm sewers, ditches, culverts and headwalls as well as main channel ditch cleaning. General Fund monies for this program are supplemented by the Street Construction Maintenance and Repair Fund (SCMR) to finance the City's total storm drainage maintenance expense.

PROGRAM COMMENTARY

Pipe, catch basins, gravel, small tools, large excavating equipment rental and miscellaneous material costs are provided for in this program.

| | | | | | | |
|---------------------------------|-------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------------|--------------------------------|
| Department | <u>Public Works</u> | | | | | |
| Division | <u>Streets & Highways</u> | | | | | |
| Program | <u>Storm Drainage</u> | | | | | |
| Program Number | <u>415</u> | | | | | |
| No. Expenditure Classifications | <u>2013</u> <u>Actual</u> | <u>2014</u> <u>Actual</u> | <u>2015</u> <u>Budget</u> | <u>2015</u> <u>Actual</u> | <u>Department</u> <u>Request</u> | <u>Mayor</u> <u>Recomd.</u> |
| 10 PERSONAL SERVICES | 31,074 | 47,852 | 49,300 | 16,198 | 50,800 | 16,700 |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | - | - | - | - | - | - |
| 24 Books & Periodicals | - | - | - | - | - | - |
| 28 Uniforms | - | - | - | - | - | - |
| 32 Memberships | - | - | - | - | - | - |
| 36 Recruitment & Training | - | - | - | - | - | - |
| 40 Travel & Meetings | - | - | - | - | - | - |
| 44 Miscellaneous | - | - | - | - | - | - |
| 48 Contract Services | - | - | - | - | - | - |
| 52 Utilities | - | - | 20,000 | - | 15,000 | - |
| 56 Rentals | - | - | - | - | - | - |
| 60 Advertising | - | - | - | - | - | - |
| 64 Repairs & Maintenance | 14,953 | 21,945 | 50,000 | 58,687 | 75,000 | 50,000 |
| 68 Equip. Operation & Maint. | - | - | - | - | - | - |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | <u>14,953</u> | <u>21,945</u> | <u>70,000</u> | <u>58,687</u> | <u>90,000</u> | <u>50,000</u> |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | - | - | - | - | - | - |
| 84 Office Equipment | - | - | - | - | - | - |
| 88 Capital Improvements | - | - | - | - | - | - |
| Total Capital | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Program Total | <u>46,027</u> | <u>69,797</u> | <u>119,300</u> | <u>74,885</u> | <u>140,800</u> | <u>66,700</u> |
| Personnel | | | | | | |
| Full Time | - | - | - | - | - | - |
| Part Time | - | - | - | - | - | - |

420 STREET LIGHTING

PROGRAM DESCRIPTION

Street lighting provides for improved traffic and pedestrian safety and aids in deterring crime. Power, lighting fixtures and maintenance are purchased from First Energy. This account reflects the City's General Fund share of street lighting expenses.

Department
 Division
 Program
 Program Number

Public Works
Streets & Highways
Street Lighting
420

| No. Expenditure Classifications | <u>2013</u> <u>Actual</u> | <u>2014</u> <u>Actual</u> | <u>2015</u> <u>Budget</u> | <u>2015</u> <u>Actual</u> | <u>Department</u> <u>Request</u> | <u>Mayor</u> <u>Recomd.</u> |
|-------------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------------|--------------------------------|
| 10 PERSONAL SERVICES | - | - | - | - | - | - |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | - | - | - | - | - | - |
| 24 Books & Periodicals | - | - | - | - | - | - |
| 28 Uniforms | - | - | - | - | - | - |
| 32 Memberships | - | - | - | - | - | - |
| 36 Recruitment & Training | - | - | - | - | - | - |
| 40 Travel & Meetings | - | - | - | - | - | - |
| 44 Miscellaneous | - | - | - | - | - | - |
| 48 Contract Services | - | - | - | - | - | - |
| 52 Utilities | 35,600 | 37,864 | 38,000 | 40,222 | 40,000 | 40,000 |
| 56 Rentals | - | - | - | - | - | - |
| 60 Advertising | - | - | - | - | - | - |
| 64 Repairs & Maintenance | - | - | - | - | - | - |
| 68 Equip. Operation & Maint. | - | - | - | - | - | - |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | <u>35,600</u> | <u>37,864</u> | <u>38,000</u> | <u>40,222</u> | <u>40,000</u> | <u>40,000</u> |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | - | - | - | - | - | - |
| 84 Office Equipment | - | - | - | - | - | - |
| 88 Capital Improvements | - | - | - | - | - | - |
| Total Capital | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Program Total | <u>35,600</u> | <u>37,864</u> | <u>38,000</u> | <u>40,222</u> | <u>40,000</u> | <u>40,000</u> |

| <u>Personnel</u> | <u>2013</u> <u>Actual</u> | <u>2014</u> <u>Actual</u> | <u>2015</u> <u>Budget</u> | <u>2015</u> <u>Actual</u> | <u>Department</u> <u>Request</u> | <u>Mayor</u> <u>Recomd.</u> |
|------------------|------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------------|--------------------------------|
| Full Time | - | - | - | - | - | - |
| Part Time | - | - | - | - | - | - |

425 SIDEWALK/BIKEWAY IMPROVEMENTS

PROGRAM DESCRIPTION

This program is inactive.

Department
 Division
 Program
 Program Number

Public Works
Streets & Highways
Sidewalk/Bikeway Impr.
425

| No. Expenditure Classifications | <u>2013</u> <u>Actual</u> | <u>2014</u> <u>Actual</u> | <u>2015</u> <u>Budget</u> | <u>2015</u> <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|-------------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|-------------------------|
| 10 PERSONAL SERVICES | - | - | - | - | - | - |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | - | - | - | - | - | - |
| 24 Books & Periodicals | - | - | - | - | - | - |
| 28 Uniforms | - | - | - | - | - | - |
| 32 Memberships | - | - | - | - | - | - |
| 36 Recruitment & Training | - | - | - | - | - | - |
| 40 Travel & Meetings | - | - | - | - | - | - |
| 44 Miscellaneous | - | - | - | - | - | - |
| 48 Contract Services | - | - | - | - | - | - |
| 52 Utilities | - | - | - | - | - | - |
| 56 Rentals | - | - | - | - | - | - |
| 60 Advertising | - | - | - | - | 18,000 | - |
| 64 Repairs & Maintenance | - | - | - | - | - | - |
| 68 Equip. Operation & Maint. | - | - | - | - | - | - |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | - | - | - | - | <u>18,000</u> | - |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | - | - | - | - | - | - |
| 84 Office Equipment | - | - | - | - | - | - |
| 88 Capital Improvements | - | - | - | - | - | - |
| Total Capital | - | - | - | - | - | - |
| Program Total | - | - | - | - | <u>18,000</u> | - |

| <u>Personnel</u> | <u>2013</u> <u>Actual</u> | <u>2014</u> <u>Actual</u> | <u>2015</u> <u>Budget</u> | <u>2015</u> <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|-------------------------|
| Full Time | - | - | - | - | - | - |
| Part Time | - | - | - | - | - | - |

430 SIGNALS, SIGNS AND MARKINGS

PROGRAM DESCRIPTION

This program reflects the cost for traffic control by the public service department. The department is responsible for operating, maintaining and installing traffic signals, signs and pavement markings. The department also installs new subdivision street signs, and the cost for same is reimbursed to the City. General Fund revenue supplements the Street Construction Maintenance and Repair Fund to finance the City's total traffic program expense.

PROGRAM COMMENTARY

Contract Services covers the cost of repairs to traffic signals and road surface markings including striping of arterial and collector streets.

Department
 Division
 Program
 Program Number

Public Works
Traffic Control
Signals, Signs & Markings
430

| No. Expenditure Classifications | <u>2013</u> <u>Actual</u> | <u>2014</u> <u>Actual</u> | <u>2015</u> <u>Budget</u> | <u>2015</u> <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|-------------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|-------------------------|
| 10 PERSONAL SERVICES | - | - | - | - | - | - |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | - | - | - | - | - | - |
| 24 Books & Periodicals | - | - | - | - | - | - |
| 28 Uniforms | - | - | - | - | - | - |
| 32 Memberships | - | - | - | - | - | - |
| 36 Recruitment & Training | - | - | - | - | - | - |
| 40 Travel & Meetings | - | - | - | - | - | - |
| 44 Miscellaneous | - | - | - | - | - | - |
| 48 Contract Services | 6,729 | 39,683 | 45,000 | 1,511 | 50,000 | 30,000 |
| 52 Utilities | 1,555 | 2,563 | - | 3,016 | 2,700 | 2,700 |
| 56 Rentals | - | - | - | - | - | - |
| 60 Advertising | - | - | - | - | - | - |
| 64 Repairs & Maintenance | 2,257 | 3,136 | 3,500 | 1,751 | 4,000 | 3,500 |
| 68 Equip. Operation & Maint. | - | - | - | - | - | - |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | <u>10,541</u> | <u>45,382</u> | <u>48,500</u> | <u>6,278</u> | <u>56,700</u> | <u>36,200</u> |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | - | - | - | - | - | - |
| 84 Office Equipment | - | - | - | - | - | - |
| 88 Capital Improvements | - | - | - | - | - | - |
| Total Capital | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Program Total | <u>10,541</u> | <u>45,382</u> | <u>48,500</u> | <u>6,278</u> | <u>56,700</u> | <u>36,200</u> |

| <u>Personnel</u> | <u>2013</u> <u>Actual</u> | <u>2014</u> <u>Actual</u> | <u>2015</u> <u>Budget</u> | <u>2015</u> <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|-------------------------|
| Full Time | - | - | - | - | - | - |
| Part Time | - | - | - | - | - | - |

435 BULK WASTE COLLECTION

PROGRAM DESCRIPTION

This program provides for the cost of collecting and disposing of residential brush in the City. Bulk waste collection also covers the recycling program which was changed to curbside in FY 2009. Also included is the cost of street cleaning that is done twice a year by the Lake County Storm Water Department.

Department Public Works
 Division Sanitation
 Program Bulk Waste Collection
 Program Number 435

| No. Expenditure Classifications | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|-------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| 10 PERSONAL SERVICES | - | - | - | - | - | - |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | - | - | - | - | - | - |
| 24 Books & Periodicals | - | - | - | - | - | - |
| 28 Uniforms | - | - | - | - | - | - |
| 32 Memberships | - | - | - | - | - | - |
| 36 Recruitment & Training | - | - | - | - | - | - |
| 40 Travel & Meetings | - | - | - | - | - | - |
| 44 Miscellaneous | - | - | - | - | - | - |
| 48 Contract Services | 16,709 | 9,763 | 11,000 | 5,240 | 6,000 | 6,000 |
| 52 Utilities | - | - | - | - | - | - |
| 56 Rentals | 1,650 | - | - | - | - | - |
| 60 Advertising | - | - | - | - | - | - |
| 64 Repairs & Maintenance | - | - | - | - | - | - |
| 68 Equip. Operation & Maint. | - | - | - | - | - | - |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | <u>18,359</u> | <u>9,763</u> | <u>11,000</u> | <u>5,240</u> | <u>6,000</u> | <u>6,000</u> |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | - | - | - | - | - | - |
| 84 Office Equipment | - | - | - | - | - | - |
| 88 Capital Improvements | - | - | - | - | - | - |
| Total Capital | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Program Total | <u>18,359</u> | <u>9,763</u> | <u>11,000</u> | <u>5,240</u> | <u>6,000</u> | <u>6,000</u> |

| <u>Personnel</u> | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| Full Time | - | - | - | - | - | - |
| Part Time | - | - | - | - | - | - |

440 MAINTENANCE GARAGE

PROGRAM DESCRIPTION

This program reflects the cost of operating, maintaining and repairing the public service garage which houses the City's street, traffic and equipment maintenance activities.

PROGRAM COMMENTARY

Repairs and Maintenance provides for the maintenance of at the public works building. Three windows and two garage doors need to be replaced. Two doors on the salt bin also need to be replaced.

Contract Services provides for emptying the holding tank for the floor drains. They are typically emptied 8 to 10 times per year. The cost is approximately \$600.00 each time.

| Department | <u>Public Works</u> | | | | Department | Mayor |
|-------------------------------------|-------------------------------|-----------------------|-----------------------|-----------------------|---------------|---------------|
| Division | <u>Public Works Buildings</u> | | | | Request | Recomd. |
| Program | <u>Maintenance Garage</u> | | | | | |
| Program Number | <u>440</u> | | | | | |
| No. Expenditure Classifications | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | | |
| 10 PERSONAL SERVICES | - | - | - | - | - | - |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | 4,317 | 4,027 | 4,000 | 4,184 | 4,000 | 4,000 |
| 24 Books & Periodicals | - | - | - | - | - | - |
| 28 Uniforms | - | - | - | - | - | - |
| 32 Memberships | - | - | - | - | - | - |
| 36 Recruitment & Training | - | - | - | - | - | - |
| 40 Travel & Meetings | - | - | - | - | - | - |
| 44 Miscellaneous | 122 | - | - | - | - | - |
| 48 Contract Services | 4,045 | 3,480 | 4,000 | 4,803 | 4,000 | 4,000 |
| 52 Utilities | 10,574 | 12,250 | 13,000 | 11,541 | 12,000 | 12,000 |
| 56 Rentals | - | - | - | - | - | - |
| 60 Advertising | - | - | - | - | - | - |
| 64 Repairs & Maintenance | 18,195 | 21,060 | 20,000 | 19,842 | 20,000 | 15,000 |
| 68 Equip. Operation & Maint. | - | - | - | - | - | - |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | <u>37,253</u> | <u>40,817</u> | <u>41,000</u> | <u>40,370</u> | <u>40,000</u> | <u>35,000</u> |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | - | - | - | - | - | - |
| 84 Office Equipment | - | - | - | - | - | - |
| 88 Capital Improvements | 40,255 | - | - | - | - | - |
| Total Capital | <u>40,255</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Program Total | <u>77,508</u> | <u>40,817</u> | <u>41,000</u> | <u>40,370</u> | <u>40,000</u> | <u>35,000</u> |

| | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| Personnel | | | | | | |
| Full Time | - | - | - | - | - | - |
| Part Time | - | - | - | - | - | - |

445 EQUIPMENT MAINTENANCE

PROGRAM DESCRIPTION

This program reflects the cost of personnel, services and supplies to repair and maintain all city vehicles and motorized equipment, except equipment assigned to the police and fire divisions. Maintenance activities include routine and preventative maintenance as well as major overhauls.

PROGRAM COMMENTARY

The average age of the large equipment requires continuous repair.

| Department Division Program Program Number | <u>Public Works</u> <u>Machinery, Equipment & Vehicles</u> <u>Equipment Maintenance</u> <u>445</u> | | | | | |
|---|---|------------------------------|------------------------------|------------------------------|------------------------------|-------------------------|
| No. Expenditure Classifications | <u>2013</u> <u>Actual</u> | <u>2014</u> <u>Actual</u> | <u>2015</u> <u>Budget</u> | <u>2015</u> <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
| 10 PERSONAL SERVICES | 49,469 | 48,885 | 50,350 | 51,430 | 53,000 | 53,000 |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | 4,160 | 1,493 | 3,500 | 2,235 | 3,500 | 3,500 |
| 24 Books & Periodicals | - | - | - | - | - | - |
| 28 Uniforms | - | - | - | - | - | - |
| 32 Memberships | - | - | - | - | - | - |
| 36 Recruitment & Training | - | - | - | - | - | - |
| 40 Travel & Meetings | - | - | - | - | - | - |
| 44 Miscellaneous | - | - | - | - | - | - |
| 48 Contract Services | 3,585 | 3,286 | 4,000 | 4,024 | 4,000 | 4,000 |
| 52 Utilities | - | - | - | - | - | - |
| 56 Rentals | - | - | - | - | - | - |
| 60 Advertising | - | - | - | - | - | - |
| 64 Repairs & Maintenance | - | 25 | - | - | - | - |
| 68 Equip. Operation & Maint. | 88,570 | 122,497 | 105,000 | 158,096 | 150,000 | 150,000 |
| 72 Fuel & Oil | 85,386 | 84,561 | 85,000 | 66,316 | 85,000 | 73,000 |
| Total Service & Supplies | <u>181,701</u> | <u>211,862</u> | <u>197,500</u> | <u>230,671</u> | <u>242,500</u> | <u>230,500</u> |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | 698 | - | 180,000 | 11,943 | 180,000 | 100,000 |
| 84 Office Equipment | - | - | - | - | - | - |
| 88 Capital Improvements | - | 206,733 | - | 1,425 | - | - |
| Total Capital | <u>698</u> | <u>206,733</u> | <u>180,000</u> | <u>13,368</u> | <u>180,000</u> | <u>100,000</u> |
| Program Total | <u>231,868</u> | <u>467,480</u> | <u>427,850</u> | <u>295,469</u> | <u>475,500</u> | <u>383,500</u> |
| | <u>2013</u> <u>Actual</u> | <u>2014</u> <u>Actual</u> | <u>2015</u> <u>Budget</u> | <u>2015</u> <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
| Personnel | | | | | | |
| Full Time | 1 | 1 | 1 | 1 | 1 | 1 |
| Part Time | - | - | - | - | - | - |

450 COMMUNITY CEMETERIES

PROGRAM DESCRIPTION

This program is responsible for the operation and maintenance of the 11.5 acres of municipal cemeteries including: grounds and roadside maintenance, beautification and landscaping, grave sales, burial preparations and installation of foundations and headstones. Cemetery personnel also assist in snow removal.

PROGRAM COMMENTARY

Repairs and Maintenance covers the replacement of worn/aging flags, painting of flag poles, fertilizer, herbicides, topsoil, grass seed, flowers, shrubs, paint, plywood concrete, signs and other items necessary for maintaining the cemeteries. Office Equipment will provide for a new fire file cabinet and other miscellaneous office equipment.

| Department Division Program Program Number | <u>Public Works</u> <u>Cemeteries</u> <u>Community Cemeteries</u> <u>450</u> | | | | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|---|---|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| No. Expenditure Classifications | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | | |
| 10 PERSONAL SERVICES | 106,085 | 101,079 | 104,150 | 103,658 | 113,000 | 106,800 |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | - | - | - | - | - | - |
| 24 Books & Periodicals | 85 | - | 150 | 85 | 100 | 100 |
| 28 Uniforms | - | - | - | - | - | - |
| 32 Memberships | 60 | 120 | 150 | 130 | 175 | 150 |
| 36 Recruitment & Training | - | - | - | - | - | - |
| 40 Travel & Meetings | - | - | - | - | - | - |
| 44 Miscellaneous | 450 | 1,300 | 1,500 | 1,743 | 1,700 | 1,500 |
| 48 Contract Services | - | - | - | - | - | - |
| 52 Utilities | 1,527 | 2,095 | 2,000 | 1,611 | 2,000 | 2,000 |
| 56 Rentals | - | - | - | - | - | - |
| 60 Advertising | - | - | - | - | - | - |
| 64 Repairs & Maintenance | 2,604 | 1,616 | 2,500 | 3,265 | 2,500 | 2,500 |
| 68 Equip. Operation & Maint. | - | - | - | - | - | - |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | <u>4,726</u> | <u>5,131</u> | <u>6,300</u> | <u>6,834</u> | <u>6,475</u> | <u>6,250</u> |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | 15,000 | - | - | - | - | - |
| 84 Office Equipment | - | - | - | 900 | - | - |
| 86 Capital Improvements | - | - | - | - | - | - |
| Total Capital | <u>15,000</u> | <u>-</u> | <u>-</u> | <u>900</u> | <u>-</u> | <u>-</u> |
| Program Total | <u>125,811</u> | <u>106,210</u> | <u>110,450</u> | <u>111,392</u> | <u>119,475</u> | <u>113,050</u> |

| | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|-------------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| <u>Personnel</u> | | | | | | |
| Full Time | 2 | 2 | 2 | 2 | 2 | 2 |
| Part Time | - | - | - | - | - | - |

PARKS AND RECREATION

| No. | | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|-----|-------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| | Parks & Recreation | | | | | | |
| 500 | ADMINISTRATION | | | | | | |
| | Personal Service | - | - | - | - | - | - |
| | Service & Supplies | - | - | - | - | - | - |
| | Capital Outlay | - | - | - | - | - | - |
| | Total | - | - | - | - | - | - |
| | RECREATION | | | | | | |
| 505 | Parks & Field Maintenance | | | | | | |
| | Personal Service | 25,000 | 25,000 | 25,000 | 25,000 | 28,000 | 25,750 |
| | Service & Supplies | 23,485 | 15,624 | 19,450 | 14,030 | 23,250 | 19,750 |
| | Capital Outlay | 226 | - | - | - | 10,000 | - |
| | Total | 48,711 | 40,624 | 44,450 | 39,030 | 61,250 | 45,500 |
| 509 | Administration | | | | | | |
| | Personal Service | 25,000 | 25,000 | 25,750 | 25,750 | 25,000 | 26,600 |
| | Service & Supplies | 7,763 | 8,165 | 9,250 | 9,645 | 8,650 | 8,650 |
| | Capital Outlay | - | 1,650 | - | - | - | - |
| | Total | 32,763 | 34,815 | 35,000 | 35,395 | 33,650 | 35,250 |
| 510 | Youth Recreation | | | | | | |
| | Personal Service | - | - | - | - | - | - |
| | Service & Supplies | 2,823 | 3,964 | 4,500 | 3,968 | 5,000 | 5,000 |
| | Capital Outlay | - | - | - | - | - | - |
| | Total | 2,823 | 3,964 | 4,500 | 3,968 | 5,000 | 5,000 |
| 515 | Teen Recreation | | | | | | |
| | Personal Service | - | - | - | - | - | - |
| | Service & Supplies | 536 | 287 | 850 | 386 | 600 | 600 |
| | Capital Outlay | - | - | - | - | - | - |
| | Total | 536 | 287 | 850 | 386 | 600 | 600 |
| 520 | Adult Recreation | | | | | | |
| | Personal Service | - | - | - | - | - | - |
| | Service & Supplies | 3,482 | 5,200 | 5,250 | 4,247 | 6,250 | 6,250 |
| | Capital Outlay | - | - | - | - | - | - |
| | Total | 3,482 | 5,200 | 5,250 | 4,247 | 6,250 | 6,250 |
| 525 | Senior Recreation | | | | | | |
| | Personal Service | 35,000 | 35,000 | 36,050 | 36,050 | 37,500 | 37,200 |
| | Service & Supplies | 56,799 | 75,101 | 72,750 | 84,055 | 85,250 | 85,250 |
| | Capital Outlay | - | - | - | - | - | - |
| | Total | 91,799 | 110,101 | 108,800 | 120,105 | 122,750 | 122,450 |

| No. | | <u>2013</u> <u>Actual</u> | <u>2014</u> <u>Actual</u> | <u>2015</u> <u>Budget</u> | <u>2015</u> <u>Actual</u> | <u>Department</u> <u>Request</u> | <u>Mayor</u> <u>Recomd.</u> |
|-----|---|------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------------|--------------------------------|
| | Parks & Recreation (continued) | | | | | | |
| 530 | Community Activities | | | | | | |
| | Personal Service | - | - | - | - | 17,500 | 17,500 |
| | Service & Supplies | 13,423 | 10,370 | 17,500 | 12,676 | - | - |
| | Capital Outlay | - | - | - | - | - | - |
| | Total | <u>13,423</u> | <u>10,370</u> | <u>17,500</u> | <u>12,676</u> | <u>17,500</u> | <u>17,500</u> |
| | RECREATION CENTERS | | | | | | |
| 535 | Community Center | | | | | | |
| | Personal Service | 37,500 | 37,500 | 38,650 | 38,650 | 40,000 | 39,900 |
| | Service & Supplies | 50,281 | 48,278 | 62,000 | 57,057 | 68,000 | 67,000 |
| | Capital Outlay | <u>71,046</u> | <u>30,175</u> | <u>150,000</u> | <u>24,100</u> | <u>150,000</u> | <u>150,000</u> |
| | Total | <u>158,827</u> | <u>115,953</u> | <u>250,650</u> | <u>119,807</u> | <u>258,000</u> | <u>256,900</u> |
| | TOTAL PARKS & RECREATION | | | | | | |
| | Personal Service | 122,500 | 122,500 | 125,450 | 125,450 | 130,500 | 129,450 |
| | Service & Supplies | 158,592 | 166,989 | 191,550 | 186,064 | 214,500 | 210,000 |
| | Capital Outlay | <u>71,272</u> | <u>31,825</u> | <u>150,000</u> | <u>24,100</u> | <u>160,000</u> | <u>150,000</u> |
| | Total | <u>352,364</u> | <u>321,314</u> | <u>467,000</u> | <u>335,614</u> | <u>505,000</u> | <u>489,450</u> |

PROGRAM DETAIL

500 ADMINISTRATION

PROGRAM DESCRIPTION

This program is inactive.

Department
 Division
 Program
 Program Number

Parks & Recreation
Administration
Supervision
500

| No. Expenditure Classifications | <u>2013</u> <u>Actual</u> | <u>2014</u> <u>Actual</u> | <u>2015</u> <u>Budget</u> | <u>2015</u> <u>Actual</u> | <u>Department</u> <u>Request</u> | <u>Mayor</u> <u>Recomd.</u> |
|-------------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------------|--------------------------------|
| 10 PERSONAL SERVICES | - | - | - | - | - | - |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | - | - | - | - | - | - |
| 24 Books & Periodicals | - | - | - | - | - | - |
| 28 Uniforms | - | - | - | - | - | - |
| 32 Memberships | - | - | - | - | - | - |
| 36 Recruitment & Training | - | - | - | - | - | - |
| 40 Travel & Meetings | - | - | - | - | - | - |
| 44 Miscellaneous | - | - | - | - | - | - |
| 48 Contract Services | - | - | - | - | - | - |
| 52 Utilities | - | - | - | - | - | - |
| 56 Rentals | - | - | - | - | - | - |
| 60 Advertising | - | - | - | - | - | - |
| 64 Repairs & Maintenance | - | - | - | - | - | - |
| 68 Equip. Operation & Maint. | - | - | - | - | - | - |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | - | - | - | - | - | - |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | - | - | - | - | - | - |
| 84 Office Equipment | - | - | - | - | - | - |
| 88 Capital Improvements | - | - | - | - | - | - |
| Total Capital | - | - | - | - | - | - |
| Program Total | - | - | - | - | - | - |

| <u>Personnel</u> | <u>2013</u> <u>Actual</u> | <u>2014</u> <u>Actual</u> | <u>2015</u> <u>Budget</u> | <u>2015</u> <u>Actual</u> | <u>Department</u> <u>Request</u> | <u>Mayor</u> <u>Recomd.</u> |
|------------------|------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------------|--------------------------------|
| Full Time | - | - | - | - | - | - |
| Part Time | - | - | - | - | - | - |

505 PARKS AND PUBLIC LANDS

PROGRAM DESCRIPTION

This program is funded by the Kirtland Recreation and Senior Center Levy (203) and the General Fund (100).

This program funds the maintenance of and improvements to city parks and athletic fields (i.e. baseball diamonds and soccer and football fields).

| Department | <u>Parks & Recreation</u> | | | | | |
|-------------------------------------|-------------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------------|--------------------------------|
| Division | <u>Parks & Fields</u> | | | | | |
| Program | <u>Park & Field Maintenance</u> | | | | | |
| Program Number | <u>505</u> | | | | | |
| No. Expenditure Classifications | <u>2013</u> <u>Actual</u> | <u>2014</u> <u>Actual</u> | <u>2015</u> <u>Budget</u> | <u>2015</u> <u>Actual</u> | <u>Department</u> <u>Request</u> | <u>Mayor</u> <u>Recomd.</u> |
| 10 PERSONAL SERVICES | 25,000 | 25,000 | 25,000 | 25,000 | 28,000 | 25,750 |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | 50 | 50 | 100 | - | - | - |
| 24 Books & Periodicals | - | - | - | - | - | - |
| 28 Uniforms | - | - | - | - | - | - |
| 32 Memberships | 50 | - | 100 | - | - | - |
| 36 Recruitment & Training | 35 | 225 | 250 | 35 | 250 | 250 |
| 40 Travel & Meetings | - | - | - | - | - | - |
| 44 Miscellaneous | - | - | - | - | - | - |
| 48 Contract Services | 2,294 | 2,328 | 2,500 | 2,955 | 2,500 | 2,500 |
| 52 Utilities | 912 | 864 | 1,000 | 1,568 | 1,500 | 1,000 |
| 56 Rentals | 207 | - | 500 | 615 | 1,000 | 1,000 |
| 60 Advertising | - | - | - | - | - | - |
| 64 Repairs & Maintenance | 19,937 | 12,157 | 15,000 | 8,857 | 18,000 | 15,000 |
| 68 Equip. Operation & Maint. | - | - | - | - | - | - |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | <u>23,485</u> | <u>15,624</u> | <u>19,450</u> | <u>14,030</u> | <u>23,250</u> | <u>19,750</u> |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | - | - | - | - | 10,000 | - |
| 84 Office Equipment | - | - | - | - | - | - |
| 88 Capital Improvements | 226 | - | - | - | - | - |
| Total Capital | <u>226</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>10,000</u> | <u>-</u> |
| Program Total | <u>48,711</u> | <u>40,624</u> | <u>44,450</u> | <u>39,030</u> | <u>61,250</u> | <u>45,500</u> |

| | <u>2013</u> <u>Actual</u> | <u>2014</u> <u>Actual</u> | <u>2015</u> <u>Budget</u> | <u>2015</u> <u>Actual</u> | <u>Department</u> <u>Request</u> | <u>Mayor</u> <u>Recomd.</u> |
|------------------|------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------------|--------------------------------|
| Personnel | | | | | | |
| Full Time | 1 | 1 | 1 | 1 | 1 | 1 |
| Part Time | 2 | 2 | 2 | 2 | 3 | 2 |

*this represents portion of public works employees on recreation field maintenance

509 RECREATION ADMINISTRATION

PROGRAM DESCRIPTION

This program is funded by the Kirtland Recreation and Senior Center Levy (203) and General Fund (100).

This program funds the salaries of the Recreation and Senior Center Coordinator and facility attendants.

This program also funds the photocopier at the Community and Senior Center, office supplies, and a portion of the city newsletter.

Department Parks & Recreation
 Division Recreation
 Program Administration
 Program Number 509

| No. Expenditure Classifications | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|-------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| 10 PERSONAL SERVICES | 25,000 | 25,000 | 25,750 | 25,750 | 25,000 | 26,600 |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | 570 | 1,074 | 1,500 | 665 | 1,500 | 1,500 |
| 24 Books & Periodicals | - | - | - | - | - | - |
| 28 Uniforms | - | - | - | - | - | - |
| 32 Memberships | - | - | - | - | - | - |
| 36 Recruitment & Training | - | - | - | - | - | - |
| 40 Travel & Meetings | 44 | - | 250 | - | 150 | 150 |
| 44 Miscellaneous | - | - | - | - | - | - |
| 48 Contract Services | 3,631 | 3,286 | 3,500 | 4,378 | 3,500 | 3,500 |
| 52 Utilities | - | - | - | - | - | - |
| 56 Rentals | 635 | 805 | 1,000 | 352 | 500 | 500 |
| 60 Advertising | 2,883 | 3,000 | 3,000 | 4,250 | 3,000 | 3,000 |
| 64 Repairs & Maintenance | - | - | - | - | - | - |
| 68 Equip. Operation & Maint. | - | - | - | - | - | - |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | <u>7,763</u> | <u>8,165</u> | <u>9,250</u> | <u>9,645</u> | <u>8,650</u> | <u>8,650</u> |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | - | - | - | - | - | - |
| 84 Office Equipment | - | 1,650 | - | - | - | - |
| 88 Capital Improvements | - | - | - | - | - | - |
| Total Capital | <u>-</u> | <u>1,650</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Program Total | <u>32,763</u> | <u>34,815</u> | <u>35,000</u> | <u>35,395</u> | <u>33,650</u> | <u>35,250</u> |

| | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| <u>Personnel</u> | | | | | | |
| Full Time | - | - | - | - | - | - |
| Part Time | 1 | 1 | 1 | 1 | 1 | 1 |

*this represents a portion of the senior director's wages

510 YOUTH RECREATION

PROGRAM DESCRIPTION

This program is funded by the Kirtland Recreation and Senior Center Levy (203) and General Fund (100). This program funds instructors and materials and supplies for youth programs (203) (i.e., Safety Town, Junior Olympics, Halloween Carnival, Pancakes with Santa, Egg Hunt).

Department
 Division
 Program
 Program Number

Parks & Recreation
Recreation
Youth Recreation
510

| No. Expenditure Classifications | <u>2013</u> <u>Actual</u> | <u>2014</u> <u>Actual</u> | <u>2015</u> <u>Budget</u> | <u>2015</u> <u>Actual</u> | <u>Department</u> <u>Request</u> | <u>Mayor</u> <u>Recomd.</u> |
|-------------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------------|--------------------------------|
| 10 PERSONAL SERVICES | - | - | - | - | - | - |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | 1,183 | 1,681 | 2,000 | 1,419 | 2,000 | 2,000 |
| 24 Books & Periodicals | - | - | - | - | - | - |
| 28 Uniforms | - | - | - | - | - | - |
| 32 Memberships | - | - | - | - | - | - |
| 36 Recruitment & Training | - | - | - | - | - | - |
| 40 Travel & Meetings | - | - | - | 12 | - | - |
| 44 Miscellaneous | 20 | 25 | - | - | - | - |
| 48 Contract Services | 1,620 | 2,258 | 2,500 | 2,537 | 3,000 | 3,000 |
| 52 Utilities | - | - | - | - | - | - |
| 56 Rentals | - | - | - | - | - | - |
| 60 Advertising | - | - | - | - | - | - |
| 64 Repairs & Maintenance | - | - | - | - | - | - |
| 68 Equip. Operation & Maint. | - | - | - | - | - | - |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | <u>2,823</u> | <u>3,964</u> | <u>4,500</u> | <u>3,968</u> | <u>5,000</u> | <u>5,000</u> |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | - | - | - | - | - | - |
| 84 Office Equipment | - | - | - | - | - | - |
| 88 Capital Improvements | - | - | - | - | - | - |
| Total Capital | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Program Total | <u>2,823</u> | <u>3,964</u> | <u>4,500</u> | <u>3,968</u> | <u>5,000</u> | <u>5,000</u> |

| <u>Personnel</u> | <u>2013</u> <u>Actual</u> | <u>2014</u> <u>Actual</u> | <u>2015</u> <u>Budget</u> | <u>2015</u> <u>Actual</u> | <u>Department</u> <u>Request</u> | <u>Mayor</u> <u>Recomd.</u> |
|------------------|------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------------|--------------------------------|
| Full Time | - | - | - | - | - | - |
| Part Time | - | - | - | - | - | - |

515 TEEN RECREATION

PROGRAM DESCRIPTION

This program is funded by the Kirtland Recreation and Senior Center Levy (203) and General Fund (100).

This program funds materials and supplies and instruction for Babysitting Basics for teenagers in the community.

Department
 Division
 Program
 Program Number

Parks & Recreation
Recreation
Teen Recreation
515

| No. Expenditure Classifications | <u>2013</u> <u>Actual</u> | <u>2014</u> <u>Actual</u> | <u>2015</u> <u>Budget</u> | <u>2015</u> <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|-------------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|-------------------------|
| 10 PERSONAL SERVICES | - | - | - | - | - | - |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | 16 | 17 | 100 | 26 | 100 | 100 |
| 24 Books & Periodicals | - | - | - | - | - | - |
| 28 Uniforms | - | - | - | - | - | - |
| 32 Memberships | - | - | - | - | - | - |
| 36 Recruitment & Training | - | - | - | - | - | - |
| 40 Travel & Meetings | - | - | - | - | - | - |
| 44 Miscellaneous | - | - | - | - | - | - |
| 48 Contract Services | 520 | 270 | 750 | 360 | 500 | 500 |
| 52 Utilities | - | - | - | - | - | - |
| 56 Rentals | - | - | - | - | - | - |
| 60 Advertising | - | - | - | - | - | - |
| 64 Repairs & Maintenance | - | - | - | - | - | - |
| 68 Equip. Operation & Maint. | - | - | - | - | - | - |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | <u>536</u> | <u>287</u> | <u>850</u> | <u>386</u> | <u>600</u> | <u>600</u> |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | - | - | - | - | - | - |
| 84 Office Equipment | - | - | - | - | - | - |
| 88 Capital Improvements | - | - | - | - | - | - |
| Total Capital | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Program Total | <u>536</u> | <u>287</u> | <u>850</u> | <u>386</u> | <u>600</u> | <u>600</u> |

| <u>Personnel</u> | <u>2013</u> <u>Actual</u> | <u>2014</u> <u>Actual</u> | <u>2015</u> <u>Budget</u> | <u>2015</u> <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|-------------------------|
| Full Time | - | - | - | - | - | - |
| Part Time | - | - | - | - | - | - |

520 ADULT RECREATION

PROGRAM DESCRIPTION

This program is funded by the Kirtland Recreation and Senior Center Levy (203) and General Fund (100). Materials and supplies are funded out of the KRSC levy (203) and instructors are funded out of the General Fund (100).

This program includes instructor fees for classes (i.e., CPR, yoga) offered to adults age 18 and older. Participants pay a class fee which covers the cost of the instructor.

Department
Division
Program
Program Number

Parks & Recreation
Recreation
Adult Recreation
520

| No. Expenditure Classifications | <u>2013</u> <u>Actual</u> | <u>2014</u> <u>Actual</u> | <u>2015</u> <u>Budget</u> | <u>2015</u> <u>Actual</u> | <u>Department</u> <u>Request</u> | <u>Mayor</u> <u>Recomd.</u> |
|-------------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------------|--------------------------------|
| 10 PERSONAL SERVICES | - | - | - | - | - | - |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | - | - | 250 | 204 | 250 | 250 |
| 24 Books & Periodicals | - | - | - | - | - | - |
| 28 Uniforms | - | - | - | - | - | - |
| 32 Memberships | - | - | - | - | - | - |
| 36 Recruitment & Training | - | - | - | - | - | - |
| 40 Travel & Meetings | - | - | - | - | - | - |
| 44 Miscellaneous | 50 | - | - | 115 | - | - |
| 48 Contract Services | 3,432 | 5,200 | 5,000 | 3,928 | 6,000 | 6,000 |
| 52 Utilities | - | - | - | - | - | - |
| 56 Rentals | - | - | - | - | - | - |
| 60 Advertising | - | - | - | - | - | - |
| 64 Repairs & Maintenance | - | - | - | - | - | - |
| 68 Equip. Operation & Maint. | - | - | - | - | - | - |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | <u>3,482</u> | <u>5,200</u> | <u>5,250</u> | <u>4,247</u> | <u>6,250</u> | <u>6,250</u> |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | - | - | - | - | - | - |
| 84 Office Equipment | - | - | - | - | - | - |
| 88 Capital Improvements | - | - | - | - | - | - |
| Total Capital | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Program Total | <u>3,482</u> | <u>5,200</u> | <u>5,250</u> | <u>4,247</u> | <u>6,250</u> | <u>6,250</u> |

| <u>Personnel</u> | <u>2013</u> <u>Actual</u> | <u>2014</u> <u>Actual</u> | <u>2015</u> <u>Budget</u> | <u>2015</u> <u>Actual</u> | <u>Department</u> <u>Request</u> | <u>Mayor</u> <u>Recomd.</u> |
|------------------|------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------------|--------------------------------|
| Full Time | - | - | - | - | - | - |
| Part Time | - | - | - | - | - | - |

525 SENIOR RECREATION

PROGRAM DESCRIPTION

This program is funded by the Kirtland Recreation and Senior Center Levy (203), General Fund (100), and the Lake County Senior Citizens Services Levy (225).

The LCSCSL funds the majority of senior programs to include exercise, arts and crafts, social, educational, and recreational activities. The majority of these senior programs have a participant fee. Funding is used for materials and supplies and instructor fees. The Senior Christmas Lunch is subsidized out of this program (203).

A portion of the wages for the Recreation and Senior Coordinator are paid from the LCSCS Levy (225).

| Department Division Program Program Number | <u>Parks & Recreation</u> | | | | | |
|---|-------------------------------|----------------|--------------------------|----------------|----------------|----------------|
| | <u>Recreation</u> | | <u>Senior Recreation</u> | | | |
| | 2013 | 2014 | 2015 | 2015 | Department | Mayor |
| No. Expenditure Classifications | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Actual</u> | <u>Request</u> | <u>Recomd.</u> |
| 10 PERSONAL SERVICES | 35,000 | 35,000 | 36,050 | 36,050 | 37,500 | 37,200 |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | 5,436 | 6,937 | 7,500 | 8,907 | 10,000 | 10,000 |
| 24 Books & Periodicals | 421 | 513 | 500 | 466 | 500 | 500 |
| 28 Uniforms | - | - | - | - | - | - |
| 32 Memberships | - | - | - | - | - | - |
| 36 Recruitment & Training | - | - | - | - | - | - |
| 40 Travel & Meetings | 76 | 181 | 250 | 183 | 250 | 250 |
| 44 Miscellaneous | 4,952 | 3,100 | 3,500 | 1,688 | 3,500 | 3,500 |
| 48 Contract Services | 45,914 | 64,370 | 60,000 | 72,811 | 70,000 | 70,000 |
| 52 Utilities | - | - | - | - | - | - |
| 56 Rentals | - | - | - | - | - | - |
| 60 Advertising | - | - | - | - | - | - |
| 64 Repairs & Maintenance | - | - | 1,000 | - | 1,000 | 1,000 |
| 68 Equip. Operation & Maint. | - | - | - | - | - | - |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | <u>56,799</u> | <u>75,101</u> | <u>72,750</u> | <u>84,055</u> | <u>85,250</u> | <u>85,250</u> |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | - | - | - | - | - | - |
| 84 Office Equipment | - | - | - | - | - | - |
| 88 Capital Improvements | - | - | - | - | - | - |
| Total Capital | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Program Total | <u>91,799</u> | <u>110,101</u> | <u>108,800</u> | <u>120,105</u> | <u>122,750</u> | <u>122,450</u> |
| Personnel | | | | | | |
| | <u>2013</u> | <u>2014</u> | <u>2015</u> | <u>2015</u> | Department | Mayor |
| | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Actual</u> | <u>Request</u> | <u>Recomd.</u> |
| Full Time | 1 | 1 | 1 | 1 | 1 | 1 |
| Part Time | 2 | 2 | 2 | 2 | 2 | 2 |

530 COMMUNITY ACTIVITIES

PROGRAM DESCRIPTION

This program is funded by the Kirtland Recreation and Senior Center Levy (203) and General Fund (100).

This program funds materials and supplies associated with community programs (i.e. Egg Hunt, Pancakes with Santa, Halloween Carnival, Safety Town, Junior Olympics).

This program subsidizes the swimming pool pass programs with Mentor and Willoughby Municipal pools and recreation programs with the City of Mentor Recreation Department.

Department
 Division
 Program
 Program Number

Parks & Recreation
Recreation
Community Activities
530

| No. Expenditure Classifications | <u>2013</u> <u>Actual</u> | <u>2014</u> <u>Actual</u> | <u>2015</u> <u>Budget</u> | <u>2015</u> <u>Actual</u> | <u>Department</u> <u>Request</u> | <u>Mayor</u> <u>Recomd.</u> |
|-------------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------------|--------------------------------|
| 10 PERSONAL SERVICES | - | - | - | - | - | - |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | 2,824 | 1,852 | 5,000 | 3,361 | 5,000 | 5,000 |
| 24 Books & Periodicals | - | - | - | - | - | - |
| 28 Uniforms | - | - | - | - | - | - |
| 32 Memberships | - | - | - | - | - | - |
| 36 Recruitment & Training | - | - | - | - | - | - |
| 40 Travel & Meetings | - | - | - | - | - | - |
| 44 Miscellaneous | - | - | - | - | - | - |
| 48 Contract Services | 10,599 | 8,518 | 12,500 | 9,315 | 12,500 | 12,500 |
| 52 Utilities | - | - | - | - | - | - |
| 56 Rentals | - | - | - | - | - | - |
| 60 Advertising | - | - | - | - | - | - |
| 64 Repairs & Maintenance | - | - | - | - | - | - |
| 68 Equip. Operation & Maint. | - | - | - | - | - | - |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | <u>13,423</u> | <u>10,370</u> | <u>17,500</u> | <u>12,676</u> | <u>17,500</u> | <u>17,500</u> |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | - | - | - | - | - | - |
| 84 Office Equipment | - | - | - | - | - | - |
| 88 Capital Improvements | - | - | - | - | - | - |
| Total Capital | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Program Total | <u>13,423</u> | <u>10,370</u> | <u>17,500</u> | <u>12,676</u> | <u>17,500</u> | <u>17,500</u> |

| | <u>2013</u> <u>Actual</u> | <u>2014</u> <u>Actual</u> | <u>2015</u> <u>Budget</u> | <u>2015</u> <u>Actual</u> | <u>Department</u> <u>Request</u> | <u>Mayor</u> <u>Recomd.</u> |
|-------------------------|------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------------|--------------------------------|
| <u>Personnel</u> | | | | | | |
| Full Time | - | - | - | - | - | - |
| Part Time | - | - | - | - | - | - |

535 COMMUNITY CENTER

PROGRAM DESCRIPTION

This program is funded by the Kirtland Recreation and Senior Center Levy (203) and General Fund (100).

This program funds the operation, maintenance, and repair of the Community Center. This program also funds required fire and kitchen inspections, utilities, concession stand and kitchen licenses, and internet service.

This program allows for processing rental security deposit refunds. This program also funds the portable restroom at the Community Center.

| Department Division Program Program Number | <u>Parks & Recreation</u> <u>Recreation Centers</u> <u>Community Center</u> <u>535</u> | | | | | |
|---|---|------------------------------|------------------------------|------------------------------|-------------------------------------|--------------------------------|
| No. Expenditure Classifications | <u>2013</u> <u>Actual</u> | <u>2014</u> <u>Actual</u> | <u>2015</u> <u>Budget</u> | <u>2015</u> <u>Actual</u> | <u>Department</u> <u>Request</u> | <u>Mayor</u> <u>Recomd.</u> |
| 10 PERSONAL SERVICES | 37,500 | 37,500 | 38,650 | 38,650 | 40,000 | 39,900 |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | 689 | 431 | 1,500 | 993 | 1,500 | 1,500 |
| 24 Books & Periodicals | - | - | - | - | - | - |
| 28 Uniforms | - | - | - | - | - | - |
| 32 Memberships | - | - | - | - | - | - |
| 36 Recruitment & Training | - | - | - | - | - | - |
| 40 Travel & Meetings | - | - | - | - | - | - |
| 44 Miscellaneous | 7,395 | 7,530 | 7,500 | 8,540 | 7,500 | 7,500 |
| 48 Contract Services | 2,599 | 2,472 | 3,000 | 3,765 | 4,000 | 3,000 |
| 52 Utilities | 29,455 | 27,557 | 30,000 | 33,051 | 35,000 | 35,000 |
| 56 Rentals | - | - | - | - | - | - |
| 60 Advertising | - | - | - | - | - | - |
| 64 Repairs & Maintenance | 10,143 | 10,288 | 20,000 | 10,708 | 20,000 | 20,000 |
| 68 Equip. Operation & Maint. | - | - | - | - | - | - |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | <u>50,281</u> | <u>48,278</u> | <u>62,000</u> | <u>57,057</u> | <u>68,000</u> | <u>67,000</u> |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | - | - | - | - | - | - |
| 84 Office Equipment | - | - | - | - | - | - |
| 88 Capital Improvements | 71,046 | 30,175 | 150,000 | 24,100 | 150,000 | 150,000 |
| Total Capital | <u>71,046</u> | <u>30,175</u> | <u>150,000</u> | <u>24,100</u> | <u>150,000</u> | <u>150,000</u> |
| Program Total | <u>158,827</u> | <u>115,953</u> | <u>250,650</u> | <u>119,807</u> | <u>258,000</u> | <u>256,900</u> |
| Personnel | | | | | | |
| Full Time | - | - | - | - | - | - |
| Part Time | - | - | - | - | - | - |

PLANNING AND ZONING

| No. | | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|-----|---|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| | Planning & Zoning | | | | | | |
| | ADMINISTRATION | | | | | | |
| 600 | Supervision | | | | | | |
| | Personal Service | 60,932 | 60,682 | 62,830 | 62,991 | 67,000 | 64,750 |
| | Service & Supplies | 1,892 | 1,046 | 2,500 | 707 | 2,000 | 2,000 |
| | Capital Outlay | 872 | 1,400 | - | - | - | - |
| | Total | 63,696 | 63,128 | 65,330 | 63,698 | 69,000 | 66,750 |
| 605 | PLANNING & ZONING COMMISSION | | | | | | |
| | Personal Service | 3,900 | 3,900 | 4,120 | 3,835 | 4,100 | 4,120 |
| | Service & Supplies | 221 | 448 | 18,500 | 10,775 | 31,000 | 18,500 |
| | Capital Outlay | - | - | - | - | - | - |
| | Total | 4,121 | 4,348 | 22,620 | 14,610 | 35,100 | 22,620 |
| 610 | BOARD OF ZONING APPEALS | | | | | | |
| | Personal Service | 490 | 455 | 1,030 | 630 | 1,000 | 1,030 |
| | Service & Supplies | 559 | 492 | 500 | 446 | 500 | 500 |
| | Capital Outlay | - | - | - | - | - | - |
| | Total | 1,049 | 947 | 1,530 | 1,076 | 1,500 | 1,530 |
| | TOTAL PLANNING & ZONNING | | | | | | |
| | Personal Service | 65,322 | 65,037 | 67,980 | 67,456 | 72,100 | 69,900 |
| | Service & Supplies | 2,672 | 1,986 | 21,500 | 11,928 | 33,500 | 21,000 |
| | Capital Outlay | 872 | 1,400 | - | - | - | - |
| | Total | 68,866 | 68,423 | 89,480 | 79,384 | 105,600 | 90,900 |
| | CONSERVATION OF HEALTH | | | | | | |
| 650 | Health Services | | | | | | |
| | Personal Service | - | - | - | - | - | - |
| | Service & Supplies | 68,785 | 69,635 | 72,000 | 70,926 | 72,000 | 72,000 |
| | Capital Outlay | - | - | - | - | - | - |
| | Total | 68,785 | 69,635 | 72,000 | 70,926 | 72,000 | 72,000 |
| | TOTAL PUBLIC HEALTH | | | | | | |
| | Personal Service | - | - | - | - | - | - |
| | Service & Supplies | 68,785 | 69,635 | 72,000 | 70,926 | 72,000 | 72,000 |
| | Capital Outlay | - | - | - | - | - | - |
| | Total | 68,785 | 69,635 | 72,000 | 70,926 | 72,000 | 72,000 |

PROGRAM DETAIL

600 ADMINISTRATION

PROGRAM DESCRIPTION

The Planning and Zoning Department is headed by a part-time Zoning Inspector and includes a full-time Zoning Clerk. This department is responsible for the preparation of plans, reports, studies, statistics, density review, land-use inventories and land-capability studies, in order to make recommendations to guide the future development of the City. This unit also correlates and prepares city maps, street numbers, commercial and industrial listings, aerial photos, tax map revisions, property sales, ward and precinct maps, zoning maps, development maps and supporting data. Various civic groups, property owners, land developers, public agencies and the general public are served by reviewing, interpreting, and clarifying city codes and regulations.

| Department | <u>Planning & Zoning</u> | | | | | |
|-------------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------------|--------------------------------|
| Division | <u>Administration</u> | | | | | |
| Program | <u>Supervision</u> | | | | | |
| Program Number | <u>600</u> | | | | | |
| No. Expenditure Classifications | <u>2013</u> <u>Actual</u> | <u>2014</u> <u>Actual</u> | <u>2015</u> <u>Budget</u> | <u>2015</u> <u>Actual</u> | <u>Department</u> <u>Request</u> | <u>Mayor</u> <u>Recomd.</u> |
| 10 PERSONAL SERVICES | 60,932 | 60,682 | 62,830 | 62,991 | 67,000 | 64,750 |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | 1,212 | 866 | 1,500 | 152 | 1,000 | 1,000 |
| 24 Books & Periodicals | - | - | - | - | - | - |
| 28 Uniforms | - | - | - | - | - | - |
| 32 Memberships | - | - | - | - | - | - |
| 36 Recruitment & Training | - | - | - | - | - | - |
| 40 Travel & Meetings | - | - | - | - | - | - |
| 44 Miscellaneous | - | - | - | - | - | - |
| 48 Contract Services | 680 | 180 | 1,000 | 555 | 1,000 | 1,000 |
| 52 Utilities | - | - | - | - | - | - |
| 56 Rentals | - | - | - | - | - | - |
| 60 Advertising | - | - | - | - | - | - |
| 64 Repairs & Maintenance | - | - | - | - | - | - |
| 68 Equip. Operation & Maint. | - | - | - | - | - | - |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | <u>1,892</u> | <u>1,046</u> | <u>2,500</u> | <u>707</u> | <u>2,000</u> | <u>2,000</u> |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | - | - | - | - | - | - |
| 84 Office Equipment | 872 | 1,400 | - | - | - | - |
| 88 Capital Improvements | - | - | - | - | - | - |
| Total Capital | <u>872</u> | <u>1,400</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Program Total | <u>63,696</u> | <u>63,128</u> | <u>65,330</u> | <u>63,698</u> | <u>69,000</u> | <u>66,750</u> |
| | | | | | | |
| | <u>2013</u> <u>Actual</u> | <u>2014</u> <u>Actual</u> | <u>2015</u> <u>Budget</u> | <u>2015</u> <u>Actual</u> | <u>Department</u> <u>Request</u> | <u>Mayor</u> <u>Recomd.</u> |
| <u>Personnel</u> | | | | | | |
| Full Time | 1 | 1 | 1 | 1 | 1 | 1 |
| Part Time | 2 | 2 | 1 | 1 | 1 | 1 |

605 PLANNING AND ZONING COMMISSION

PROGRAM DESCRIPTION

The Planning and Zoning Commission is comprised of five individuals appointed by City Council. The Commission is charged with the responsibility to review and make recommendations to City Council on matters relating to the growth and development of the City such as zoning changes, new subdivisions, commercial and industrial developments, utility improvements and capital improvements. This body approves conditional use permits, minor subdivisions, code interpretations and development plans. The Commission is also responsible for reviewing and recommending revisions to the comprehensive plan for the City.

PROGRAM COMMENTARY

Contract Services provides for a planning consultant, along with the occasional hiring of an arborist, as needed, or an architect to review plans for buildings, if so desired by the Commission.

Department Planning & Zoning
 Division Planning & Zoning
 Program Planning & Zoning Commission
 Program Number 605

| No. Expenditure Classifications | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|-------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| 10 PERSONAL SERVICES | 3,900 | 3,900 | 4,120 | 3,835 | 4,100 | 4,120 |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | - | - | 500 | 179 | 500 | 500 |
| 24 Books & Periodicals | - | - | - | - | - | - |
| 28 Uniforms | - | - | - | - | - | - |
| 32 Memberships | - | - | - | - | - | - |
| 36 Recruitment & Training | - | - | - | - | - | - |
| 40 Travel & Meetings | - | - | - | - | - | - |
| 44 Miscellaneous | - | - | - | - | - | - |
| 48 Contract Services | - | - | 17,500 | 10,500 | 30,000 | 17,500 |
| 52 Utilities | - | - | - | - | - | - |
| 56 Rentals | - | - | - | - | - | - |
| 60 Advertising | 221 | 448 | 500 | 96 | 500 | 500 |
| 64 Repairs & Maintenance | - | - | - | - | - | - |
| 68 Equip. Operation & Maint. | - | - | - | - | - | - |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | <u>221</u> | <u>448</u> | <u>18,500</u> | <u>10,775</u> | <u>31,000</u> | <u>18,500</u> |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | - | - | - | - | - | - |
| 84 Office Equipment | - | - | - | - | - | - |
| 88 Capital Improvements | - | - | - | - | - | - |
| Total Capital | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Program Total | <u>4,121</u> | <u>4,348</u> | <u>22,620</u> | <u>14,610</u> | <u>35,100</u> | <u>22,620</u> |

| <u>Personnel</u> | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| Full Time | - | - | - | - | - | - |
| Part Time | 6 | 6 | 6 | 6 | 6 | 6 |

610 BOARD OF ZONING APPEALS

PROGRAM DESCRIPTION

The Board of Zoning Appeals consists of five members appointed by City Council. The Board acts in a quasi-judicial capacity with authority to interpret and grant variances to city codes and administrative decisions of the Planning and Zoning Department.

Department Planning & Zoning
 Division Planning & Zoning
 Program Board of Zoning Appeals
 Program Number 610

| No. Expenditure Classifications | <u>2013 Actual</u> | <u>2014 Actual</u> | <u>2015 Budget</u> | <u>2015 Actual</u> | <u>Department Request</u> | <u>Mayor Recomd.</u> |
|-------------------------------------|------------------------|------------------------|------------------------|------------------------|-------------------------------|--------------------------|
| 10 PERSONAL SERVICES | 490 | 455 | 1,030 | 630 | 1,000 | 1,030 |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | - | - | - | - | - | - |
| 24 Books & Periodicals | - | - | - | - | - | - |
| 28 Uniforms | - | - | - | - | - | - |
| 32 Memberships | - | - | - | - | - | - |
| 36 Recruitment & Training | - | - | - | - | - | - |
| 40 Travel & Meetings | - | - | - | - | - | - |
| 44 Miscellaneous | - | - | - | - | - | - |
| 48 Contract Services | - | - | - | - | - | - |
| 52 Utilities | - | - | - | - | - | - |
| 56 Rentals | - | - | - | - | - | - |
| 60 Advertising | 559 | 492 | 500 | 446 | 500 | 500 |
| 64 Repairs & Maintenance | - | - | - | - | - | - |
| 68 Equip. Operation & Maint. | - | - | - | - | - | - |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | <u>559</u> | <u>492</u> | <u>500</u> | <u>446</u> | <u>500</u> | <u>500</u> |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | - | - | - | - | - | - |
| 84 Office Equipment | - | - | - | - | - | - |
| 88 Capital Improvements | - | - | - | - | - | - |
| Total Capital | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Program Total | <u>1,049</u> | <u>947</u> | <u>1,530</u> | <u>1,076</u> | <u>1,500</u> | <u>1,530</u> |

| <u>Personnel</u> | <u>2013 Actual</u> | <u>2014 Actual</u> | <u>2015 Budget</u> | <u>2015 Actual</u> | <u>Department Request</u> | <u>Mayor Recomd.</u> |
|------------------|------------------------|------------------------|------------------------|------------------------|-------------------------------|--------------------------|
| Full Time | - | - | - | - | - | - |
| Part Time | 6 | 6 | 6 | 6 | 6 | 6 |

PUBLIC HEALTH

PROGRAM DETAIL

650 HEALTH SERVICES

PROGRAM DESCRIPTION

Health Services reflects the cost which is deducted from property tax settlements to pay for the cost of the Lake County Health Department contract for performing all health, sanitation and environmental programs in the City of Kirtland.

| | | | | | | |
|-------------------------------------|-------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------------|--------------------------------|
| Department | <u>Public Health</u> | | | | | |
| Division | <u>Conservation of Health</u> | | | | | |
| Program | <u>Health Services</u> | | | | | |
| Program Number | <u>650</u> | | | | | |
| No. Expenditure Classifications | <u>2013</u> <u>Actual</u> | <u>2014</u> <u>Actual</u> | <u>2015</u> <u>Budget</u> | <u>2015</u> <u>Actual</u> | <u>Department</u> <u>Request</u> | <u>Mayor</u> <u>Recomd.</u> |
| 10 PERSONAL SERVICES | - | - | - | - | - | - |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | - | - | - | - | - | - |
| 24 Books & Periodicals | - | - | - | - | - | - |
| 28 Uniforms | - | - | - | - | - | - |
| 32 Memberships | - | - | - | - | - | - |
| 36 Recruitment & Training | - | - | - | - | - | - |
| 40 Travel & Meetings | - | - | - | - | - | - |
| 44 Miscellaneous | - | - | - | - | - | - |
| 48 Contract Services | 68,785 | 69,635 | 72,000 | 70,926 | 72,000 | 72,000 |
| 52 Utilities | - | - | - | - | - | - |
| 56 Rentals | - | - | - | - | - | - |
| 60 Advertising | - | - | - | - | - | - |
| 64 Repairs & Maintenance | - | - | - | - | - | - |
| 68 Equip. Operation & Maint. | - | - | - | - | - | - |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | <u>68,785</u> | <u>69,635</u> | <u>72,000</u> | <u>70,926</u> | <u>72,000</u> | <u>72,000</u> |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | - | - | - | - | - | - |
| 84 Office Equipment | - | - | - | - | - | - |
| 88 Capital Improvements | - | - | - | - | - | - |
| Total Capital | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Program Total | <u>68,785</u> | <u>69,635</u> | <u>72,000</u> | <u>70,926</u> | <u>72,000</u> | <u>72,000</u> |
| | <u>2013</u> <u>Actual</u> | <u>2014</u> <u>Actual</u> | <u>2015</u> <u>Budget</u> | <u>2015</u> <u>Actual</u> | <u>Department</u> <u>Request</u> | <u>Mayor</u> <u>Recomd.</u> |
| Personnel | | | | | | |
| Full Time | - | - | - | - | - | - |
| Part Time | - | - | - | - | - | - |

ENGINEERING

| No. | | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|-----|------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| | City Engineering | | | | | | |
| 700 | ADMINISTRATION | | | | | | |
| | Personal Service | - | - | - | - | - | - |
| | Service & Supplies | 26,165 | 29,299 | 30,200 | 31,088 | 32,000 | 18,200 |
| | Capital Outlay | - | - | - | - | - | - |
| | Total | <u>26,165</u> | <u>29,299</u> | <u>30,200</u> | <u>31,088</u> | <u>32,000</u> | <u>18,200</u> |
| 705 | PLAN REVIEW | | | | | | |
| | Personal Service | - | - | - | - | - | - |
| | Service & Supplies | - | - | - | - | - | - |
| | Capital Outlay | - | - | - | - | - | - |
| | Total | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| 710 | CONSRTUCTION INSPECTION | | | | | | |
| | Personal Service | - | - | - | - | - | - |
| | Service & Supplies | 5,630 | - | 10,000 | - | 10,000 | 10,000 |
| | Capital Outlay | - | - | - | - | - | - |
| | Total | <u>5,630</u> | <u>-</u> | <u>10,000</u> | <u>-</u> | <u>10,000</u> | <u>10,000</u> |
| 715 | PREVAILING WAGE ENFORCEMENT | | | | | | |
| | Personal Service | 3,820 | 3,820 | 5,150 | 3,935 | 5,350 | 5,350 |
| | Service & Supplies | - | - | - | - | - | - |
| | Capital Outlay | - | - | - | - | - | - |
| | Total | <u>3,820</u> | <u>3,820</u> | <u>5,150</u> | <u>3,935</u> | <u>5,350</u> | <u>5,350</u> |
| | TOTAL CITY ENGINEERING | | | | | | |
| | Personal Service | 3,820 | 3,820 | 5,150 | 3,935 | 5,350 | 5,350 |
| | Service & Supplies | 31,795 | 29,299 | 40,200 | 31,088 | 42,000 | 28,200 |
| | Capital Outlay | - | - | - | - | - | - |
| | Total | <u>35,615</u> | <u>33,119</u> | <u>45,350</u> | <u>35,023</u> | <u>47,350</u> | <u>33,550</u> |

PROGRAM DETAIL

700 ADMINISTRATION

PROGRAM DESCRIPTION

This program includes both the administration of the engineering department and the provision of technical engineering services and advice to other city departments, agencies, and residents.

| | | | | | | |
|-------------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------------|--------------------------------|
| Department | <u>City Engineering</u> | | | | | |
| Division | <u>Engineering</u> | | | | | |
| Program | <u>Administration</u> | | | | | |
| Program Number | <u>700</u> | | | | | |
| No. Expenditure Classifications | <u>2013</u> <u>Actual</u> | <u>2014</u> <u>Actual</u> | <u>2015</u> <u>Budget</u> | <u>2015</u> <u>Actual</u> | <u>Department</u> <u>Request</u> | <u>Mayor</u> <u>Recomd.</u> |
| 10 PERSONAL SERVICES | - | - | - | - | - | - |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | - | - | - | - | - | - |
| 24 Books & Periodicals | - | - | - | - | - | - |
| 28 Uniforms | - | - | - | - | - | - |
| 32 Memberships | 6,365 | 6,401 | 7,200 | 9,800 | 10,000 | 7,200 |
| 36 Recruitment & Training | - | - | - | - | - | - |
| 40 Travel & Meetings | - | - | - | - | - | - |
| 44 Miscellaneous | - | - | - | - | - | - |
| 48 Contract Services | 19,800 | 22,898 | 23,000 | 21,288 | 22,000 | 11,000 |
| 52 Utilities | - | - | - | - | - | - |
| 56 Rentals | - | - | - | - | - | - |
| 60 Advertising | - | - | - | - | - | - |
| 64 Repairs & Maintenance | - | - | - | - | - | - |
| 68 Equip. Operation & Maint. | - | - | - | - | - | - |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | <u>26,165</u> | <u>29,299</u> | <u>30,200</u> | <u>31,088</u> | <u>32,000</u> | <u>18,200</u> |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | - | - | - | - | - | - |
| 84 Office Equipment | - | - | - | - | - | - |
| 88 Capital Improvements | - | - | - | - | - | - |
| Total Capital | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Program Total | <u>26,165</u> | <u>29,299</u> | <u>30,200</u> | <u>31,088</u> | <u>32,000</u> | <u>18,200</u> |
| | | | | | | |
| | <u>2013</u> <u>Actual</u> | <u>2014</u> <u>Actual</u> | <u>2015</u> <u>Budget</u> | <u>2015</u> <u>Actual</u> | <u>Department</u> <u>Request</u> | <u>Mayor</u> <u>Recomd.</u> |
| Personnel | | | | | | |
| Full Time | - | - | - | - | - | - |
| Part Time | - | - | - | - | - | - |

705 PLAN REVIEW AND DESIGN

PROGRAM DESCRIPTIONS

This program provides for the engineering review of residential, commercial and industrial site plans which are covered by deposits and/or bonds for street construction, engineering inspections and EPA testing, as well as other municipal public works improvements. This unit is responsible for the design of numerous public works construction and maintenance projects requiring surveying and staking. Typical of these projects are the ditching program, roadway reconstruction and the installation of drainage pipe and/or culverts by either city forces or contract services.

Department City Engineering
 Division Engineering
 Program Plan Review
 Program Number 705

| No. Expenditure Classifications | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|-------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| 10 PERSONAL SERVICES | - | - | - | - | - | - |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | - | - | - | - | - | - |
| 24 Books & Periodicals | - | - | - | - | - | - |
| 28 Uniforms | - | - | - | - | - | - |
| 32 Memberships | - | - | - | - | - | - |
| 36 Recruitment & Training | - | - | - | - | - | - |
| 40 Travel & Meetings | - | - | - | - | - | - |
| 44 Miscellaneous | - | - | - | - | - | - |
| 48 Contract Services | - | - | - | - | - | - |
| 52 Utilities | - | - | - | - | - | - |
| 56 Rentals | - | - | - | - | - | - |
| 60 Advertising | - | - | - | - | - | - |
| 64 Repairs & Maintenance | - | - | - | - | - | - |
| 68 Equip. Operation & Maint. | - | - | - | - | - | - |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | - | - | - | - | - | - |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | - | - | - | - | - | - |
| 84 Office Equipment | - | - | - | - | - | - |
| 88 Capital Improvements | - | - | - | - | - | - |
| Total Capital | - | - | - | - | - | - |
| Program Total | - | - | - | - | - | - |

| <u>Personnel</u> | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| Full Time | - | - | - | - | - | - |
| Part Time | - | - | - | - | - | - |

710 CONSTRUCTION INSPECTION

PROGRAM DESCRIPTION

This program includes the inspection by city consultants of subdivisions, utility installations and other municipal public works projects not outlined in the City's engineering contract and as requested by the Mayor or City Council. The proper inspection of these works is necessary to ensure that they comply with established ordinances and standards, thus requiring no maintenance during the calculated design life.

Department
 Division
 Program
 Program Number

City Engineering
Engineering
Construction Inspection
710

| No. Expenditure Classifications | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|-------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| 10 PERSONAL SERVICES | - | - | - | - | - | - |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | - | - | - | - | - | - |
| 24 Books & Periodicals | - | - | - | - | - | - |
| 28 Uniforms | - | - | - | - | - | - |
| 32 Memberships | - | - | - | - | - | - |
| 36 Recruitment & Training | - | - | - | - | - | - |
| 40 Travel & Meetings | - | - | - | - | - | - |
| 44 Miscellaneous | - | - | - | - | - | - |
| 48 Contract Services | 5,630 | - | 10,000 | - | 10,000 | 10,000 |
| 52 Utilities | - | - | - | - | - | - |
| 56 Rentals | - | - | - | - | - | - |
| 60 Advertising | - | - | - | - | - | - |
| 64 Repairs & Maintenance | - | - | - | - | - | - |
| 68 Equip. Operation & Maint. | - | - | - | - | - | - |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | <u>5,630</u> | <u>-</u> | <u>10,000</u> | <u>-</u> | <u>10,000</u> | <u>10,000</u> |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | - | - | - | - | - | - |
| 84 Office Equipment | - | - | - | - | - | - |
| 88 Capital Improvements | - | - | - | - | - | - |
| Total Capital | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Program Total | <u>5,630</u> | <u>-</u> | <u>10,000</u> | <u>-</u> | <u>10,000</u> | <u>10,000</u> |

| <u>Personnel</u> | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| Full Time | - | - | - | - | - | - |
| Part Time | - | - | - | - | - | - |

715 PREVAILING WAGE ENFORCEMENT

PROGRAM DESCRIPTION

This program provides for the City's prevailing wage enforcement activities. The position of prevailing wage coordinator is an employee of the City responsible for coordinating and enforcing the state laws and policies dealing with the prevailing wage requirements.

Some of the responsibilities of the prevailing wage coordinator are: establishing and maintaining files containing payroll reports and affidavits submitted by contractors and subcontractors; establishing and following a procedure for monitoring the compliance by each contractor and subcontractor; reporting any delinquency by a contractor or subcontractor to the Director of the Bureau of Employment Services of the State of Ohio.

| Department | <u>City Engineering</u> | | | | | |
|-------------------------------------|------------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------------|--------------------------------|
| Division | <u>Engineering</u> | | | | | |
| Program | <u>Prevailing Wage Enforcement</u> | | | | | |
| Program Number | <u>715</u> | | | | | |
| No. Expenditure Classifications | <u>2013</u> <u>Actual</u> | <u>2014</u> <u>Actual</u> | <u>2015</u> <u>Budget</u> | <u>2015</u> <u>Actual</u> | <u>Department</u> <u>Request</u> | <u>Mayor</u> <u>Recomd.</u> |
| 10 PERSONAL SERVICES | 3,820 | 3,820 | 5,150 | 3,935 | 5,350 | 5,350 |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | - | - | - | - | - | - |
| 24 Books & Periodicals | - | - | - | - | - | - |
| 28 Uniforms | - | - | - | - | - | - |
| 32 Memberships | - | - | - | - | - | - |
| 36 Recruitment & Training | - | - | - | - | - | - |
| 40 Travel & Meetings | - | - | - | - | - | - |
| 44 Miscellaneous | - | - | - | - | - | - |
| 48 Contract Services | - | - | - | - | - | - |
| 52 Utilities | - | - | - | - | - | - |
| 56 Rentals | - | - | - | - | - | - |
| 60 Advertising | - | - | - | - | - | - |
| 64 Repairs & Maintenance | - | - | - | - | - | - |
| 68 Equip. Operation & Maint. | - | - | - | - | - | - |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | - | - | - | - | - | - |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | - | - | - | - | - | - |
| 84 Office Equipment | - | - | - | - | - | - |
| 88 Capital Improvements | - | - | - | - | - | - |
| Total Capital | - | - | - | - | - | - |
| Program Total | <u>3,820</u> | <u>3,820</u> | <u>5,150</u> | <u>3,935</u> | <u>5,350</u> | <u>5,350</u> |
| | | | | | | |
| | <u>2013</u> <u>Actual</u> | <u>2014</u> <u>Actual</u> | <u>2015</u> <u>Budget</u> | <u>2015</u> <u>Actual</u> | <u>Department</u> <u>Request</u> | <u>Mayor</u> <u>Recomd.</u> |
| <u>Personnel</u> | | | | | | |
| Full Time | - | - | - | - | - | - |
| Part Time | - | - | - | - | - | - |

MISCELLANEOUS

| No. | | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Dept. <u>Request</u> | Mayor <u>Recomd.</u> |
|-------------------------------------|-------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-------------------------|-------------------------|
| Miscellaneous Govt. | | | | | | | |
| CLAIMS & LOSSES | | | | | | | |
| 800 | Claims & Judgements | 8,000 | - | 5,000 | 5,000 | 5,000 | 5,000 |
| PENSIONS & RETIREMENTS | | | | | | | |
| 805 | Police Pension | 123,597 | 114,162 | 120,000 | 128,719 | 132,600 | 132,600 |
| 806 | Fire Pension | 158,017 | 151,957 | 160,000 | 163,801 | 168,800 | 168,800 |
| 807 | PERS | 225,871 | 216,972 | 225,000 | 223,701 | 230,500 | 230,500 |
| 808 | FICA | 21,058 | 20,296 | 22,000 | 21,016 | 23,000 | 23,000 |
| | Total Pension | 528,543 | 503,387 | 527,000 | 537,237 | 554,900 | 554,900 |
| WORKERS' COMP | | | | | | | |
| 815 | Workers' Comp. Pymt | 97,374 | 122,566 | 130,000 | 84,205 | 85,000 | 85,000 |
| EMPLOYEE INSURANCE | | | | | | | |
| 820 | Accident & Life Ins. | 3,179 | 2,393 | 4,500 | 2,306 | 2,600 | 2,600 |
| 823 | Hospital & Medical | 622,279 | 612,453 | 675,250 | 646,026 | 680,000 | 680,000 |
| 826 | Medicare | 45,719 | 46,435 | 48,000 | 48,358 | 49,800 | 49,800 |
| | Total Employee Ins. | 671,177 | 661,281 | 727,750 | 696,690 | 732,400 | 732,400 |
| CITY INSURANCE | | | | | | | |
| 830 | Insurance & Bonds | 63,983 | 66,829 | 68,000 | 69,975 | 72,000 | 72,000 |
| UNEMPLOYMENT COMP. | | | | | | | |
| 835 | OBES Payments | - | - | 1,500 | - | 1,500 | 1,500 |
| UNCLASSIFIED | | | | | | | |
| 840 | Miscellaneous | - | - | - | - | - | - |
| | Total Misc. Government | 1,369,077 | 1,354,063 | 1,459,250 | 1,393,107 | 1,450,800 | 1,450,800 |
| | Total Government | 6,181,223 | 6,460,438 | 7,239,975 | 7,035,121 | 8,384,730 | 7,175,755 |
| Miscellaneous Non-Government | | | | | | | |
| 843 | Transfers | 435,266 | 402,260 | 370,700 | 370,662 | 524,900 | 524,900 |
| 846 | Principal on Debt | - | - | - | - | - | - |
| 849 | Interest on Debt | - | - | - | - | - | - |
| 851 | Contingencies-Capital | - | - | - | - | - | - |
| 852 | Contingencies-Operating | - | - | 25,000 | - | 25,000 | 25,000 |
| | Total Misc. Non-Govt. | 435,266 | 402,260 | 395,700 | 370,662 | 549,900 | 549,900 |
| | Total Expenditures | 6,616,489 | 6,862,698 | 7,635,675 | 7,405,783 | 8,934,630 | 7,725,655 |
| BREAKDOWN OF: | | | | | | | |
| Expenditures | | | | | | | |
| | Personal Service | 3,273,530 | 3,317,884 | 3,382,870 | 3,372,252 | 3,680,178 | 3,499,735 |
| | Service & Supplies | 2,583,688 | 2,783,019 | 3,403,105 | 3,340,894 | 3,586,130 | 3,390,920 |
| | Capital Outlay | 324,005 | 359,535 | 454,000 | 321,975 | 1,118,422 | 285,100 |
| | Sub-Total-Exp's | 6,181,223 | 6,460,438 | 7,239,975 | 7,035,121 | 8,384,730 | 7,175,755 |
| | Non-Governmental | 435,266 | 402,260 | 395,700 | 370,662 | 549,900 | 549,900 |
| | Grand Total | 6,616,489 | 6,862,698 | 7,635,675 | 7,405,783 | 8,934,630 | 7,725,655 |

PROGRAM DETAIL

800 CLAIMS AND JUDGEMENTS

PROGRAM DESCRIPTION

This account provides funds to finance claims and judgments in excess of insurance coverage, city share of deductible costs under policies written with a deductible clause and uninsured claims or losses.

Department
 Division
 Program
 Program Number

Miscellaneous Govt.
Claims & Losses
Claims & Judgments
800

| No. Expenditure Classifications | <u>2013</u> <u>Actual</u> | <u>2014</u> <u>Actual</u> | <u>2015</u> <u>Budget</u> | <u>2015</u> <u>Actual</u> | Department Request | Mayor <u>Recomd.</u> |
|-------------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|-----------------------|-------------------------|
| 10 PERSONAL SERVICES | - | - | - | - | - | - |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | - | - | - | - | - | - |
| 24 Books & Periodicals | - | - | - | - | - | - |
| 28 Uniforms | - | - | - | - | - | - |
| 32 Memberships | - | - | - | - | - | - |
| 36 Recruitment & Training | - | - | - | - | - | - |
| 40 Travel & Meetings | - | - | - | - | - | - |
| 44 Miscellaneous | 8,000 | - | 5,000 | 5,000 | 5,000 | 5,000 |
| 48 Contract Services | - | - | - | - | - | - |
| 52 Utilities | - | - | - | - | - | - |
| 56 Rentals | - | - | - | - | - | - |
| 60 Advertising | - | - | - | - | - | - |
| 64 Repairs & Maintenance | - | - | - | - | - | - |
| 68 Equip. Operation & Maint. | - | - | - | - | - | - |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | <u>8,000</u> | <u>-</u> | <u>5,000</u> | <u>5,000</u> | <u>5,000</u> | <u>5,000</u> |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | - | - | - | - | - | - |
| 84 Office Equipment | - | - | - | - | - | - |
| 88 Capital Improvements | - | - | - | - | - | - |
| Total Capital | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Program Total | <u>8,000</u> | <u>-</u> | <u>5,000</u> | <u>5,000</u> | <u>5,000</u> | <u>5,000</u> |

| <u>Personnel</u> | <u>2013</u> <u>Actual</u> | <u>2014</u> <u>Actual</u> | <u>2015</u> <u>Budget</u> | <u>2015</u> <u>Actual</u> | Department Request | Mayor <u>Recomd.</u> |
|------------------|------------------------------|------------------------------|------------------------------|------------------------------|-----------------------|-------------------------|
| Full Time | - | - | - | - | - | - |
| Part Time | - | - | - | - | - | - |

805 POLICE PENSION

PROGRAM DESCRIPTION

This account provides for the City General Fund payments to the Police Pension Fund.

PROGRAM COMMENTARY

The City's payment to the Police Pension Fund is 19.5% of salary for all full-time city police officers, payable monthly to Ohio Police and Fire.

Department
 Division
 Program
 Program Number

Miscellaneous Govt.
Pensions & Retirement
Police Pension
805

| No. Expenditure Classifications | <u>2013</u> <u>Actual</u> | <u>2014</u> <u>Actual</u> | <u>2015</u> <u>Budget</u> | <u>2015</u> <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|-------------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|-------------------------|
| 10 PERSONAL SERVICES | - | - | - | - | - | - |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | - | - | - | - | - | - |
| 24 Books & Periodicals | - | - | - | - | - | - |
| 28 Uniforms | - | - | - | - | - | - |
| 32 Memberships | - | - | - | - | - | - |
| 36 Recruitment & Training | - | - | - | - | - | - |
| 40 Travel & Meetings | - | - | - | - | - | - |
| 44 Miscellaneous | 123,597 | 114,162 | 120,000 | 128,719 | 132,600 | 132,600 |
| 48 Contract Services | - | - | - | - | - | - |
| 52 Utilities | - | - | - | - | - | - |
| 56 Rentals | - | - | - | - | - | - |
| 60 Advertising | - | - | - | - | - | - |
| 64 Repairs & Maintenance | - | - | - | - | - | - |
| 68 Equip. Operation & Maint. | - | - | - | - | - | - |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | <u>123,597</u> | <u>114,162</u> | <u>120,000</u> | <u>128,719</u> | <u>132,600</u> | <u>132,600</u> |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | - | - | - | - | - | - |
| 84 Office Equipment | - | - | - | - | - | - |
| 88 Capital Improvements | - | - | - | - | - | - |
| Total Capital | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Program Total | <u>123,597</u> | <u>114,162</u> | <u>120,000</u> | <u>128,719</u> | <u>132,600</u> | <u>132,600</u> |

| <u>Personnel</u> | <u>2013</u> <u>Actual</u> | <u>2014</u> <u>Actual</u> | <u>2015</u> <u>Budget</u> | <u>2015</u> <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|-------------------------|
| Full Time | - | - | - | - | - | - |
| Part Time | - | - | - | - | - | - |

806 FIRE PENSION

PROGRAM DESCRIPTION

This account provides for the City General Fund payments to the Fire Pension Fund.

PROGRAM COMMENTARY

The City currently contributes 24% of full-time fire/rescue personnel's compensation for retirement, payable monthly to Ohio Police and Fire.

Department
 Division
 Program
 Program Number

Miscellaneous Govt.
Pensions & Retirement
Fire Pension
806

| No. Expenditure Classifications | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|-------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| 10 PERSONAL SERVICES | - | - | - | - | - | - |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | - | - | - | - | - | - |
| 24 Books & Periodicals | - | - | - | - | - | - |
| 28 Uniforms | - | - | - | - | - | - |
| 32 Memberships | - | - | - | - | - | - |
| 36 Recruitment & Training | - | - | - | - | - | - |
| 40 Travel & Meetings | - | - | - | - | - | - |
| 44 Miscellaneous | 158,017 | 151,957 | 160,000 | 163,801 | 168,800 | 168,800 |
| 48 Contract Services | - | - | - | - | - | - |
| 52 Utilities | - | - | - | - | - | - |
| 56 Rentals | - | - | - | - | - | - |
| 60 Advertising | - | - | - | - | - | - |
| 64 Repairs & Maintenance | - | - | - | - | - | - |
| 68 Equip. Operation & Maint. | - | - | - | - | - | - |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | <u>158,017</u> | <u>151,957</u> | <u>160,000</u> | <u>163,801</u> | <u>168,800</u> | <u>168,800</u> |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | - | - | - | - | - | - |
| 84 Office Equipment | - | - | - | - | - | - |
| 88 Capital Improvements | - | - | - | - | - | - |
| Total Capital | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Program Total | <u>158,017</u> | <u>151,957</u> | <u>160,000</u> | <u>163,801</u> | <u>168,800</u> | <u>168,800</u> |

| | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| Personnel | | | | | | |
| Full Time | - | - | - | - | - | - |
| Part Time | - | - | - | - | - | - |

807 P.E.R.S.

PROGRAM DESCRIPTION

This account reflects the City's total payment to the Ohio Public Employees Retirement System (OPERS).

PROGRAM COMMENTARY

The City contributes 14% of the gross salary for each eligible employee to the Ohio Public Employees Retirement System. Payment is made monthly to the OPERS.

Department
 Division
 Program
 Program Number

Miscellaneous Govt.
Pensions & Retirement
PERS
807

| No. Expenditure Classifications | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|-------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| 10 PERSONAL SERVICES | - | - | - | - | - | - |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | - | - | - | - | - | - |
| 24 Books & Periodicals | - | - | - | - | - | - |
| 28 Uniforms | - | - | - | - | - | - |
| 32 Memberships | - | - | - | - | - | - |
| 36 Recruitment & Training | - | - | - | - | - | - |
| 40 Travel & Meetings | - | - | - | - | - | - |
| 44 Miscellaneous | 225,871 | 216,972 | 225,000 | 223,701 | 230,500 | 230,500 |
| 48 Contract Services | - | - | - | - | - | - |
| 52 Utilities | - | - | - | - | - | - |
| 56 Rentals | - | - | - | - | - | - |
| 60 Advertising | - | - | - | - | - | - |
| 64 Repairs & Maintenance | - | - | - | - | - | - |
| 68 Equip. Operation & Maint. | - | - | - | - | - | - |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | <u>225,871</u> | <u>216,972</u> | <u>225,000</u> | <u>223,701</u> | <u>230,500</u> | <u>230,500</u> |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | - | - | - | - | - | - |
| 84 Office Equipment | - | - | - | - | - | - |
| 88 Capital Improvements | - | - | - | - | - | - |
| Total Capital | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Program Total | <u>225,871</u> | <u>216,972</u> | <u>225,000</u> | <u>223,701</u> | <u>230,500</u> | <u>230,500</u> |

| <u>Personnel</u> | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| Full Time | - | - | - | - | - | - |
| Part Time | - | - | - | - | - | - |

808 FICA

PROGRAM DESCRIPTION

This account provides for city FICA payments for part-time fire personnel who do not qualify for membership in PERS.

PROGRAM COMMENTARY

The City's share of payment to FICA is 6.2% of payroll. Part-time fire/rescue is required to participate in this program.

Department
 Division
 Program
 Program Number

Miscellaneous Govt.
Pensions & Retirement
FICA
808

| No. Expenditure Classifications | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|-------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| 10 PERSONAL SERVICES | - | - | - | - | - | - |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | - | - | - | - | - | - |
| 24 Books & Periodicals | - | - | - | - | - | - |
| 28 Uniforms | - | - | - | - | - | - |
| 32 Memberships | - | - | - | - | - | - |
| 36 Recruitment & Training | - | - | - | - | - | - |
| 40 Travel & Meetings | - | - | - | - | - | - |
| 44 Miscellaneous | 21,058 | 20,296 | 22,000 | 21,016 | 23,000 | 23,000 |
| 48 Contract Services | - | - | - | - | - | - |
| 52 Utilities | - | - | - | - | - | - |
| 56 Rentals | - | - | - | - | - | - |
| 60 Advertising | - | - | - | - | - | - |
| 64 Repairs & Maintenance | - | - | - | - | - | - |
| 68 Equip. Operation & Maint. | - | - | - | - | - | - |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | <u>21,058</u> | <u>20,296</u> | <u>22,000</u> | <u>21,016</u> | <u>23,000</u> | <u>23,000</u> |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | - | - | - | - | - | - |
| 84 Office Equipment | - | - | - | - | - | - |
| 88 Capital Improvements | - | - | - | - | - | - |
| Total Capital | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Program Total | <u>21,058</u> | <u>20,296</u> | <u>22,000</u> | <u>21,016</u> | <u>23,000</u> | <u>23,000</u> |

| | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|-------------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| <u>Personnel</u> | | | | | | |
| Full Time | - | - | - | - | - | - |
| Part Time | - | - | - | - | - | - |

815 WORKERS' COMPENSATION PAYMENT

PROGRAM DESCRIPTION

This account reflects the amount paid to the state workers' compensation fund as an annual premium for on-the-job injury and disability coverage for all employees. The rate is calculated each year based on past experience and applied to the total city payroll for the prior year.

Department
 Division
 Program
 Program Number

Miscellaneous Govt.
Workers' Compensation
Workers' Comp. Payment
815

| No. Expenditure Classifications | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|-------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| 10 PERSONAL SERVICES | - | - | - | - | - | - |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | - | - | - | - | - | - |
| 24 Books & Periodicals | - | - | - | - | - | - |
| 28 Uniforms | - | - | - | - | - | - |
| 32 Memberships | - | - | - | - | - | - |
| 36 Recruitment & Training | - | - | - | - | - | - |
| 40 Travel & Meetings | - | - | - | - | - | - |
| 44 Miscellaneous | 97,374 | 122,566 | 130,000 | 84,205 | 85,000 | 85,000 |
| 48 Contract Services | - | - | - | - | - | - |
| 52 Utilities | - | - | - | - | - | - |
| 56 Rentals | - | - | - | - | - | - |
| 60 Advertising | - | - | - | - | - | - |
| 64 Repairs & Maintenance | - | - | - | - | - | - |
| 68 Equip. Operation & Maint. | - | - | - | - | - | - |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | <u>97,374</u> | <u>122,566</u> | <u>130,000</u> | <u>84,205</u> | <u>85,000</u> | <u>85,000</u> |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | - | - | - | - | - | - |
| 84 Office Equipment | - | - | - | - | - | - |
| 88 Capital Improvements | - | - | - | - | - | - |
| Total Capital | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Program Total | <u>97,374</u> | <u>122,566</u> | <u>130,000</u> | <u>84,205</u> | <u>85,000</u> | <u>85,000</u> |

| <u>Personnel</u> | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| Full Time | - | - | - | - | - | - |
| Part Time | - | - | - | - | - | - |

820 ACCIDENT AND LIFE INSURANCE

PROGRAM DESCRIPTION

This account reflects the amount paid by the City for life insurance for full-time employees.

Department Miscellaneous Govt.
 Division Employee Insurance
 Program Accident & Life Insurance
 Program Number 820

| No. Expenditure Classifications | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|-------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| 10 PERSONAL SERVICES | - | - | - | - | - | - |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | - | - | - | - | - | - |
| 24 Books & Periodicals | - | - | - | - | - | - |
| 28 Uniforms | - | - | - | - | - | - |
| 32 Memberships | - | - | - | - | - | - |
| 36 Recruitment & Training | - | - | - | - | - | - |
| 40 Travel & Meetings | - | - | - | - | - | - |
| 44 Miscellaneous | 3,179 | 2,393 | 4,500 | 2,306 | 2,600 | 2,600 |
| 48 Contract Services | - | - | - | - | - | - |
| 52 Utilities | - | - | - | - | - | - |
| 56 Rentals | - | - | - | - | - | - |
| 60 Advertising | - | - | - | - | - | - |
| 64 Repairs & Maintenance | - | - | - | - | - | - |
| 68 Equip. Operation & Maint. | - | - | - | - | - | - |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | <u>3,179</u> | <u>2,393</u> | <u>4,500</u> | <u>2,306</u> | <u>2,600</u> | <u>2,600</u> |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | - | - | - | - | - | - |
| 84 Office Equipment | - | - | - | - | - | - |
| 88 Capital Improvements | - | - | - | - | - | - |
| Total Capital | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Program Total | <u>3,179</u> | <u>2,393</u> | <u>4,500</u> | <u>2,306</u> | <u>2,600</u> | <u>2,600</u> |

| <u>Personnel</u> | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| Full Time | - | - | - | - | - | - |
| Part Time | - | - | - | - | - | - |

823 HOSPITAL AND MEDICAL INSURANCE

PROGRAM DESCRIPTION

This account provides for premiums paid by the City for hospital, medical, vision and dental insurance for full-time employees. The premium is based on the insurance company's rates and actual claims experience during the previous year.

Department Miscellaneous Govt.
 Division Employee Insurance
 Program Hospital & Medical
 Program Number 823

| No. Expenditure Classifications | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|-------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| 10 PERSONAL SERVICES | - | - | - | - | - | - |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | - | - | - | - | - | - |
| 24 Books & Periodicals | - | - | - | - | - | - |
| 28 Uniforms | - | - | - | - | - | - |
| 32 Memberships | - | - | - | - | - | - |
| 36 Recruitment & Training | - | - | - | - | - | - |
| 40 Travel & Meetings | - | - | - | - | - | - |
| 44 Miscellaneous | 622,279 | 612,453 | 675,250 | 646,026 | 680,000 | 680,000 |
| 48 Contract Services | - | - | - | - | - | - |
| 52 Utilities | - | - | - | - | - | - |
| 56 Rentals | - | - | - | - | - | - |
| 60 Advertising | - | - | - | - | - | - |
| 64 Repairs & Maintenance | - | - | - | - | - | - |
| 68 Equip. Operation & Maint. | - | - | - | - | - | - |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | <u>622,279</u> | <u>612,453</u> | <u>675,250</u> | <u>646,026</u> | <u>680,000</u> | <u>680,000</u> |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | - | - | - | - | - | - |
| 84 Office Equipment | - | - | - | - | - | - |
| 88 Capital Improvements | - | - | - | - | - | - |
| Total Capital | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Program Total | <u>622,279</u> | <u>612,453</u> | <u>675,250</u> | <u>646,026</u> | <u>680,000</u> | <u>680,000</u> |

| <u>Personnel</u> | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| Full Time | - | - | - | - | - | - |
| Part Time | - | - | - | - | - | - |

826 MEDICARE PAYMENTS

PROGRAM DESCRIPTION

This account reflects the City's share of Medicare payments.

PROGRAM COMMENTARY

The City's share of the Medicare payment is 1.45% of covered employees.

Department Miscellaneous Govt.
 Division Employee Insurance
 Program Medicare
 Program Number 826

| No. Expenditure Classifications | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|-------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| 10 PERSONAL SERVICES | - | - | - | - | - | - |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | - | - | - | - | - | - |
| 24 Books & Periodicals | - | - | - | - | - | - |
| 28 Uniforms | - | - | - | - | - | - |
| 32 Memberships | - | - | - | - | - | - |
| 36 Recruitment & Training | - | - | - | - | - | - |
| 40 Travel & Meetings | - | - | - | - | - | - |
| 44 Miscellaneous | 45,719 | 46,435 | 48,000 | 48,358 | 49,800 | 49,800 |
| 48 Contract Services | - | - | - | - | - | - |
| 52 Utilities | - | - | - | - | - | - |
| 56 Rentals | - | - | - | - | - | - |
| 60 Advertising | - | - | - | - | - | - |
| 64 Repairs & Maintenance | - | - | - | - | - | - |
| 68 Equip. Operation & Maint. | - | - | - | - | - | - |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | <u>45,719</u> | <u>46,435</u> | <u>48,000</u> | <u>48,358</u> | <u>49,800</u> | <u>49,800</u> |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | - | - | - | - | - | - |
| 84 Office Equipment | - | - | - | - | - | - |
| 88 Capital Improvements | - | - | - | - | - | - |
| Total Capital | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Program Total | <u>45,719</u> | <u>46,435</u> | <u>48,000</u> | <u>48,358</u> | <u>49,800</u> | <u>49,800</u> |

| <u>Personnel</u> | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Bndget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| Full Time | - | - | - | - | - | - |
| Part Time | - | - | - | - | - | - |

830 INSURANCE AND BONDS

PROGRAM DESCRIPTION

This account reflects premiums for insurance coverage for public liability, motor vehicle liability, professional liability, comprehensive, business and excess liability insurance. Also included are premiums for personal bonds for city employees:

Department Miscellaneous Govt.
 Division City Insurance
 Program Insurance & Bonds
 Program Number 830

| No. Expenditure Classifications | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|-------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| 10 PERSONAL SERVICES | - | - | - | - | - | - |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | - | - | - | - | - | - |
| 24 Books & Periodicals | - | - | - | - | - | - |
| 28 Uniforms | - | - | - | - | - | - |
| 32 Memberships | - | - | - | - | - | - |
| 36 Recruitment & Training | - | - | - | - | - | - |
| 40 Travel & Meetings | - | - | - | - | - | - |
| 44 Miscellaneous | 63,983 | 66,829 | 68,000 | 69,975 | 72,000 | 72,000 |
| 48 Contract Services | - | - | - | - | - | - |
| 52 Utilities | - | - | - | - | - | - |
| 56 Rentals | - | - | - | - | - | - |
| 60 Advertising | - | - | - | - | - | - |
| 64 Repairs & Maintenance | - | - | - | - | - | - |
| 68 Equip. Operation & Maint. | - | - | - | - | - | - |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | <u>63,983</u> | <u>66,829</u> | <u>68,000</u> | <u>69,975</u> | <u>72,000</u> | <u>72,000</u> |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | - | - | - | - | - | - |
| 84 Office Equipment | - | - | - | - | - | - |
| 88 Capital Improvements | - | - | - | - | - | - |
| Total Capital | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Program Total | <u>63,983</u> | <u>66,829</u> | <u>68,000</u> | <u>69,975</u> | <u>72,000</u> | <u>72,000</u> |

| <u>Personnel</u> | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| Full Time | - | - | - | - | - | - |
| Part Time | - | - | - | - | - | - |

835 UNEMPLOYMENT COMPENSATION PAYMENTS

PROGRAM DESCRIPTION

This account reflects payments to the state for unemployment compensation benefits received by former city employees who are deemed eligible by the state to receive such benefits.

Department Miscellaneous Govt.
 Division Unemployment Compensation
 Program OBES Payment
 Program Number 835

| No. Expenditure Classifications | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|-------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| 10 PERSONAL SERVICES | - | - | - | - | - | - |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | - | - | - | - | - | - |
| 24 Books & Periodicals | - | - | - | - | - | - |
| 28 Uniforms | - | - | - | - | - | - |
| 32 Memberships | - | - | - | - | - | - |
| 36 Recruitment & Training | - | - | - | - | - | - |
| 40 Travel & Meetings | - | - | - | - | - | - |
| 44 Miscellaneous | - | - | 1,500 | - | 1,500 | 1,500 |
| 48 Contract Services | - | - | - | - | - | - |
| 52 Utilities | - | - | - | - | - | - |
| 56 Rentals | - | - | - | - | - | - |
| 60 Advertising | - | - | - | - | - | - |
| 64 Repairs & Maintenance | - | - | - | - | - | - |
| 68 Equip. Operation & Maint. | - | - | - | - | - | - |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | - | - | 1,500 | - | 1,500 | 1,500 |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | - | - | - | - | - | - |
| 84 Office Equipment | - | - | - | - | - | - |
| 88 Capital Improvements | - | - | - | - | - | - |
| Total Capital | - | - | - | - | - | - |
| Program Total | - | - | 1,500 | - | 1,500 | 1,500 |

| <u>Personnel</u> | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| Full Time | - | - | - | - | - | - |
| Part Time | - | - | - | - | - | - |

840 MISCELLANEOUS

PROGRAM DESCRIPTION

This account includes miscellaneous expenditures which do not fall under program budget categories.

Department Miscellaneous Govt.
 Division Unclassified
 Program Miscellaneous
 Program Number 840

| No. Expenditure Classifications | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|-------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| 10 PERSONAL SERVICES | - | - | - | - | - | - |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | - | - | - | - | - | - |
| 24 Books & Periodicals | - | - | - | - | - | - |
| 28 Uniforms | - | - | - | - | - | - |
| 32 Memberships | - | - | - | - | - | - |
| 36 Recruitment & Training | - | - | - | - | - | - |
| 40 Travel & Meetings | - | - | - | - | - | - |
| 44 Miscellaneous | - | - | - | - | - | - |
| 48 Contract Services | - | - | - | - | - | - |
| 52 Utilities | - | - | - | - | - | - |
| 56 Rentals | - | - | - | - | - | - |
| 60 Advertising | - | - | - | - | - | - |
| 64 Repairs & Maintenance | - | - | - | - | - | - |
| 68 Equip. Operation & Maint. | - | - | - | - | - | - |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | - | - | - | - | - | - |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | - | - | - | - | - | - |
| 84 Office Equipment | - | - | - | - | - | - |
| 88 Capital Improvements | - | - | - | - | - | - |
| Total Capital | - | - | - | - | - | - |
| Program Total | - | - | - | - | - | - |

| | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|-------------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| <u>Personnel</u> | | | | | | |
| Full Time | - | - | - | - | - | - |
| Part Time | - | - | - | - | - | - |

843 **TRANSFERS**

PROGRAM DESCRIPTION

This account includes transfers made by the city Council legislation from the General Fund to any other fund.

PROGRAM COMMENTARY

The City is plans to make the following transfers to the following funds or projects:

Transfer to Debt Service Fund:

General Fund (Debt Payments)

| | |
|---|---------------|
| 1991 Refinanced General Obligation Bonds | \$230,068 |
| 2006 Various Purpose General Obligation Bonds | 158,942 |
| OPWC Note CG08J | 2,632 |
| OPWC Note CG31F | 2,500 |
| OPWC Note CG33M | 3,100 |
| BAN - 2006 SR 306 & 6 Intersection | 5,000 |
| BAN - 2009 US 6 Resurfacing | 15,000 |
| BAN - 2009 Fire Squad | 10,000 |
| BAN - 2008 US 6 & Sperry Road | 10,000 |
| BAN - 2010 Plow Truck | 10,000 |
| BAN - 2009 Lakeland Traffic Signals | 10,000 |
| BAN - 2011 Radios | 5,000 |
| BAN - 2012 Plow Truck | 10,000 |
| BAN - 2013 Plow Truck | 10,000 |
| BAN - 2014 Tibbitts Road | 5,000 |
| BAN - 2014 Lakeland Turn Lanes | 3,209 |
| BAN - 2014 Plow Truck | 10,000 |
| BAN - 2014 Technology Upgrade | 5,000 |
| BAN - 2015 Sperry Road | 841 |
| BAN - Interest Paid | <u>18,600</u> |
| Total Transfers | \$524,892 |

Department Miscellaneous Non-Government
 Division -
 Program Transfers
 Program Number 843

| No. Expenditure Classifications | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|-------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| 10 PERSONAL SERVICES | - | - | - | - | - | - |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | - | - | - | - | - | - |
| 24 Books & Periodicals | - | - | - | - | - | - |
| 28 Uniforms | - | - | - | - | - | - |
| 32 Memberships | - | - | - | - | - | - |
| 36 Recruitment & Training | - | - | - | - | - | - |
| 40 Travel & Meetings | - | - | - | - | - | - |
| 44 Miscellaneous | 435,266 | 402,260 | 370,700 | 370,662 | 524,900 | 524,900 |
| 48 Contract Services | - | - | - | - | - | - |
| 52 Utilities | - | - | - | - | - | - |
| 56 Rentals | - | - | - | - | - | - |
| 60 Advertising | - | - | - | - | - | - |
| 64 Repairs & Maintenance | - | - | - | - | - | - |
| 68 Equip. Operation & Maint. | - | - | - | - | - | - |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | <u>435,266</u> | <u>402,260</u> | <u>370,700</u> | <u>370,662</u> | <u>524,900</u> | <u>524,900</u> |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | - | - | - | - | - | - |
| 84 Office Equipment | - | - | - | - | - | - |
| 88 Capital Improvements | - | - | - | - | - | - |
| Total Capital | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Program Total | <u>435,266</u> | <u>402,260</u> | <u>370,700</u> | <u>370,662</u> | <u>524,900</u> | <u>524,900</u> |

| <u>Personnel</u> | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| Full Time | - | - | - | - | - | - |
| Part Time | - | - | - | - | - | - |

846 PRINCIPAL ON DEBT

PROGRAM DESCRIPTION

This account includes General Fund monies applied to the reduction of debt principal on capital projects which are financed by outstanding borrowings.

Department Miscellaneous Non-Government
 Division -
 Program Principal on Debt
 Program Number 846

| No. Expenditure Classifications | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|-------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| 10 PERSONAL SERVICES | - | - | - | - | - | - |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | - | - | - | - | - | - |
| 24 Books & Periodicals | - | - | - | - | - | - |
| 28 Uniforms | - | - | - | - | - | - |
| 32 Memberships | - | - | - | - | - | - |
| 36 Recruitment & Training | - | - | - | - | - | - |
| 40 Travel & Meetings | - | - | - | - | - | - |
| 44 Miscellaneous | - | - | - | - | - | - |
| 48 Contract Services | - | - | - | - | - | - |
| 52 Utilities | - | - | - | - | - | - |
| 56 Rentals | - | - | - | - | - | - |
| 60 Advertising | - | - | - | - | - | - |
| 64 Repairs & Maintenance | - | - | - | - | - | - |
| 68 Equip. Operation & Maint. | - | - | - | - | - | - |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | - | - | - | - | - | - |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | - | - | - | - | - | - |
| 84 Office Equipment | - | - | - | - | - | - |
| 88 Capital Improvements | - | - | - | - | - | - |
| Total Capital | - | - | - | - | - | - |
| Program Total | - | - | - | - | - | - |

| | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|-------------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| <u>Personnel</u> | | | | | | |
| Full Time | - | - | - | - | - | - |
| Part Time | - | - | - | - | - | - |

849 INTEREST ON DEBT

PROGRAM DESCRIPTION

This account includes General Fund monies applied to the payment of interest on debt service on capital projects which are financed by outstanding borrowings.

Department Miscellaneous Non-Government
 Division -
 Program Interest on Debt
 Program Number 849

| No. Expenditure Classifications | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|-------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| 10 PERSONAL SERVICES | - | - | - | - | - | - |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | - | - | - | - | - | - |
| 24 Books & Periodicals | - | - | - | - | - | - |
| 28 Uniforms | - | - | - | - | - | - |
| 32 Memberships | - | - | - | - | - | - |
| 36 Recruitment & Training | - | - | - | - | - | - |
| 40 Travel & Meetings | - | - | - | - | - | - |
| 44 Miscellaneous | - | - | - | - | - | - |
| 48 Contract Services | - | - | - | - | - | - |
| 52 Utilities | - | - | - | - | - | - |
| 56 Rentals | - | - | - | - | - | - |
| 60 Advertising | - | - | - | - | - | - |
| 64 Repairs & Maintenance | - | - | - | - | - | - |
| 68 Equip. Operation & Maint. | - | - | - | - | - | - |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | - | - | - | - | - | - |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | - | - | - | - | - | - |
| 84 Office Equipment | - | - | - | - | - | - |
| 88 Capital Improvements | - | - | - | - | - | - |
| Total Capital | - | - | - | - | - | - |
| Program Total | - | - | - | - | - | - |

| | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|-------------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| <u>Personnel</u> | | | | | | |
| Full Time | - | - | - | - | - | - |
| Part Time | - | - | - | - | - | - |

851 CONTINGENCIES - CAPITAL

PROGRAM DESCRIPTION

This account reflects monies appropriated for unforeseen General Fund capital expenditures. No expenditures are made directly from this account, and transfers from this account to other accounts require City Council authorizing legislation.

Department Miscellaneous Non-Government
 Division -
 Program Contingencies-Capital
 Program Number 851

| No. Expenditure Classifications | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|-------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| 10 PERSONAL SERVICES | - | - | - | - | - | - |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | - | - | - | - | - | - |
| 24 Books & Periodicals | - | - | - | - | - | - |
| 28 Uniforms | - | - | - | - | - | - |
| 32 Memberships | - | - | - | - | - | - |
| 36 Recruitment & Training | - | - | - | - | - | - |
| 40 Travel & Meetings | - | - | - | - | - | - |
| 44 Miscellaneous | - | - | - | - | - | - |
| 48 Contract Services | - | - | - | - | - | - |
| 52 Utilities | - | - | - | - | - | - |
| 56 Rentals | - | - | - | - | - | - |
| 60 Advertising | - | - | - | - | - | - |
| 64 Repairs & Maintenance | - | - | - | - | - | - |
| 68 Equip. Operation & Maint. | - | - | - | - | - | - |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | - | - | - | - | - | - |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | - | - | - | - | - | - |
| 84 Office Equipment | - | - | - | - | - | - |
| 88 Capital Improvements | - | - | - | - | - | - |
| Total Capital | - | - | - | - | - | - |
| Program Total | - | - | - | - | - | - |

| <u>Personnel</u> | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| Full Time | - | - | - | - | - | - |
| Part Time | - | - | - | - | - | - |

852 CONTINGENCIES - OPERATING

PROGRAM DESCRIPTION

This account reflects monies appropriated for General Fund operating expenditures. No expenditures are made directly from this account, and transfers from this account to other accounts require City Council authorizing legislation.

Department Miscellaneous Non-Government
 Division -
 Program Contingencies-Operating
 Program Number 852

| No. Expenditure Classifications | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|-------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| 10 PERSONAL SERVICES | - | - | - | - | - | - |
| SERVICES & SUPPLIES | | | | | | |
| 20 Materials & Supplies | - | - | - | - | - | - |
| 24 Books & Periodicals | - | - | - | - | - | - |
| 28 Uniforms | - | - | - | - | - | - |
| 32 Memberships | - | - | - | - | - | - |
| 36 Recruitment & Training | - | - | - | - | - | - |
| 40 Travel & Meetings | - | - | - | - | - | - |
| 44 Miscellaneous | - | - | 25,000 | - | 25,000 | 25,000 |
| 48 Contract Services | - | - | - | - | - | - |
| 52 Utilities | - | - | - | - | - | - |
| 56 Rentals | - | - | - | - | - | - |
| 60 Advertising | - | - | - | - | - | - |
| 64 Repairs & Maintenance | - | - | - | - | - | - |
| 68 Equip. Operation & Maint. | - | - | - | - | - | - |
| 72 Fuel & Oil | - | - | - | - | - | - |
| Total Service & Supplies | - | - | 25,000 | - | 25,000 | 25,000 |
| CAPITAL OUTLAY | | | | | | |
| 80 Department Equipment | - | - | - | - | - | - |
| 84 Office Equipment | - | - | - | - | - | - |
| 88 Capital Improvements | - | - | - | - | - | - |
| Total Capital | - | - | - | - | - | - |
| Program Total | - | - | 25,000 | - | 25,000 | 25,000 |

| <u>Personnel</u> | 2013 <u>Actual</u> | 2014 <u>Actual</u> | 2015 <u>Budget</u> | 2015 <u>Actual</u> | Department <u>Request</u> | Mayor <u>Recomd.</u> |
|------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|-------------------------|
| Full Time | - | - | - | - | - | - |
| Part Time | - | - | - | - | - | - |